



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** July 13, 2018
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
 General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - June 2018**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report - June 2018”, dated July 13, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
 General Manager, Community Safety
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CS
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws Department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Grease

The Grease Officer remains focused on education and voluntary compliance. During the month of June, the Grease Officer undertook 93 grease-trap inspections which are reflected in the cumulative total shown in Figure 1a. Three warning violation notices for contravention of the Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551 were issued.

Soils

The Soil Bylaw Officer continues to liaise with various departments and agencies for the purpose of monitoring properties in non-compliance with the current Soil Removal & Fill Deposit Regulation Bylaw No. 8094, in addition to reviewing soil deposit proposals. There are currently 86 files that remain open which consist of 27 stop-work-orders and/or removal orders and six active fill sites. There are currently eight non-farm use fill proposals within various stages of review.

During the month of June, the Soil Bylaw Officer conducted 45 site inspections. One ticket was issued for non-compliance with the Bylaw.

Property Use

Property Use Officers continue to investigate property matters based on public complaints, as well as, conduct proactive enforcement for self-evident infractions such as boulevard obstructions and unsightly properties. Excluding grease, soils and short-term rentals, during the month of June, Property Use Officers administered 238 files, which were largely associated with unsightly premise, tow permits, as well as noise, sanitation and zoning matters.

The Short-Term Rental

Property Use Officers continue to investigate occupancy issues based on website listings and public complaints. During the month of June, Property Use Officers undertook 41 site visits, which resulted in the issuance of 10 violations (\$10,000 in fines), for contravention of the Zoning Bylaw No. 8500.

The following tables below (Figure 1a and 1b) reflect year-to-date *calls for service* categorized by property use file type for years 2016 and 2017. Calls are reflected as a cumulative total for each month ending with the current month of June 2018.

Figure 1a: Grease, Soils, Short-Term Rentals & Property-Use Service Demand

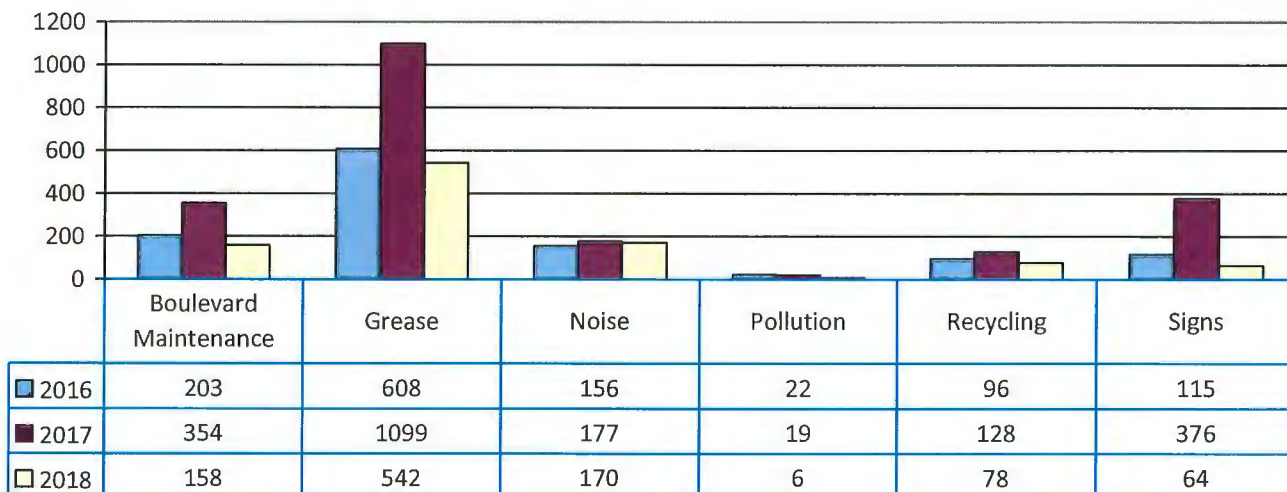
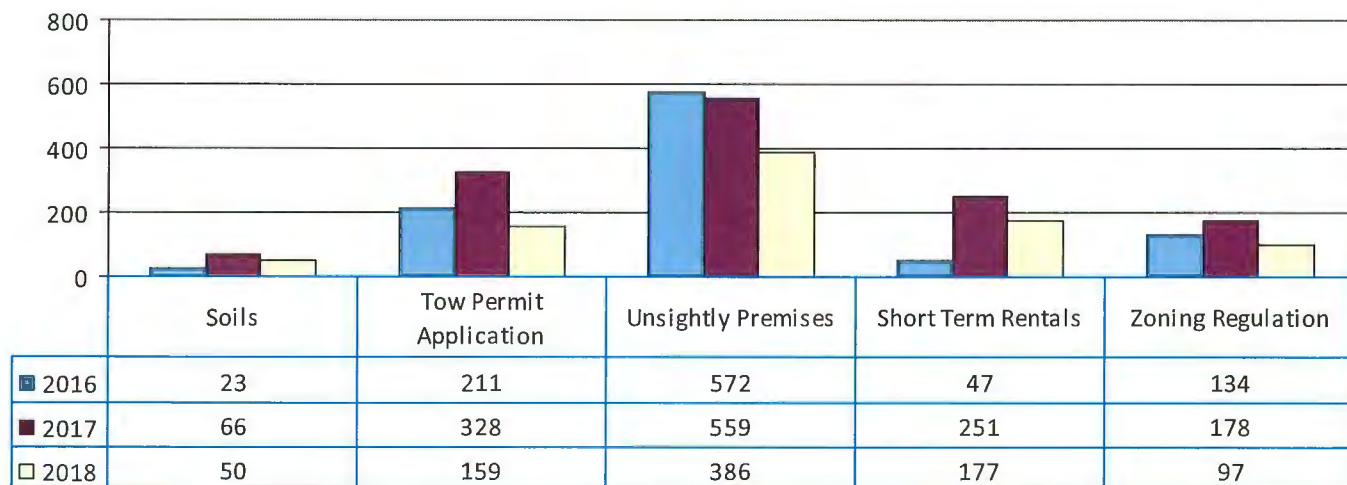


Figure 1b: Grease, Soils, Short-Term Rentals & Property-Use Service Demand

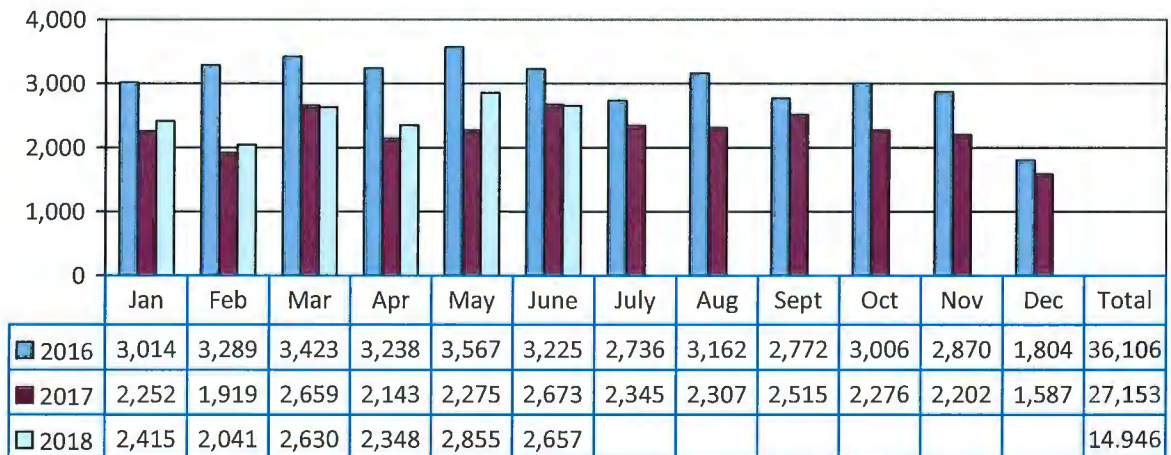


Parking

Parking and Animal Control Officers continue to focus on safety issues (fire hydrants, yellow curbs and animal control offences), as well as pay parking matters (parking meter and permit offences). During the month of June, Parking and Animal Control Officers issued 2,657 violations associated with various parking and stopping offences.

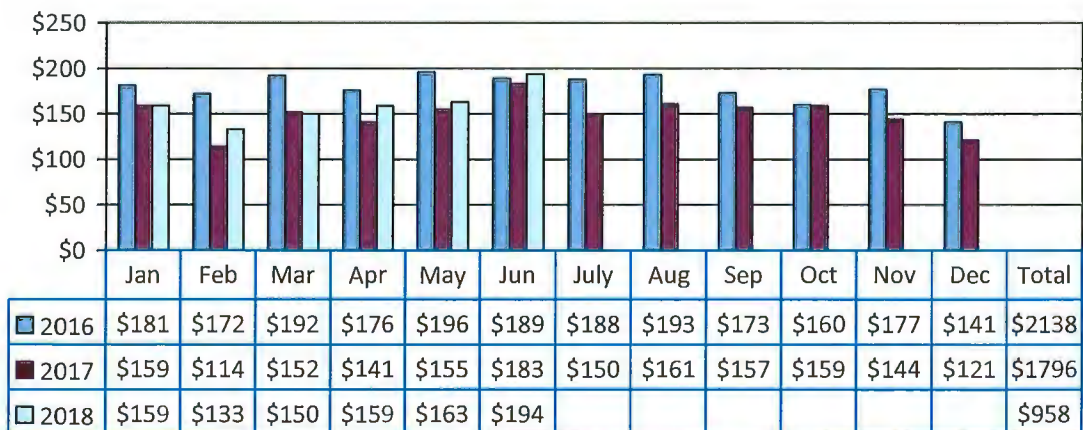
The following table reflects monthly and year-to-date *parking enforcement activity* measured by violation issuance.

Figure 2a: Parking Violations Issuance Comparison



The following table reflects monthly and year-to-date *parking program revenue* encompassing meter, permit & enforcement operations.

Figure 2b: Consolidated Parking Program Revenue Comparison (000's)



Dog Licencing and Animal Control

During the month of June, 158 dogs were licenced. The total amount of dogs licenced to date is 6,896.

Education and Awareness

Scheduled school patrols remain focused on compliance through education and issuing both fines and warning tickets.

Bylaw Officers conducted enforcement of commercial vehicle parking during prohibited hours, which resulted in the issuance of 28 violations for the contravention of the Traffic Bylaw No. 5870.

Customer Service Activity – Parking and Animal Control

The following table reflects monthly and year-to-date *calls-for-service* for parking and animal control.

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service	June	YTD
Parking & Stopping Files	216	1240
Animal Control Files	152	871
Totals	368	2,111

Enforcement Activity

The following table reflects monthly and year-to-date *violation issuance* listed by file type.

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTI's)	June	YTD
Short-Term Rental Offences	10	31
Soil Removal & Fill Deposit Offences	1	39
Grease Trap Offences	3	15
Parking & Stopping Offences	2,657	14,946
Animal Control Offences	25	160
Totals	2,696	15,191

Adjudication

The adjudication session, scheduled for July 24, 2018, consisted of nine violations in contravention of Traffic Bylaw No. 5870 and one violation in contravention of the Sign Regulation Bylaw No. 9700.

Revenue

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations, with the remainder of revenue generated from the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

In Figure 4, the variance for “False Alarms” remains inordinately high because of a previous billing transfer to property taxes and the significant variance for “Other Permits” can be attributed to straight-line financial projections. Recovery expenses represent the cost recovery of Bylaw and RCMP charges associated with the Richmond Night Market.

The following table reflects monthly and year-to-date *department revenue* listed by source.

Figure 4: Budget vs. Actual Revenue by Source

Program Revenue	June Budget	June Actual	YTD Budget	YTD Actual	YTD (\$) Variance	YTD (%) Variance
Recovery - Expenses	0	5,707	0	53,171	53,171	0.0%
Filming Revenue	0	104	0	3,929	3,929	0.0%
False Alarms	4,350	4,040	26,100	56,669	30,569	117.1%
Dog Licences	9,748	9,036	148,582	164,572	15,990	10.8%
Towing Permits	842	1,593	9,051	11,608	2,557	28.3%
Other Permits	2,009	0	21,593	38,547	16,954	78.5%
Other Bylaw Fines	2,396	5,625	27,667	39,475	11,808	42.7%
Parking Revenue	212,928	194,380	1,036,526	959,010	(77,516)	(7.5)%
Total Revenue	232,273	220,485	1,269,519	1,326,981	57,462	4.3%

Financial Impact

None.

Conclusion

Community Bylaws staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all department personnel remain committed to educating the public and promoting a culture of voluntary compliance.



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