



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** September 15, 2017
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - August 2017**

Staff Recommendation

That the staff report titled "Community Bylaws Monthly Activity Report - August 2017", dated September 15, 2017, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
General Manager, Community Safety

Att. 1

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance Division	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CJ
APPROVED BY CAO (DEPUTY) 	

Staff Report

Origin

This monthly report for the Community Bylaw Department provides information on Property Use, Short Term Rentals, Grease, Soil, Parking Enforcement, Animal Control, Dog Licencing, Education and Public Awareness.

This report supports Council's 2014 - 2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Property Use

Property Use Officers continue to respond to changing demand through the investigation of public complaints. During August 2017 bylaw officers handled 270 files with an increased focus on illegal signs, barking dogs, dog bites and towing permit applications.

The Short-Term Rental Officer continues to investigate properties based on website listings and public complaints. During the month 22 new files were opened, 62 site visits/inspections were undertaken and three files were concluded due to referral or compliance. In addition, nine violations were issued in accordance with the Zoning, Business Licence and Business Regulation Bylaws.

Soils

The Soil Officer remains engaged in the investigation of files requiring monitoring, inspection and liaison with other departments and agencies. A total of 68 soil files remain under active investigation encompassing 43 permit applications, 23 stop-work-orders and two sites in the process of removing unauthorized fill.

Grease

The Grease Officer remains focused on education and voluntary compliance with the majority of food establishments adhering to the Drainage, Dyke & Sanitary Sewer System Bylaw. During the month 106 grease-trap inspections were conducted, of which 66 were new files. In addition, five bylaw violations were issued with two violations being changed to warnings upon owner/operator compliance. A total of 531 grease files have been processed year to date, of which 47 remain active.

Parking and Animal Control

Parking and Animal Control Officers continue to focus on safety and liability matters including the proactive patrol of no stopping zones, fire hydrants, crosswalks and school zones.

During the month of August, bylaw officers focused on enforcement of street-sweeping regulations and the illegal occupancy of recreational vehicles located along Dyke and River road.

In addition, enforcement of off-leash contraventions remained a priority along the dykes as well as parks, community centres and schools.

Dog licencing continued at a steady rate with 69 new licences and/or renewals processed during the month. Year to date 7,041 dogs have been licenced within the City and a total of 7,700 dogs are projected to be licenced by the end of the year.

Education and Awareness

Staff continue to promote safety through public awareness, education and compliance initiatives. During the month of August, bylaw officers conducted patrols at numerous City Parks (King George Park, Garry Point Park, Terra Nova Rural Park, McDonald Beach), in an effort to educate citizens regarding the province wide “extreme” fire danger rating, as well as to ensure compliance with the City’s burning ban.

Adjudication

The next adjudication hearing is scheduled for September 26, 2017.

Revenue

Community Bylaw revenue consists of monies generated by parking meters, parking permits and parking violations. This represents the majority of division revenue with the remainder generated through the following sources;

- Dog Licences;
- False Alarm Incidents;
- Animal Control Violations;
- Newspaper Box Distribution Permits (renewed annually);
- Tow Permit Applications (renewed every two years);
- Film Crew Occupancy (meter & permit zones);

At present Community Bylaws remains on target to meet or exceed all budgetary obligations.

The table below lists all department revenue by source for the current month and year to date:

• Figure 1: Budgeted vs. Actual Revenue by Source

Revenues	August Budget	August Actual	YTD Budget	YTD Actual	YTD Variance (\$)	YTD Variance (%)
Receivable Income *		10,591	100,000	155,998	55,998	55.9%
Filming Revenue	0	1,850	0	10,948	10,948	0.0%
False Alarms	4,258	1,276	34,067	49,845	15,778	46.3%
Dog Licences	8,952	4,261	128,481	179,970	51,489	40.0%
Towing Permits	3,960	1,734	10,912	13,595	2,683	24.6%
Other Permits	9,426	164	25,971	39,159	13,188	50.8%
Other Bylaw Fines	9,949	8,800	33,182	56,175	22,993	69.3%
Parking Revenue	164,849	160,643	1,220,650	1,215,042	(5,608)	-0.46%
Total Revenue	201,394	189,319	1,553,263	1,720,732	167,469	10.8%

* Receivable Income represents cost recovery for Night Market parking enforcement

Financial Impact

None.

Conclusion

Community Bylaw staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, Community Bylaw staff remains committed to educating the public and promoting a culture of voluntary compliance.



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Manager, Property Use, Policies & Programs
Community Bylaws
(604-247-4601)



Susan Lloyd
Manager, Parking Enforcement,
Animal Control & Administration
Community Bylaws
(604-247-4467)

GS/STL:ct

Att. 1: Activity - Property Use, Short Term Rentals, Grease, Soils, Parking, Animal Control and Dog Licencing

ATTACHMENT 1

Property Use Activity

The table below lists all *property use* calls-for-service by the current month and year to date:

Figure 2: Property Use Calls for Service

Various Bylaws	August	YTD
Property Enquiries & Complaints	270	2,099

Short Term Rental Activity

The table below lists all *short term rental* violations issued during the current month and year to date:

Figure 3: Short Term Rental Violations

Zoning Bylaw 8500 / Licencing Bylaw 7360 / Business Bylaw 7538	August	YTD
Dwelling, Operating & Licencing Offences	9	77

Grease Activity

The table below lists all *grease* violations issued during the current month and year to date:

Figure 4: Grease Violations

Drainage & Sanitary Sewer Bylaw 7551	August	YTD
Grease Trap Offences	5	31

Soil Activity

The table below lists all *soils* calls-for-service by the current month and year to date:

Figure 5: Soils Calls for Service

Soil Removal & Fill Deposit Bylaw 8094	August	YTD
Soil Enquiries & Complaints	14	48

Parking Activity

The table below lists all *parking* calls-for-service and violations issued during the current month and year to date:

Figure 6: Parking Calls for Service & Violations

Traffic Bylaw 5870 / Parking Regulation 7403	August	YTD
Parking Enquiries & Complaints	192	1,376
Parking & Stopping Offences	1,759	15,551

Animal Control & Dog Licencing Activity

The table below lists all *animal control / dog licencing* calls-for-service and violations issued during the current month and year to date:

Figure 7: Animal Control Calls for Service & Violations

Animal Control Bylaw No. 7932 / Dog Licencing Bylaw 7138	August	YTD
Animal Control / Dog Licencing Enquiries & Complaints	20	192
Animal Control / Dog Licencing Offences	10	94