



City of Richmond

Report to Committee




To: General Purposes Committee **Date:** January 10, 2023
From: Marie Fenwick **File:** 03-1085-01/2023-Vol
 Director, Arts, Culture and Heritage Services 01
Re: **2023 Arts and Culture Grants**

Staff Recommendation

- 1) That the 2023 Arts and Culture Grants be awarded for the total recommended amount of \$124,258, as identified in Attachment 1 of the staff report titled "2023 Arts and Culture Grants," dated January 10, 2023, from the Director, Arts, Culture and Heritage Services; and
- 2) That the grant funds be disbursed accordingly following Council approval.

Marie Fenwick
 Marie Fenwick
 Director, Arts, Culture and Heritage Services
 (604-276-4288)

Att: 4

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report provides information and recommendations pertaining to the 2023 Arts and Culture Grants, now in its twelfth year.

This report supports Council's Strategic Plan 2018-2022 Strategy #3 One Community Together:

Vibrant and diverse arts and cultural activities and opportunities for community engagement and connection.

3.1 Foster community resiliency, neighbourhood identity, sense of belonging, and intercultural harmony.

3.2 Enhance arts and cultural programs and activities.

3.3 Utilize an interagency and intercultural approach to service provision.

Findings of Fact

2023 Arts and Culture Grants Budget

The 2023 Arts and Culture Grants Budget is \$124,258. This includes a 3.98 per cent cost of living increase over last year's budget as per City Grant Program Policy 3712. The program offers two types of grants:

- Operating Assistance Grants are provided to support the annual programming and operating activities of eligible organizations, and are awarded up to a maximum of 30 percent of the annual operating budget, to a maximum of \$10,000.
- Project Assistance Grants are provided to support organizations working on a project basis or undertaking a special initiative outside the scope of their normal operations, and are awarded up to a maximum of 50 percent of the total project budget, to a maximum of \$5,000.

Notice Given and Applications Received

In September 2022, announcements were placed on the City website, circulated via email and social media channels and a press release was issued advising the community that applications were being accepted for the 2023 City Grant Program until October 19, 2022. A link to the City website was provided for further information and to access the online application system.

During this period, emails were sent to Arts & Culture eblast subscribers, more than 500 individual artists and arts/cultural organizations that have opted to receive information from City

staff throughout the year. Application guidelines along with links to the online application form are available on both the “City Grant Programs” and the “Artists’ Opportunities” pages of the City website.

Staff met with most previous grant recipients individually over the summer to review their 2022 application and activities, discuss any updates to their organization and project offerings, and make recommendations where appropriate. New applicants are advised to contact City staff in advance to ensure they are eligible. Staff are also available to all applicants to provide additional support and answer questions on an as-needed basis.

Twelve applications were received for Operating Assistance and ten for Project Assistance, for a total combined request of \$153,950. Tables outlining requests and recommended allocations for the 2023 Arts and Culture Grants are provided in Attachment 1. Grant Application Summary Sheets, providing key information about each application, are found in Attachment 2. Information in the Grant Application Summary Sheets are taken verbatim from the applicants’ submissions. Staff recommendations and comments are also included in the Summary Sheets.

Application Review Process

An Assessment Committee made up of City staff reviewed the applications. The Committee evaluated the applications on three key areas: merit, organizational capacity and impact (described in the Application Guidelines, Attachments 3 and 4). As per best practices in similar granting programs for arts and culture, these three key areas were assigned a numerical ranking to create a total numeric score out of 100 for each application. At the adjudication meeting, the combined scores of all four members of the Assessment Committee were distilled to an average score to determine a funding recommendation:

Low	1-20	No funding recommended
Med/Low	21- 49	Possible funding at a small contribution or no funding recommended
Medium	50-74	Funding at a modest contribution recommended
High/Med	75-89	Funding at a high contribution recommended
High	90-100	Funding up to request level (if possible) recommended

The Grants Application Summary Sheets, found in Attachment 2, indicate the aggregated score of each applicant.

In this twelfth year of the Arts and Culture Grants, most applicants expressed a positive rebound from the challenges and uncertainty of the COVID-19 pandemic and appreciation for the City Grant Program. Throughout the pandemic, this community investment was cited as a key factor in maintaining their operations, sustaining innovation and building resilience as demonstrated in previous years. They are now visioning and planning for a post-pandemic future. There is also continued awareness among applicants about the value of strengthening their organizational capacity and working collaboratively in order to both overcome their challenges and enhance their offerings.

The impact of funding received through the Arts and Culture Grants is augmented by regular communication between staff and organization representatives, who meet, at minimum, once a

year. During these meetings, staff offer a consultative and solutions-oriented approach to organizational development based on expertise in the Non-profit Lifecycle methodology, helping groups build capacity in a way that is sustainable and suits their specific needs. Groups also have the option of exploring the Lifecycle model more deeply with staff to create achievable action plans.

Additionally, in October 1, 2022, seven organizations receiving Arts and Culture grant funding joined other Richmond non-profits at a full-day professional development and networking event presented by Vantage Point. The event featured the presentation “BC’s Non-Profit Sector: Post-pandemic Challenges and Opportunities” followed by a Non-profit Lifecycle 101 workshop.

Analysis

2023 Arts and Culture Grants Information

The number of Operating Assistance applications received remained stable in 2023 with a total of 12 applications and no increase since 2022. There was a slight increase in the number of Project Assistance applications submitted this year with ten applications, up by two from 2022.

This year, two Project Assistance applications were received from organizations that had not previously applied for a City Grant: First Pacific Theatre Society and Red Fox Society for Healthy Living. Numbers of applications, allocations and staff recommendations are presented in the tables below:

Table 1: Operating Assistance Grants for the last five years and recommendations for 2023

OPERATING ASSISTANCE GRANTS						
Applications, Allocations and Recommendations (2018–2023)						
	2018	2019	2020	2021	2022	2023
Total number of applications	11	12	11	12	12	12
New applicants	0	0	0	0	0	0
Grants denied	0	1	0	0	0	0
Partial amount of request recommended	11	2	11	12	10	12
Full amount of request recommended	0	9	0	0	2	0
Total amount requested	\$99,500	\$102,050	\$93,175	\$101,200	\$101,775	\$103,950
Total amount allocated/ recommended	\$89,159	\$91,824	\$86,385	\$85,875	\$88,370	\$88,658

Table 2: Project Assistance Grants for the last five years and recommendations for 2023

PROJECT ASSISTANCE GRANTS Applications, Allocations and Recommendations (2018–2023)						
	2018	2019	2020	2021	2022	2023
Total number of applications	7	5	12	10	8	10
New applicants	0	0	6	3	2	2
Grants denied	1	0	4	2	1	1
Partial amount of request recommended	6	3	8	8	7	9
Full amount of request recommended	0	2	0	0	0	0
Total amount requested	\$35,000	\$23,000	\$68,410	\$47,770	\$42,500	\$50,000
Total amount allocated/ recommended	\$22,900	\$22,700	\$30,430	\$30,940	\$31,132	\$35,600

Reasons for Partial or No Funding

The recommended grant allocations vary depending on the degree of competition among applicants in any given year. This year was characteristically competitive with the City receiving \$29,692 in requests in excess of the allocated budget of \$124,258. As such, none of the applicants were recommended for the full amount in order to ensure all eligible and successful applications could receive a fair distribution of the available funding.

Six organizations who were recommended for funding in 2023 will receive a slight increase in their funding over the previous year with fourteen organizations receiving a slight decrease. The decrease in funding for so many organizations is largely due to the higher competition versus available funds. Additionally, as per the adjudication process noted above, applicants recommended for a higher percentage of requested funding scored higher per the evaluation criteria than those recommended for lower percentages.

Overall, 21 out of 22 applicants were recommended for funding. One applicant from the Project Assistance grant stream was not recommended for funding as they did not meet the program’s eligibility criteria.

Financial Impact

The 2023 Arts and Culture Grants budget of \$124,258 was approved as part of the City’s 2023 Operating Budget. A total of \$124,258 in allocations is being recommended for the 2023 Arts and Culture Grants, subject to City Council’s approval.

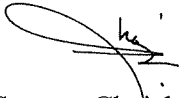
Conclusion

A lively and engaged cultural community offers many benefits to the City by creating a vibrant, livable and healthy cultural life for its citizens. Much of the artistic and cultural activity in Richmond is delivered by not-for-profit organizations. A dedicated funding program helps achieve a number of strategic directions identified in the City of Richmond's Arts Strategy 2019-2024, including:

- Investment in the arts;
- Ensuring affordable and accessible arts for all;
- Promoting inclusivity and diversity in the arts; and
- Increasing awareness and participation in the arts.

The 2023 Arts and Culture Grants makes a vital contribution to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and liveable community.

Staff recommend that the 2023 Arts and Culture Grants be allocated as indicated in Attachment 1 for the benefit of Richmond organizations and residents.



Camyar Chaichian
Program Manager, Community Cultural Development
(604-247-8326)

- Att. 1: 2023 Arts and Culture Grants Requests and Recommendations
2: 2023 Arts and Culture Grants Application Summary Sheets
3: 2023 Arts and Culture Grants - Operating Assistance Guidelines
4: 2023 Arts and Culture Grants - Project Assistance Guidelines

2023 Arts and Culture Grants Requests and Recommendations

OPERATING ASSISTANCE

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Canadian YC Chinese Orchestra Association	\$6,587	\$10,000	\$8,000	This organization promotes Chinese culture by performing music at public concerts and events in Richmond. The group is commended for their long-standing programs that provide strong artistic training and mentorship in an intergenerational setting, with a particular emphasis on mentoring youth. They are encouraged to continue with their recent focus on improving financial reporting practices.	1.
Cinevolution Media Arts Society	\$9,100	\$10,000	\$8,500	This organization is an experimental film and media arts organization aiming to build connections for and empower immigrant and traditionally marginalized communities. The group is commended for their championing of accessible and inclusive arts practices. Recent attention to their organizational capacity has understandably affected their current programming. They are encouraged to use this period to establish a board and staff structure that can support their worthy and ambitious future programming goals.	3.
Community Arts Council of Richmond	\$9,182	\$10,000	\$9,130	This organization provides a wide range of creative opportunities that develop community arts in Richmond. The group demonstrates impressive programming that reflects the diverse cultures, ages and art forms of Richmond. Their focus on community impact is commended and they are encouraged to build on the momentum of the organizational development work they have achieved in recent years by ensuring key contributors are supported in their continued successes.	5.
Richmond Arts Coalition	\$9,100	\$10,000	\$9,000	This organization aims to promote, support and advocate for the arts in Richmond. The group is commended for their participation and support of community arts events and for providing an effective event and activity resource for their membership. It is recommended that they provide clarity on how these many worthy activities directly relate to their mission of arts advocacy and how this can expand their membership base.	7.
Richmond Community Band Society	\$2,052	\$4,550	\$3,350	This long-standing musical band is an appreciated presence at annual local events such as Remembrance Day and Canada Day, while year-round, they provide meaningful engagement for seniors in our community. They are encouraged to stay the course with their recent efforts to strengthen their organizational structure and attract new members.	9.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Richmond Community Orchestra and Chorus Association	\$7,600	\$10,000	\$8,300	This organization provides a diverse annual program of orchestra and choir concerts to Richmond residents. The group continues to serve its core community while taking appropriate steps towards expanding their reach through youth mentorship and cultural diversification.	11.
Richmond Delta Youth Orchestra	\$9,100	\$10,000	\$9,130	This organization provides a professional orchestral preparation program for children and youth, providing instruction and performance opportunities in an ensemble setting. The group continues to excel with activities and events dedicated to providing youth with arts education and performance experiences. They are encouraged to continue paying attention to their organizational capacity in order to maintain standards as they navigate their self-identified challenges.	13.
Richmond Music School Society	\$10,000	\$10,000	\$9,370	This organization provides high quality music education in order to foster interest and participation in music. The group continues to demonstrate excellent programming choices that are supported by the community they serve. They also provide low-income and intergenerational opportunities. It is recommended is that the group ensures their organizational capacity is able to support their continued growth trajectory.	15.
Richmond Potters' Club	\$7,000	\$7,000	\$6,570	This organization is committed to providing a safe and nurturing environment for adult pottery enthusiasts. As interest in pottery continues to grow, this group is responding accordingly by increasing their partnerships and recruiting more members from diverse age and cultural groups. As they grow as an organization, it is recommended that they consider research into similar groups in the region for ideas, best practices and other supports.	17.
Richmond Singers	\$9,182	\$10,000	\$8,100	As the longest standing community choir in Richmond, this organization performs for the enjoyment of its members, as well as to provide public and private performances for the community. The group is commended for their charitable work and outreach to the seniors in our community. The strong volunteer mentoring and management of this women's choir has served the organization well for many years. It is recommended the group formalize their administrative systems to support generations to come.	19.
Richmond Youth Choral Society	\$7,600	\$10,000	\$7,650	This organization aims to provide children and youth in Richmond excellent choral music education including a diverse range of prestigious performance opportunities. The group is commended for the positive opportunities they provide youth through choral performances both within Canada and internationally. It is recommended that the grant is used to support their projects within Richmond.	21.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Textile Arts Guild of Richmond	\$1,867	\$2,400	\$1,558	This organization's goal is to advance textile arts practice and appreciation in Richmond. The group is commended for their charity work and focus on sustainability through their banner recycling initiative. It is recommended they expand their public outreach and consider programming directions that will increase and diversify participation, adding to their long-standing club membership.	23.
Operating Sub-Total	\$88,370	\$103,950	\$88,658		

PROJECT ASSISTANCE

Arison Yue Opera Society	\$3,800	\$5,000	\$4,050	This project will present a series of opera performances throughout the year at Gateway Theatre and other venues. The organization promotes the advancement and enjoyment of this popular branch of Chinese opera. The group demonstrates a high level of community engagement and upholds a unique and historic art form with skilled artists. It is recommended that they consider ways to share and celebrate this work with a wider audience.	25.
BC Philharmonic Society	\$4,550	\$5,000	\$3,850	BC Philharmonic plans to present a concert titled "Symphony Today", a blend of classical and modern music, with the focus on developing their youth audience. The organization has a mandate to promote, perform and produce orchestral music. This group is commended for appealing to younger audiences through their programming choices. It is recommended they provide more clarity around how they implement their creative projects as well as more detail about the administrative structure that supports their operations.	27.
Canada Chinese Performing Arts Society	\$4,550	\$5,000	\$3,850	The Society's project is an outdoor concert of Han music and poetry, celebrating their 15th anniversary. The organization presents Chinese performing arts and, through this work, promotes cultural exchange between Canada and China. The group has demonstrated the capacity to maintain unique and accessible programming since 2010. It is recommended that they consider ways to reach a wider audience.	29.
First Pacific Theatre Society	N/A	\$5,000	\$3,400	This project is an experimental workshop production of a media arts and theatrical experience titled "Date Movie." The organization aspires to produce theatre that explores the spiritual aspects of human experience. This project will offer a unique arts experience led by a Richmond resident who is an esteemed member of the Canadian professional theatre community. In future, it is recommended that if a Richmond-based cultural organization submits an application to present an artist-in-residence, it would be a better fit for this grant program.	31.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Philippine Cultural Arts Society of BC	N/A	\$5,000	\$4,125	This project presents both in-person and online performances titled "PhilCas through the Years." The organization shares the traditions and culture of The Philippines through education and performance. The group is recommended for support to continue their focus on celebrating a valued and vital culture within our community through intergenerational arts and culture activities. It is recommended that they seek fundraising opportunities to support their productions.	34.
Red Fox Society for Healthy Living	N/A	\$5,000	\$0	Despite a worthy mission to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers, this application is not eligible under the current criteria as the mandate of the organization is not arts and culture. It is recommended that, as noted in the grant guidelines, the group contact City staff prior to applying for future grants in order to be directed towards appropriate funding opportunities.	36
Richmond Art Gallery Association	\$4,582	\$5,000	\$4,000	RAGA aims to continue their popular Artist Salon, a series of online talks, workshops and social gatherings for local visual artists. The organization has a mandate to exhibit, preserve and promote contemporary visual arts as well as support visual artists in the public presentation of their work. The Association is commended for continuing this popular, culturally diverse and community-oriented program for local artists.	38.
Steveston Historical Society	\$4,550	\$5,000	\$4,125	The project continues the Society's successful "Steveston Alive" dramatized walking tour of Steveston. The organization, with its focus on promoting the historical culture of Steveston, is commended for meaningful youth engagement and including respect for, and representation of, historically marginalized communities in their project.	40.
Tickle Me Pickle Theatre Sports Improv Society	\$4,550	\$5,000	\$4,150	The group's project includes a series of workshops and performances for adults and youth throughout the city. This organization promotes the education and enjoyment of improvisation-based theatre. The group continues to demonstrate their commitment to providing safe, creative workshops and events for youth. Their focus on rebranding and strengthening their organizational structure has clearly contributed to positive growth and it is recommended they maintain this trajectory.	42.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Vancouver Cantonese Opera	\$4,550	\$5,000	\$4,050	Vancouver Cantonese Opera plans to present a series of concerts and water sleeve classes both online and at the Richmond Cultural Centre. The mission of this organization is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences. This group is commended for their range of Richmond offerings that focus on programs that welcome immigrants into the community. With healthy operational contingencies in place, it is recommended that the group demonstrate need for additional funding in future applications.	44.
Project Sub- Total	\$31,132	\$50,000	\$35,600		
TOTALS	\$119,502	\$153,950	\$124,258		



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Canadian YC Chinese Orchestra Association

Society Mandate Summary:

To promote Chinese music by performing to the public in the City of Richmond and the greater Vancouver area.

Society History:

Since inception, the association has had numerous performances by members in terms of main orchestra, smaller ensembles, as well as solo performances. Since 2012, the orchestra has registered as the first music group Artist in resident of the Cultural Centre of City of Richmond. Our efforts to promote Chinese culture also include cooperation with other groups. One of our major performances, "Guests from afar please stay", was in partnership with Vancouver Choir at the Norman Rothstein Theatre (about 350 audiences capacity). The performance had a full house and as a result, another show was added (in about 6 months). Since 2013, we have been a partner of the Multicultural Heritage Festival held at each summer at the Richmond Cultural centre and our performance of "O Canada" with our own instruments was welcome by the audiences as well as Government officials. For the last 6 years, CYCCOA continued to be a strong element in the City of Richmond. In addition to performing in many concerts, CYCCOA hosted educational workshops, participated in community services, provide free performance for senior homes, local regional center, cultural events, festivals, and celebrations across our community. As an artist in resident of the Richmond Cultural Center, we participate actively in the Cultural events in our community. In May 2014, we have a joint concert "Ocean Home Town" with City of Richmond at the performing Hall of the Richmond Art Center. With Cultural Grants from the City of Richmond in the last six years, we have been able to produce large scale concerts at The Richmond Gateway Theatre. 2014 Ocean Home Town concert, 2015 Qiao's Grand Courtyard concert, 2016 Festival Gala and Multicultural Art Festival concert, 2017 Rising stars concert, 2018 Canada International Art Festival, 2019 Colors of Summer concert. In fact, the above concerts were huge success and we had full house of over 500 audiences each time. In 2019, all tickets were sold out 4 weeks before concert.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$119,700.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,587.00	Arts & Culture Operating Assistance
2021	\$8,100.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$139,390.91	\$120,225.54
Total Expenses:	\$75,165.37	\$119,700.00
Surplus:	\$64,225.54	\$525.54
Accumulated Surplus:	\$64,225.54	\$64,751.08
Other Funders		
BC art council \$10,000 and Gaming \$6,500:		\$16,500.00
Canada summer job fund:		\$21,000.00

Grant Recommendations

Recommended Amount: \$8,000.00

Aggregate Score: 80

Recommendation:

This organization promotes Chinese culture by performing music at public concerts and events in Richmond. The group is commended for their long-standing programs that provide strong artistic training and mentorship in an intergenerational setting, with a particular emphasis on mentoring youth. They are encouraged to continue with their recent focus on improving financial reporting practices.

Grant Conditions: _____

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Cinevolution Media Arts Society

Society Mandate Summary:

Cinevolution makes experimental film and media art accessible for all, with a focus on connecting and empowering immigrants and other historically marginalized communities through participatory community festivals and events.

Society History:

Founded in 2007 by a group of Pan Asian filmmakers, artists and activists, Cinevolution is Richmond's first and only media arts organization. Since then, it has been a leading voice for newcomer communities while promoting independent film, interdisciplinary arts and critical dialogue on migration and diversity. Recognized for excellence in programming, vision, and community impact, Cinevolution was twice a finalist for the Richmond Arts Awards Cultural Leadership Award, recipient of Volunteer Richmond's Nova Star Award in 2013 and awarded the Richmond Arts Award for Artistic Innovation in 2012. From 2007-2010, Cinevolution presented 3 editions of the Vancouver New Asia Film Festival (VNAFF), 2 DocuAsia Forums, 30+ community screenings, and Richmond's first youth film outreach program – the Dream Project. From 2011-2014, VNAFF rebranded as the Your Kontinent: International Film and Media Arts Festival, adopting a more global scope for film selection and introducing media art elements. In 2015, we transitioned from a traditional film festival model to two signature programs: Digital Carnival (DC), an annual festival of cutting-edge media art for community audiences, and DocuAsia Forum which uses documentary as a platform to gather artists, researchers, community organizers and diverse publics for critical dialogue on current issues in contemporary Asia, their local relevance, and global implications. DC was part of the Richmond World Festival from 2015-2019. Highlighting a wide range of emerging and established media artists and art forms, the series has established experimental media arts as part of Richmond's public landscape. In 2021, DC took place as a hybrid festival for the first time with a partnership exhibit at the Richmond Art Gallery. Cinevolution has also co-produced several artist/community-led projects: Art Talking Women (2012-2016), Underwater Chinatown (2014-2016), Surviving Samsara (2017-present), Suzhou Alley Women's Mural Project (2018-present).

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$132,070.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$9,200.00	Arts & Culture Operating Assistance
2020	\$9,550.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$126,574.00	\$132,087.00
Total Expenses:	\$126,584.00	\$132,070.00
Surplus:	-\$9.00	\$17.00
Accumulated Surplus:	\$146.00	\$163.00
Other Funders		
BCAC Arts Based Community Development		\$91,607.00
\$29,607; BCAC Accelerate Program \$30,000;		
BCAC Impact Program \$32,000:		

Grant Recommendations

Recommended Amount: \$8,500.00

Aggregate Score: 85

Recommendation:

This organization is an experimental film and media arts organization aiming to build connections for and empower immigrant and traditionally marginalized communities. The group is commended for their championing of accessible and inclusive arts practices. Recent attention to their organizational capacity has understandably affected their current programming. They are encouraged to use this period to establish a board and staff structure that can support their worthy and ambitious future programming goals.

Grant Conditions: _____

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Community Arts Council of Richmond

Society Mandate Summary:

To develop the arts & culture sector of Richmond to provide a wide range of opportunities for citizens to gain access & reap the benefits that arts & culture provide.

Society History:

Prior to 1970 a group of like-minded arts advocates decided to support and sustain the arts community in Richmond and encourage its growth and so the Community Arts Council of Richmond was born. CACR soon started to expand its reach to the entire community of Richmond, to connect artists and citizens and share the invaluable benefits of the arts. CACR's working board is actively involved in all the organization's projects. Board members meet monthly to plan events and initiatives both independently and through partnerships with Richmond's local artists and organizations in the cultural sector. Initiatives and projects serve different purposes such as strengthening the visibility and presence of the arts in the community and providing new opportunities to artists. We also seek to further develop arts education opportunities for all our youth and volunteering opportunities. In light of the impacts that Covid-19 has had on citizens and artists, we support and create programs that help Richmond's artists and community to gain exposure to the arts. Highlights: Provided gallery space for artist members to exhibit and sell their work at a nominal cost, produced countless in-person and virtual exhibitions, performances, and events in partnership with Richmond's cultural organizations. Ran the Reach to Teach program that gifts youth of various socio-economic backgrounds the chance to collaborate and reap the benefits of art education in person and online successfully for 12 years. Raised major funds for capital-building projects like The Gateway Theatre and the Richmond Cultural Centre. Built a volunteer team made up of residents in Richmond who love the arts. Created 4 virtual exhibitions in total in 2021 and 4 in 2022 including Reach to Teach, Faces of Richmond, Midsummer Art's Dream, and Islamic Art Experience. We also offered Camilli Quartet performances and documented events in partnership with the Richmond Photo Club.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$55,400.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,182.00	Arts & Culture Operating Assistance
2021	\$8,400.00	Arts & Culture Operating Assistance
2020	\$8,800.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,450.00	\$34,750.00
Total Expenses:	\$31,407.00	\$55,400.00
Surplus:	\$7,957.00	-\$20,650.00
Accumulated Surplus:	\$107,577.00	\$86,927.00
Other Funders		

Grant Recommendations

Recommended Amount: \$9,130.00

Aggregate Score: 91

Recommendation:

This organization provides a wide range of creative opportunities that develop community arts in Richmond. The group demonstrates impressive programming that reflects the diverse cultures, ages and art forms of Richmond. Their focus on community impact is commended and they are encouraged to build on the momentum of the organizational development work they have achieved in recent years by ensuring key contributors are supported in their continued successes.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Arts Coalition

Society Mandate Summary:

We are a voice for artists and the arts in Richmond. We promote, support, and advocate for the Arts in all their various forms within Richmond, BC.

Society History:

In 2004, the City of Richmond passed the Richmond Arts Strategy, which included a recommendation to improve communication between arts groups and to strengthen the arts community. RAC was formed as a Society on November 1st, 2005 as a direct result. In 2008, RAC became an advocacy group for the local arts and culture community when the City endorsed a '2010 Arts Plan', identifying RAC as the organization responsible for bringing local artists and arts organizations together. RAC continues to partner with the City on community events and the annual Richmond Arts Awards, and continues to facilitate substantial grants for hiring local artists for the annual Richmond Maritime Festival. In 2013, RAC established an endowment fund with the Richmond Community Foundation. (Starting in 2019, an annual youth arts award has been offered via this fund.) Also in 2013, RAC surveyed artists, arts organizations, and the public about the state of the arts in Richmond. Since 2015, RAC has collaborated with the Richmond Art Gallery on ArtRich, a bi-annual, month-long, juried exhibition of local artists. Starting in 2018, RAC has collaborated with the Steveston Historical Society on the annual Songs in the Snow: A Vintage Christmas, finding performers and BC Arts Council grants. Also in 2018, RAC launched a refreshed website with help from Tourism Richmond. RAC's monthly newsletter, social media and website feature local artists and share arts events and opportunities, sometimes with pieces picked up by local newspapers. In 2020 (due to COVID-19), RAC organized and negotiated a production plan for a digital Maritime Festival; the virtual online event received over 46,000 viewings by the end of the festival. In 2021 RAC launched a now annual Let's Celebrate Together video series highlighting artists. RAC engages with City staff and Council to speak on arts issues, and reaches out to other community groups to promote and advocate the importance of Arts for a healthy and vibrant Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$107,700.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$9,300.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$97,713.00	\$107,700.00
Total Expenses:	\$89,497.82	\$107,700.00
Surplus:	\$8,215.18	\$0.00
Accumulated Surplus:	\$23,467.23	\$23,467.23
Other Funders		
\$5000: BC Arts Council Project Assistance: Community Arts Festivals Grant - To pay Songs in the Snow: A Vintage Christmas artists. \$5000: BC Community Gaming Grant - Received July 21st 2022 (the amount remaining from 2022's \$10000 grant). \$9000: BC Community Gaming Grant - July 2023 (a portion of expected \$10000 in renewed funding). \$6200 BC Arts Council: Project Assistance: Community Arts Organizations Grant - For Let's Celebrate Together Part 3 (Feb 2023): Canadian Heritage Building Communities through Arts and Heritage - Local Festivals Grant - 20th Annual Richmond Maritime Festival:		\$25,200.00
		\$60,000.00

Grant Recommendations

Recommended Amount: \$9,000.00

Aggregate Score: 90

Recommendation:

This organization aims to promote, support and advocate for the arts in Richmond. The group is commended for their participation and support of community arts events and for providing an effective event and activity resource for their membership. It is recommended that they provide clarity on how these many worthy activities directly relate to their mission of arts advocacy and how this can expand their membership base.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Community Band Society

Society Mandate Summary:

To provide the Richmond public with focused musical concerts, as well as providing seniors in long term/permanent residential care with some outside entertainment. To promote music in local schools through joint concerts and to provide an outlet for the musical aspirations of our members, many of whom are returning to an instrument after years or even decades of not playing.

Society History:

Branch 5 of the Royal Canadian Legion created the band in 1973 and fully supported it until 1976 when it became independent of the Legion and was incorporated as The J.S. Thompson Band Society. In 1996 it was renamed The Lulu Island Music Society and in 2003 the Richmond Community Band Society. Throughout these name changes the band retained the same musical focus. Rehearsals are every Monday evening from 8 to 10 pm in the Murdoch Centre, at Brighthouse United Church. Our music director is Bob Mullett, a local professional musician. Our role in Richmond is to provide a varied series of musical events by improving the skills of our members at rehearsals. Past performances have included November 11th ceremonies at the City Hall, the July 1st Canada Day parade in Steveston, the Ladner Bandfest, and an annual (for 34 years) ticketed fund raising concert at the Gateway Theatre. We relocated to the Peace Mennonite Church when the Gateway Theatre changed its focus to professional performances. We also have performed at various seniors' residences, the Minoru Seniors' Centre (now the Richmond Centre for Active Living), Aberdeen Shopping Mall, the Steveston Fish Cannery, the Britannia Heritage Shipyard and Westwind Elementary School. In past summers we have present outdoor concerts in Richmond parks. In July and August of 2020 seven members joined Richmond band teacher Brenda Khoo for an hour of Monday "night music" in Kozier Park to demonstrate support for our front line COVID workers, and to provide a much needed live music social event for nearby residents. In 1995 we were invited to participate in the ceremonies celebrating the liberation of the Netherlands by Canadian Armed Forces at the end of WW2. In 1989 the band toured England and Scotland. Covid had kept us out of our regular rehearsal space in 2020, 2021, and a few months of 2022, but in the summer of 2021, we held outdoor rehearsals and presented an outdoor concert at Thomas Kidd School Park.

Grant Request

Requested Amount: \$4,550.00

Society Operating Budget: \$16,850.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$2,052.00	Arts & Culture Operating Assistance
2021	\$1,600.00	Arts & Culture Operating Assistance
2020	\$3,500.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$10,102.00	\$16,850.00
Total Expenses:	\$12,500.51	\$16,850.00
Surplus:	-\$2,398.51	\$0.00
Accumulated Surplus:	\$24,784.94	\$24,784.94
Other Funders		

Grant Recommendations

Recommended Amount: \$3,350.00

Aggregate Score: 74

Recommendation:

This long-standing musical band is an appreciated presence at annual local events such as Remembrance Day and Canada Day, while year-round, they provide meaningful engagement for seniors in our community. They are encouraged to stay the course with their recent efforts to strengthen their organizational structure and attract new members.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Community Orchestra and Chorus Association

Society Mandate Summary:

ROCA strives to contribute and lead the rich cultural scene of Richmond, through a diverse yearly program of orchestra and choir concerts, as well as to develop community partnerships with local foundations and school programs.

Society History:

In 1986 George Austin and a group of like-minded musicians decided that it was time for Richmond to have its own orchestra and chorus and so the Richmond Orchestra and Chorus Association was formed. Over the last 36 years, the organization has grown in both number and in its reach. We are committed to providing an opportunity for musicians to share the joy of music in rehearsal and performance. The talented instrumentalists and singers present a variety of music throughout the season, from the beauty of the classics, through traditional seasonal favourites and the uplifting passions of sacred and spiritual, to the delights of folk, jazz, modern and show tunes. Members range in age from high school students to seniors; they come from all walks of life, and welcome the opportunity to share their love of music with a wider audience. The orchestra has had a number of conductors, including Peter Rohloff, Charles Willet, Wallace Leung, Lorraine Grescoe and Chris Robertson. The current orchestra conductor, James Malmberg was appointed in 2007. The chorus has had only two conductors since its inaugural year: Len Lythgoe (1987-1994) and Brigid Coult (1994-present). Special performances include: performing with guest conductor Pablo Sosa from Argentina, a Canadian premiere of "The Dragons are Singing Tonight" by New Zealand composer David Hamilton (1998), a commission and premiere of Brian Tate's "This Island" (2000), singing with Canadian Imant Raminsh at Carnegie Hall in New York (2006), a performance with Xiamen Philharmonic Orchestra at the River Rock Theatre (2010), leading the singing of the official Olympic Torch Anthem as part of the Torch Ceremony at Richmond's "O Zone" (2010) and performing with Chantal Kreviazuk for the Richmond Hospital Foundation's 15th Starlight Gala (2013). ROCA continues to seek new members, performers and opportunities for community partnerships within Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$93,930.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$8,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$103,934.13	\$94,900.00
Total Expenses:	\$90,334.44	\$93,930.00
Surplus:	\$13,599.69	\$970.00
Accumulated Surplus:	\$13,599.69	\$14,569.69
Other Funders		
BC Gaming Grant:		\$27,000.00

Grant Recommendations

Recommended Amount: \$8,300.00

Aggregate Score: 83

Recommendation:

This organization provides a diverse annual program of orchestra and choir concerts to Richmond residents. The group continues to serve its core community while taking appropriate steps towards expanding their reach through youth mentorship and cultural diversification.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Delta Youth Orchestra

Society Mandate Summary:

The Richmond Delta Youth Orchestra (RDYO) is a professional orchestral preparation program for young musicians, ages 6 to 25, providing instruction and performance opportunities in an ensemble setting.

Society History:

The Orchestra first began rehearsals in September 1971 in Ladner. With the support of approximately 40 players, Harry Gomez formed the Orchestra and became its Conductor and Music Director. The Orchestra first performed at an open rehearsal for Mayor Dugald Morrison at the Ladner Community Centre later that year. Throughout the 1970s and 1980s, the Orchestra underwent tremendous growth, attracting young players from Richmond and the rest of the Lower Mainland. It continued its mission as an orchestral preparation program led by highly qualified musical staff. In 2013, recognizing that the majority of its young musicians were residents of Richmond, the Orchestra officially changed its name to Richmond Delta Youth Orchestra. Since our move to Richmond, our enrollment has nearly doubled. Currently, the Orchestra includes 170 young performers in seven divisions: Symphony, Senior Strings, Intermediate Strings, Junior Strings, Senior Winds, Junior Winds, and Chamber Music divisions. Each year, the RDYO performs numerous outreach concerts in Richmond and Metro Vancouver, including (in 2019, 2020 & 2022) at the Richmond World Festival, Culture Days, Richmond Cultural Centre, Richmond Public Library, WE Day, Maple Residences, Aberdeen Centre, and VSO Day of Music. At the end of our 2021-2022 season, RDYO celebrated its 50th Anniversary, where we had our first all-division concert at the Chan Center since the pandemic where we invited alumni to play in our mass pieces. As RDYO celebrates the past 50 years of orchestral training, we look towards the future to introduce new initiatives. This includes complete rebranding of RDYO, introducing new programs such as a Leadership Program for our senior students and RDYO Discovery Rooms. The RDYO is a vibrant and growing part of Richmond's cultural landscape.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$183,065.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$163,631.98	\$179,635.00
Total Expenses:	\$146,453.27	\$183,065.00
Surplus:	\$17,178.71	-\$3,430.00
Accumulated Surplus:	\$17,178.71	\$13,748.71
Other Funders		
BC Gaming Grant:		\$40,000.00

Grant Recommendations

Recommended Amount: \$9,130.00

Aggregate Score: 91

Recommendation:

This organization is a professional orchestral preparation program for children and youth, providing instruction and performance opportunities in an ensemble setting. The group continues to excel with activities and events dedicated to providing youth with arts education and performance experiences. They are encouraged to continue paying attention to their organizational capacity in order to maintain standards as they navigate their self-identified challenges.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Music School Society

Society Mandate Summary:

To promote music excellence and to foster interest and participation in music at the highest quality of music education.

Society History:

The Richmond Music School Society (RMS) has been a committed contributor to the cultural life of Richmond since it was established in 1979. As we enter our 43rd anniversary season, we remain as committed as ever to a high standard of professional criteria with a focus on the accessibility of quality music education to all sectors of Metro Vancouver. As a founding member of the BC Association of Community Music Schools, RMS must adhere to a high standard of professional criteria to which commercial schools are not bound. Our focus is on the accessibility of music education to all sectors of the Richmond community, with an emphasis on program excellence and community work. As part of our commitment to the community, we can often be seen performing at events such as Culture Days, Aberdeen Centre, Lansdowne Mall, in addition to the free concerts that we organize at the School. During the pandemic, we continued to deliver free concerts and workshops through our YouTube Channel for the public's enjoyment. As covid situation eases, our students resume regular recitals for different senior care facilities in Richmond, bringing the gift of music to those often isolated from the performing arts. Between the cost of instrument purchases, equipment rentals, sheet music, lesson fees, and program fees, music lessons can be a luxury that not everyone can afford. RMS is bridging this gap by ensuring equity of access to quality music education through its various outreach programs, bursaries, scholarships and affordable lesson fees.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$424,800.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$10,000.00	Arts & Culture Operating Assistance
2021	\$9,400.00	Arts & Culture Operating Assistance
2020	\$9,300.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$501,353.19	\$424,800.00
Total Expenses:	\$426,632.89	\$424,800.00
Surplus:	\$74,720.30	\$0.00
Accumulated Surplus:	\$22,303.00	\$22,303.00
Other Funders		
BC Gaming Grant:		\$50,000.00

Grant Recommendations

Recommended Amount: \$9,370.00

Aggregate Score: 94

Recommendation:

This organization provides high quality music education in order to foster interest and participation in music. The group continues to demonstrate excellent programming choices that are supported by the community they serve. They also provide low-income and intergenerational opportunities. It is recommended is that the group ensures their organizational capacity is able to support their continued growth trajectory.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Potters' Club

Society Mandate Summary:

Committed to providing a safe and nurturing environment for adult pottery enthusiasts. Richmond Potter's Club provides education in the form of workshops, classes and mentoring that demonstrates skills and techniques of pottery making to all of their members and the public.

Society History:

Formed in 1969 the RPC has, as volunteers, organized, administered and provided adult ceramic art classes and memberships to the Richmond public. The RPC offers workshops & provides in-house education in clay arts. We hold monthly meetings updating members on club activity, collaborate on problem solving and share exhibition and workshop opportunities. RPC holds two 3-day sales per year, community events, providing demonstration, displays to the public and hands on clay experiences. We support the children's classes, offered by the City of Richmond, work in co-operation with the instructors to ensure the studio is well kept and safe for the groups to work in harmony. Both groups have been working with the city to create separate studios by 2023. RPC furnished the studio and owns about \$45,000 worth of equipment and materials. Members have studio access throughout the year to create and perform regular needed multiple tasks to keep the club and studio operating. We welcome the public to the studio, answer their queries and share our joy gained through our creative clay work. Our well attended yearly sales in collaboration with the Richmond Spinners & Weavers Guild as well as the Gem and mineral society gave us the opportunity to promote creative talents with the public, exposing them to pottery art and giving them an opportunity to shop locally and support local artists. The club generously supports local non-profit organizations with donations/outreach. For many years, the RPC has been a very dedicated participant and supporter of the city of Richmond events such as Culture Days, Doors Open and Maritime festival. RPC has provided displays and demonstrations to encourage public engagement in creative arts. The club has provided opportunities to enhance artists creativity and education with classes, workshops and demonstrations.

Grant Request

Requested Amount: \$7,100.00

Society Operating Budget: \$70,000.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,000.00	Arts & Culture Operating Assistance
2021	\$5,800.00	Arts & Culture Operating Assistance
2020	\$6,500.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$71,103.00	\$70,000.00
Total Expenses:	\$65,359.00	\$70,000.00
Surplus:	\$5,744.00	\$0.00
Accumulated Surplus:	\$5,744.00	\$5,744.00
Other Funders		

Grant Recommendations

Recommended Amount: \$6,570.00

Aggregate Score: 93

Recommendation:

This organization is committed to providing a safe and nurturing environment for adult pottery enthusiasts. As interest in pottery continues to grow, this group is responding accordingly by increasing their partnerships and recruiting more members from diverse age and cultural groups. As they grow as an organization, it is recommended that they consider research into similar groups in the region for ideas, best practices and other supports.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Singers

Society Mandate Summary:

As the longest standing community choir in Richmond our purpose is "to sing, in harmony, a variety of music for the enjoyment of the members, as well as to give public and private performances for the listening pleasure of others".

Society History:

In 1971 our founder Pam Hiensch, an active member of our Ensemble, placed an ad in a local newspaper inviting women who were interested in singing recreationally to meet. A group of 15 became "The Richmond Melody Makers". In 1975 the choir had grown to 45 members and changed its name to The Richmond Singers. With 55 active members and 3 associates, we provide a choral presence in the community for over 49 years. Our first director was Alex Murray, followed by Earl Hobson, Jeanette Gallant, Mavis Weston, Natasha Neufeld, and since Sept 2019, Fabiana Katz. Our members range in age from 20s -70 + and come from varied backgrounds and talents. The choir produces two to three major concerts per season, often featuring local guest performers, children's choirs and accompanists. We are fortunate to have a faithful audience at our concerts. The choir is available upon request to sing at various events organized by the City of Richmond, charities, special functions and fundraisers. Our 18-member Richmond Singers Ensemble sings an interactive program at senior facilities and daytime events, receiving little or no remuneration. Both choirs are very involved with our community, by giving benefit concerts to raise funds for other organizations such as the Richmond Hospice Society, Canadian Cancer Foundation, Tim Horton's Kids Camps and Music Heals. We were very fortunate to be invited to represent BC at the July 1, 2003 "UNISONG" celebrations in Ottawa. In 2009, the Richmond Singers were proud to represent BC at Festival 500 in St John's, Newfoundland. In 2016 we joined 1000 singers from around the world in Powell River to sing at the Kathaumixw International Choral Festival. We actively participate in BC Choral Federation activities and have a Diversity Policy to promote equality of opportunity for all our members. We are surviving COVID-19 through strong leadership and a commitment to safety and have produced four virtual choral performances including O Canada for the City.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$67,925.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,182.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$9,405.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$58,673.43	\$62,875.00
Total Expenses:	\$59,115.59	\$67,925.00
Surplus:	-\$442.16	-\$5,050.00
Accumulated Surplus:	\$14,902.30	\$9,852.30
Other Funders		
Province Gaming Grant received in June 2022 that is to be applied to Professional fees in 2023 year. Application for 2024 in February 2023.:		\$12,000.00

Grant Recommendations

Recommended Amount: \$8,100.00

Aggregate Score: 81

Recommendation:

As the longest standing community choir in Richmond, this organization performs for the enjoyment of its members, as well as to provide public and private performances for the community. The group is commended for their charitable work and outreach to seniors in our community. The strong volunteer mentoring and management of this women's choir has served the organization well for many years. It is recommended the group formalize their administrative systems to support generations to come.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Youth Choral Society

Society Mandate Summary:

To provide the children and youth of Richmond and the surrounding Metro Vancouver area an excellent choral music education and a diverse range of prestigious performance opportunities. Our desire is to enrich their lives and nurture them through choral music, building their self-confidence, respect for each other, balancing harmony within diversity, to become proud community contributors and builders of our city's multicultural atmosphere.

Society History:

In 2000, a choir of 75 elementary school voices from across our city formed under the direction of 3 Richmond teachers. This choir was formed to sing at the BC Music Educators Conference. These teachers continued a Richmond School District Choir (Richmond Elementary Honour Choir) for 2 years. With school district cut backs, Lorraine, Catherine and parents created the Richmond Youth Choral Society in 2002. Membership began with 45 singers. By October 2003, a Secondary Choir was added. Concerts were arranged to feature the skills of the RYHC singers at many community and charitable events. By the 2009-10 season of the RYHC, the choirs were recognized as a premiere group within our city. In our 12th season we launched our 3rd choir, the Prelude Choir for children 5 - 8 years of age. Performance highlights include 2010 Olympic performances, performing with and hosting the Wakayama Children's Choir from our sister city, Wakayama, Japan and in 2015 we returned the visit to Wakayama. In 2013 we commissioned "Listen to the Music" by Timothy Corlis and premiered it with the VYSO. It was received with a standing ovation. We have worked with other composers like Larry Nickel and Iman Habibi. In 2015 we participated in "World Beat" with international conductor Henry Leck. For our 15th Anniversary season we planned a year of celebration including a collaboration with the RDYO to premier another new commission partnering with Timothy Corlis called "We Will Sing You Home". We also represented Richmond and BC in Ottawa on July 1st for Canada 150. In 2017 we collaborated with a professional Theater production called "The Ridiculous Darkness" with Alley theater. The production won a Jessie. In 2018 we represented Canada at the World Choir Games in South Africa. We managed to stay active during the pandemic despite significantly reduced registration. Now we are planning concerts and tours including Kathalamieux in Powell River July 2023, World Choir Games in New Zealand, 2024

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$41,505.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$34,480.50	\$42,200.00
Total Expenses:	\$32,573.98	\$41,505.00
Surplus:	\$1,906.52	\$695.00
Accumulated Surplus:	\$1,906.52	\$2,601.52
Other Funders		
BC Gaming Community Arts Grant \$7000.00:		\$7,000.00

Grant Recommendations

Recommended Amount: \$7,650.00

Aggregate Score: 77

Recommendation:

This organization aims to provide children and youth in Richmond excellent choral music education including a diverse range of prestigious performance opportunities. The group is commended for the positive opportunities they provide youth through choral performances both within Canada and internationally. It is recommended that the grant is used to support their projects within Richmond.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Textile Arts Guild of Richmond

Society Mandate Summary:

1) Advancing textile arts creation by TAGOR members, 2) Creating items requested by community partners, 3) Maintaining an environment that provides artistic development and social support to TAGOR members.

Society History:

TAGOR was formed in 1975. From 1976 to 1988 the Guild focused on educational workshops and speakers. TAGOR offered eight major public exhibitions either by ourselves or in User Group Shows in Community projects in these years included quilts to mark Richmond's 1979 Centennial and Expo '86. TAGOR hosted exhibitions in 2000, 2002, 2006 and 2008. From 2000 to 2010 TAGOR members wanted to do more community work and began searching for local organizations to help. In December 2010 the TAGOR website was launched and that same month, TAGOR won the Constellation Award from the Richmond Volunteer Bureau. In 2011-12, over 70 quilts for the Japanese Tsunami victims were created and sent by TAGOR members. In 2012, TAGOR began its partnership with the City of Richmond Parks Department and Tourism Richmond in the creation sale of utility bags made from Richmond Street Banners. In 2012-13, TAGOR launched and successfully completed its 100 Quilt Challenge for Lion's Manor. In 2016 TAGOR added Habitat for Humanity as a community partner and created 12 quilts for the families moving into their Richmond Project houses. TAGOR applied for and received a Canada 150 Grant in 2017 and worked with Richmond Public Library to create Our Canadian Bookcase, a quilted wall hanging featuring 150 Canadian authors suggested by the public. In 2018 the TAGOR website was totally re-designed including online registration for workshops. In 2019, TAGOR was a finalist in the Richmond Arts Award Volunteer Category. Also that year, TAGOR was chosen by Richmond Public Art to participate in the No. 3 Road Art Column project, successfully completed in February 2020. In Spring 2021, TAGOR partnered with the Richmond Cultural Centre to present three public online events. During the Fall 2021 and Spring 2022 TAGOR produced regular hybrid meetings with speakers and regular attendees from all over BC and Canada. Two more community donation partners were added: Elmbridge Supportive Housing and Aster Place.

Grant Request

Requested Amount: \$2,400.00

Society Operating Budget: \$8,050.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$1,867.00	Arts & Culture Operating Assistance
2021	\$2,075.00	Arts & Culture Operating Assistance
2020	\$2,730.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$4,796.00	\$8,050.00
Total Expenses:	\$5,739.00	\$8,050.00
Surplus:	\$943.00	\$0.00
Accumulated Surplus:	\$11,629.00	\$11,629.00
Other Funders		

Grant Recommendations

Recommended Amount: \$1,558.00

Aggregate Score: 65

Recommendation:

This organization's goal is to advance textile arts practice and appreciation in Richmond. The group is commended for their charity work and focus on sustainability through their banner recycling initiative. It is recommended they expand their public outreach and consider programming directions that will increase and diversify participation, adding to their long-standing club membership.

Grant Conditions:

N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Arisun Yue Opera Society
Project Name: Butterfly Lovers and opera excerpts
Dates: January, May, September, December, 2023

Project Summary

In early January, we will have "Yue Opera Exerpts" performance in Gateway Theatre. In May, we will have "5 year anniversary celebration" performance. The location is TBD. In early September, "Butterfly Lovers" will be performed at Gateway Theatre. In December, we will have "Yue Opera Exerpts" performance. Location is TBD.

Society Mission/Mandate

Yue opera, is the second most popular opera form out of over 360 opera genres in China. Founded in January 2018, The Arisun Yue Opera Society (AYOS) is the largest Yue Opera Society in our British Columbia. The AYOS has a mandate to promote Yue Opera Performance Development. Our program is to deliver both formal and informal Yue Opera production, learning and appreciation workshops, conferences and seminars for opera lovers and all Canadians.

Society History

Our association is a 40+ members organization which will produce a formal public performance at a formal performance hall such as the Michael J Fox Theatre or similar community centers every year. Since the inception, we organize workshops for the purpose of opera practice under the guidance of our senior professional performers on every Saturday at a rental place in Richmond until February 2020 as Covid-19 became a serious threat. Most of our members are residents in the Richmond community and our association play a very unique role to promote, to train and to produce live Yue Opera performances to the local citizens. We have on a regular basis an audience of 30 to 40 (non-members from our association) to come and enjoy live performance of Yue Opera. On April 22 2019, we produced the first ever formal Yue Opera Performance at the Michael J Fox Theatre to the citizens of Vancouver. We have a full house of audiences over 530 and was a big success. Local citizens from all walks of lives and different ethnic backgrounds came and enjoy a professional level of Yu Opera performance. With hard working from our members, we have been able to set tickets at a reasonable price and seniors and students are happy to get their 20% discount. On the other hand, our AYOS also performs for the local community during Ethnic festival (e.g. during the Chinese Spring festival, Canadian Multi-cultural events, Christmas time) at local community centers such as The Vancouver Round House

Community Center, Sunset Community centers and senior homes . Since February this year, we basically move all activities on line. Using Zoom and wechat, we have been able to provide Yue Opera training and appreciation to our members as well Yue Opera lovers. In 2021, we have been able to produce quarterly cloud production and have all been released on both the Youtube and the Wechat platforms.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$26,900.00
Society Operating Budget: \$27,519.17

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$3,800.00	Arts & Culture Project Assistance
2021	\$3,490.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$13,520.00	\$22,800.00
Total Expenses:	\$12,655.36	\$26,900.00
Surplus:	\$864.64	-\$4,100.00
Accumulated Surplus:	\$4,719.17	\$619.17
Other Funders		
BC gaming grant:		\$9,000.00

Grant Recommendations

Recommended Amount: \$4,050.00
Aggregate Score: 81

Recommendation:

This project will present a series of opera performances throughout the year at Gateway Theatre and other venues. The organization promotes the advancement and enjoyment of this popular branch of Chinese opera. The group demonstrates a high level of community engagement and upholds a unique and historic art form with skilled artists. It is recommended that they consider ways to share and celebrate this work with a wider audience.

Grant Conditions:

N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: BC Philharmonic Society

Project Name: Symphony for Today

Dates: November 2023

Project Summary

The project "Symphony for Today" is a concert to bring traditional or classical music to the general public especially the younger generations. To draw the attention from the general public with a majority of the younger generations who love pop music to our production, we will bring in many popular songs to our concert.

Society Mission/Mandate

Formed at the end of 2016, the BC Philharmonic Orchestra Society BCPO (formally known as Vancouver Youth Philharmonic Orchestra Society) is a non-profit society with a mandate to promote, to perform and to produce orchestra music in Vancouver as well as all over the world. The mission of the BC Philharmonic Society is to provide organizational support to promote and serve the needs of its members in their many musical activities. The founding principles of the Society are inclusion and innovation in developing a musical legacy. The mandate of the Society is to develop a greater understanding and appreciation of regional cultural activities, both contemporary and traditional, and share and develop common cultural understanding and experience with members and audience alike through public performance events and educational programs.

Society History

Since the end of 2016, the BCPS has become very popular in the greater Vancouver (including Richmond) community by giving out many public performances by musicians under the supervision of music director/conductor Ray Zhuo, who won the first prize at Romania Black Sea International Conducting Competition. We held a "Flash Mob" at the Richmond Lansdowne Mall in April 2017. We held the first annual concert at the Fraser-view Church in Richmond in June 2017. We were invited to perform to celebrate the New Year and Christmas at the Richmond Aberdeen Center 2017, 2018, 2019. We performed at Disney World, US, in Mar 2018. We held the concert at the Norman Rothstein Theatre Vancouver in June 19, 2018. We had a performance for the annual concert in the Scottish Culture Center in Vancouver on Jun 15, 2019. We performed a very successful concert of the commemoration of the 80th anniversary of the creation of the "Yellow River Cantata". On October 20, 2019 with BC Philharmonic Orchestra and Vancouver Youth Philharmonic Orchestra combined Herald Chanters Choir

and Si-Chuan Xing Hai Choir, we produced a very successful concert at the Chan Center of UBC and Grand Concert with BCPO and VYPO combined Herald Chanters Choir & S.C.U.T. Vancouver Alumni Chorus at Vancouver Playhouse on Dec. 22, 2019. On Dec 5, 2021, we performed at Broadmoor Church Richmond. We held the 2021 "New Years Concert in Cloud" in Richmond. We held a chamber-music concert in Stanley in July 2021. We participated in Cultural Days 2021 & 2022. We supported the Richmond Centre for Disability Online Fundraiser Concert 2021 & 2022. On Aug 6, 2022, we held Sunshine Concert in South Arm Park, in Richmond. During Jul & Aug, 2022, we performed at Courtyard & Pinegrove Senior House in Richmond. Oct 1, 2022, we co-hosted "Raise Me Up" concert with Helkey Music at Broadmoor Church in Richmond.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$55,200.00
Society Operating Budget: \$55,200.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$66,981.05	\$56,500.00
Total Expenses:	\$62,710.58	\$55,200.00
Surplus:	\$4,180.47	\$3,070.00
Accumulated Surplus:	\$1,770.47	\$4,840.47
Other Funders		
BC Gaming:		\$6,500.00
Canada Council of Arts:		\$20,000.00

Grant Recommendations

Recommended Amount: \$3,850.00

Aggregate Score: 77

Recommendation:

BC Philharmonic plans to present a concert titled "Symphony Today", a blend of classical and modern music, with the focus on developing their youth audience. The organization has a mandate to promote, perform and produce orchestral music. This group is commended for appealing to younger audiences through their programming choices. It is recommended they provide more clarity around how they implement their creative projects as well as more detail about the administrative structure that supports their operations.

Grant Conditions: N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Canada Chinese Performing Arts Society

Project Name: A Series of Han Music Fantasy to Celebrate the 15 Anniversary of the Society

Dates: July 18, 2023

Project Summary

This event is part of the celebration of 15th Anniversary of the Canada Chinese Performing Arts Society. It is an outdoor event in summer time. The content of the event is Han Music performance by a professional Chinese instruments ensemble, singer, narrator, a community choir and dancers.

Society Mission/Mandate

The organization was established 13 years ago as 'Huayi'(VBCM) Production and later on registered as a non-profit organization as The Canada Chinese Performing Arts Society. The organization puts its energy to promote performing arts based on Chinese culture and to promote cultural exchange between Canada and China. The mission for the Canada Chinese Performing Arts Society is to promote performing arts and make a pool to pull people together from different cultures to work with music. Even though the Society is based on traditional Chinese culture, there is no limitation on opening and exploring new ideas and styles for the potential of creating new concepts for performing arts. Through these efforts, the society desires to benefit professional artists and audiences from our community.

Society History

The society has a professional profile with the Canada Council for the Arts and currently is working a CD recording for Han Music that is supported by a grant from the Canada Council for the Arts. Han Music ensemble under management of the society is based in Richmond professional ensemble. Some leading musicians are residents of Richmond city. The society also manages a community choir. The choir rehearses regularly in Richmond and most of the singers and the vocal director are also residents in Richmond city. July 2022, outdoor event at the Canadian Flower of Winery and the event received a cultural grant from Richmond city. Early 2022, a large video recording project at the Civic Theatre of Surrey Arts Center for music works from Canadian composers. Spring of 2022, brought some Canadian musicians traveling to USA for a collaborative project with Center of Chinese Music and Culture in Middle Tennessee State University. In the past: September 2019, produced "Red Moon" – expression of poem and music, concert At Fraserview Church in Richmond. February 2, 2018, partnered with the

White Rock Chinese Association, CCPAS co produced a successful large scale stage show "Gala Showcase of Han Culture) at Bell Performing Arts Centre in Surrey. April 2017, cooperated with Vancouver Intercultural Orchestra for the "Hands On" international drum music festival. The Canada Chinese Performing Arts Society organized the Chinese music session. August 2016 produced the second music festival at Norman Rothstein Theatre Vancouver. In 2015 the singers of the society performed with the Orchid Ensemble at Pyatt Hall of VSO school. Invited to perform at The Sound of Dragon International Music Festival in May 2014. The Han Chinese Music Ensemble, solo singer and Huayi Choir performed a concert titled "The Burst of Folk Songs" Productions to celebrate BC 150 and Vancouver 125 anniversary.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$47,935.00
Society Operating Budget: \$51,896.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,181.00	\$49,446.00
Total Expenses:	\$15,985.46	\$47,935.00
Surplus:	\$7,196.00	\$1,511.00
Accumulated Surplus:	\$9,196.00	\$10,707.00
Other Funders		

Grant Recommendations

Recommended Amount: \$3,850.00

Aggregate Score: 77

Recommendation:

The Society's project is an outdoor concert of Han music and poetry, celebrating their 15th anniversary. The organization presents Chinese performing arts and, through this work, promotes cultural exchange between Canada and China. The group has demonstrated the capacity to maintain unique and accessible programming since 2010. It is recommended that they consider ways to reach a wider audience.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: First Pacific Theatre Society

Project Name: "Date Movie: Around the Year, Around the Clock... at the Movies"

Dates: September/October 2023: public ten-day screening in the Performance Hall of the Richmond Cultural Centre as part of Richmond Culture Days

Project Summary

DATE MOVIE: AROUND THE YEAR, AROUND THE CLOCK... AT THE MOVIES (PART 1) is a 6-hour film montage that would premiere at Richmond Cultural Centre during Culture Days 2023, supported by artist talks and workshops. Assembled from clips from thousands of feature films, each clip portraying a specific date of the year, this is the first installment in an eventual 12-hour montage that will move through the entire year, one day at a time, one hour per month. Part 1 will begin screening at 10am each day with two minutes worth of clips set on November 1, concluding at 4 pm with scenes set on April 30.

Society Mission/Mandate

MISSION and MANDATE Pacific Theatre is an art-centric company in the heart of Vancouver which aspires to delight, provoke and stimulate dialogue by producing theatre that rigorously explores the spiritual aspects of human experience. We strive for creative excellence by working with artistic, spiritual, financial and relational integrity. CORE VALUES: FOSTERING NEW WORK One of the cornerstones of our mandate is the creation of new scripts. We have contributed to the development of 42 original works that have premiered on our stage. In addition, we have presented the world premieres of another seven plays that were developed independently. SUSTAINING A COMPANY OF ARTISTS We aim to provide an artistic home for those who connect strongly with our mandate, choosing specific plays to showcase their work, offering self-producing opportunities in our mainstage season, engaging them in relationship with our apprentices and involving them in play development round tables. MENTORING EMERGING ARTISTS Since 1990, Pacific Theatre has engaged 69 paid season apprentices, who are immersed in the life of the company in whatever capacity is suited to their professional artistic, technical, or administrative development. There is also a strong commitment to other emerging artists, who are often drawn into: script development, workshops and seminars, as well as being showcased in mainstage productions when appropriate. COLLABORATION We are passionate about encouraging co-productions with existing and emerging companies, and hosting

guest productions from individual artists representing the wider community. Pacific Theatre invites and encourages transparency and conversation, as we strive to be accountable in our ongoing work to make our space and our organization an anti-racist and equitable environment for all.

Society History

Pacific Theatre was founded in 1984 to create and perform non-propagandist theatre which rigorously explores the spiritual aspects of human experience. In 1994 the company opened a 120-seat theatre at 12th and Hemlock (Vancouver) and became part of the Vancouver Professional Theatre Alliance. Since that time, productions in the company's mainstage season have been nominated for 209 Jessie Richardson Awards, winning awards in all major categories. Pacific Theatre receives annual operating funding from the City of Vancouver, the Province of British Columbia, and the Canada Council for the Arts. The company is known for its strong emphasis on the development and production of new works, community building and ensemble work, and providing opportunities for Emerging Artists, particularly through the company's full-season apprenticeship program, mentoring 66 individual theatre artists over the past 30 years. While Pacific Theatre is based in Vancouver, working out of its performance space on 12th Avenue, the company has strong ties with Richmond. Its founding Artistic Director has been a Richmond resident since 1988, and from 1986 through 1994 the company produced its mainstage work in Studio B of the Richmond Gateway, as well as producing the Gateway's annual Murder Mystery fundraiser until 1996. From 1988-1993 the company toured its Dragons Project throughout British Columbia, including many performances at elementary and secondary schools in Richmond.

Grant Request

Requested Amount:	\$5,000.00
Project Budget:	\$23,530.00
Society Operating Budget:	\$701,680.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$647,508.00	\$664,229.00
Total Expenses:	\$441,997.00	\$701,680.00
Surplus:	\$205,511.00	-\$37,451.00
Accumulated Surplus:	\$180,021.00	\$142,570.00
Other Funders		

Grant Recommendations

Recommended Amount: \$3,400.00

Aggregate Score: 68

Recommendation:

This project is an experimental workshop production of a media arts and theatrical experience titled "Date Movie." The organization aspires to produce theatre that explores the spiritual aspects of human experience. This project will offer a unique arts experience led by a Richmond resident who is an esteemed member of the Canadian professional theatre community. In future, it is recommended that if a Richmond-based cultural organization submits an application to present an artist-in-residence, it would be a better fit for this grant program.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Philippine Cultural Arts Society of BC

Project Name: PhilCAS through the Years

Dates: November 2023

Project Summary

“PhilCAS Through The Years” marks PhilCAS’ 23rd year anniversary with a cast including current and alumni members to present our collection of Filipino Folk traditions and celebrations. We will present this mosaic of song and dance at Gateway Theatre on November 2023. We encourage new dancers and members to learn traditional dances and music through our YouTube series “Learn to Dance”, practices and performances. We invite residents of Richmond and the Lower Mainland to celebrate PhilCAS’ 23 years of enriching the community with the history and art of Filipino culture.

Society Mission/Mandate

- To educate, inform and enrich people residing in North America of the traditions and culture of the Philippines, in particular those of Filipino birth, ancestry, or affiliation.
- To create activities where people can participate in order to explore, learn, understand and share the values, tradition and practices and customs of the Filipino people as well as the varied cultures existent in this Canadian society.
- To assist the youth in developing a sense of community and responsibility they learn to respect their own cultures, heritage and traditions.

Society History

Tonette and Nes Gatus envisioned a niche for Filipino-Canadian youth that would give them the opportunity to discover their heritage through dance and music. In the year 2000, the couple shared with the local Richmond community the beauty of Filipino culture which has long been ignored. This was the beginning of the Philippine Cultural Arts Society of British Columbia (PhilCAS of BC). The society started off as a small group of 10 young Filipino-Canadians using the backyard of Tonette and Nes’ house, to practice traditional Filipino folk dances. Tonette’s pride in traditional folk dance that she had learned from the Philippines reverberated through her pupils and has since then been a source of pride. Her dancers were constantly motivated and inspired each time they were invited to perform at theatres, multicultural festivals, and private events. Over the years, PhilCAS has grown in the age and number of volunteer members. This is due to the passion and commitment of Tonette and Nes in providing Filipino youth the opportunity to learn their heritage. The society is larger than ever each

sharing in the pride and passion that Tonette, Nes, and the rest of the rising leaders within the PhilCAS community continue to exhibit today. Today, both youth and adults make up the Board of Directors, but PhilCAS' success cannot solely be attributed to its directors and members. Without the support of parents, local businesses, the City of Richmond and the multicultural organizations across BC, PhilCAS would not hold its place as one of the premier folk dance groups in BC.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$17,960.00
Society Operating Budget: \$17,960.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2021	\$3,500.00	Arts & Culture Project Assistance
2020	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$4,120.00	\$17,960.00
Total Expenses:	\$3,318.98	\$17,960.00
Surplus:	\$804.02	\$0.00
Accumulated Surplus:	\$4,726.14	\$4,726.14
Other Funders		

Grant Recommendations

Recommended Amount: \$4,125.00

Aggregate Score: 83

Recommendation:

This project presents both in-person and online performances titled "PhilCas through the Years." The organization shares the traditions and culture of The Philippines through education and performance. The group is recommended for support to continue their focus on celebrating a valued and vital culture within our community through intergenerational arts and culture activities. It is recommended that they seek fundraising opportunities to support their productions.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Red Fox Healthy Living Society

Project Name: Creative Community Engagement

Dates: January 2023-December 2023

Project Summary

Creative Community Engagement We will be bringing arts based community engagement combined with our active play program to 5 community events in Richmond in 2023. Our audiences are children and youth. This arts based engagement will include art activities, performance, storytelling, puppetry and live music and will work with local artists for creative design. With a pop-up programming approach utilizing the Art Cart Platform managed by J Peachy Gallery as a physical base for art activities, including musical stage and sound equipment.

Society Mission/Mandate

Red Fox Healthy Living Society has two complementary missions: to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers. Red Fox engages youth who face barriers, with a focus on Indigenous youth, racialized and newcomer youth, youth living on low incomes, and youth with disabilities. We fulfill our missions by providing free and supportive training and recreation opportunities to children, youth and families throughout Metro Vancouver. Red Fox delivers 30 programs a year in Vancouver, Surrey, the North Shore, New Westminister, Maple Ridge, Delta and Tsawwassen. The key to our success is our leadership continuum: youth can go from participant of our Active Play programs at their schools and community centres, to pre-teen junior leaders, to youth leaders, to interns and then to staff members in Red Fox or at other workplaces in their communities. Red Fox works closely with municipal School Boards. Students may receive school credit for participating in Red Fox training, and teachers attest that Red Fox inspires students to stay in school, graduate, and pursue post-secondary education. We utilize the power of arts to create arts based engagement, activities, performance, puppetry and music for young audiences. Art is a healthy expression, it promotes diversity, inclusion and community. We work with local engaged artists to design activities and performances that meet community needs.

Society History

Red Fox has recently worked in Richmond through the school system at Cook Elementary and Richmond Senior Secondary. In 2021 Red Fox participated in Culture Days at Cook Elementary School

as well as at Richmond Secondary outdoor learning environment. In December 2022 we will be working with the Green Seeds music society in their Winter Solstice event.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$10,000.00
Society Operating Budget: \$1,406,725.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$1,220,931.00	\$1,406,725.00
Total Expenses:	\$1,219,874.00	\$1,383,757.00
Surplus:	\$1,057.00	\$22,968.00
Accumulated Surplus:	\$1,057.00	\$22,968.00
Other Funders		
Red Fox External fundraising and project contribution:		\$5,000.00

Grant Recommendations

Recommended Amount: \$0.00

Aggregate Score: N/A

Recommendation: Despite a worthy mission to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers, this application is not eligible under the current criteria as the mandate of the organization is not arts and culture. It is recommended that, as noted in the grant guidelines, the group contact City staff prior to applying for future grants in order to be directed towards appropriate funding opportunities.

Grant Conditions:

N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Art Gallery Association

Project Name: Artist Salon Program

Dates: February - November 2023

Project Summary

RAGA seeks funding towards the Artist Salon, an ongoing program of online talks, workshops, and social gatherings for local visual artists. This series features guest art professionals hosting talks that foster connections among our community's diverse range of artists. Talks are recorded and posted on our social media platforms for free access anytime. In 2023, we will restructure the program by offering a mix of in-person and online sessions, including professional development workshops, critique nights, and networking events with local visual artists and art professionals.

Society Mission/Mandate

The only public gallery in Richmond, the RAG's mandate is to exhibit, preserve and promote contemporary visual arts, and support visual artists in the public presentation of their work. Through exhibitions, publications, educational programming, collections, and significant partnerships, the Richmond Art Gallery provides opportunities for the enrichment of life in Richmond while serving the contemporary arts community in Canada.

Society History

The Richmond Art Gallery opened its doors in 1980, obtained non-profit charitable status in 1987, and in 1992 moved to its present location in the Richmond Cultural Centre. The Gallery has 3,500 square feet of exhibition space, an activity room for workshops and programs, and storage facilities for a Permanent Collection of over 400 works. To date, the Gallery has presented more than 1500 exhibitions of contemporary art. The gallery is open and free to the public seven days a week. Education and outreach programs operate year round both online and in person, and include the School Art Program, artist talks and tours, and artist workshops. A corps of docents offer Richmond Art Gallery Association tours in English, Cantonese and Mandarin, while gallery attendants welcome and orient visitors to the current exhibitions daily. The School Art Program is led by a professional artist and BC certified teacher who adapts all tours and workshops to the grade level and BC school curriculum and serves Richmond, Delta, Tsawwassen, and Vancouver area schools. With an average annual attendance of 20,000 the Richmond Art Gallery serves the citizens of Richmond, the Greater Vancouver

Regional District, the Gulf Islands and the Lower Mainland, as well as visitors from other parts of the province, national and international tourists. The Richmond Art Gallery is well respected regionally and nationally for its quality programming and publications and for its excellence in art education.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$12,100.00
Society Operating Budget: \$305,129.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,582.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$206,551.00	\$312,085.00
Total Expenses:	\$171,629.00	\$305,129.00
Surplus:	\$34,922.00	\$6,956.00
Accumulated Surplus:	\$29,611.00	\$36,567.00
Other Funders		
BC Gaming:		\$5,100.00

Grant Recommendations

Recommended Amount: \$4,000.00

Aggregate Score: 80

Recommendation:

RAGA aims to continue their popular Artist Salon, a series of online talks, workshops and social gatherings for local visual artists. The organization has a mandate to exhibit, preserve and promote contemporary visual arts as well as support visual artists in the public presentation of their work. The Association is commended for continuing this popular, culturally diverse and community-oriented program for local artists.

Grant Conditions:

N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Steveston Historical Society

Project Name: Steveston Alive! Walking Tour Vignettes

Dates: January - August 2023 (performances summer 2023)

Project Summary

Costumed secondary school drama students will perform short plays set in 1917 Steveston along a guided walking tour of the village.

Society Mission/Mandate

The Steveston Historical Society (SHS) has been in place since 1976 to preserve and promote the history of Steveston, British Columbia.

Society History

The Steveston Historical Society's Board of Directors is made up completely of volunteers who work on events, programs, and community engagement pieces that help to inform Steveston residents and visitors about its heritage. Historically, the Society was responsible for restoring and establishing the Steveston Museum building, which was built in 1905 as Richmond's first bank. This included collecting artefacts, photographs, and documents and creating exhibits. In 1979, the building opened as "The Steveston Museum and Post Office" and became the informational hub for the village. The Society also participated in the preservation of historic sites, buildings and other museum sites in the area, namely the Gulf of Georgia Cannery. Today, the SHS works in partnership with the City of Richmond to run the Steveston Museum. The Japanese Fishermen's Benevolent Society (JFBS) building moved to the site on Moncton Street in 2010 and officially opened in 2015. This extension features interpretation about the Japanese Canadian experience in the village from the time of their arrival in Steveston to the time of internment. Recent projects include: - Nikkei Stories of Steveston: a 10-part documentary series that pays tribute to the strengths and successes of Japanese Canadian pioneers and their descendants. These videos can be viewed in the JFBS building or online at www.nikkeistories.com/#videos - The Fisherman's Park Mural: a 12-panel mural series celebrating Steveston's connection to the fishing industry. - Walking Tour Vignettes: a five part theatrical performance along a walking tour of Steveston. Participants were taken back in time to the year 1917 where they saw drama students from Hugh McRoberts Secondary School perform stories of Steveston's shared triumphs and tragedies. - Songs in

the Snow: A free winter event in the Town Square Park next to the museum. - Steveston Heritage Experience: collaborative multi-site walking tour, with grant from Tourism Richmond

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$10,104.00
Society Operating Budget: \$76,439.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance
2020	\$1,500.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,951.00	\$81,173.00
Total Expenses:	\$7,430.00	\$76,439.00
Surplus:	\$16,521.00	\$4,734.00
Accumulated Surplus:	\$16,521.00	\$21,255.00
Other Funders		
Gaming:		\$4,300.00

Grant Recommendations

Recommended Amount: \$4,125.00
Aggregate Score: 83

Recommendation:
 The project continues the Society's successful "Steveston Alive" dramatized walking tour of Steveston. The organization, with its focus on promoting the historical culture of Steveston, is commended for meaningful youth engagement and including respect for, and representation of, historically marginalized communities in their project.

Grant Conditions:
 N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Tickle Me Pickle Theatre Sports Improv Society

Project Name: RITS Improv Programs

Dates: Sept. 2022-Aug 2023

Project Summary

We wish to provide high-quality improv programs targeting youth and adults through the support of the Arts and Culture Project Assistance Grant. The 2022-2023 project will include workshops and presentations (in Highschools and with local organizations), Youth and Young Adult programs at Thompson Community Centre, Adult Classes with the City of Richmond in the Arts Centre, and performance opportunities for students and adults at various venues in Richmond.

Society Mission/Mandate

The purpose of our society as outlined in our constitution is as follows: a) Present theatre shows, particularly improv-based, for the community-at-large b) Promote the art of improv-based theatre to the community-at-large c) Provide theatre, leadership and team building education for seniors, adults, youth and children d) Create events for community organizations in need.

Society History

Richmond Improv Theatre Society (RITS), formally known as Tickle Me Pickle (TMP), has been in the Richmond arts scene since 2000, but its roots go back much further. Officially became a not-for-profit society in 2013 and now rebranded as RITS, we are proud to provide improv shows in Richmond and classes and workshops for Richmond residents to participate in and learn the fundamentals of improvised theatre. We continue providing training and resources to cultivate new leaders and groups through our continued relationship with the city of Richmond and working with outside theatre artists. We have also offered presentations for community-oriented events such as Culture Days and Children's Art Fest, which want to continue. The cornerstone of our programming has been engaging the youth of Richmond, and now we are expanding to include more Young Adult and Adult opportunities. If last year our focus was on rebranding, this year our focus is to grow and expand our reach. We aim to do this by providing more classes and workshops and having community-focused shows to highlight the improv experiences happening in Richmond.

Grant Request

Requested Amount:	\$5,000.00
Project Budget:	\$11,626.15
Society Operating Budget:	\$11,626.15

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$10,765.12	\$11,626.15
Total Expenses:	\$10,108.95	\$11,626.15
Surplus:	\$656.17	\$0.00
Accumulated Surplus:	\$656.17	\$656.17
Other Funders		
Surplus from previous fiscal year:		\$656.17

Grant Recommendations

Recommended Amount: \$4,150.00

Aggregate Score: 83

Recommendation:

The group's project includes a series of workshops and performances for adults and youth throughout the city. This organization promotes the education and enjoyment of improvisation-based theatre. The group continues to demonstrate their commitment to providing safe, creative workshops and events for youth. Their focus on rebranding and strengthening their organizational structure has clearly contributed to positive growth and it is recommended they maintain this trajectory.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Vancouver Cantonese Opera

Project Name: Cantonese Opera in the Cloud, free concerts and watersleeve flashmob classes

Dates: May/August/November 2023

Project Summary

Cantonese Opera in the Cloud is a virtual production consist of a series of episodes that will be broadcast on four Saturdays. There will be English and Chinese narration and subtitles during the event. Audiences will have the opportunity to interact during the Q&A session of the event. VCO will partner with Richmond Cultural Center for a series of 4 LIVE FREE concerts (under the guidance of pandemic protocol). VCO will partner with Richmond Cultural Center for a 4-sessions FREE Water Sleeve flashmob/Flag swinging summer camp.

Society Mission/Mandate

The mission of Vancouver Cantonese Opera is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audience. We strive to collaborate with our stakeholders to meet the fundamental need for spiritual and aesthetic satisfaction and richness in our lives. OUR ARTISTIC VISION & ORGANIZATIONAL OBJECTIVES 1) Artistic excellence – creates high quality works; maintain high standards and creative excellence from all performers. 2) Education – Provide educational seminars/workshops to the community and schools to broaden the reach, appreciation and understanding of Cantonese opera. 3) Accessible, affordable & entertaining performances for the public 4) Provide employment and business opportunities to Cantonese opera artists, musicians, technicians and local business.

Society History

Vancouver Cantonese Opera is uniquely situated as a Canadian arts organization deeply rooted in its local community yet maintaining strong global ties to the opera scenes in China, Hong Kong, and across North America. Our core values center on artistic integrity and innovation, intercultural and intergenerational dialogue, accessibility, and giving back to our communities. Our performances are always bilingual, incorporating live translation and English/Chinese subtitles. We have also moved beyond the traditional theatre to perform in libraries, community centers, parks, city squares, and festivals. We have an extensive repertoire of outreach programs, including regular performance and singing classes, annual youth summer camps, and free concerts for adults and seniors living in care

homes. Since 2005, VCO has been offering Cantonese Opera singing and performance technique classes in Richmond and participated in various multicultural events in the Richmond community and senior homes. In 2013, VCO activated Multicultural Heritage Festival in Richmond and starting in 2016 VCO partnered with the Richmond World Festival in the activation of "The Bamboo Theatre". In 2018, 2019, and 2022 VCO offered a free water sleeve summer camp and workshop "Cantonese Opera Behind the Scenes". In 2022 Culture Day, VCO presented 4 sessions of free water sleeve flashmob dance at the Richmond Cultural Centre in the summer of 2022. It is our goal to keep on presenting free workshops, classes and concerts for the communities in the City of Richmond.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$16,052.00
Society Operating Budget: \$112,966.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$219,329.00	\$117,966.00
Total Expenses:	\$136,150.00	\$112,966.00
Surplus:	\$83,179.00	\$5,000.00
Accumulated Surplus:	\$164,174.00	\$169,174.00
Other Funders		
B.C. Gaming Fund:		\$2,000.00
Canada Council:		\$2,500.00

Grant Recommendations

Recommended Amount: \$4,050.00
Aggregate Score: 81

Recommendation:

Vancouver Cantonese Opera plans to present a series of concerts and water sleeve classes both online and at the Richmond Cultural Centre. The mission of this organization is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences. This group is commended for their range of Richmond offerings that focus on programs that welcome immigrants into the community. With healthy operational contingencies in place, it is recommended that the group demonstrate need for additional funding in future applications.

Grant Conditions:

N/A

Operating Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

The City's support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you contact:

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

Grant information and other information about our programs and services are available on the City website at www.richmond.ca/artists.

2023: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact the Cultural Development Manager (contact info above) to discuss your proposal, confirm your eligibility and request approval to apply. Once approved, you may proceed with the application.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Operating Assistance Eligibility Criteria

- Operating Assistance is for established organizations that have an ongoing presence in Richmond and a track record of quality public programs and services. Applicant must be based in Richmond, registered as a non-profit society in good standing with the Province of BC, having been established legally and in operation for at least two (2) years prior to the application deadline and have recently received City Grant funding and successfully completed the projects.
- Applicants must be based and active in Richmond and provide programming and services that are open to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus. Presented work must be primarily with and/or by local artists/performers/artisans (amateur and/or professional); activities may include some artists who are not Richmond residents.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must operate year-round in a fiscally responsible manner.
- Applicants must have other cash revenue sources for their activity that may include self-generated revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Operating grants are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Organizations already receiving City funding that represents the equivalent of operating funds
- Social Service, Religious, Political or Sports organizations

Ineligible Activities

- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which was started prior to the application deadline
- Capital projects
- Activity that is not artistic or cultural
- Start-up costs
- Seed money for projects or events
- Showcases or recitals for schools/organizations with an educational mandate

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports their organization's mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a City Grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a City grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e. brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Use of Funds

The following guidelines and limitations are designed to meet best practices and to ensure accountability for use of public funds:

- It is expected that applicants will combine the Operating Assistance support they receive with other sources of revenue and financial investment (grants, donations, earned revenues) as well as in-kind support and contributions.
- Operating grants are provided to support the annual programming expenses and annual operating costs of the Society.
- Eligible use of Operating Assistance funds include, but are not exclusively limited to:
 - Fees and related expenses for artists, musicians, programming staff, cultural workers
 - Volunteer expenses (recruiting, training, support, etc.)
 - Production expenses (installation of artwork, equipment rental, costumes, sound, lights, etc.)
 - Marketing, community outreach and promotional expenses
 - Operating overheads (insurance coverage, rent, etc.)
- Ineligible uses of Operating Assistance support include but are not exclusively restricted to:
 - Deficit reduction
 - Capital expenditures (i.e. construction, property renovations, equipment purchase, software, etc.)

- Organizations that forecast a deficit budget are not eligible for support.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for the recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

Project Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/artists.

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The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Project Assistance Eligibility Criteria

- Project Assistance is available for new and/or developing arts and culture organizations, or established arts and culture organizations working on a project basis or undertaking a special one-time initiative.
- Applicants must be registered as a non-profit society in good standing within the Province of BC, having been legally established and in operation for at least 6 months at the time of application deadline.
- Applicants must be active in Richmond and may be based outside of Richmond so long as their project takes place in Richmond, serves the Richmond community and employs Richmond artists (program may include some artists that are not local). For example, an art installation in Richmond organized by a Vancouver-based arts organization that employs Richmond artists and involves community engagement with Richmond residents would be eligible, but a concert in Richmond presented by a Burnaby-based organization would not be eligible.
- Programming and services must be accessible to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must have other cash revenue sources for their activity that may include self-generated or earned revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Project grant funds may be requested for up to 50% of the total cost of the project, to a maximum of \$5,000.

Examples of Eligible Activity

- The development of arts and cultural activity that reflects cultural traditions or contemporary artistic practices that will result in some form of dissemination or presentation to a broad public audience. Public dissemination may include exhibitions, performance, publications, presentations, video, film, new media, radio, or web-based initiatives (not the development of organizational/program websites.)
- Artisanal projects that include manual work of a high standard to create items that may be functional and/or decorative, including furniture, clothing, jewellery, watercraft, etc.
- Collaborative and creative initiatives between professional artists and community members that will result in some form of public presentation and which clearly express community interests and issues and demonstrate a strong collaborative process.
- Special requests for audio recordings, publications, film, video or web-based unique initiatives.
- Artistic Residencies that facilitate learning, development and cultural exchange between professional artists or artisans and qualified host organizations. See Artistic Residencies, below

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Social Service, Political, Religious or Sports organizations

Ineligible Activities

- Core-training, in-class or curriculum-based training, conferences, mentorships
- Bursaries or scholarships
- Contests or competitions
- Activity that is not artistic or cultural
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which has started prior to the application deadline
- Capital projects
- Delivery of services and resources by Service Organizations

Individual artists cannot apply on their own but may make an application in partnership with a qualifying organization for artistic or skill development through an **Artistic Residency**:

Artistic Residencies

Artistic Residencies facilitate learning, development and cultural exchange opportunities between professional artists or artisans, qualified host organizations, and/or the community.

- Residency candidates must be Richmond-based professional artists. The City's definition of a professional artist is one that has:
 - completed basic training (university or college graduation or the equivalent in specialized training, such as two or three years of self-directed study or apprenticeships);
 - is recognized as such by peers; and
 - is committed to devoting time to artistic activity, if financially feasible.
- Applications may be made by a non-profit organization to either:
 - host a residency, or
 - sponsor a Richmond-based artist to be hosted by another organization (which may or may not be a non-profit but where the residency supports the program objectives and the Artist's residency objectives.)
- Applicants may apply to host consecutive residencies in the second year; however, priority will be given to new applicants each year. An applicant may sponsor more than one artist at a time within the same project.
- The organization must demonstrate the capacity to host or sponsor a residency and must meet the General Eligibility criteria.
- There must be clear artistic development objectives for both the artist and host organization.
- The residency should provide opportunities for development and creation of the artist's work and if possible, some form of presentation of the artist's work either in progress or at completion.
- There should be some public engagement component of the work during the residency that would offer learning opportunities for the artist, related staff, the arts and cultural community and/or the general public.
- The residency and work created therein must be in addition to the regular activities of the Host organization.
- The grant is applicable to project costs: artist fees, materials, presentation costs and project administration costs born by the host organization.

Artistic Residencies (cont'd)

A Residency Agreement should address the points below (4 pages max, min 11 pt font):

- Artist Letter of Intent demonstrating the residency objectives and how it will further the development of the artist or artistic practice
- Organization Letter of Intent indicating the residency objectives
- A work plan (including timelines, activities, milestone dates, etc.)
- Financial obligations of both parties
- How the project will be evaluated
- A contingency plan (addressing potential changes, conflict or non-compliance)
- Signatures of all parties involved agreeing to the terms
- Budget of revenues and expenses

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

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- Deny an application

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Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

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- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

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