



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** January 11, 2016
From: Serena Lusk **File:** 03-1085-01/2015-Vol
Senior Manager, Recreation and Sport Services 01
Re: 2016 Parks, Recreation and Community Events Grants

Staff Recommendation

That:

1. Parks, Recreation and Community Events Grants be allocated and cheques disbursed for a total of \$100,700 as identified in Attachment 1 of the staff report titled "2016 Parks, Recreation and Community Events Grants," dated January 11, 2016, from the Senior Manager, Recreation and Sport Services.
2. Steveston Community Society – Richmond Summer Projects be recommended for the second year of a three-year funding cycle based on Council's approval of the subsequent year of funding.

Serena Lusk
Senior Manager, Recreation and Sport Services
(604-233-3344)

Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Parks Services	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.2. *Effective social service networks.*

2.3. *Outstanding places, programs and services that support active living, wellness and a sense of belonging.*

In 2014, the City developed a social services strategy to guide the City's social services focus. The City Grant Policy 3712 and programs supports the implementation of the strategy.

This report provides information and recommendations pertaining to the Parks, Recreation and Community Events Grant program.

Findings of Fact

2016 Parks, Recreation and Community Events Grants Budget

The 2016 Parks, Recreation and Community Events Grants budget is \$103,828. This includes a 2.3 per cent cost of living increase over the 2015 budget as per the City Grant Policy 3712.

Notice Given and Applications Received

Notices were placed on the City Page and the City website as of September 28, 2015 advising the community that applications were being accepted for 2016 City Grant Programs until November 20, 2015. A link to the City website was provided for further information and to access the system. This was the third year that the applications used a web-based system to facilitate a more efficient and effective process. A Grant Application User Guide and Parks, Recreation and Community Events (PRCE) Program Guidelines were also posted on the City website. Previous award applicants were also notified directly that the program was open for 2016 award submissions.

In the PRCE category, a total of 15 applications were received for a total request of \$210,974.22. A table outlining requests and recommended 2016 allocations is provided in Attachment 1. Summary sheets of grant applicants, generated from applicant information provided in the web-based system are found in Attachment 2, as well as staff recommendations and comments.

As indicated in the PRCE Grant Program guidelines, all proposals must demonstrate that primarily Richmond residents will be served to be considered eligible. While some applicants serve wider geographic areas, all requests were to support operations and programs serving primarily Richmond residents.

Late Applications

No applications were received after the November 20, 2015 deadline. The City Grant Policy indicates that late applications will not be accepted and the new online grants software system 'closes' the ability to apply after the deadline.

New Applications

There were five new applications in the Parks, Recreation and Community Events category.

Application Review Process

A PRCE Grant Review Committee consisting of five staff members from the Community Services Division reviewed the 2016 applications. The Committee developed a set of 17 criteria based on the 2016 Grant Program Guidelines to systematically score and evaluate each grant application. Each member of the Committee independently scored the applications, assigning a value from 1-10, where 1 was poor and 10 was excellent, on each of the criteria. The averages were taken to produce the final score for each application. Recommended funding allocations were determined by the Grant Review Committee rather than individual reviewers. Attachment 3 contains the criteria used to score applications.

Analysis

Parks, Recreation and Community Events Grant Application History from 2013 - 2015

Table 1: Number of applications, allocations and recommendations:

Previous Applications, Allocations (2013/14) and Recommendations (2015)*				
	2013	2014	2015	2016
Total number of applications	16	17	10	15
New applicants	1	1	0	5
Late applications	0	0	0	0
Grants denied (did not meet criteria)	2	2	0	2
Partial amount of request recommended	13	15	10	13
Full amount of request recommended	1	0	0	0
Minor request (\$5,000 or less)	9	7	4	4
Total amount requested	\$194,860	\$259,972	\$147,595	\$210,974.22
Total budget	\$98,519	\$100,489	\$101,494	\$103,828.00
Total PRCE allocated	\$98,500	\$100,250	\$99,750	\$100,700.00

*some categories overlap; numbers are not meant to be totalled

Financial Impact

Thirteen out of fifteen applicants are recommended for partial funding. Principal reasons for partial funding are:

1. The City supports, but is not a primary funder of, non-profit organizations, whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts; and
2. The total amount requested exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial funding include, but are not limited to, the following:

- Other funding partners have not been sought;
- Duplication of service;
- Uncommitted, substantial surplus;
- Fee-based (user pay) budget should be used;
- City provides other forms of support to the organization; and
- Quality, including completeness of the application.

The Grant Review Committee recommends that the Green Teams of Canada and the Richmond Minor Hockey Association not be awarded any grant money. The reason for not funding the Green Teams of Canada is due to duplication of service, as the City already has an invasive species plant removal program in place. Furthermore, this applicant scored low on its grant application. It is also recommended that the Richmond Minor Hockey Association not be awarded any grant money, as they have a large surplus and did not demonstrate a financial need.

The 2016 Parks, Recreation and Community Events Grants budget is \$103,828. A total of \$100,700 is recommended for disbursement (Attachment 1).

Based on the new Gaming Revenue Allocation Model, which has been introduced for 2016, allocation of gaming revenue for City grants has been increased to 15% which exceeds the amount required to support the current funding levels. As a result, a balance of \$548,669 remains. Staff will be bringing forward a report with recommendations for these remaining funds later in Q1.

Minor/Major Grant Requests

There are two streams of applications; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. If applying for a minor grant, the application requires fewer sections to be completed in addition to the required documentation and signatures. The full application form is required for major grants or multi-year funding cycle requests.

January 11, 2016

- 5 -

In the Parks, Recreation and Community Events category, four organizations applied for grants of \$5,000 or less:

- East Richmond Community Association
- Gulf of Georgia Cannery Society
- Richmond Museum Society
- Sea Island Community Association

Multi-Year Funding Request

As part of the City Grant Policy adopted in 2011, applicants receiving City Grants for a minimum of the five most recent consecutive years, for the same purpose, have the option of applying for a maximum three-year funding cycle. Grants are thereby recommended, rather than assured, for three-year cycles; Council reviews recommendations to fund each subsequent year of a cycle. In the first year of a cycle, the full application form is required. For the following two years, fewer questions must be completed, plus required documents and signatures attached.

Two organizations, Steveston Community Society – Richmond Summer Projects and the Sea Island Community Association, applied for multi-year funding for 2016. Only the Steveston Community Society – Richmond Summer Projects meets the criteria of receiving multi-year funding.

It is recommended that Steveston Community Society – Richmond Summer Projects be approved for year two of a multi-year funding cycle.

Sea Island Community Association applied under the assumption that they had previously received multi-year funding. It will be conveyed to them that they were successful for one-time funding this year as well as previous years.

Conclusion

The Parks, Recreation and Community Events Grants Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. Staff recommends that 2016 Parks, Recreation and Community Events Grants be allocated as indicated in Attachment 1 for the benefit of Richmond residents.



Angela Rai
Corporate Support
(604-247-4922)

- Att. 1: Outline of Requests and Recommended 2016 Allocations
2: Grant Application Summary Sheets 2016
3: Grant Application Scoring Criteria

Outline of Requests and Recommended 2016 Allocations						
Applicant Name	2015 GRANT	2016 REQUEST	2016 RECOM.	MULTI YEAR RECOM.	COMMENT SUMMARY	SEE ATT 2 PAGE NO.
East Richmond Community Association	\$ 500	\$ 1,500	\$ 750	Single Year	To support Summer Fun Nights. Partial funds recommended due to substantial surplus. Funding amount in line with other events of similar scope and size proposed in this grant cycle.	Page 1
Green Teams of Canada	N/A	\$ 6,000	\$ -	N/A	Grant not recommended. Proposed service duplicates work that the Parks and Environmental Sustainability already undertake.	Page 4
Gulf of Georgia Cannery Society	\$ 1,000	\$ 5,000	\$ 500	Single Year	To support the delivery of the Cannery's Farmer's Market (Winter Market) entertainment. Partial funds recommended due to substantial surplus.	Page 8
Kidsport - Richmond Chapter	\$ 16,500	\$ 20,000	\$ 17,000	Single Year	To support the funding of children, who would not otherwise be able to afford to participate in organized sports. Increase in funding recommended due to the increase in the proposed number of children to be supported.	Page 11
Richmond Agricultural and Industrial Society	\$ 11,000	\$ 17,647	\$ 7,150	Single Year	Funding to support security costs, supplies, and volunteer support for the Salmon Festival. Partial funding recommended because they receive substantial support from the City through other means.	Page 14
Richmond Chinese Community Society	N/A	\$ 10,900	\$ 1,800	Single Year	Funding for volunteer support for their various health- and wellness-related programs, as volunteer support is in line with the City's mandate. Partial funds recommended due to the quality of the grant application; the application was unclear as to how these programs differ from existing City-offered programs.	Page 17
Richmond City Centre Community Association	\$ 10,500	\$ 17,637	\$ 6,500	Single Year	Funding to support the delivery of the Asset Development program for at-risk children attending inner-city elementary schools.	Page 20
Richmond Fitness and Wellness Association	\$ 10,000	\$ 15,000	\$ 11,000	Single Year	Funding to support the coordination and volunteers for the Walk Richmond program.	Page 23
Richmond Minor Hockey Association	N/A	\$ 2,320	\$ -	N/A	Grant not recommended. Organization carries a large surplus and is not in need of grant support.	Page 26
Richmond Museum Society	\$ 1,500	\$ 5,000	\$ 1,500	Single Year	Funding to support the Doors Open Richmond event. Funding amount the same as the previous year. Partial funds recommended due to surplus.	Page 29
Richmond Nature Park	N/A	\$ 5,300	\$ 750	Single Year	To support the Halloween event, Wild Things. Funding amount in line with other events of similar scope and size. Partial funds recommended due to substantial surplus.	Page 33

Outline of Requests and Recommended 2016 Allocations

Applicant Name	2015 GRANT	2016 REQUEST	2016 RECOM.	MULTI YEAR RECOM.	COMMENT SUMMARY	SEE ATT 2 PAGE NO.
Sea Island Community Association	\$ 750	\$ 1,000	\$ 750	Single Year	To support the Burkeville Daze. Funding amount the same as the previous year and in line with other events of similar scope and size. Partial funds recommended due to surplus.	Page 36
Sharing Farm Society	\$ 16,000	\$ 30,000	\$ 18,000	Single Year	To support the Sharing Farm's ability to grow and provide fresh produce for low-income Richmond families. Increased funding recommended due to the Sharing Farm's expanded contribution to the community.	Page 38
Steveston Community Society - Richmond Summer Project	\$ 32,000	\$ 50,000	\$ 30,000	Multi Year - Year 2	Funding to support the Administrator position and additional support staff for the Summer Project 2016 (Roving Support Leaders program). Decreased funding recommended because many of the community associations/societies have substantial surpluses.	Page 41
WildResearch Society	N/A	\$ 23,670	\$ 5,000	Single Year	To support the funding of personnel, Bander in Charge. Grant amount matches funding provided by WildResearch Society.	Page 43
Totals	\$99,750	\$210,974	\$100,700			
Total Available		\$103,828	\$103,828			
Remaining		\$107,146	\$3,128			



Grant Application Summary for 2016 Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: East Richmond Community Association

Grant Type: \$5,000 or Less Single Year

Grant Request: \$1,500

Proposal Title: Summer Fun Nights 2016

Grant Purpose: Community Service / Program / Event - One-time Activity

Start Date (if applicable): July 26, 2016 **End Date (if applicable):** August 16, 2016

Number To Be Served: 1400

Richmond Residents: 1000

Grant Request Summary:

The East Richmond Community Association (ERCA) will invite the community to its sixth annual Summer Fun Nights series in the Summer of 2016. The event series will run for four consecutive Tuesday evenings: July 26, August 2, 9 and 16 (Outdoor Movie Night). At these events guests will have a relaxing and fun summer experience that includes family activities and games, program demonstrations, community booths, and participatory entertainment. One night is dedicated to showing a free outdoor movie. On this evening the community will come together to enjoy G-rated film under a twinkling canopy of stars. The Summer Fun Nights series is an entertaining and easy-going event series where community members can connect in an activity-filled outdoor environment. Our Summer Sun Nights series is an excellent example of the community celebrating the many people that make up this diverse neighbourhood. This event provides the community with the opportunity to learn more about their Community Centre and how they can become involved within their community. An affordable and inclusive event, it is attended by a broad cross-section of Richmond residents though the majority will be from East Richmond. It provides a fun, interactive, social and educational experience. Summer Fun Nights promotes partnerships with businesses in East Richmond and strengthens the partnership between ERCA and HJ Cambie Secondary, whose Recreation Leadership group regularly volunteer their time to organize and run the games and activities. These youth will build on their developmental assets through teamwork, constructive use of time, planning and decision making.

Richmond Services Received by Your Organization:

Subsidized space, heat and light, Community Centre staffing, maintenance on a percentage basis w/City of Richmond and Richmond School District. Estimated value \$756700.00

FINANCIAL INFORMATION

Your Society's Budget:

Parks, Recreation & Community Events 2016
East Richmond Community Association

\$5,000 or Less Single Year
Summary Page 2

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$910,559.14	\$999,194.70
Total Expenses:	\$897,792.36	\$962,220.53
Annual Surplus or (Deficit):	\$12,766.78	\$36,974.17
Accumulated Surplus or (Deficit):	\$115,452.00	\$154,426.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Program registration increased over what was projected.

Current Year:

A decrease in expenses with an increase in registration in some areas. With the surplus ERCA will continue offering programs to its community at low/no cost

Explanation for Accumulated Surplus or (Deficit):

For projects and community initiatives in progress

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$500.00	Parks, Rec and Community Events
2014	\$500.00	Parks, Rec and Community Events
2013	\$5,723.20	Child Care Capital

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$2,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$250.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,660.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	3850.00

Fees (SOCAN, Re:sound,insurance) = \$625

Parks, Recreation & Community Events 2016
East Richmond Community Association

\$5,000 or Less Single Year
Summary Page 3

Entertainment = \$400

Promotions = \$675 Movie = \$2150

TOTAL \$7,760.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name Church's Chicken **Amount** 3000

Funder 2 Name Volendam Automotive **Amount** 300

Funder 3 Name Richmond Funeral Home **Amount** 200

Amount Your Society will Provide: **\$2,760.00**

Total Proposed Budget: **\$7,760.00**

GRANT RECOMMENDATIONS

Recommended

Amount: \$750

Recommendation:

Single Year

To support Summer Fun Nights. Funding amount in line with other events of similar scope and size.

Staff Comments /

Conditions:

None



**Grant Application for 2016
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Green Teams of Canada

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$6,000

Proposal Title: Strengthening Community Environmental Volunteer Stewardship in

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 100

Richmond Residents: 85

Grant Request Summary:

The Lower Mainland Green Team (LMGT), is a grassroots volunteer group, founded 5 years ago with a passion for the environment and a laptop. It was created to reconnect people directly to nature, raise awareness about environmental issues parks face, build an empowered community that works together and engage citizens in making a positive impact on ecosystems. The LMGT has grown to 2,600 volunteers, run over 230 activities, won a national award and 2 local awards. It inspired the creation of the charity Green Teams of Canada, which now oversees and directs the LMGT.

The LMGT will run a total of 5 habitat restoration activities (invasive plant removal, clean-up) between spring/summer 2016 and Fall 2016. Of the 5 activities, 3 with target engaging youth and at-risk youth (Station Stretch and Horizons). City of Richmond park staff will choose the parks we will work in. We expect to conduct work that will complement the City of Richmond Ecological Network Management strategy and Official Community plan objective 5 – fostering Environmental Stewardship. Our expectation is that we will engage 15-20 volunteers per activity (up to 40) for a total of 100 volunteers. Our objectives are for volunteers to:

- Learn in a hands-on way about environmental issues facing local parks
- Develop leadership skills and learn to work as a team giving them a sense of belonging
- Build self-esteem, feel empowered and grow in confidence
- Build practical stewardship/habitat restoration skills and explore working outdoors in parks as a career

- Spend time in nature appreciating it and thinking critically about environmental issues
- Engage in physical activity. More time in nature and less time inside in front of a screen leads to better physical and mental health
- Conserve and enhance habitat for flora and fauna and increase biodiversity

Only when people, particularly youth, care about nature and are educated about what they can to do to take care of it will they take action to protect

Richmond Services Received by Your Organization:

We expect to work closely with City of Richmond Park staff to ensure that we are implementing Richmond's Ecological Network Management Strategy (Aug 2015) and Official Community Plan (OCP). The invasive plants we remove will be picked up by City of Richmond Park Staff.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$145,605.53	\$42,532.29
Total Expenses:	\$129,106.64	\$21,620.95
Annual Surplus or (Deficit):	\$16,498.89	\$0.00
Accumulated Surplus or (Deficit):	\$16,498.89	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

August 1 2014- July 31 2015

Please note, our board will be approving a Review Engagement for the last fiscal year on Nov 24 2015. We can send our Review Engagement to you as soon as it's approved.

Current Year:

August 1 2015-July 31 2016.

Please note that some confirmed funders do not give the full amount immediately, they hold some of the funding back until closer to the end of the program. So there is some

revenue that is not in hand yet.

Explanation for Accumulated Surplus or (Deficit):

The surplus is deferred funding for the next fiscal year (Aug 1 2015- July 31 2016)

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,850.00
Consultant Services	\$125.00
Volunteer Support (e.g. expenses, recognition)	\$1,083.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$56.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$110.00
Local Travel	\$245.00
Other	\$348.00

Communication materials: \$ 166

admin (office supplies, meetup site, internet, insurance etc): \$182

TOTAL **\$7,817.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Schein Foundation	\$800
Funder 2 Name	Clif Bar	\$300
Funder 3 Name	Green Beaver and LUSH	\$500

Amount Your Society will Provide: **\$217.00**

Total Proposed Budget: **\$7,817.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$0

Recommendation:

duplicates work that the Parks and Environmental Sustainability already undertake.

**Staff Comments /
Conditions:**

None



**Grant Application Summary for 2016
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Gulf of Georgia Cannery Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Cannery Farmers' Market
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): October 4, 2015 **End Date (if applicable):** April 17, 2016
Number To Be Served: 19000
Richmond Residents: 12500

Grant Request Summary:

The Cannery Farmer's Market is uniquely situated inside the Gulf of Georgia National Historic Site, a 120 year old historic building celebrating the West Coast fishing industry. Free to the public, the Market offers a variety of locally made products, adhering to the "Make it, Bake it, Grow it, Catch it" philosophy to promote healthy, local eating. The Market operates between October and April on the 1st, 3rd and 5th Sundays of the month totalling 15 dates. In addition to providing a location to purchase locally grown and made food and craft items, each Market also serves as a local economic stimulant, a source for regional tourism in the winter season, and a gathering place for over 1,000 Richmond residents.

This year, the Gulf of Georgia Cannery Society is seeking funds to offer increased cultural programming inside the site to increase the community engagement including guided tours of the Cannery, artistic performances by local musicians and entertainers, and workshops on topics related to local food production, preservation, and sustainability. Capitalizing on its unique location, the Cannery Farmer's market aims to build stronger community ties with local residents while supporting local artisans and merchants.

In the 2014-15 season, the Cannery Farmer's market showcased 69 local merchants and 17 local artists and entertainers and attracted 11,000 local residents. The goal for the 2015-16 season is to increase these numbers by 5%.

Richmond Services Received by Your Organization:

We receive no regular or ongoing support from the City.

FINANCIAL INFORMATION

Your Society's Budget:

Parks, Recreation & Community Events 2016
Gulf of Georgia Cannery Society

\$5,000 or Less Single Year
Summary Page 2

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$951,706.00	\$1,008,300.00
Total Expenses:	\$966,367.00	\$1,003,570.00
Annual Surplus or (Deficit):	\$14,661.00	\$4,730.00
Accumulated Surplus or (Deficit):	\$155,165.00	\$159,895.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We spent more money on capital costs and equipment than initially anticipated.

Current Year:

We are projecting an increase in admission and gift shop revenues.

Explanation for Accumulated Surplus or (Deficit):

Our accumulated surplus funds are set aside as maintenance contingency and for special projects. Currently our major projects include production of new orientation film and upgrading exterior landscaping.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$1,000.00	Parks, Rec and Community Events
2014	\$500.00	Parks, Rec and Community Events
2013	\$1,000.00	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$1,000.00
Photocopying	\$0.00
Program Materials	\$500.00
Local Travel	\$0.00
Other	\$2,500.00

Parks, Recreation & Community Events 2016
Gulf of Georgia Cannery Society

\$5,000 or Less Single Year
Summary Page 3

Promotion - \$1000

TOTAL \$5,000.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	EventHost BC	Amount	\$5000.00
Funder 2 Name	River Rock Casino	Amount	\$1500.00
Funder 3 Name	Vendor fees	Amount	\$16800.00

Amount Your Society will Provide: **\$6,800.00**

Total Proposed Budget: **\$18,300.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$500

Recommendation:

Single Year

To support the delivery of the Cannery's Farmer's Market (Winter Market) entertainment. Partial funds recommended due to substantial surplus

**Staff Comments /
Conditions:**

None



Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Kidsport - Richmond Chapter

Grant Type: Over \$5000 Single Year

Grant Request: \$20,000

Proposal Title: KidSport™ Grant

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 300

Richmond Residents: 300

Grant Request Summary:

Social and economic obstacles can prevent some young people from participating in organized sport. Kidsport Richmond will help families in need overcome the financial barrier that may exist to ensure their children will be able to participate in a sport of their choice. Our funding criteria includes the following: - Children up to 18 years of age; - Application form must be completed reviewed and verified by an appropriate financial verifier who would be aware of the financial situation of the family in question; - Sport programs, the fees for which the applicant wishes to be subsidized, must be affiliated with Sport BC; - Up to \$350/applicant/year may be granted, can be applied only to registration fees during the season the sport is in session. If we raise enough money we would increase the maximum grants to \$350. Many Chapter of KidSport in the Province of BC provide grants of \$400 and \$500 per child per year. We currently fully fund less than 50% of applicants. Grants are paid directly to the local sport organization and not the family or child. The community sport organization must be affiliated with Sport BC.

Richmond Services Received by Your Organization:

None

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$52,500.00	\$113,000.00
Total Expenses:	\$45,042.00	\$109,250.00
Annual Surplus or (Deficit):	\$7,458.00	\$3,700.00
Accumulated Surplus or (Deficit):	\$16,493.00	\$20,193.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

An accumulated surplus from 2013 was applied to 2014 to allow a disbursements without entering a deficit situation. Surplus increase in 2014 for we raised more money than we allocated.

Current Year:

In 2014 there was a surplus of \$7,458.00. We raised more money than expected. For 2015 we currently have 19 cheques that have been issued in 2015 but not cashed for a total of \$10,250. In 2015 in June we increased our maximum grants per child from \$200 to \$350 per year,

Explanation for Accumulated Surplus or (Deficit):

A small surplus is carried from year to year to cover with timing issues for cash flow. Grants and donations do not come to us in an equal amount each month. This way we always have sufficient funds to fund approved applications each month and not having to wait for needed grants or donations.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$16,500	Parks, Rec and Community Events
2014	\$11,000	Parks, Rec and Community Events
2013	\$9,700	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$20,000.00

Provide partial sport registration fees (up to \$350) for needy children who reside in Richmond to participate in community sports that are affiliated to Sport BC..

TOTAL **\$20,000.00**

Financial Assistance from Other Sources (if applicable):

Parks, Recreation & Community Events 2016
Kidsport - Richmond Chapter

Over \$5000

Single Year
Summary Page 3

Funder 1 Name	Coast Capital Savings Credit Union Community Investment Fund	\$5,000
Funder 2 Name	BC Government	\$6,000
Funder 3 Name	Hamber Foundation	\$4,000
Amount Your Society will Provide:		<u>\$10,000.00</u>
Total Proposed Budget:		<u>\$74,500.00</u>

GRANT RECOMMENDATIONS

Recommended
Amount: \$17,000

Recommendation:

Single Year

To support the funding of children to participate in a sport of their choice, who would not otherwise be able for afford to participate in sports.

Staff Comments /
Conditions:

None



Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Agricultural and Industrial Society

Grant Type: Over \$5000 Single Year

Grant Request: \$17,647

Proposal Title: 71st Annual Steveston Salmon Festival

Grant Purpose: Community Service / Program / Event - One-time Activity

Start Date (if applicable): 7/1/2016

End Date (if applicable): 7/2/2016

Number To Be Served: 100000

Richmond Residents: 30000

Grant Request Summary:

Steveston Salmon Festival is Richmond's largest annual community event and "Canada's biggest little birthday party since 1945"; target groups: all members of the community and surrounding municipalities; community benefit: local/regional tourism; immeasurable economic benefits; celebration of Canadian pride; parade, children/youth festivals, cultural displays/demos; 2 stages, salmon bbq; food, craft, trade, art show etc.

Richmond Services Received by Your Organization:

facility use; staff support; in-kind services, equipment and supplies; value is immeasurable! :)

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$190,042.17	\$165,650.00
Total Expenses:	\$128,091.97	\$165,650.00
Annual Surplus or (Deficit):	\$61,950.20	\$0.00
Accumulated Surplus or (Deficit):	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community Centre; currently allocating funds towards the Steveston park playground improvements.

Current Year:

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community

Parks, Recreation & Community Events 2016
Richmond Agricultural and Industrial Society

Over \$5000

Single Year
Summary Page 2

Centre; continuing to build a fund for playground improvements.

Explanation for Accumulated Surplus or (Deficit):

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community Centre

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$11,000	Parks, Rec and Community Events
2014	\$11,000	Parks, Rec and Community Events
2013	\$11,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$7,047.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,950.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$700.00
Equipment	\$2,750.00
Photocopying	\$0.00
Program Materials	\$1,200.00
Local Travel	\$0.00
Other	\$4,000.00

security

TOTAL **\$17,647.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Government of Canada, Department of Canadian Heritage	\$48,030
Funder 2 Name	Blundell Centre	\$5,000
Funder 3 Name	GFFG - Gulf & Fraser Financial Group	\$2,000

Amount Your Society will Provide: **\$44,973.00**

Total Proposed Budget: **\$117,650.00**

GRANT RECOMMENDATIONS

Recommended

Amount: \$7,150

Recommendation:

Single Year

Funding to support security costs, supplies, and
volunteer support for the Salmon Festival.

**Staff Comments /
Conditions:**

None



Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Chinese Community Society

Grant Type: Over \$5000 Single Year

Grant Request: \$10,900

Proposal Title: Office Operating Assistance

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 6000

Richmond Residents: 5000

Grant Request Summary:

Our grant proposal is for helping our office operating assistance including programs and activities. We provide programs and activities to Richmond residents, service groups and organizations and to help building a strong and healthy community. Our programs and services welcome everyone from different ethnic backgrounds. Our leadership in promoting volunteerism, healthy living and wellness showcases the City of Richmond's commitment to the benefits of active living and community involvement. If approved, RCCS programs and services could assist the City's issue of demands for particular programs & services from the general public.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$384,151.00	\$297,713.00
Total Expenses:	\$372,590.00	\$296,123.00
Annual Surplus or (Deficit):	\$11,561.00	\$1,590.00
Accumulated Surplus or (Deficit):	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last year annual surplus will be use for our new program "Active Living Seniors Group" and "English Corner Class" for isolated seniors in Richmond to get connected in the community.

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$3,000	Parks, Rec and Community Events
2013	\$3,000	Parks, Rec and Community Events
2012	\$3,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$2,000.00
Consultant Services	\$2,000.00
Volunteer Support (e.g. expenses, recognition)	\$1,800.00
Office Rent or Mortgage	\$2,000.00
Utilities and Telephone	\$0.00
Supplies	\$1,100.00
Equipment	\$1,000.00
Photocopying	\$500.00
Program Materials	\$500.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$10,900.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Direct Access Grant from Victoria	\$58,700
Funder 2 Name		
Funder 3 Name		

Amount Your Society will Provide: **\$2,000.00**

Total Proposed Budget: **\$12,900.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$1,800

Recommendation:

Single Year

Funding for volunteer support for their various health-
and wellness-related programs.

Staff Comments /
Conditions:

None



Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond City Centre Community Association

Grant Type: Over \$5000 Single Year

Grant Request: \$17,637.22

Proposal Title: Asset Development for Children in Central Richmond

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 480

Richmond Residents: 480

Grant Request Summary:

To operate community based Asset Development Programs for high need and at-risk children who attend Richmond City Centre inner-city Elementary schools: Anderson, Cook and General Currie. These are children who would be on their own with inadequate care and supervision on the schools early dismissal school days and after school hours. This Asset Development Program will seek support and work in partnership with the schools. This program is based on an earlier successful pilot project which showed the effectiveness and positive benefits of this type of Asset Development in inner-city school children.

In addition to these early dismissal programs, City Centre Community Centre would like to continue offering a low cost after school program in General Currie Elementary School based on physical literacy initiatives: introducing children to fundamental movement skills that will contribute to healthy active lifestyles starting at a young age.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$409,616.00	\$827,837.60
Total Expenses:	\$393,214.00	\$879,878.43
Annual Surplus or (Deficit):	\$16,402.00	(\$52,040.83)
Accumulated Surplus or (Deficit):	\$153,301.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus was a combination of cutting back on our expenses and accruing more revenue than we originally projected through increased registration.

Current Year:

City Centre Community Centre has opened up a new facility and will be offering a number of new programs and services, however due to a number of start up expenses we will see a deficit in our first year of operation. These budget numbers reflect a realistic assessment of revenue and expenses for the upcoming fiscal year.

Explanation for Accumulated Surplus or (Deficit):

The surplus will be used for equipping the new City Centre Community Centre which opened August 2015 as well as for implementing new programs to serve the broader City Centre Community.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$10,500	Parks, Rec and Community Events
2014	\$10,500	Parks, Rec and Community Events
2013	\$10,700	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$14,517.22
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$200.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,200.00
Equipment	\$1,150.00
Photocopying	\$40.00
Program Materials	\$500.00
Local Travel	\$30.00
Other	\$0.00
TOTAL	<u>\$17,637.22</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:

\$0.00

Total Proposed Budget:

\$17,637.22

GRANT RECOMMENDATIONS

Recommended

Amount: \$6,500

Recommendation:

Single Year

Funding to support the delivery of the Asset Development program for at-risk children attending inner-city elementary schools.

Staff Comments /

Conditions:

None



Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Fitness and Wellness Association

Grant Type: Over \$5000 Single Year

Grant Request: \$15,000

Proposal Title: Walk Richmond Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 3000

Richmond Residents: 3000

Grant Request Summary:

The RFWA submits its proposal to facilitate walking opportunities in Richmond by:

1. Continuing to coordinate and enhance the well-established, free, drop-in Walk Richmond program;
2. Building community capacity through supporting the development of sustainable and independent walking opportunities with less-connected populations in Richmond through community outreach efforts;
3. Fostering partnerships with key community stakeholders in order to decrease the barriers to participation in walks through strategies based on the social determinants of health.

Richmond Services Received by Your Organization:

We currently do not receive any services, however, anticipate continuing support from the City of Richmond Coordinator of Fitness and Wellness Services.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$18,046.09	\$17,700.00
Total Expenses:	\$22,284.62	\$25,590.00
Annual Surplus or (Deficit):	(\$4,238.53)	(\$7,890.00)
Accumulated Surplus or (Deficit):	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

All of the programs the RFWA offers are at no cost to the public and therefore runs a deficit every year....

Current Year:

The RFWA does not offer any user pay services or programs and therefore has a limited ability to generate income and continuing to fund and enhance the Walk Richmond program as planned will deplete remaining funds if grant funding is not received.

Explanation for Accumulated Surplus or (Deficit):

The "surplus" on the balance sheet should be viewed as a contingency fund that can be drawn upon when funding is not at 100%. The RFWA has no other assets to borrow against and must maintain financial viability to ensure the success and longevity of the Walk Richmond program.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$10,000	Parks, Rec and Community Events
2014	\$8,000	Parks, Rec and Community Events
2013	\$7,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$12,500.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$500.00
Equipment	\$500.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$15,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:

\$0.00

Total Proposed Budget:

\$15,000.00

GRANT RECOMMENDATIONS

Recommended

Amount:

\$11,000

Recommendation:

Single Year

Funding to support the coordination and volunteers for the Walk Richmond program.

Staff Comments /

Conditions:

None



**Grant Application Summary for 2016
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Minor Hockey Association
Grant Type: \$5,000 or Less Single Year
Grant Request: \$2,320
Proposal Title: Spring and Summer Free Try Hockey Sessions for Richmond Children and
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 150
Richmond Residents: 150

Grant Request Summary:

We would like to host three, free Try Hockey sessions between March 1 and August 15. These would be advertised in the Spring and Summer Parks, Recreation and Culture Guide. These special events would be hosted by Richmond Minor Hockey Association adult and youth volunteers. We would loan hockey equipment to the participants and encourage them to get onto the ice and give our sport a try. Ultimately, we would like the children register to play hockey.

It is important to note that the equipment expenses will create a long term legacy. At the present time, we use donated equipment to outfit children who want to try hockey. Some of the children don't know if they shoot "left" or "right." The "straight" sticks that we propose to buy would eliminate the need to determine which direction a new participant shoots. The shin guards and neck guards are to augment our existing supply of donated equipment. For some reason, we have a shortage of these two items. All equipment purchases for Try Hockey will be available for use by beginners in future years.

These events require many volunteers: on the ice, in the dressing rooms and at welcome tables. We usually have several teenage players on the ice, as helpers. It is a good opportunity for players to give back to our community.

Richmond Services Received by Your Organization:

We purchase approximately \$280,000 worth of ice from Richmond Arenas each year for our teams.

Additional ice is purchased for our three large tournaments.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$636,245.00	\$597,500.00
Total Expenses:	\$553,856.00	\$587,500.00
Annual Surplus or (Deficit):	\$82,389.00	\$10,000.00
Accumulated Surplus or (Deficit):	\$23,261.00	\$33,261.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We need to replace jerseys (home and away) on a regular basis. Jersey purchases are done on a rotation and part of the process is to accumulate a modest surplus prior to making large purchases like this. Replacing 300 jerseys would quickly eat up the accumulated surplus that we are projecting for the current year.

Current Year:

Our good fiscal position enabled us to reduce registration fees for some players this season (we reduced the cost of Hockey 1, for example) and to maintain existing registration for the remaining players. Our objective is to make minor hockey as affordable as possible through fiscal responsibility. Please note, that our current budget does NOT include the scholarship funds raised through our Bantam Midget International Tournament (as revenue or expense) whereas the financial statements for 2014 do include the scholarship money. Overall, we do not anticipate a reduction in revenue. The difference shown is because "current year" budget does not include scholarship money which flows through to the scholarship recipients.

Explanation for Accumulated Surplus or (Deficit):

Our accumulated surplus will enable us to continue to replace hockey jerseys on rotation. A typical jersey costs \$60 - \$80 so replacing 300-400 jerseys would quickly deplete the surplus.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00

Parks, Recreation & Community Events 2016
Richmond Minor Hockey Association

\$5,000 or Less Single Year
Summary Page 3

Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$450.00
Equipment	\$470.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	1400.00

\$600 "other" is ice rental, \$800 "other" is two 1/4 paid ads in the Spring and Summer Parks, Recreation and Culture Guide.

TOTAL **\$2,320.00**

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Amount	\$0.00
Funder 2 Name	Amount	\$0.00
Funder 3 Name	Amount	\$0.00

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$2,320.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$0

Recommendation:

Denied funding. Organization has large surplus and does not demonstrate financial need.

Staff Comments /
Conditions:

None



Grant Application Summary for 2016 Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Museum Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Doors Open Richmond 2016
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 16,000 site visits
Richmond Residents: 12320

Grant Request Summary:

Doors Open Richmond (DOR) 2016 kicks off on Friday, June 3 with an opening at Minoru Chapel followed by the City-wide event on Saturday, June 4 and Sunday, June 5. The Richmond Museum Society requests funding of \$5,000, primarily to fund event supplies, components of the kickoff event, promotional and volunteer costs. Since 2007, DOR has attracted over 16,000 annual site visits to destinations as diverse as city facilities, national historic sites, museums, galleries and artists' studios through to places of worship, parks and specialty businesses. DOR meets the City of Richmond Council Term Goal 2: A Vibrant, Active and Connected City by addressing three out of its four priorities. Council Priority 2.1: Strong Neighbourhoods: For 8 years, DOR has provided visitors with free access over a weekend to more than 40 cultural destinations across the City, showcasing the rich heritage, artistic and cultural diversity in neighbourhoods throughout Richmond. Council Priority 2.3: Outstanding places, programs and services that support active living, wellness and a sense of belonging: DOR promotes active living and wellness by partnering with Walk Richmond to offer a free accessible walk between major heritage sites. DOR map brochures encourage visitors to access various sites using public transit and bike paths. Also a number of sites in Steveston and Richmond City Centre are clustered together to create an easily walkable visit. 77% of DOR visitors come from Richmond itself and with the event celebrating the best of the city's art and cultural destinations, creates within its citizenry a sense of pride and belonging. Council Priority 2.4: Vibrant arts, culture and heritage opportunities: DOR offers individuals and groups from arts, culture and heritage backgrounds a weekend event to promote their activities, organizations and sites to the public. It also provides over 180 volunteers aged 16 years plus with various skills and leadership opportunities.

Richmond Services Received by Your Organization:

Doors Open Richmond currently receives in-kind City of Richmond staff support of approximately \$42,700:

- \$28,368 – 40% salary contribution for DOR Chair
- \$7,344 – salary contribution for auxiliary support staff
- \$3,960 - 5% annual salary of Richmond Museum's Curator of Collections
- \$3028 – salary contribution of Production and Communication staff

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$221,602.00	\$80,138.00
Total Expenses:	\$224,270.00	\$83,382.00
Annual Surplus or (Deficit):	(\$2,668.00)	(\$3,244.00)
Accumulated Surplus or (Deficit):	\$67,122.00	\$57,410.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Annual deficit was anticipated and covered with surplus funds from previous years or funds from investments. 2015 current restricted (deferred) revenue - \$18,500 allocated across the following projects: \$10,000 for the Richmond Museum website; \$3,500 for doors Open Richmond; \$3,000 for heritage Fair and \$2,000 for Tsawassen First Nations Kit (carried over into 2016)

Current Year:

Annual deficit has again been anticipated and covered with surplus funds from previous years or funds from investments. 2016 restricted (deferred) revenue - \$12,000 allocated across the following projects: \$3,200 for the Richmond Museum website; \$6,300 for Doors Open Richmond; \$500 for Heritage Fair; \$2,000 for Tsawassen First Nations Kit (carried over from 2015).

Explanation for Accumulated Surplus or (Deficit):

2015: Remainder of Accumulate surplus is cash and investments for future fundraising plans except for the restricted (deferred) revenue of \$18,500 which are restricted funds as listed above for dedicated programs including Doors Open Richmond.

2016: Remainder of accumulate surplus is cash and investments for future fundraising plans except for \$12,000 which are restricted funds for dedicated programs in 2016 including Doors Open Richmond.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$1,500.00	Parks, Rec and Community Events
2014	\$1,500.00	Parks, Rec and Community Events
2013	\$1,600.00	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$2,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other	1000.00

Musician fees for opening event.

TOTAL \$5,000.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Heritage Canada - BCAH Grant	Amount	\$4,100.00
Funder 2 Name	Private Sponsorship	Amount	4600.00
Funder 3 Name		Amount	\$0.00

Amount Your Society will Provide: \$6,300.00

Total Proposed Budget: \$20,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$1,500

Recommendation: Single Year

Parks, Recreation & Community Events 2016
Richmond Museum Society

\$5,000 or Less Single Year
Summary Page 4

Funding to support the Doors Open Richmond event.
Funding amount the same as the previous year.

Staff Comments /
Conditions:

None

Society: Richmond Nature Park Society**Grant Type: Over \$5000 Single Year****Grant Request: \$5,300****Proposal Title: Wild Things 2016****Grant Purpose: Community Service / Program / Event - One-time Activity****Start Date (if applicable): 10/22/2016****End Date (if applicable): 10/23/2016****Number To Be Served: 2200****Richmond Residents: 1900****Grant Request Summary:**

The Richmond Nature Park Society is a not-for-profit organisation dedicated to environmental education and preservation of the unique bog wetland and forest that is at the heart of the environment in Richmond. The RNPS works in partnership with the City of Richmond to foster an appreciation and understanding of this environment. They offer educational programs for school visits, community programs for all ages from pre-school to seniors, special events such as Wild Things and Slugfest, community resources such as the Urban Wildlife outreach program, and exhibits and resources in the Nature House. The Richmond Nature Park Society's vision is to promote education, respect and appreciation for the natural environment in Richmond.

Wild Things is an autumn event that capitalises on the annual celebration of Halloween where the park is transformed into a lively environment featuring a cast of volunteer actors as Wild Things - the creatures that populate traditional Halloween mythology. Bears, bats, coyotes, spiders, frogs and other creatures animate a trail illuminated by hundreds of jack-o-lanterns.

Volunteers make this event happen. They are the people who create the event, do set up and take down, create costumes then don them to become the Wild Things, run games and activities, make popcorn and paint faces, carve 500 jack-o-lanterns and light them each night. Volunteers do a myriad of tasks, large and small, that make the event a success.

Safety is of the utmost concern and this grant will help with the high cost of the necessary safety measures. The grant will aid in provision of traffic controllers, shuttle buses and first aid. The Richmond Nature Park only has 40 parking spaces – a challenge when hundreds of visitors want to visit at the same time. The proposed shuttle would allow many more visitors to come to the park and would provide a safe alternative to the hazardous street parking off Westminster Highway.

Richmond Services Received by Your Organization:

Use of facilities and staffing.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$67,338.00	\$54,139.79
Total Expenses:	\$51,218.38	\$41,639.15
Annual Surplus or (Deficit):	\$16,119.62	\$12,500.64
Accumulated Surplus or (Deficit):	\$120,882.12	\$133,321.76

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

Current Year:

Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

Explanation for Accumulated Surplus or (Deficit):

Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2011	\$0	Parks, Rec and Community Events
2007	\$4,000	Parks, Rec and Community Events
2006	\$4,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00

Parks, Recreation & Community Events 2016
Richmond Nature Park Society

Over \$5000

Single Year
Summary Page 3

Program Materials	\$0.00
Local Travel	\$0.00
Other	\$4,800.00

Traffic - \$3000

First Aid - \$300

Bus Rentals - \$1500

TOTAL **\$5,300.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name The Co-operators \$1,500

Funder 2 Name Accent Inns \$1,000

Funder 3 Name Unknown \$500

Amount Your Society will Provide: **\$7,800.00**

Total Proposed Budget: **\$16,600.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$750

Recommendation: Single Year

To support the Halloween event, Wild Things.
Funding amount in line with other events of similar
scope and size.

Staff Comments /
Conditions:

None



**Multi-Year Grant Application for 2016
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Sea Island Community Association

Grant Type: \$5,000 or Less Multi Year - Year 3

Grant Request: \$1,000

Proposal Title: Burkeville Daze Grant

Number Served: Richmond Residents:

Grant Request Summary:

This grant would assist the Sea Island Community Association to present our annual Community celebration: Burkeville Daze. This one day event consists of a parade, community group demonstrations, heritage group displays, fund-raising booths, public safety service displays, games, petting zoo, volunteer opportunities, program registration, food and social interaction.

Changes that will impact grant use:

No Changes

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$105,707.00	\$5,529.00
Total Expenses:	\$100,620.00	\$7,894.00
Annual Surplus or (Deficit):	\$5,086.00	(\$2,365.00)
Accumulated Surplus or (Deficit):	\$46,027.00	\$43,662.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The Sea Island Community Association had a surplus of \$5,086 at year end Aug 31/15 which is a result of careful planning and budgeting.

Current Year:

Currently, the Association has a small deficit this is a result of slightly lower revenue for our Fall programs. We expect registrations to increase in the next few months.

Explanation for Accumulated Surplus or (Deficit):

This is the accumulation of over forty years of surplus. We hope to have some funds ready for a poor year, or to fund programs and events that will not have offsetting revenues such as Seniors or Youth.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2015	\$750	Parks, Rec and Community Events
2014	\$500	Parks, Rec and Community Events
2013	\$1,000	Parks, Rec and Community Events

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$750

Recommendation:

Single Year

To support the Burkeville Daze. Funding amount the same as the previous year and in line with other events of similar scope and size.

**Staff Comments /
Conditions:**

None

Society: **Sharing Farm Society**
Grant Type: **Over \$5000 Single Year**

Grant Request: **\$30,000**

Proposal Title: **Further Expanding the Sharing**

Grant Purpose: **Operating Assistance**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **9000**

Richmond Residents: **8500**

Grant Request Summary:

This City of Richmond grant application will, if approved, enable The Sharing Farm to continue to grow food to feed low-income Richmond families. The Sharing Farm is run by community members for community members, and is dedicated to providing fresh, healthy, local and organic produce to our neighbours in need. The Sharing Farm has successfully put fresh vegetables on people's plates for many years, donating 80% of our yearly harvest to the Food Bank, Community Meals and other organizations distributing food to vulnerable people.

While we enjoy the support of a large group of volunteers, we operate on a tiny budget and funding has always been a challenge. In 2015, we have continued our activities to earn funding ourselves to improve the sustainability of our operation in the long run. We have successfully started social enterprise activities (e.g. market stand, flower sales, preserves and herb products) and are committed to vigorously pursue them in the new year. However, grants will remain indispensable for The Sharing Farm also in 2016.

The number of people served includes recipients of our produce, our volunteers, the people who receive education, the people coming to the farm during our community building events, and the seniors who continue their enthusiastic contribution in the greenhouse. As far as we are aware, all our donated food goes to Richmond residents.

Richmond Services Received by Your Organization:

water in the summer (est. at \$.0044/gallon x 170,000 gallons = \$748/year); rental of Buemann house (\$1,400/month x 12 months = \$16,800/year - utilities included)

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$179,072.00	\$225,620.00
Total Expenses:	\$170,510.00	\$224,789.00
Annual Surplus or (Deficit):	\$8,562.00	\$831.00
Accumulated Surplus or (Deficit):	\$26,105.00	\$26,936.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

SURPLUS REPRESENTS FUNDS COLLECTED FOR OUR CONTRIBUTION TO THE NEW BARN'S COST. THIS IS NOT AN OPERATIONAL SURPLUS!

Current Year:

We anticipate to complete the year close to break even.

Explanation for Accumulated Surplus or (Deficit):

ACCUMULATED SURPLUS REPRESENTS FUNDS COLLECTED FOR OUR CONTRIBUTION TO THE NEW BARN'S COST. THE SHARING FARM SOCIETY COMMITTED TO CONTRIBUTE \$50,000 TOWARDS THIS PROJECT. THE CITY OF RICHMOND IS FUNDING THE REMAINDER. The barn construction will start soon. These funds will be spent in 2016. NOTE - This expense is not included in the "Total Proposal Funding" numbers!

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2015	\$16,000	Parks, Rec and Community Events
2014	\$6,500	Parks, Rec and Community Events
2013	\$1,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$25,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00

Parks, Recreation & Community Events 2016
Sharing Farm Society

Over \$5000

Single Year
Summary Page 3

Supplies	\$5,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$30,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancity EnviroFund	\$31,050
Funder 2 Name	Nutrition Link and Epicure	\$17,000
Funder 3 Name	Gaming	\$20,000

Amount Your Society will Provide: **\$94,000.00**
Total Proposed Budget: **\$217,000.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$18,000

Recommendation:

Single Year

To support the Sharing Farm's ability to grow and provide fresh produce for low-income Richmond families.

Staff Comments /
Conditions:

None



Multi-Year Grant Application for 2016
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Steveston Community Society - Richmond Summer Project

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$50,000

Proposal Title: Richmond Summer Project

Number Served: Richmond Residents:

Grant Request Summary:

Funds contribute to the overall Summer Project; 2016 grant monies would be distributed between 13 facilities citywide. The City Grant would enable low cost/no cost services to be offered to Richmond residents by offsetting staff salaries, general expenses, and training expenses for staff and volunteers. This training ensures that a consistent message of City initiatives - such as Physical Literacy - are provided to all summer staff across Richmond. The grant also allows children that require extra support to participate in our summer programs. Steveston Community Society is submitting the grant application for Summer 2016 on behalf of the following City of Richmond partners in Parks, Recreation and Community Social Services: Steveston Community Society, Thompson Community Association, East Richmond Community Association, South Arm Community Association, City Centre Community

Association, Sea Island Community Association, Hamilton Community Association, West Richmond Community Association, Richmond Nature Park Society, Arts Centre, Arena Services, Britannia Heritage Shipyard Society, and Diversity Services.

Changes that will impact grant use:

We are applying for \$50,000 for 2016 with the goal of hiring an additional Roving Support Leader, in order to provide increased inclusive opportunities for children who require additional support the opportunity to participate in Summer Daycamps at all of the facilities listed above.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$202,029.68	\$191,055.09
Total Expenses:	\$201,633.78	\$207,236.57
Annual Surplus or (Deficit):	\$395.90	(\$16,141.48)
Accumulated Surplus or (Deficit):	\$20,331.83	\$4,150.35

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We continue to research and purchase equipment for children's summer programs and events that can be utilized Citywide. We will also continue to support our partners with Children's Outreach opportunities in their community.

Current Year:

Numbers shown are complete to Oct 31/15 and our fiscal year is Dec 31/15.

Explanation for Accumulated Surplus or (Deficit):

We carry some money over for start-up costs as the Summer Administrator job starts prior to funds being received. We also need money to cover the June/July payroll periods for those that are on the Summer Grant as we do not receive HRDC funding until July/August.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2015	\$32,000	Parks, Rec and Community Events
2014	\$40,000	Parks, Rec and Community Events

GRANT RECOMMENDATIONS

Recommended

Amount: \$30,000

Recommendation:

Year 2 of 3

Funding to support the Administrator position and additional support staff for the Summer Project 2016 (Roving Support Leaders program).

Staff Comments /

Conditions:

None

Society: WildResearch Society
Grant Type: Over \$5000 Single Year
Grant Request: \$23,670
Proposal Title: Iona Island Bird Observatory: monitoring migratory birds and educating the
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 500
Richmond Residents: 100
Grant Request Summary:

WildResearch is a volunteer run organization that believes citizen science is an effective tool for conservation. WildResearch's mission is to build, train, and educate a community that contributes to conservation science. Citizen science enables systematic, widespread monitoring and research of flora and fauna while offering skills and training to community members and fostering a connection with nature. To date, we have utilized the scientific expertise of our Board of Directors to design and implement three citizen science based programs:

(1) The Iona Island Bird Observatory (IIBO) which monitors populations of breeding, wintering, and migratory birds in an ecologically important regional park within the urban area of Richmond, British Columbia (BC);

(2) The British Columbia Nightjar Survey increases knowledge about the abundance and distribution of two understudied members of a group of declining avian species; Common Nighthawk (Federally Threatened on Schedule 1), and Common Poorwill (assessed by COSEWIC as data deficient); and

(3) A butterfly inventory program that collaborates with the BC Butterfly Atlas project to provide baseline information about butterfly species, their ranges, and population numbers across BC.

Furthermore, WildResearch hosts regular avian and butterfly identification workshops and field trips. This includes our main fundraiser, a pelagic birding trip with 100 participants from across western and central Canada that are interested in viewing seabird species

rarely seen from shore. Our programs and activities enable us to establish datasets for fauna of conservation concern, train our volunteers in valuable skills, engage the public with the wildlife around them, and raise awareness and appreciation for nature. At the municipal scale, we are helping to guide management of protected areas within urban Richmond, BC, ensuring that the public can continue to experience a broad variety of wildlife in a natural setting.

Richmond Services Received by Your Organization:

Iona Island Bird Observatory is located at Iona Beach Regional Park, Richmond. The bird observatory is a 12 x 8 ft prefabricated shed which we funded. There is no monetary value exchanged for the use of the park.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$47,995.02	\$138,332.12
Total Expenses:	\$62,880.97	\$75,499.82
Annual Surplus or (Deficit):	(\$14,885.95)	\$62,832.30
Accumulated Surplus or (Deficit):	\$26,262.15	\$88,094.45

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

In 2014, we were in -14,885.95 due to having to pay out of pocket for a bander in charge and an assistant bander, which is vital to a quality delivery of the Iona Island Bird Observatory's program. Although we acquired some funding through grants that year, we had to use reserve funds.

Current Year:

In 2015, WildResearch decided to start a foundation with an initial donation to the WildReserch Foundation, through the Vancouver Foundation, of \$30,000.00. Additionally, we were able to acquire over \$30,000.00 more in program based grant funding.

Explanation for Accumulated Surplus or (Deficit):

Much of the surplus (\$73,083.17) is tied up in the WildResearch Foundation (\$30,487.11 as of Oct. 1, 2015). Further, the Sitka Foundation donated funds (~\$11,000.00 remaining) which still needs to be spent to facilitate the 2015 Winter Monitoring and 2016 Spring Migration Monitoring, and supplies.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$22,690.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$980.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

TOTAL \$23,670.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Sitka Foundation \$0
Funder 2 Name
Funder 3 Name

Amount Your Society will Provide: \$5,500.00

Total Proposed Budget: \$29,170.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

Single Year

To support the funding of personnel, Bander in Charge. Grant amount matches funding provided by WildResearch Society.

**Staff Comments /
Conditions:**

None

Grant Application Scoring Criteria

Applicant (must be deemed eligible: registered non-profit requesting funding for operating community service-specific programs or projects, or neighbourhood or community-based events for primarily Richmond residents)	
Score 1-10 (1=Poor 5=Satisfactory 10=Exceptional)	
Budget	
The requested budget is reasonable and realistic for the project proposed.	
Efforts have been made to seek funding from other sources outside of the City. They are not solely reliant on City funding.	
Organization has thought about sustainability of the program (will not become dependent on funding).	
Organization is independent and does not have a large proportion of funding from other City programs.	

Impact on Community and Engagement	
Partnerships and/or collaborative relationships have been made with other organizations to strengthen the proposal.	
Grant will be used to support or serve primarily Richmond residents.	
The project or service is inclusive and will reach a large number of residents or a vulnerable population.	
The funding will be used to improve quality of service, build organizational capacity.	
Convincing argument for community need (no other services or program is available). It does not duplicate an existing service.	
The grant will be used towards a project or program that promotes a vibrant community including wellness, legacy, community engagement, innovation, etc.	
Potential for a significant number of volunteers to be engaged.	

Organization	
Perception of the quality and credibility of the organization and program (e.g., accreditation, licenses).	
Organization demonstrates effectiveness and efficiency.	
Demonstrates sufficient organizational capacity to deliver the proposed service (Stable and capable).	
Organization has a reputation for delivering excellent programs or services.	

Quality of the Application	
Completeness of application and detail of explanation where required.	
Information is presented in a clear and coherent fashion.	