



Council/School Board Liaison Committee

Date: Tuesday, June 10, 2014

Place: Anderson Room
Richmond City Hall

Present: Councillor Linda Barnes, Chair
Councillor Linda McPhail (entered at 9:26 a.m.)
Trustee Donna Sargent
Trustee Norm Goldstein

Also Present: Trustee Grace Tsang

Call to Order: The Chair called the meeting to order at 9:00 a.m.

AGENDA

It was moved and seconded
That the Council/School Board Liaison Committee agenda for the meeting of Tuesday, June 10, 2014, be adopted as circulated.

CARRIED

MINUTES

It was moved and seconded
That the minutes of the meeting of the Council/School Board Liaison Committee held on Wednesday, February 5, 2014, be adopted as circulated.

CARRIED

Council/School Board Liaison Committee

Tuesday, June 10, 2014

STANDING ITEMS

1. **JOINT SCHOOL DISTRICT / CITY MANAGEMENT COMMITTEE**
(COR – Dave Semple; RSD – Monica Pamer) (For Information)

Dave Semple, General Manager, Community Services, provided an overview of the last Joint School District / City Management Committee meeting, noting that there have been some issues with playground supervision; however, they have since been resolved.

It was moved and seconded

That the Joint School District / City Management Committee minutes be received for information.

CARRIED

BUSINESS ARISING

2. **MEMORANDUM DATED JANUARY 22, 2014 – RECENT SEISMIC STUDIES**
(COR – John Irving)

John Irving, Director, Engineering, provided background information, and noted that recent studies have revealed that there would be an increase in movement in the Georgia Basin, due to the underlying sedimentary soils. He advised that despite these findings, there are no structural concerns for Richmond. Also, Mr. Irving commented on non-seismically designed buildings, noting that most one and two-storey buildings would withstand an earthquake.

Discussion ensued regarding schools that may require seismic upgrades, and in reply to Committee comments, Clive Mason, Director of Facilities and Planning, Richmond School District (RSD), stated that several schools have been surveyed in order to determine their geotechnical conditions and advised that such information would be forwarded to Mr. Irving.

The Chair requested that City staff liaise with School District staff regarding seismic studies.

3. **FINE ARTS COMMITTEE**
(COR – Serena Lusk) (Verbal Update)

Serena Lusk, Senior Manager, Recreation and Sport Services, provided background information and clarified that, the reference to a Fine Arts Committee was merely a group of City staff meeting to discuss fine arts; therefore, there is no Fine Arts Committee.

NEW BUSINESS

The Chair advised that the order of the agenda would be varied to consider items with staff presentations first.

6. **MEMORANDUM DATED JUNE 4, 2014 – INSTALLATION OF NEW TRAFFIC CALMING SIGNAGE ON LOCAL ROADWAY**
(COR – Victor Wei)

7. **PEDESTRIAN ZONE SIGNS**
(For Discussion)

Victor Wei, Director, Transportation, provided background information and commented on feedback received from Maple Lane Elementary School area residents.

He noted that traffic calming signs have been successful in other parts of Canada and therefore, such signs have been posted on a trial basis on Tweedsmuir Avenue, across from Maple Lane Elementary School.

In reply to queries from the Committee regarding the durability of the signs and the length of the trial period, Mr. Wei noted that according to the supplier, the signs can withstand being hit by a motor vehicle at 80km/h. Also, he advised that the trial period will continue until summer break, at which point, the trial will be evaluated to determine its effectiveness.

The Chair requested that City staff follow-up with the School District regarding the possible expansion of the Traffic Calming Signs.

It was moved and seconded

That the memorandum dated June 4, 2014, titled Installation of New Traffic Calming Signage on Local Roadway be received for information.

CARRIED

Councillor McPhail entered the meeting (9:26 a.m.).

8. **RICHMOND'S ECOLOGICAL NETWORK MANAGEMENT STRATEGY**
(COR – Peter Russell)

The Chair advised that City staff are available to present Richmond's Ecological Network Management Strategy at a future School Board meeting.

Peter Russell, Senior Manager, Sustainability and District Energy, provided background information and advised that the Strategy identifies four goals: (i) to manage and enhance ecological assets, (ii) to strengthen the City's green infrastructure, (iii) to create, connect and protect diverse and healthy spaces; and (iv) to engage the community through stewardship and collaboration. Mr. Russell then advised that the next step in the Strategy is to engage the public, particularly farmers.

Discussion ensued and it was noted that the Strategy integrates the Official Community Plan, focusing on integrating private and public lands.

Trustee Sargent requested that Mr. Russell present the Strategy at an upcoming School Board meeting.

Council/School Board Liaison Committee

Tuesday, June 10, 2014

Mr. Russell distributed a memorandum, dated May 20, 2014, titled "Richmond Earth Day Youth Summit 2014" (attached to and forming part of these Minutes as Schedule 1), for information.

12. BATH SLOUGH REVITALIZATION INITIATIVE

(For Information)

The Chair noted that the Bath Slough Revitalization Initiative report is for information.

Mr. Russell distributed copies of the Bath Slough Open House notice (attached to and forming part of these Minutes as Schedule 2), and noted that the Open House is scheduled for Wednesday, June 11, 2014 at Cambie Community Centre to discuss further options for the area.

14. RICHMOND ENERGY CHALLENGE AND THE CLIMATE SMART PROGRAM

(For Information)

The Chair noted that the Richmond Energy Challenge and the Climate Smart Program is for information.

9. OPTIONS FOR THE 2014 GENERAL LOCAL ELECTION

(COR – David Weber)

David Weber, Director, City Clerk's Office, provided background information and noted the following regarding the 2014 General Local Election: (i) divisional voting has been re-implemented; and (ii) candidate profiles, voter guides, advanced voting opportunities and an increase in social media advertising will be utilized.

In response to queries from Committee regarding the difference in voter turnout between the 2008 and 2011 General Local Election, Mr. Weber noted that there was a modest increase, which could be attributed to an increase in population.

The Committee requested that Ted Townsend, Senior Manager, Corporate Communications, attend the next Council / School Board Liaison Committee meeting to discuss the 2014 General Local Election social media plan and that Mr. Weber also attend to discuss ways to increase voter turn-out.

It was moved and seconded

That the staff report titled, Options for the 2014 General Local Election be received for information; and that the 2014 General Local Election be discussed further at the next Council / School Board Liaison Committee meeting.

CARRIED

Council/School Board Liaison Committee

Tuesday, June 10, 2014

10. **GARDEN CITY LANDS LEGACY LANDSCAPE PLAN**

(COR – Mike Redpath)

Mike Redpath, Senior Manager, Parks, provided background information and highlighted that the Garden City Lands Legacy Landscape Plan was endorsed by Council on June 9, 2014. Mr. Redpath also discussed how the City will be studying the hydrology in and around the bog.

Discussion ensued regarding the potential for Richmond students to aid in the planning and development in and around the bog.

The Chair requested City staff liaise with the School District to examine opportunities for students to be involved in the Garden City Lands Legacy Landscape Plan as it moves forward.

It was moved and seconded

That the Garden City Lands Legacy Landscape Plan be received for information.

CARRIED

13. **MULTI-MATERIAL BC PROGRAM IMPLEMENTATION**

(For Information)

Suzanne Bycraft, Manager, Fleet and Environmental Programs, provided background information, and noted that the most recent change to Richmond's recycling is the addition of the grey bins, for glass collection. Ms. Bycraft discussed costs associated with the new program, and advised that due to the initial start up costs of this Program, residents will not be refunded this year.

In reply to queries from Committee, Ms. Bycraft advised that the new recycling program is only for single-family and multi-family dwellings, and as such, there is no financial impact to the School District.

The Committee raised concern with regards to different recycling practices taught in schools versus at home, and it was noted that the School District is welcome to modify their recycling program to be consistent with that of the City's.

It was moved and seconded

That the Multi-Material BC Program Implementation be received for information.

CARRIED

15. **UNESCO WORLD HERITAGE DESIGNATION FOR STEVESTON**

(For Information)

The Chair noted that the UNESCO World Heritage Designation for Steveston is for information. The Chair also commented on Mystic Seaport, Connecticut, noting that a best practices visit had been made to investigate for Steveston village.

Council/School Board Liaison Committee

Tuesday, June 10, 2014

4. **VANCOUVER COASTAL HEALTH – ELECTRONIC CIGARETTES**
(RSD – Monica Pamer)

Monica Pamer, Superintendent of Schools, RSD, provided background information and advised that School District Policy 402.11 prevents students from using electronic cigarettes on school property.

In reply to a query regarding the use of electronic cigarettes on City property, Ms. Lusk advised that the Public Health Protection Bylaw No. 6989 addresses such concerns.

The Chair directed City staff to ensure that the City's signage and bylaws be updated, if required, to address electronic cigarettes.

It was moved and seconded

That the letter from the Vancouver Coastal Health on Electronic Cigarettes, dated February 6, 2014, be received for information.

CARRIED

5. **LETTER DATED APRIL 22, 2014 – THE MINISTRY OF EDUCATION**
(RSD – Mark De Mello)

Mark De Mello, Secretary Treasurer, RSD, provided background information on the School District's letter to the Ministry of Education regarding the requirement for Districts to share up to 50% of major capital costs. Mr. De Mello noted that this requirement is concerning as School Districts have no way of raising funds.

It was moved and seconded

That the letter, dated April 22, 2014, from the Ministry of Education, be received for information.

CARRIED

11. **SISTER CITY ADVISORY COMMITTEE 2013 YEAR IN REVIEW**
(For Information)

Discussion ensued on the need for effective communication among the Sister City Advisory Committee, the City and the School District, regarding visits from Sister City schools.

The Chair requested that Amarjeet Rattan, Director, Intergovernmental Relations and Protocol Unit, communicate protocols with all representatives of the Sister City Advisory Committee.

The Chair referenced correspondence received from the *Association of School Transportation Services of British Columbia* (attached to and forming part of these Minutes as Schedule 3), and noted that the Association has scheduled an event called, "2014 Mass Casualty Incident" on June 16, 2014.

Council/School Board Liaison Committee

Tuesday, June 10, 2014

NEXT COMMITTEE MEETING DATE

The Chair advised that the next Council/School Board Liaison Committee is tentatively scheduled for the end of September 2014 or the beginning of October 2014.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (10:40 a.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the City of Richmond Council/School Board Liaison Committee held on Tuesday, June 10, 2014.

Councillor Linda Barnes
Chair

Amelia White
Acting Assistant Committee Clerk



City of
Richmond

Schedule 1 to the Minutes of the
Council / School Board Liaison
Committee Meeting held on
Tuesday, June 10, 2014.

Memorandum
Engineering and Public Works
Sustainability

To: Mayor and Councillors **Date:** May 20, 2014
From: Lesley Douglas, B.Sc., R.P.Bio. **File:** 10-6125-07-01/2014-Vol 01
Manager, Environmental Sustainability
Re: **Richmond Earth Day Youth Summit 2014**

The City hosted the 3rd annual Richmond Earth Day Youth (REaDY) Summit at R.A. McMath School on April, 26th, 2014. The resounding success of this year's event includes attendance of approximately 575 delegates of all ages to hear Dr. Suzuki's message and participate in one of the 15 tailored workshops. 2014 REaDY Summit highlights include:

- Attendance from 40 different Richmond schools (159 high school students; 150 elementary students; 61 teachers and 16 school district staff members)
- More than 86 families, 16 organizations, 58 adults and 16 university students
- Residents attended from 18 municipalities, with the majority of participants from Richmond (approximately 80 per cent); 20 per cent participants from other Metro Vancouver municipalities; and a small number of participants (14) from municipalities beyond Metro Vancouver
- Weblink of Dr. Suzuki's speech to two remote sites: Kwantlen University's Surrey Campus and the Fraser River Discovery Centre in New Westminster
- More than 88 student volunteers
- Opportunity for Summit attendees to recycle light bulbs and old electronics with *LightRecycle* and *Electro-Cycle*
- A diversion of 97.5 per cent of waste generated by the Summit due to student efforts
- 13 per cent of attendees using their bicycle, 21 per cent carpooling and 9 per cent using transit to get to the Summit

While the promotion campaign included a very active social media component, peaking at 2371 views on Twitter, more than 50 per cent of registrants reported that they learned about the event through word of mouth, demonstrating that the event was actively engaging the community.

Our local sponsors, Harvest Power, VanCity and Nature's Path Foods were pleased by the organization of the event and indicated that they were looking forward to future events.

This year's event showcased how partners, sponsors and the community can come together to celebrate our past, our future, and our deep-rooted connection to our island and estuary environment on the Fraser River. The 2014 REaDY Summit embraced the full circle of its theme: We are the Fraser, We Are One!

Lesley Douglas, B.Sc., R.P.Bio.
Manager, Environmental Sustainability
604-247-4672

LD:jep

pc: Suzanne Bycraft, Manager, Fleet & Environmental Programs
Peter Russell, Senior Manager, Sustainability and District Energy

Bath Slough Open House

**Did you know there's a hidden stream
in your neighbourhood?
Let's have a conversation about Bath
Slough!**

**Wednesday, June 11, 2014
Cambie Community Centre
Main Floor Board Room**

**Three sessions:
3:00-4:00 pm (Youth
focused)
5:30-6:30 pm
7:00-8:00 pm**



The City of Richmond wants you to give us your thoughts on Bath Slough – a watercourse and trail network in the Bridgeport neighbourhood. Please join us at this drop-in session and let us know how you use the slough – and how you would like to.

The City is about to launch the Bath Slough Revitalization Initiative to enhance this valuable community amenity and we need your input. Come write, map and talk about your experiences with Bath Slough, even if you've never heard of it!

Refreshments will be available and City staff will be on hand to hear from you.

Schedule 3 to the Minutes of the
Council / School Board Liaison
Committee Meeting held on
Tuesday, June 10, 2014.



Association of School Transportation Services of British Columbia

2014 Mass Casualty Incident

Final Planning Conference

Objectives of the conference will be:

- Conduct a comprehensive final review off all draft exercise documents (i.e. Master Scenario Events List, Ex Plan, Participant Handbook, Communications Plan).
- Finalize the full-scale exercise organization and staffing needs.
- Resolve any open exercise planning issues and verify logistical needs/supplies.

We hope to see you there and encourage you to forward this flyer to other professionals in your area who wish to collaborate with other emergency responders in planning for a crisis before it occurs!

**CRISIS
REALITY
TRAINING**

CNCL - 109

What: Final Planning
Conference for the mass
casualty exercise on a
school bus

Where: Sheraton
Vancouver Airport
Hotel
7551 Westminster HWY
Richmond, B.C.
When: June 16th, 2014
10:00 a.m. – 12:00 p.m.
Cedarbridge room

RSVP and questions:

Jesus Villahermosa
(253) 381-0505 (U.S.A.)
jesus@crisisrealitytraining
.com

**Your participation is
greatly appreciated
and we look forward
to seeing you there!**

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Participants

Provincial

- *Association of School Transportation Services of British Columbia
- *British Columbia Ambulance
- *Royal Canadian Mounted Police
- *Health Emergency Management of British Columbia
- * Commercial Vehicle Safety and Enforcement British Columbia

Municipalities/Cities

- *Vancouver Fire and Rescue
- *Richmond Fire and Rescue
- *Langley Fire and Rescue
- *West Vancouver Police Department

Boards of Education

- *School District #22 - Vernon
- *School District #83 – North Okanagan/Shuswap
- *School District #73 – Kamloops/Thomas
- *School District #38 - Richmond
- *Vancouver School Board
- *Southpointe Academy

Exercise Points of

Contact:

- Robyn Stephenson
ASTSBC President
250-549-6083
- Dave Mell
ASTSBC Vice
President
250-372-5853
- Frank Marasco
ASTSBC Past
President
250-833-7530
- Jesus Villahermosa,
Crisis Reality
Training
253-381-0505 (U.S.A.)

**Association of
School
Transportation
Services of
British Columbia**

**Participant Handbook
DRAFT**



**Full-Scale
Mass Casualty
Incident Exercise
July 09, 2014**





Objectives

To assist ASTSBC in the development of a response plan to an MCI school bus incident in partnership with local emergency responders.

To validate ASTSBC accountability system for students involved in an incident.

To assess ASTSBC ability to provide timely communication and reunification to parents of students involved in an incident.

Scenario

Police are on scene of a school bus crash with at least 10 students on board. The crash was reported about 8:45 a.m. near the intersection of Garden City Road and Westminster Hwy. The bus was on its side when police were called to the scene. Police dispatch reported a number of injuries, though the extent are unknown at this time. Fire and Ambulance have been dispatched. Law Enforcement is diverting traffic around the area.

Schedule of Events

07:30 – Participant Sign-In
08:30 – Participant Briefing
08:45 – Safety Briefing
08:55 – Start of Exercise
11:00 – End of Exercise
11:00 – Hotwash
11:30 – Participants depart back to hotel

