



To: Public Works and Transportation Committee **Date:** April 6, 2011
From: John Irving, P.Eng. MPA **File:** 10-6060-04-01/2009-Vol
 Director, Engineering 01
Re: **Watercourse Protection and Crossing Bylaw No. 8441**

Staff Recommendation

1. That the Watercourse Protection and Crossing Bylaw No. 8441 be introduced and given 1st, 2nd, and 3rd readings.
2. That the Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 8753, be introduced and given 1st, 2nd, and 3rd readings.
3. That the Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 8754, be introduced and given 1st, 2nd, and 3rd readings.

John Irving, P.Eng. MPA
 Director, Engineering
 (604-276-4140)

Att. 3

FOR ORIGINATING DEPARTMENT USE ONLY			
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER	
Law	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
Environmental Sustainability	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
Community Bylaws	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
REVIEWED BY TAG	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> 	REVIEWED BY CAO	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> DEPUTY

Staff Report

Origin

In December 2001, Council adopted the Ditch and Watercourse Protection and Regulation Bylaw No. 7285 to facilitate individual property owners to enclose the watercourse fronting their property to provide vehicle and pedestrian access to the property. Since Bylaw No. 7285 was adopted, staff has identified some areas in the bylaw for improvement.

This report presents a proposed Watercourse Protection and Crossing Bylaw No. 8441 (Attachment 1) that would replace existing Bylaw No. 7285 together with required amendments to the Consolidated Fees Bylaw No. 8636 and the Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122. The proposed Bylaw provides clear guidance to property owners, while at the same time protecting the environment and managing the City's liability risks. These proposed amendments supports Council Term Goal #4:

"Sustainability and the Environment – Demonstrate leadership in and significant advancement of the City's agenda for sustainability through the development and implementation of a comprehensive strategy that includes incorporating sustainability into our City policies and bylaws."

Background

There are approximately 320 kilometres of watercourses in the City of Richmond. These watercourses play an integral part of the City's drainage system by providing additional storage during heavy storm events. Furthermore, the watercourses provide habitat and nutrients to support aquatic life in environmentally sensitive areas and/or riparian management areas.

Currently, individual property owners can enclose a watercourse fronting their property by applying for a ditch infill permit. The ditch infill permit allows a property owner, at their own cost, to enclose the watercourse fronting their property with a temporary drainage system. To facilitate these requests, the Ditch and Watercourse Protection and Regulation Bylaw No. 7285 was drafted and adopted on December 17, 2001.

Analysis

The proposed Bylaw is limited to watercourses located on City owned or controlled land and does not apply to watercourse crossings on private or other public property.

The City's Pollution Prevention and Clean-up Bylaw No. 8475 provides for the prohibition of the introduction of polluting substances into the City's drainage system. Furthermore, there are several existing Federal and Provincial statutes that regulate activity in and around watercourses. The proposed Bylaw reiterates the requirement to comply with all federal, provincial and municipal laws (including applicable environmental laws).

The highlights of the proposed bylaw are:

- clarifying ownership of the watercourse crossing,
- clarifying the owner's maintenance responsibilities regarding the watercourse crossing,
- providing a City design alternative to complete the crossing design as opposed to the owner retaining a private consultant,
- providing a cost recovery fee structure, and
- other minor administrative updates such as reference to the Engineering Design Specifications.

Ownership

The current Bylaw does not identify the ownership of the watercourse crossing. Part Five of the proposed Bylaw provides that, although the watercourse crossing is situated on City land, the property owner fronting the crossing is the watercourse crossing owner. In cases where the applicant sells the property fronting the watercourse crossing, the new property owner is deemed to be the watercourse crossing owner. Part Five also requires the owner to provide any prospective owner of the watercourse crossing a copy of the applicable permit.

Maintenance Responsibilities

The intent of Part Six of the proposed Bylaw is to inform the watercourse crossing owner of their maintenance responsibilities. During the life of the watercourse crossing, the watercourse crossing owner must maintain the crossing appropriately to ensure that it does not hinder, impede or interfere with the City's drainage system and to ensure safety for both pedestrian and vehicular purposes.

City Design Alternative

The City's Engineering Design Specifications require that all infrastructure on City land, including watercourse crossings, be designed by a professional engineer. The purpose of this requirement is to ensure that all infrastructure introduced to the City's drainage system does not have a detrimental impact to City land, other properties, the drainage system or the environment. The proposed Watercourse Protection and Crossing Bylaw includes an option to request a City design as an alternative to retaining a private consultant to complete the watercourse crossing design for culverts. The proposed fee of \$1000 for the City watercourse crossing design is based on a City cost recovery pricing strategy. This City design option relieves the property owner from the additional task of retaining a qualified private consultant and would expedite the drawing review process. With either option, the designs must be in accordance with good engineering practices and the City's latest Engineering Design Specifications.

Fees and Security Deposit

To partially recover the cost of staff time to review the design drawings submitted by private consultants to ensure compliance with required standards and to administer the permit, the

proposed application fee for culvert crossings is \$300, an increase of \$200 over the current \$100 fee.

Currently, inspection fees are calculated based on 4% of the engineer's cost estimate for culvert crossings. However, it has been staff's experience that some cost estimates are not consistent with industry standards, which results in inadequate fees to cover the inspection efforts. Therefore, staff proposes a fixed unit rate fee structure for culvert crossings (i.e. inspection fee at \$20 per linear metre of pipe). This unit rate is based on average inspection cost associated with the installation of drainage pipe on past projects, both City and private. The proposed inspection fee for bridge crossings is \$200.

To encourage owners to restore any City land impacted during construction of the watercourse crossings and to comply with certain other requirements of the proposed Bylaw, staff proposes to increase the refundable security deposit to \$5000. The current refundable security deposit of \$1500 has been ineffective in motivating some owners to correct any deficient work, rectify damage to City or other private property, or submit As-Constructed drawings to the City.

Consolidated Fees Bylaw Amendment

The City's Consolidated Fees Bylaw No. 8636 catalogues municipal fees in one bylaw, allowing the City to update these fees on a regular basis without having to amend the parent bylaws. Amendment Bylaw No. 8753 (Attachment 2) updates the Consolidated Fees Bylaw to include and update fees associated with watercourse crossings.

Notice of Bylaw Violation Dispute Adjudication Bylaw Amendment

The Bylaw Violation Dispute Adjudication system offers a more streamlined approach to dispute resolution than is offered by the courts. Amendment Bylaw No. 8754 (Attachment 3) updates the Notice of Bylaw Violation Dispute Adjudication Bylaw to include penalties associated with watercourse crossings.

Financial Impact

The proposed amendments to the fee structure allows for improved cost recovery of staff time to administer and design, if applicable, watercourse crossings. This user pay approach alleviates the general public from subsidizing the individuals who directly benefit from the works.

Conclusion

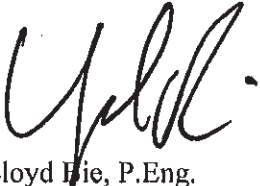
This report explains material components of the proposed replacement of existing Bylaw No. 7285 with Watercourse Protection and Crossing Bylaw No. 8441.

The proposed Bylaw is designed to support Council's goal of commitment to environmental stewardship and to provide clarity as to the City's expectations and requirements for applicants for watercourse crossing permits. The proposed bylaw also clarifies the ownership of the watercourse crossings and the owner's responsibilities to maintain the watercourse crossing. In

April 6, 2011

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addition, the amendments provide an improved fee structure to recover the City's cost to administer the permits.

A handwritten signature in black ink, appearing to read "Lloyd He".

Lloyd He, P.Eng.
Manager, Engineering Planning
(604-276-4075)



CITY OF RICHMOND

**WATERCOURSE PROTECTION AND
CROSSING BYLAW**

BYLAW NO. 8441

**WATERCOURSE PROTECTION AND
CROSSING BYLAW**

BYLAW NO. 8441

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CITY OF RICHMOND
WATERCOURSE PROTECTION AND
CROSSING BYLAW NO. 8441

The Council of the City of Richmond enacts as follows:

PART ONE: INTERPRETATION

1.0 Interpretation

1.1 In this bylaw, unless the context otherwise requires:

AGREEMENT	means an agreement in the City's prescribed form.
APPLICANT	means an owner or a utility company , as the case may be, that makes an application .
APPLICATION	means the request to the City for a permit in the prescribed form.
APPLICATION FEE	means the fee in the amount set from time to time in the Consolidated Fees Bylaw No. 8636 required when submitting an application .
CITY	means the City of Richmond as a corporate entity.
CITY DESIGN DRAWINGS	means design drawings prepared by the City .
CITY DESIGN OPTION FEE	means the fee in the amount set from time to time in the Consolidated Fees Bylaw No. 8636 required when the City design drawings are requested.
CITY LAND	means land owned or in the control of the City .
CITY REPRESENTATIVE	means any one of the following: the City's General Manager of Engineering and Public Works, the City's Director, Engineering or the City's Director, Public Works.
CONSTRUCTION AND MAINTENANCE REQUIREMENTS	means all federal, provincial and municipal laws, bylaws, regulations, policies, codes, ordinances, guidelines and standards, including, without limiting the generality of the foregoing, in accordance with the City's bylaw entitled <i>To Regulate the Provision of Works and Services Upon Subdivision of Land</i> Bylaw No. 6530 as the same may be amended or replaced from time to time.

DRAINAGE SYSTEM	means all storm sewer works and appurtenances owned, controlled, maintained and operated by the City , including, without limitation, storm sewers, watercourses , storm service connections, detention facilities, pumping stations and outfalls located on or in City land .
ENVIRONMENT	means air, land, water and all other external conditions or influences under which humans, animals and plants live or are developed.
INSPECTION FEE	means the fee in the amount set from time to time in the Consolidated Fees Bylaw No. 8636 required when submitting an application for a permit .
OWNER	means a person who is the registered owner of a parcel .
PARCEL	means a lot, block, or other area in which land is held, or into which land is legally subdivided.
PERMIT	means permission or authorization in writing from the City representative under this bylaw to construct and use a watercourse crossing regulated by this bylaw.
PERSON	means the City , a government body, a utility company , an individual, corporation, partnership or other legal entity.
POLLUTION	means any substance, whether liquid or solid, that damages or is capable of damaging the environment and includes any substance or combination that does not conform to the British Columbia Water Quality Guidelines for the Protection of Aquatic Life and/or the Canadian Council of Ministers of the Environment Water Quality Guidelines for the Protection of Aquatic Life.
PROFESSIONAL ENGINEER	means a person who is registered or licensed as a professional engineer pursuant to the <i>Engineers and Geoscientists Act</i> , R.S.B.C. 1996, c. 116.
RIPARIAN MANAGEMENT AREA	means an area designated by the City as either a 5 metre or 15 metre Riparian Management Area under the BC Fish Protection Act.
SECURITY DEPOSIT	means the sum of \$5000.00.

UTILITY COMPANY	means a public or private utility company which makes an application .
WATERCOURSE	means a natural or man-made channel through which water flows at any time of the year and includes a ditch, slough, brook, river, stream, creek, lake, pond and any other body of water running through or situated partially or fully on City land .
WATERCOURSE CROSSING	means any bridge, culvert including all appurtenances or any other construction spanning a watercourse located on City land .
WATERCOURSE CROSSING OWNER	means a person who owns a watercourse crossing .

PART 2: APPLICATION AND AGREEMENT

2.0 Application and Agreement

No **person** shall:

- (a) pollute, obstruct or impede the flow of any **watercourse** or waterworks (including drain or sewer) in the **City**; or
- (b) place any fill, concrete, timber or any other structure or material into a **watercourse** in the **City**, except as set out in subsection 2.2.

2.2 No person shall construct or cause to be constructed or use any **watercourse crossing** unless the following requirements are met:

- (a) the **applicant** submits an **application** to the **General Manager** as set out in subsection 2.3;
- (b) the **applicant** has paid the **City** the **application fee**, the **inspection fee**, and, if applicable, the **City design option fee**, and provided to the **City** the **security deposit**;
- (c) the **applicant** enters into an **agreement** with the **City** regarding the proposed **watercourse crossing**; and
- (d) the **applicant** has obtained a **permit** to construct and use the proposed **watercourse crossing**.

2.3 The application referred to in subsection 2.2(a) shall include:

- (a) either of the following:

- i. design drawings prepared for the **applicant**; or
 - ii. **City design drawings** prepared for the **applicant**; and
- (b) any supporting documentation requested by the **City** in connection with the **application**.
- 2.4 The **City representative** is authorized to execute **agreements** on behalf of the **City** if the **City representative** is satisfied that the requirements of this bylaw have been met and that no reason exists why the **City** should not enter into an **agreement**.

PART THREE: PERMIT

3.0 Permit

- 3.2 The **City representative** is authorized to execute **permits** on behalf of the **City** if the **City representative** is satisfied that the **application** has been approved, an **agreement** has been entered into, and all required fees have been paid and the **security deposit** has been provided.

PART FOUR: CONSTRUCTION OF WATERCOURSE CROSSING, SECURITY DEPOSIT AND INSURANCE

4.0 Construction of Watercourse Crossing, Security Deposit and Insurance

- 4.1 The **applicant** must construct the **watercourse crossing**:
- (a) as contemplated by this bylaw and the **application**;
 - (b) in accordance with the design approved by the **City**;
 - (c) in accordance with **construction and maintenance requirements**;
 - (d) so that it does not materially interfere with the **City's drainage system** or any **City land**;
 - (e) so as to protect water quality within the **watercourse** from sediment and other potential **pollution**, and to minimize the impact on **watercourse** and riparian ecology; and
 - (f) only after receiving written approval from Fisheries and Oceans Canada if the **watercourse crossing** is within a **Riparian Management Area**..
- 4.2 After completion of construction of the **watercourse crossing**, the **applicant** must:

- (a) in accordance with **construction and maintenance requirements**, clean and restore any portion of **City land** affected by the construction of the **watercourse crossing** to the condition in which it existed prior to the construction of such **watercourse crossing**, as determined by the **City**;
 - (b) re-instate all legal survey monuments and property pins removed or displaced by the construction of the **watercourse crossing**;
 - (c) re-instate any disturbed **watercourse** bank or riparian areas such that sediment erosion is controlled and plantings provide equal or better riparian protection as existed prior to construction to the satisfaction the **City** and (if applicable) Fisheries and Oceans Canada;
 - (d) complete As-Constructed drawings; and
 - (e) if the **application** is for the construction of a bridge, after completion of construction of the bridge, provide a certification letter signed and sealed by a **professional engineer** stating that a **professional engineer** has inspected the bridge, that the bridge was constructed in accordance with the design forming part of the **application**, and that the bridge can service the **parcel** without any detrimental impact to other nearby **parcels**, properties and/or the **City's drainage system**.
- 4.3 As security for the performance of the **applicant's** obligations in sections 4.1 and 4.2, the **applicant** must provide the **City** with a **security deposit**.
- 4.4 The **City** may utilize all or any portion of the **security deposit** if the **applicant** breaches its obligations contained in sections 4.1 and 4.2. If the **City**, without obligation to do so, remedies any breach of this bylaw and the cost of such undertaking exceeds the amount of the **security deposit**, the **applicant** shall pay to the **City** any amount exceeding the amount secured.
- 4.5 During the course of construction of the **watercourse crossing**, the **applicant** must maintain, and provide to the **City** evidence of, comprehensive general liability insurance with a limit of not less than \$5,000,000.00 inclusive per occurrence for bodily injury and property damage. The insurance must be endorsed to add the **City** as an additional insured and contain a provision requiring that at least 30 days' notice be given to the **City** prior to cancellation or expiry.

PART FIVE: OWNERSHIP OF WATERCOURSE CROSSING

5.0 Ownership of Watercourse Crossing

- 5.1 Subject to section 5.2, despite the **watercourse crossing** being on **City land**, the owner of the **parcel** fronting the **watercourse crossing** shall be deemed to be the **watercourse crossing owner**.
- 5.2 If the **applicant** for the **permit** is a **utility company**, the **utility company** shall be deemed to be the **watercourse crossing owner**.

- 5.3 The **watercourse crossing owner** must provide to any prospective owner of the **watercourse crossing** a copy of the **permit** relating to the **watercourse crossing**.

PART SIX: MAINTENANCE OF WATERCOURSE CROSSING

6.0 Maintenance of Watercourse Crossing

- 6.1 During the lifetime of the **watercourse crossing**, the **watercourse crossing owner** must, to the **City's** satisfaction, maintain, repair and replace the **watercourse crossing** as necessary to ensure that it is in a safe condition for all purposes, does not hinder, impede or interfere with the **drainage system**, does not cause undue damage to the **watercourse** ecology or cause the introduction of **pollution** to the **watercourse**, and, without limiting the generality of the foregoing, ensure that the **watercourse crossing** complies with **construction and maintenance requirements**.
- 6.2 The **watercourse crossing owner** must notify the **City** in writing five (5) business days in advance of any work described in section 6.1 which the **watercourse crossing owner** intends to perform.
- 6.3 If the **watercourse crossing** is within an area designated as a **Riparian Management Area**, written approval from Fisheries and Oceans Canada and the **City** must be received prior to maintenance or modification of the **watercourse crossing** or the **watercourse**.

PART SEVEN: REMEDIAL ACTION

7.0 Remedial action

7.1 If a **watercourse crossing** is:

- (a) not in accordance with this bylaw, the **application** and/or the **permit**;
- (b) causing a detrimental impact to other **parcels**, properties, the **drainage system**, or structures;
- (c) causing a detrimental impact to the aquatic environment or causing the introduction of **pollution** to the **watercourse**;
- (d) affecting public safety; or
- (e) not permitting adequate drainage,

the **City representative** may require the **watercourse crossing owner** at its own expense to remove, repair or replace a **watercourse crossing** in accordance with **construction and maintenance requirements** and clean and restore any portion of **City land** affected by the construction of the **watercourse crossing** to the condition in which it existed prior to the construction of such **watercourse crossing**, as determined by the **City** and to the satisfaction of Fisheries and Oceans Canada (if applicable).

- 7.2 If an event referred to in section 7.1 has occurred, the **City representative** shall notify the **watercourse crossing owner** in writing, specifying:
- (a) the work to be undertaken; and
 - (b) the period of time within which the work must be completed.
- 7.3 Where the **City** has determined that the **watercourse crossing owner** has failed to construct, install, remove, repair or replace a **watercourse crossing** in accordance with **construction and maintenance requirements** and/or clean and restore any portion of **City land** affected by the construction of the **watercourse crossing** to the condition in which it existed prior to the construction of such **watercourse crossing** within a reasonable period of time, all as determined by the **City**, the **City** may take whatever action the **City** considers necessary to remedy the situation without the necessity of full compliance with the provisions of this bylaw at the time it is undertaken. The **watercourse crossing owner** will pay to the **City**, on demand by the **City**, all expenses incurred by the **City** exercising its rights pursuant to this section 7.3.
- 7.4 Where the **City** has determined that there has been a possible contravention of this bylaw which poses a possible threat to the **environment** or the health or safety of individuals, and immediate action is required to remedy the situation, the **City** may immediately take whatever action the **City** considers necessary to remedy the situation without the necessity of full compliance with the provisions of this bylaw at the time it is undertaken. The **watercourse crossing owner** will pay to the **City**, on demand by the **City**, all expenses incurred by the **City** exercising its rights pursuant to this section 7.4.
- 7.5 If the **watercourse crossing owner** has failed to pay the costs incurred by the **City** in exercising its rights pursuant to section 7.3 and/or section 7.4 before the 31st day of December in the year that the corrective action was taken, the **City's** costs may, at the **City's** discretion, be added to and from part of the taxes payable in connection with the **parcel** fronting the **watercourse crossing** as taxes in arrears.

PART EIGHT: TERMINATION

8.0 Termination

- 8.1 The **City representative** may terminate a **permit** at any time and for any reason upon providing the **watercourse crossing owner** with a written notice of the same. If the **watercourse crossing owner** receives such a notice, the **watercourse crossing owner** shall at its own expense remove the **watercourse crossing** and restore the **City land** affected by such removal within the time specified in the notice and to the satisfaction of the **City** and Fisheries and Oceans Canada (if applicable), and in accordance with **construction and maintenance requirements**, clean and restore any portion of **City land** affected by the construction of the **watercourse crossing** to the condition in which it existed prior to the construction of such **watercourse crossing**, as determined by the **City**.

PART NINE: LOCAL AREA SERVICES PROGRAM

9.0 Local Area Services Program

- 9.1 A **watercourse crossing** is not a permanent component of any **drainage system**. If a Local Area Services Program becomes effective in the area in which a **parcel** fronting the **watercourse crossing** is located, the **City** will remove the **watercourse crossing** as part of the Local Area Services Program and the **owner** will be required to pay the **owner's** portion of the Local Area Services Program fees.

PART TEN: VIOLATIONS AND PENALTIES

10.0 Offences and Penalties

- 10.1 (a) A violation of any of the provisions identified in this bylaw shall result in liability for penalties and late payment amounts established in Schedule A of the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122*; and
- (b) A violation of any of the provisions identified in this bylaw shall be subject to the procedures, restrictions, limits, obligations and rights established in the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122* in accordance with the *Local Government Bylaw Notice Enforcement Act*, SBC 2003, c. 60.
- 10.2 Every **person** who contravenes any provision of this bylaw is considered to have committed an offence against this bylaw and is liable on summary conviction, to the penalties provided for in the *Offence Act*, RSC 1996, c. 338, and each day that such violation is caused, or allowed to continue, constitutes a separate offence.

PART ELEVEN: PREVIOUS BYLAW REPEAL

11.0 Previous Bylaw Repeal

- 11.1 *Ditch and Watercourse Protection and Regulation Bylaw No. 7285* (adopted December 17, 2001) is repealed.

PART TWELVE: SEVERABILITY AND CITATION

12.0 Severability and Citation

- 12.1 If any part, section, sub-section, clause, or sub-clause of this bylaw is, for any reason, held to be invalid by the decision of a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.
- 12.2 This bylaw is cited as "**Watercourse Protection and Crossing Bylaw No. 8441**".

FIRST READING

SECOND READING

THIRD READING

OTHER CONDITIONS SATISFIED

ADOPTED

MAYOR

CITY CLERK

CITY OF RICHMOND
APPROVED
for content by originating dept. 
APPROVED for legality by Solicitor 



City of Richmond

Bylaw 8753

**Consolidated Fees Bylaw No 8636,
Amendment Bylaw No. 8753**

The Council of the City of Richmond enacts as follows:

1. The Schedule entitled "Schedule -- Watercourse Protection and Crossing Bylaw No. 8441" shall be added in alphabetical order to the Consolidated Fees Bylaw No. 8636.
2. This Bylaw is cited as "Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 8753".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept.
13
APPROVED for legality by Solicitor

MAYOR

CORPORATE OFFICER

**SCHEDULE A to Consolidated Fees Bylaw No 8636,
Amendment Bylaw No. 8753**

**SCHEDULE –WATERCOURSE PROTECTION AND CROSSING BYLAW 8441
APPLICATION AND FEES**

ITEM	CULVERT	BRIDGE
Application Fee	\$300	\$100
City Design Option	\$1,000	There is no City design option for bridges.
Inspection Fee	\$20 per linear metre of culvert	\$ 200



Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 8754

The Council of the City of Richmond enacts as follows:

1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended at Part One – Application by deleting Section 1.1 and substituting the following:

1.1 This bylaw applies only to those contraventions included in the following bylaws as enacted by the City of Richmond:

- (a) Commercial Vehicle Licencing Bylaw No. 4716, as amended;
(b) Traffic Bylaw No. 5870, as amended;
(c) Parking (Off-Street) Regulation Bylaw No. 7403, as amended;
(d) Newspaper Distribution Regulation Bylaw No. 7954;
(e) Dog Licencing Bylaw No. 7138, as amended;
(f) Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, as amended;
(g) Watercourse Protection and Crossing Bylaw No. 8441,

and that are identified in Schedule A, attached hereto and forming part of this bylaw.

2. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by deleting Schedule A and substituting Schedule A attached to and forming part of this bylaw as Schedule A to Bylaw No. 8122.

3. This Bylaw is cited as "Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 8754".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

MAYOR

Four horizontal lines for signature or stamp.

CORPORATE OFFICER

City of Richmond approval stamp: APPROVED for content by originating Division, APPROVED for legality by Solicitor.

SCHEDULE A to BYLAW NO. 8122

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
Commercial Vehicle Licencing Bylaw No. 4716 (1987)	Operating a vehicle without a valid commercial licence Operating a vehicle without a valid commercial licence plate displayed Displaying a commercial licence plate on any vehicle not authorized	16 (2)(a) 16 (2)(a) 16 (2)(i-ii)	No	\$ 50.00	\$ 50.00	\$ 75.00	n/a
Traffic Bylaw No. 5870 (1992)	Parking over 48 hours Parking over 3 hours between 8 am and 6 pm Overtime parking Park without valid proof of payment	12.4 (d) 12.4 (l) 12.4 (r) 12A.2	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Traffic Bylaw No. 5870 (1992)	Stopping on a sidewalk, boulevard or median Stopping in an intersection Stopping within 6 metres of a property line at an intersection Stopping within 1.5 metres of a sidewalk crossing, private road or lane Stopping within 6 metres of a stop sign or control signal Stopping so as to obstruct traffic Stopping on the roadway with no curb No stopping zone	12.3 (a) 12.3 (b) 12.3 (c) 12.3 (d) 12.3 (e) 12.3 (f) 12.3 (g) 12.3 (h)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
Traffic Bylaw No. 5870 (1992)	Stopping on a crosswalk	12.3 (l)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 6 metres of a crosswalk	12.3 (k)					
	Stopping within a bus stop at an intersection	12.3 (l)					
	Stopping within 16 metres of a bus stop sign in mid block	12.3 (m)					
	Stopping on a bridge	12.3 (n)					
	Stopping within 5 metres of a fire hydrant	12.3 (o)					
	Stopping so as to obstruct a traffic sign	12.3 (r)					
	Stopping within 15 metres of a railway crossing	12.3 (s)					
	Stopping in a construction zone	12.3 (t)					
	Stopping beside a yellow curb	12.3 (u)					
	Parking in a lane	12.4 (a)					
	Parking on a roadway where it is practicable to park off the roadway	12.4 (b)					
	No parking zone	12.4 (c)					
	Parking abutting a centre median	12.4 (e)					
	Parking on the roadway side of a vehicle already stopped or parked	12.4 (g)					
	Parking vehicle to display for sale	12.4 (h)(i)					
	Parking vehicle for repairs on street	12.4 (h)(ii)					
	Parking vehicle to sell from vehicle	12.4 (h)(iii)					
	Parking opposite or adjacent to excavation so as to obstruct traffic	12.4 (i)					
	Parking abutting elementary school between 8 am and 5 pm	12.4 (m)					
	Parking in loading zone over 5 minutes for passenger	12.4 (o)					

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Traffic Bylaw No. 5870 (1992)	<p>Parking in loading zone over 30 minutes for materials</p> <p>Parking so as to obstruct a traffic sign</p> <p>Parking on school grounds or in City parks between 3 am and 6 am</p> <p>Parking with expired plates or no plates</p> <p>Parking in a construction zone</p> <p>Moving a vehicle within a block to avoid time limits</p> <p>Stopping or parking other than on the right side of the roadway in the direction of traffic</p> <p>Stopping other than parallel to the curb or edge of the roadway</p> <p>Parking beyond 30 cm from front of vehicle to adjacent curb</p> <p>Parking not in a marked stall</p> <p>Parking with vehicle or the load thereon extending into traffic</p> <p>Parking at an angle other than 45 degrees or as indicated by lines or signs</p> <p>Parking beyond 30 cm from front of vehicle to adjacent curb</p> <p>Parking without displaying a valid parking permit</p> <p>Overweight vehicle on a weight limited roadway</p>	<p>12.1 (p)</p> <p>12.4 (q)</p> <p>12.4 (s)</p> <p>12.4 (t)</p> <p>12.4 (u)</p> <p>12.4A</p> <p>12.5</p> <p>12.5</p> <p>12.5</p> <p>12.6</p> <p>12.7</p> <p>12.7</p> <p>12.7</p> <p>12B.6</p> <p>15.2</p>	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
Traffic Bylaw No. 5870 (1992)	Remove, obliterate or otherwise interfere with any markings made by a Bylaw Enforcement Officer	35.E.1	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Traffic Bylaw No. 5870 (1992)	Parking a commercial vehicle during prohibited hours	12.8	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
	Parking a commercial vehicle over 3 hours from 7 am to 7 pm	12.9					
	Parking a commercial vehicle abutting property used for residence, church, school or public park	12.10					
	Parking an unattached trailer	12.11					
	Parking in a disabled parking space without specified hanger	12.13					
Parking (Off-Street) Regulation Bylaw No. 7403 (2002)	Parking beyond posted time limit	2.1.1 (i)	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Parking without valid proof of payment	5.1.2					
Parking (Off-Street) Regulation Bylaw No. 7403 (2002)	Parking in a reserved parking space without an authorized parking permit	2.1.1 (f)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in loading zone over 5 minutes for passenger	2.1.1 (g)(i)					
	Parking in loading zone over 30 minutes for materials	2.1.1 (g)(ii)					
	Stopping or parking a vehicle where prohibited	3.2.1 (c)					
	Parking outside of designated lines	3.2.1 (d)					
	Parking in an area not designated for parking	3.3.1 (b)(i)					
Parking with expired plates or no plates	3.3.1 (b)(ii)						

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
Parking (Off-Street) Regulation Bylaw No. 7403 (2002)	Parking without displaying a valid parking permit	5.1.2 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking (Off-Street) Regulation Bylaw No. 7403 (2002)	Stopping in a disabled parking space without displaying a specified hanger	2.1.1 (h)	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Newspaper Distribution Regulation Bylaw No. 7954	Distribute or sell newspapers without a permit	1.2.1	No	\$ 300.00	\$ 200.00	\$ 325.00	n/a
	Use of a multiple publication news rack (MPN) without a permit	1.2.2 (a)	No	\$ 300.00	\$ 200.00	\$ 325.00	n/a
	Installation of a newspaper distribution box without a permit	1.2.2 (b)	No	\$ 300.00	\$ 200.00	\$ 325.00	n/a
	Provide or sell newspapers as a newspaper distribution agent without a permit	1.2.2 (c)	No	\$ 300.00	\$ 200.00	\$ 325.00	n/a
Dog Licencing Bylaw No. 7138	Failure to obtain a valid dog licence for a dog	1.1.1(a)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to obtain a valid dog licence for a dangerous dog	1.1.1(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to attach a valid dog licence as required for a dog	1.1.1(b)	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a
	Failure to attach a valid dog licence as required for a dangerous dog	1.1.1(b)	No	\$ 400.00	\$ 350.00	\$ 425.00	n/a
	Failure to produce a valid dog licence for a dog upon request	1.1.1(c)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to produce a valid dog licence for a dangerous dog upon request	1.1.1(c)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount		
Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551	Prohibited discharge into sanitary sewer or drainage system First Offence Second Offence Third and Subsequent Offences Failure to permit access by authorized Officer to food sector establishment Failure to maintain and repair all grease traps or grease interceptors Failure to have person who can provide access to grease trap or grease interceptor Failure to maintain or produce maintenance records Failure to limit maximum depth of fats, oils or grease in trap or interceptor Failure to display or provide documentation on flow rate of grease trap or grease interceptor Use of prohibited enzymes, solvents, hot water or agents in grease trap or grease interceptor Failure to implement best management practices	3.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a		
		3.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a		
		3.1	No	\$ 1,000.00	\$ 900.00	\$ 1,025.00	n/a		
		3.2.1	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a		
		3.2.2	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a		
		3.2.3	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a		
		3.2.4	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a		
		3.2.5	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a		
		3.2.6	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a		
		3.2.7	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a		
		3.2.8	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a		
		Watercourse Protection and Crossing Bylaw No. 8441	Failure to obtain permit Failure to maintain watercourse crossing First Offence Second and Subsequent Offences Failure to restore City land Failure to construct as approved	2.1(d)	No	\$500.00	\$450.00	\$525.00	n/a
				6.1	No	\$500.00	\$450.00	\$525.00	n/a
6.1	No			\$1,000.00	\$900.00	\$1,025.00	n/a		
4.2	No			\$500.00	\$450.00	\$525.00	n/a		
4.1	No			\$500.00	\$450.00	\$525.00	n/a		