Schedule 1 to the Minutes of the Closed General Purposes Committee meeting of Richmond City Council held on Tuesday, May 20, 2025.

Subject: Extending present forensic audit on gift cards back to 2015

Member of Council: Kash Heed

Meeting: General Purposes Committee (Public)

Notice Provided on: May 20, 2025

For Consideration on: May 20, 2025 in accordance with Procedure By-law No 7560

Background

The unresolved discrepancy concerning the gift cards could be a result of poor management or potential fraudulent actions. Moreover, this issue highlights a deficiency in oversight and responsibility in handling these matters. To gain a comprehensive understanding of the repercussions of this situation, the ongoing forensic audit should include an analysis dating back to 2015. Furthermore, the outcomes from the last three years, as well as those from subsequent years, ought to be submitted to the Council.

Motion

- 1. That the forensic audit related to the concern of unreconciled gift cards extend back to 2015; and,
- 2. That upon completion of the forensic audit, the findings are presented to Council.