



City of Richmond

Report to Committee

To: Planning Committee

From: Mike Kirk
Deputy Chief Administrative Officer

Re: 2010 Annual Report and 2011 Work Program:
Richmond Community Services Advisory Committee

Date: December 21, 2010

File:

Staff Recommendation

That, as per the Deputy Chief Administrative Officer's report dated December 21, 2010, entitled "2010 Annual Report and 2011 Work Program: Richmond Community Services Advisory Committee", the Richmond Community Services Advisory Committee 2011 Work Program be approved.


Mike Kirk
Deputy Chief Administrative Officer

Att. 1

FOR ORIGINATING DEPARTMENT USE ONLY		
CONCURRENCE OF GENERAL MANAGER		
		
REVIEWED BY TAG	YES <input checked="" type="checkbox"/> <i>M. Kirk</i>	NO <input type="checkbox"/>
REVIEWED BY CAO <i>DEPUTY</i>	YES <input checked="" type="checkbox"/> <i>V. A.</i>	NO <input type="checkbox"/>

Staff Report

Origin

The mandate of the Richmond Community Services Advisory Committee (RCSAC) is to encourage and promote social policies and community services that contribute to the well-being and quality of life of Richmond residents, and to develop the capacity of the community service sector.

While an advisory body, the RCSAC is not a City-appointed committee (i.e., only two citizen representatives are Council-appointed). The City supports the RCSAC by providing an annual operating budget, a Council Liaison and a Staff Liaison.

This report presents the RCSAC 2010 Annual Report and proposed 2011 Work Program and Budget, which supports the following Council Term Goal.

Improve the effectiveness of the delivery of social services in the City through the development and implementation of a Social and Community Service Strategy that includes:

- *increased social housing, implementation of the campus of care concept, and an emergency shelter for women*
- *the development of civic engagement and capacity growing programs that supplement grant programs for addressing social service issues*
- *facilitation/development of an effective cross-service network that includes both intergovernmental and community agencies (RCSAC) supporting/working together cooperatively*
- *facilitation of leadership mentoring between groups to make them more effective*
- *initiatives to reduce homelessness in the City, including SROs.*

Analysis

1. 2010 Annual Report

RCSAC 2010 undertakings are described in **Attachment 1**. Activities included conducting a Financial Health Survey of member agencies (Appendix 3). The RCSAC also participated in City consultations regarding the Draft 2009 – 2016 Richmond Child Care Needs Assessment and Strategy, the Translink site childcare facility, the Official Community Plan and the Social Planning Strategy. In October, the Affordable Housing subcommittee partnered with the Poverty Response Committee in hosting the Affordable Housing Forum, “Building Hope”.

2. 2011 Work Program and Budget

The proposed RCSAC 2011 Work Program and Budget are also described in **Attachment 1**. The Work Program is based on four key action areas: affordable housing; youth; addictions and mental health; and service development. Family service matters are addressed by Richmond Children First and seniors services matters by the Richmond Seniors Advisory Committee, both of whom report at RCSAC meetings. A MLA Forum is also planned for 2011.

While the RCSAC propose actions for City staff, these may only be implemented as City policies, work programs, staff time and resources permit.

The RCSAC receives an annual operating grant of \$9,200 as part of the base budget. The RCSAC is requesting a budget increase to \$11,000 per annum to cover a higher volume of work, primarily undertaken by the subcommittees (e.g., partnered with Richmond Poverty Response Committee to host Affordable Housing Forum in October 2010).

Financial Impact

The RCSAC is requesting a budget increase of \$1,200 to bring its operating budget from \$9,200 per annum to \$11,000 per annum. An additional level request for this budget increase has been included for consideration in the 2011 base budget review process.

Conclusion

The RCSAC continues to strengthen the social and community service sector in Richmond through its structure and activities, and provides advice on social and related issues. The RCSAC is to be commended for increasing sector capacity by exploring members' financial health, encouraging mentorship, raising the profile of social and community service issues (e.g., forums, all-candidates meetings), as well as facilitating valuable ongoing information exchange and networking opportunities. Staff recommend that the proposed 2011 RCSAC Work Program be endorsed.



Lesley Sherlock
Social Planner
(604-276-4220)

LS:ls



2010 Annual Report 2011 Work Plan and Budget

*Approved: December 16, 2010
Approved by Richmond City Council:*

Executive Committee Report

2010 Executive Committee Membership:

Brenda L. Plant, Turning Point Recovery Society (1984)	Co-Chair
Judy Valsonis, Touchstone Family Association	Co-Chair
Kim Winchell, Richmond Family Place	Treasurer
Belinda Boyd, Vancouver Coastal Health	Member-at-Large
Jennifer Larsen, Individual Member	Member-at-Large
Councillor Linda Barnes	City Council Liaison
Lesley Sherlock	City Staff Liaison

Results of Executive Elections at the November 18, 2010 Annual General Meeting

Judy Valsonis completed a two-year term as Co-Chair in 2010. Brenda L. Plant enters her second year as Co-Chair. During the fall of 2010 it was communicated to the RCSAC membership that a Co-Chair position would be open for 2011 and members were encouraged to come forward. There were no nominations for the Co-Chair position and as a result Judy Valsonis agreed to remain as Co-Chair for one additional year.

In order to maintain continuity of staggered two year terms it is imperative that a member step forward this year (2011) with interest in the Co-Chair position. To give more members exposure to the RCSAC executive process and policies and to encourage interest in the Co-Chair position the Operational Policies were modified via a motion at the Annual General Meeting (AGM) to add an additional Member-at-Large position to the executive. Elizabeth Specht was elected to the newly created Member-at-Large position.

At the November 2010 AGM Kim Winchell stepped down from the Treasurer position and elections resulted in Rick Dubras as Treasurer. Belinda Boyd and Jennifer Larsen retained their positions as Members-at-Large respectively.

The Executive Committee, on behalf of the membership, wishes to acknowledge and thank all exiting members of the Executive Committee for their dedication and leadership throughout 2010, as well as welcoming the new members.

The Executive Committee also acknowledges our City Staff Liaison, Lesley Sherlock, and our City Council Liaison, Linda Barnes, for their contributions and support while working with the RCSAC during 2010.

Executive Committee Summary of 2010 Activities:

Membership

- Membership levels were maintained at 31 members in 2010.
- The Citizen Appointee positions were held by Donna Lee (appointed: January 2010/ resigned: July 2010) and Wendy Gao (appointed: January 2010 /term ending: November 2012). The RCSAC is awaiting the appointment of a replacement for Ms. Lee.

Committee Organization

- In an effort to reduce redundancy within the RCSAC the Families subcommittee was collapsed in favour of a monthly report from Richmond Children First (RCF), a member of the RCSAC, similar to the collapsing of the Seniors Subcommittee in 2009 in favour of the regular monthly reports from the Richmond Seniors Advisory Committee (RSAC).
- The Executive Secretary position was vacated and a new candidate was recruited in June 2010.

City-Requested Input

- Set out process and expectations through dialogue with the City relating to the Official Community Plan and Social Planning Strategy.
- Provided feedback on the Social Planning Strategy (SPS) during the first round of consultation (Jan – Mar 2010).
- Provided feedback on sections of the 2009 – 2016 Richmond Child Care Strategy and Implementation Plan.

Education and Awareness

- An RCSAC brochure was developed and made available to promote the RCSAC within the community. The brochure is available in hard copy as well as on the RCSAC website.
- The subcommittees of the RCSAC coordinated presentations to the General membership in the areas of Literacy in Richmond, Settlement Workers in Schools (SWIS) and the At Home / Chez Soi research project.
- A MLA Forum was planned for December 2010, however with changes occurring in the Premier's office it was decided to postpone the Forum until 2011.
- Re- assessment Financial Health Survey results. *See Appendix #3 for the full set of results.*

Financial

- Over the last several years, the volume of work taken on and in-kind contributions of time and meeting space provided by RCSAC member agencies has increased, in particular in the area of emerging needs. In our commitment to keep Council accurately apprised of such needs and to continue working with Council to mitigate these needs, we have requested additional revenue via a funding increase from the City of \$1,800, from \$9,200 to \$11,000 for 2011. As this increase has not been approved yet a budget with the increase and not including the increase has been submitted.

The completed 2010 Work Plan, beginning on the next page, details the work of the RCSAC sub-committees. In particular the work plans outline the body of issues and concerns identified as relevant, the corresponding strategies / actions developed and the results of any actions undertaken.

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
Affordable Housing: Collaborate with City of Richmond Affordable Housing Coordinator and Community Services Department to identify, advance, and support to completion, housing projects and programs that meet the spectrum of affordable housing needs.						
a. Plan and host in a community forum on the continuum of housing needs in Richmond.	Meet with AHC to discuss informational forum on housing needs in Richmond	Increased community awareness of housing continuum in Richmond	Forum held for public; community informed and engaged	Turning Point Recovery Society (TPRS); Chair: Brenda L. Plant Richmond Mental Health Consumers & Friends Society (RCFC)	RCSAC members City Faith Housing Group	1. Building Hope Public Forum held October 29-30, 2010 at City Hall – Program Attached as appendix #4 2. Communication Tool to City regarding outcomes and recommended action from Forum November 2010

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Affordable Housing continued	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
b. Work collaboratively with Richmond housing organizations and advocates to craft regular communication, which highlights housing needs and projects, to city staff and council.	Meet with representatives of RPRC AH and Faith Housing Group to review initiatives and develop a communication tool for joint submission to City staff and councilors about initiatives in Richmond	Regular communication to city staff and council regarding affordable housing initiatives in Richmond	Communication tool developed and implemented. City council and staff apprised regularly of ongoing initiatives and housing needs in Richmond	TPRS: Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC - Affordable Housing Task Force Study Circles Affordable Housing Working Group RWRC	RCSAC members City Faith Housing Group RPRC: Affordable Housing Task Force St. Alban's Anglican Church RSAC	1. Communication Tool to be submitted November 2010 2. City developed and presented a report semi-annually to update RCSAC on the status of affordable housing projects in Richmond
c. Develop an overview of housing needs, projects and rationale for the need to be proactive in implementing affordable housing to use to inform city staff, council, corporate and community. Produce this overview in a power point presentation and hard copy package.	Work with AHC, Community Services, and community partners to assemble information regarding housing continuum and needs in Richmond	Materials will be available for use at presentations to city staff and council regarding AH in Richmond	Power Point presentation and other informational materials completed and available for distribution to city staff, council and community at large	TPRS: Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC - Affordable Housing Task Force Study Circles Affordable Housing Working Group RWRC RSAC	RCSAC members City Faith Housing Group RPRC: Affordable Housing Task Force St. Alban's Anglican Church	1. Materials developed to date distributed at Housing Forum 10-10 2. Additional materials to include Power Point presentation in progress. Anticipated completion date January 2011.

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Affordable Housing continued	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
d. Propose a city website including content on the continuum of housing, how to access housing, FAQ's etc.	Meet with AHC to identify updates required for the housing section on the city's web site. Work with city IT staff to implement recommended changes	Community will have immediate access to information regarding housing and housing services via the city web site	Web site established with appropriate linkages to services and additional information	TPRS: Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC - Affordable Housing Task Force Study Circles Affordable Housing Working Group	RCSAC members City Faith Housing Group RPRC; Affordable Housing Task Force St. Alban's Anglican Church	1. Link to AH Strategy on city's web site. Additional information still required.
e. Develop a job description for a Pest Management Coordinator and advocate for resources to implement position. Keep City apprised of concerns in the community	Meet with community agencies, partners affected by pests to develop job description for Outreach Worker. Seek funding sources. Advise city of situation.	Community will have access to information on the prevention and treatment of bedbug infestations	Funding for a bedbug coordinator or similar service identified and secured	TPRS: Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC - Affordable Housing Task Force Study Circles Affordable Housing Working Group	RCSAC members City Faith Housing Group RPRC; Affordable Housing Task Force St. Alban's Anglican Church	1. Informational brochures were revised and distributed in the community 2. Funding for the coordinator position was not secured during the year 3. This initiative will no longer be pursued by this group

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Affordable Housing continued	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
f. Work collaboratively with AHC on the implementation of Richmond's Affordable Housing Strategy	Meet with AHC quarterly to discuss initiatives in progress	AH Working group will be aware of changes, revisions or developments regarding Affordable Housing Strategy	AHC presents quarterly updates to RCSAC Affordable Housing Working Group	TPRS: Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC - Affordable Housing Task Force RWRC RSAC	RCSAC members City Faith Housing Group RPRC: Affordable Housing Task Force Study Circles Affordable Housing Working Group St. Alban's Anglican Church	<ol style="list-style-type: none"> 1. AH Working Group met with AHC for update in September 2010 2. AHC made a presentation at RCSAC September 2010. 3. The AHC position was vacant for several months resulting in fewer meetings than originally projected.

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
Youth: Identify opportunities to support integrated youth service delivery models that accommodate the health, social, and recreational needs of Richmond youth.						
"Continuum of service" – awareness, engagement, prevention, intervention, peer involvement, support, follow-up and aftercare.	A. Create a comprehensive print and online resource manual for Richmond youth to access community information, services, and support that will increase and promote their well-being, health and success. B. Promote and profile new and existing programs or initiatives to the RCSAC as needed.	1. Utilize RCCY report for continuum of service that currently exists in Richmond as well as for identifying gaps in service; recruit 2 youth for sub-committee; 2. Extend committee membership to other stakeholders – RSB, Youth Probation, MCFD, Roving Leaders, Child and Youth Mental Health, RYSA, public health nurse and other interested parties; 3. Promote and profile new and existing programs or initiatives to the RCSAC as needed.	Community information and resources will be made accessible to youth in Richmond across the continuum of care.	- Number of youth that access the resources; - Number of financial and in-kind contributions from RCSAC members and broader community.	Richmond Addiction Services (RAS); Christa Mullaly – Chair;(resigned July, 2010) Touchstone Family Association (TFA); Carol Hardie; chair - Materials collated (Couch surfers Guide, Survival Manual, Guide to Flying Solo, and other relevant resources)	1. RCCY report reviewed (June, 2010) – Executive Summary Results – "c. Service organizations may want to consider creating a Youth in Richmond webpage where all information about programs, services, events, volunteer opportunities, scholarships, etc., could be housed in one place." Ongoing – youth recruitment; one volunteer recruited through Touchstone Day Program but youth relocated – replaced by volunteer from Summer Recreation program; John Thornburn recruited youth from BGCCS, Youth recruitment ongoing in 2011 work plan. Committee membership 2010 a. Carol Hardie - TFA b. John Thornburn – BGCCS c. Michelle Beech – FSGV d. Danny Taylor – RAS (see appendix 1 – letter of invitation to community stakeholders for 2011 work plan) Invitation letter to be addressed in Youth Network Meeting – November 18th.

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Youth continued	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
	<p>6. Promotion of resource to youth in community via RCSAC membership as well as local media outlets, community centers, high schools, non-profits, and others;</p> <p>7. Solicit funding sources for in-kind support for manual production and website as well as ongoing development</p> <p>8. Provide program information to the RCSAC membership.</p> <ul style="list-style-type: none"> • (RCCCY Committee, TFADay Program, StreetSmart Program, YES, Peer 2 Peer, Leisure Access Passes, Child & Youth Committee lead by Chris Salgado (VCH RMD), and others as identified. 				<p>4. June 2010 – review of existing materials addressing youth specific areas and based on this, created template of topic areas to be included on website for youth (predominantly developed from the Watari “Survival Manual”)</p> <p>(see appendix 2 – list of topics to include in website)</p> <p>5. Ongoing – contact to be made with Richmond School District, Kwantlen College – propose partnership in providing skills necessary to manage website – programming, development and maintenance of site. (2011 work plan)</p> <ul style="list-style-type: none"> • Danny and Carol developing letter to present to Planning 10 classes in secondary schools. <p>6. Not achieved in 2010 work plan. To be addressed in 2011 work plan.</p> <p>7. Not achieved in 2010 work plan – September, 2010 – committee set goal to draft formalized professional request letter to corporate community for sponsorship (ex: Microsoft) or collaborative fund development (“Codes of Hope”, “National Boys and Girls Club”, and/or Richmond based web development companies.</p> <p>8. November, 2010 – 2010 work plan and 2011 work plan submitted to RCSAC</p>	

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success RCSAC Members)	Lead/Sub-Cte (RCSAC Members)	(Open to All Interested Parties)	Partners RCSAC members City	Status & Date Achieved
<p>Addictions and Mental Health: To work in an advisory capacity to the City of Richmond on issues related to A&MH. To enhance the continuum of A&MH services in Richmond. To develop partnerships and identify funding sources for the implementation of A&MH working group's initiatives.</p>							
a) To advocate for and support initiatives that provide for easy access to a comprehensive and appropriate range of services for individuals with addiction and mental health issues	work with Community Services Dep't, - City of Richmond and *Vancouver Coastal Health (VCH) on the development and implementation of programs and services for residents wanting to access A&MH services in Richmond	Community will know what services are available and how to access services along the A&MH continuum	<ul style="list-style-type: none"> - Community engagement worker and outreach team in place to support residents to access A&MH services - Established range of services for A&MH that span the continuum of need 	<ul style="list-style-type: none"> Turning Point Recovery Society (TPRS): Brenda Plant – Chair Richmond Addiction Services Society (RASS): Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, 	<ul style="list-style-type: none"> 1. Funding for the Community Engagement worker was not secured 2. Other initiatives were completed in this area: <ul style="list-style-type: none"> a) Supporting Families with parental Mental Illness and Addictions Community Forums b) Supporting Families Groups and programs in the community c) Realignment of services between RASS and VCH Richmond resulting in expanded continuum of services d) Mental Health Consumer Survey distributed Nov 2010 		

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health Cont.	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
b) To support initiatives that seek to reduce barriers to treatment services	Work with VCH, Richmond Addiction Services (RASS) to deliver public information sessions about A&MH services in the City of Richmond	Community will understand A&MH issues pertaining to treatment needs of these populations	A Study Circles project on A&MH developed in partnership with VCH and other community stakeholders will be scheduled	TPRS: Brenda Plant – Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City	<ol style="list-style-type: none"> 1. RASS continued to deliver Education Series 2. Study Circles working Group convened 3. Efforts initiated to secure funding for Study Circles project
c) To support and provide education and prevention initiatives	Work with VCH, RASS, CMHA and other community partners to develop and/or update existing educational materials on A&MH for public distribution	Educational opportunities will be available for the community to access information on A&MH	Presentation to RCSAC, city staff, council and community regarding A&MH; materials widely distributed in community and linked to city web site	TPRS: Brenda Plant – Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City	<ol style="list-style-type: none"> 1. TPRS + RASS Addiction Public Awareness event held October 8, 2010 with Guest speaker 2. RASS Education event held November 17th at Ralph Fisher Auditorium at Richmond Hospital 3. Supporting Families initiative completed and programs implemented: Building Resiliency Group + Super Saturdays, Communication Tool to City 11/10 4. Presentation in development

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health Cont.	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
d) To make recommendations that inform the development of a City response pertaining to addiction and mental health services in Richmond	Collect and submit data and statistics regarding A&MH in Richmond to aid in the development of City responses pertaining to A&MH	The city will have established responses pertaining to A&MH services in Richmond	Responses will be posted on city web site with links to A&MH provider organizations	TPRS Brenda Plant, Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City Gaps identified under RICAS	1. Discussions with city to identify needs are on-going 2. Discussions with city to identify delivery mechanisms are on-going
e) In conjunction with the RCSAC-Affordable Housing SubCommittee, City of Richmond Affordable Housing Coordinator (AHC), A&MH services providers and other Affordable Housing groups, ensure that the housing needs specific to this population are identified and supported			A&MH housing providers will know what opportunities are available in Richmond and how to access options	In conjunction with the RCSAC-Affordable Housing Sub Committee, City of Richmond Affordable Housing Coordinator (AHC), A&MH services providers and other Affordable Housing groups, ensure that the housing needs specific to this population are identified and supported	work with AHC of the Community Services department and VCH to identify housing needs of A&MH population, develop continuum of housing and identify areas of greatest need Residents requiring housing will be placed in conjunction with the RCSAC-Affordable Housing Sub Committee, City of Richmond Affordable Housing Coordinator (AHC), A&MH services providers and other Affordable Housing groups, ensure that the housing needs specific to this population are identified and supported	Existing resources identified under RICAS work is ongoing Referral process for AMH housing in place Gaps identified under RICAS

RCSAC 2010 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health Cont.	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
f) To support the coordinated development of an integrated addictions and mental health service delivery plan for Richmond	Work with VCH, RASS and other community partners to identify service and delivery needs for A&MH population in Richmond	A service delivery plan will be developed and implemented	A status report regarding services and delivery will be presented to RCSAC	TPRS: Brenda Plant – Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City	1. Service Plan in development stages; 2. Progress reports delivered monthly at RCSAC general meetings

For the purposes of this plan VCH refers to Vancouver Coastal Health Richmond and includes the Mental Health & Addictions Coordinating Committee (MH&ACC), and the Drug & Alcohol Resource Team (DART).

¹ RICAS – Richmond Integrated Comprehensive Addiction Services: A project of VCH – Vancouver Coastal Health Richmond, the mandate of RICAS was to develop and implement an integrated, comprehensive, collaborative and evidence-based, substance use and addiction system in Richmond that endorses a life stage approach; is gender and diversity sensitive, timely and accessible; and is backed up by an integrated client information system. RICAS was merged into the RCSAC Addictions and Mental Health Working Group in May 2009.

RCSAC 2010 Work Plan Report

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
Service Development: Identify method of continually updating service needs for Richmond						
<ul style="list-style-type: none"> - In conjunction with City staff establish method for ongoing identification of service needs based on feedback of RCSAC members and the ongoing utilization of these services - Strengthen links between RCSAC member agencies to increase the reach and capacity of all RCSAC member agencies - Facilitation of knowledge transfer on processes, practices, and emerging issues 	<ul style="list-style-type: none"> - Implement annual staff/RCSAC dialogue forum to discuss identified gaps and plan for solutions - Monthly reminders to members to utilize Communication tool to identify and communicate issues as they arise - Update Mentor tool annually to build capacity of agencies to gain assistance and build skills to support clients - Work with RCSAC Executive to embed time for members to share best practices and learning 	<ul style="list-style-type: none"> - timely identification of needs and issues - better informed planning - an established list of who can mentor and who requires mentoring from which connections can be made - new learning that expands capacity of agencies to meet growing demands for services 	<ul style="list-style-type: none"> - provision of services that are reflective of changing community needs - number of times the Communication Tool for Council was used - number of member agencies reporting that they gave or received mentoring in 2009 - number of general meetings that include best practice learning 	<ul style="list-style-type: none"> - VCH RMD: Belinda Boyd – Chair Committee: - Marshall Thompson RYSA - Sylvia Tremblay FSGV - Sandy McIntosh RCP - Brenda Plant TPRS 	<ul style="list-style-type: none"> - RCSAC City - RCSAC - City 	<ul style="list-style-type: none"> - member survey on funding indicates additional resources related to immigrant services and programs - Communication tool reminder is on each meeting agenda - tool was utilized twice in 2010 - Mentorship tool was updated in February 2010 - no measure of use conducted – need to develop a mechanism to capture mentorship instances - 4 agency members presented to membership at start of meetings in 2010

RCSAC Membership 2010

Organization	Representative(s)
Big Brothers of Greater Vancouver	Melissa Drabik
Boys and Girls Club Comm. Services of Vancouver	Sylvia Tremblay/John Thornburn
Canadian Mental Health Association (Richmond)	Dave MacDonald
CHIMO Crisis Services	Stephen LeBlanc/Joan Cowderoy
City Appointee	Donna Lee (until June 2010)
City Appointee	Wendy Gao
City Liaison (Non-Voting Member)	Lesley Sherlock
Council Liaison (Non-Voting Member)	Linda Barnes
Developmental Disabilities Association	Danielle White/Tasia Alexis/Donna Cain
Family Services of Greater Vancouver	Laura Hall / Leslie Chesick
Heart of Richmond AIDS Society	Brian Wardley/Lori Montgomery/ Sarah White
Individual Member	Jennifer Larsen
RCMP Richmond	Ronda Rempel
Richmond Addictions Services Society	Rick Dubras
Richmond Caring Place Society	Sandy McIntosh
Richmond Children First	Helen Davidson
Richmond Centre for Disability	Ella Huang
Richmond Family and Youth Court Committee	Gerry Browne
Richmond Family Place Society	Kim Winchell, Treasurer
Richmond Food Bank Society	Margaret Hewlett
Richmond Mental Health Consumer & Friends Society	Barb Bawlf
Richmond Multicultural Concerns Society	Parm Grewal/
Richmond Poverty Response Committee	Margaret Hewlett/David Reay/Lynda Brummitt
Richmond Seniors Advisory Committee	Corisande Percival-Smith
Richmond Society for Community Living	Janice Barr
Richmond Therapeutic Equestrian Society	Frances Clark
Richmond Women's Resource Centre	De Whalen/Florence Yau
Richmond Youth Service Agency	Marshall Thompson
Salvation Army (Richmond)	Brad Smith
S.U.C.C.E.S.S.	Francis Li
Touchstone Family Services	Judy Valsonis, Co-Chair
Turning Point Recovery Society	Brenda L. Plant, Co-Chair
Vancouver Coastal Health	Belinda Boyd/Susan Rechel
Volunteer Richmond Information Services	Elizabeth Specht /Jocelyn Wong / Muffet Chambers

RCSAC Financial Statement 2010 as of November 10th, 2010

	2010 BUDGET	2010 ACTUAL\$
Balance Brought Forward	4,129.83	4,129.83
Revenue		
City of Richmond	9,200.00	9,200.00
Membership Dues	1,400.00	1,365.00
Bank Interest	10.00	10.00
All Candidates Sponsorship	0.00	0.00
2010 Revenue	14,739.83	14,704.83
Total Revenue	14,739.83	14,704.83
Expenses		
Admin Assistant	9,200.00	5,126.11
Admin Expenses	600.00	620.21
Forums/Meetings – General	1,500.00	914.07
Website	160.00	42.31
Special Projects	2,500.00	200.00
Volunteer Appreciation	250.00	0
Total Expenses	14,210	6,902.69
Surplus (Loss)	529.83	7,802.14
Balance Carried Forward		

Respectfully submitted,

Judy Valsonis, Co-Chair

Brenda L. Plant, Co-Chair

RCSAC Budget for December 2010 to December 2011

	2011 Budget with City increase	2011 Budget without City increase
Balance Brought Forward	7,802.14	7,802.14
Revenue		
City of Richmond	11,000	9,200
Membership Dues	1,400	1,400
Bank Interest	10	10
Sponsorship	1,000	1,000
Total Revenue	21,212.14	19,412.14
Expenses		
Admin Assistant	10,000	10,000
Admin Expenses	700	700
Forums/Meetings	1,500	1,500
Website	500	500
Volunteer Appreciation	400	400
All Candidates Meeting	3000	3000
Sub Committees of RCSAC:		
Housing:	1,275	828
Youth:	1,275	828
Mental Health and Addictions:	1,275	828
Service Development:	1,275	828
Total Expenses	21,200.00	19,412.00
Total Balance	12.14	.14

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
Affordable Housing: Collaborate with City of Richmond Affordable Housing Coordinator and Community Services Department to identify, advance, and support to completion, housing projects and programs that meet the spectrum of affordable housing needs.						
a. Work collaboratively with Richmond housing organizations, the city AHC and affordable housing advocates to form a Housing Society in Richmond	Meet with AHC and other housing organizations to determine feasibility, leadership and scope of proposed society	Coordinated and focused effort to address affordable housing in Richmond	Housing Society formed	- Turning Point Recovery Society (TPRS);Chair: Brenda L. Plant - Richmond Mental Health Consumers & Friends Society (RCFC) - Vancouver Coastal Health Richmond (VCH RMD) – Susan Rechel & Belinda Boyd - Richmond Poverty Response Committee (RPRC) - Richmond Women's Resource Center (RWRC)	- RCSAC members - City - Faith Housing Group - RPRC; Affordable Housing Task Force - Study Circles Affordable Housing Working Group - St. Alban's Richmond Seniors Advisory Committee (RSAC)	

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
b. Work collaboratively with Richmond housing organizations and advocates to craft regular communication, which highlights housing needs and projects, to city staff and council.	- Meet with representatives of RPRC AH and Faith Housing Group to review initiatives and develop a communication tool for joint submission to City staff and councillors about initiatives in Richmond	- Regular communication to city staff and council regarding affordable housing initiatives in Richmond	- Communication tool developed and implemented. City council and staff apprised regularly of ongoing initiatives and housing needs in Richmond	- TPRS:Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC RWRC RSA C	RCSAC , City Faith Housing Group RPRC: Affordable Housing (AH) Task Force Study Circles AH Working Group St. Alban's	
c. Develop an overview of housing needs, projects and rationale for the need to be proactive in implementing affordable housing to use to inform city staff, council, corporate and community. Produce this overview in a power point presentation and hard copy package.	- Work with AHC, Community Services, and community partners to assemble information regarding housing continuum and needs in Richmond	- Materials will be available for use at presentations to city staff and council regarding AH in Richmond	- Power Point presentation and other informational materials completed and available for distribution to city staff, council and community at large	- TPRS:Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC RWRC RSA C	RCSAC , City Faith Housing Group RPRC: Affordable Housing (AH) Task Force Study Circles AH Working Group St. Alban's	
d. Propose a city website including content on the continuum of housing, how to access housing, FAQ's etc.	- Meet with AHC to identify updates required for the housing section on the city's web site. Work with city IT staff to implement recommended changes	- Community will have immediate access to information regarding housing and housing services via the city web site - Increased community awareness of housing continuum in Richmond	- Web site established with appropriate linkages to services and additional information	- TPRS:Chair: Brenda L. Plant RCFC VCH RMD – Susan Rechel & Belinda Boyd RPRC RWRC RSA C	RCSAC , City Faith Housing Group RPRC: Affordable Housing (AH) Task Force Study Circles AH Working Group St. Alban's	

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
e. Support and work collaboratively with AHC on the development of an Implementation Plan for Richmond's Affordable Housing Strategy	- Meet with AHC quarterly to discuss plan and affordable housing initiatives in progress	- AH Working group will be aware of changes, revisions or developments regarding Affordable Housing Strategy and Implementation Plan	- AHC presents quarterly updates to RCSAC Affordable Housing Working Group	- TPRS:Chair: Brenda L. Plant - RCFC - VCH RMD – Susan Rechel & Belinda Boyd - RPRC - RWRC - RSA C	- RCSAC , City Faith Housing Group RPRC: Affordable Housing (AH) Task Force Study Circles AH Working Group	St. Alban's
f. Support and work collaboratively with Community Services on the implementation of the 10 yr. Social Planning Strategy and OCP mandates pertaining to affordable housing and other social planning initiatives	- Meet with CS representative quarterly to discuss	- AH Working group will be aware of changes, revisions or developments regarding the OCP or Social Planning Strategy objectives as they relate to Affordable Housing	- CS representative presents quarterly updates to RCSAC Affordable Housing Working Group	- TPRS:Chair: Brenda L. Plant - RCFC - VCH RMD – Susan Rechel & Belinda Boyd - RPRC - RWRC - RSA C	- RCSAC , City Faith Housing Group RPRC: Affordable Housing (AH) Task Force Study Circles AH Working Group	St. Alban's

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Prospective Partners	Status & Date Achieved
Youth: Identify opportunities to support integrated youth service delivery models that accommodate the health, social, and recreational needs of Richmond youth.						
A. Create a comprehensive online resource manual for Richmond youth to access community information, services, and support that will increase and promote their well-being, health and success.	<ol style="list-style-type: none"> 1. Pilot/launch 'Youth in Richmond' information based website 2. Extend committee membership to other stakeholders – RSB, Youth Probation, MCFD, Roving Leaders, Child and Youth Mental Health, RYSA, public health nurse and other interested parties; recruitment of youth for sub committee 3. Solicit funding sources for in-kind support for website as well as ongoing development (RCSAC, corporate community, collaborative fund development) 4. Propose partnership with Richmond community secondary and post-secondary schools – website development and maintenance. 5. Promotion of resource to youth in community via RCSAC membership as well as local media outlets, community centers, high schools, non-profits, and others; 6. Provide program information to the RCSAC membership. 	Community information and resources will be made accessible to youth in Richmond across the continuum of care in web based access format.	Number of youth that access the resources (hits); online feedback	Touchstone Family Association (TFA): Carol Hardie; chair	2 Richmond Youth City Roving Leaders Richmond School District (SD 38) Ministry of Children and Family Development (MCFD) Vancouver Coastal Health Richmond (VCH) RMD Youth Probation	Meeting scheduled for January 13 th at 3:30p.m at Touchstone Family Association.

RCSAC 2011 Work Plan

<i>To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.</i>				
Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)

Addictions and Mental Health: To work in an advisory capacity to the City of Richmond on issues related to A&MH. To enhance the continuum of A&MH services in Richmond. To develop partnerships and identify funding sources for the implementation of A&MH working group's initiatives.

				Partners (Open to All Interested Parties)	Status & Date Achieved
a) To advocate for and support initiatives that provide for easy access to a comprehensive and appropriate range of services for individuals with addiction and mental health issues	- work with Community Services Dep't, - City of Richmond and *Vancouver Coastal Health (VCH) on the development and implementation of programs and services for residents wanting to access A&MH services in Richmond	Community will know what services are available and how to access services along the A&MH continuum	An established range of services for A&MH that span the continuum of need as identified by Working Group and RICAS1 will be in place	Turning Point Recovery Society (TPRS); Brenda Plant – Chair Richmond Addiction Services Society (RASS); Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen	- RCSAC members - City

¹ RICAS – Richmond Integrated Comprehensive Addiction Services: A project of VCH – Vancouver Coastal Health Richmond, the mandate of RICAS was to develop and implement an integrated, comprehensive, collaborative and evidence-based, substance use and addiction system in Richmond that endorses a life stage approach; is gender and diversity sensitive, timely and accessible; and is backed up by an integrated client information system. RICAS was merged into the RCSAC Addictions and Mental Health Working Group in May 2009.

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health cont.	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
b) To support initiatives that seek to reduce barriers to treatment services	<ul style="list-style-type: none"> - work with community partners to deliver public information sessions about A&MH issues and services in the City of Richmond 	<p>Community will participate in a dialogue about addictions, including myths and misconceptions and treatment needs of these populations</p>	<p>A Study Circles project on A&MH developed in partnership with VCH and other community stakeholders will be scheduled</p>	<p>TPRS Brenda Plant, Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen</p>	<p>- RCSAC members - City</p>	
c) To support and provide education and prevention initiatives	<ul style="list-style-type: none"> - work with VCH, RASS, CMHA and other community partners to develop and/or update existing educational materials on A&MH for public distribution 	<p>Opportunities will be readily available for the community to access information on A&MH</p>	<p>Presentation to RCSAC, city staff, council and community regarding A&MH; materials widely distributed in community and linked to city web site</p>	<p>TPRS Brenda Plant, Chair RASS: Rick Dubras</p>	<p>- RCSAC members - City</p>	

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health cont.	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
d) To make recommendations that inform the development of a City response pertaining to addiction and mental health services in Richmond	- collect and submit data and statistics regarding A&MH in Richmond to aid in the development of City responses pertaining to A&MH	The city will have established responses pertaining to A&MH services in Richmond	Responses will be posted on city web site with links to A&MH provider organizations	VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City	TPRS Brenda Plant, Chair RASS: Rick Dubras
e) In conjunction with the RCSAC-Affordable Housing Sub Committee, City of Richmond Affordable Housing Coordinator (AHC), A&MH services providers and other Affordable Housing groups, ensure that the housing needs specific to this population are identified and supported	- work with AHC of the Community Services department and VCH to identify housing needs of A&MH population, develop continuum of housing and identify areas of greatest need	A&MH housing providers will know what opportunities are available in Richmond and how to access options	A&MH housing will be identified and accessible	VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen RCMP FSGV Touchstone, CHIMO, Heart of Richmond AIDS Society, CMHA	- RCSAC members - City	TPRS: Brenda Plant - Chair RASS: Rick Dubras

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative Addictions and Mental Health cont.	Actions/Steps - To support the coordinated development of an integrated addictions and mental health service delivery plan for Richmond	Expected Outcome of Actions - work with VCH, RASS and other community partners to identify service and delivery needs for A&MH population in Richmond	Indicator of Success A service delivery plan will be developed and implemented	Lead/Sub-Cte (RCSAC Members) TPRS: Brenda Plant – Chair RASS: Rick Dubras VCH: Richmond Belinda Boyd, Susan Rechel, Lawrence Hoeschen	Partners (Open to All Interested Parties) - RCSAC members - City	Status & Date Achieved

*For the purposes of this plan VCH refers to Vancouver Coastal Health Richmond and includes the Mental Health & Addictions Coordinating Committee (MH&ACC), and the Drug & Alcohol Resource Team (DART).

RCSAC 2011 Work Plan

To encourage and promote those social policies and community services which contribute to the general health, welfare and quality of life of the residents of Richmond, and to increase inter-agency relations and cooperation in order to enhance community capacity.

Strategy/Initiative	Actions/Steps	Expected Outcome of Actions	Indicator of Success	Lead/Sub-Cte (RCSAC Members)	Partners (Open to All Interested Parties)	Status & Date Achieved
Service Development: Identify method of continually updating service needs for Richmond						
a)	In conjunction with City staff establish method for ongoing identification of service needs based on feedback of RCSAC members and the ongoing utilization of these services	- Invite city staff to MLA forums - Invite and engage with city staff to meetings of the RCSAC when member agencies are presenting on services - Monthly reminders to members to utilize Communication tool to identify and communicate issues as they arise	- timely identification of needs and issues - better informed planning - an established list of who can mentor and who requires mentoring from which connections can be made	- provision of services that are reflective of changing community needs - number of times the Communication Tool for Council was used	- VCH RMD: - Bellinda Boyd - Chair - Committee: - Sandy McIntosh RCP	- RCSAC - City
b)	Strengthen links between RCSAC member agencies to increase the reach and capacity of all RCSAC member agencies	- Update Mentor tool annually to build capacity of agencies to gain assistance and build skills to support clients	- new learning that expands capacity of agencies to meet growing demands for services	- number of member agencies reporting that they gave or received mentoring in 2010	- Brenda Plant TPRS Jennifer Larsen Member at large	
c)	Facilitation of knowledge transfer on processes, practices, and emerging issues	- Work with RCSAC Executive to allow member agencies to continue to present to RCSAC members on their agency mandate to share learning and best practice	- number of general meetings that a member agency presented			

Appendix #1

November 16, 2010

RE: Richmond Community Services Advisory Committee

- Youth Sub Committee recruitment

Dear Community Professional,

The Richmond Community Services Advisory Committee, funded by the City of Richmond, is an advisory body to Richmond City Council on social, health, and community matters. The RCSAC brings together a broad and diverse group of government, community and agency representatives concerned about the social well-being of the community.

The RCSAC's objectives are the following:

- To advise City Council on social policies and community planning issues.
- To identify and address emerging concerns by:
 - o Educating the appropriate organizations, government bodies and community members.
 - o Sharing information and providing networking opportunities.
- To create awareness of relevant issues, as appropriate, at the federal, provincial, and municipal levels of government
- **To support local, community based initiatives.**

As the chair of the Youth Sub Committee, I would like to invite you to become a member of this sub-committee to help us realize our work plan that was set forth in 2010 which we wish to launch in 2011. Our initiative is to ***"create a comprehensive web-based/online resource manual for Richmond youth to access community information, services and support that will increase and promote their well-being, health and success".***

Our next scheduled meeting is Thursday, **January 13th, 2011 at 3:30 p.m.** at Touchstone Family Association - #120- 6411 Buswell Street.

Please indicate to me if you are interested in participating on the Youth Sub Committee and if you are able to attend this meeting date and time.

If you have any questions regarding this exciting initiative in supporting Richmond youth and specifically, being involved in the launch of the website, please feel free to contact me at (604) 207-5029 or chardie@touchfam.ca.

Regards,

Carol Hardie, Chair

RCSAS Youth Sub Committee

Appendix #2

RE: Richmond Community Services Advisory Committee

- Youth Sub Committee

Brainstorm – Topics/Areas to include on Website (from June 7th meeting):

1. Recreation (sports)
2. Sexual health
3. Drugs/mental health
4. Entertainment and fun stuff
5. Drop-ins, youth groups
6. Workshops, learning, skill building
7. Thinking about school
8. Free stuff
9. Food, nutrition, food bank
10. Housing
11. Clothing
12. Your rights – education, on probation, in care, legal aid, etc.
13. Safety, alerts, emergency
14. Scholarships, bursaries
15. How to get ID, SIN etc.
16. Money management

TABLE OF CONTENTS (Information drawn from brainstorming and Survival manual)

1. Abuse – sexual, physical, emotional
2. Alcohol and Drugs
3. Arts
4. Community/Recreation Centres
5. Counselling/Mental Health/Support Groups
6. Crisis and Help Lines
7. Education
8. Emergency Services
9. Financial Assistance
10. Free Food/Clothing/Meals – Free Stuff
11. Health Services
12. Identification
13. Legal Services/Advocacy
14. Odds and Ends
15. Employment
16. Pregnancy/Parenting
17. Shelter/Housing
18. Support Services
19. Things to Do...Places to See
20. Volunteer Opportunities

(** To be finalized in 2011 work plan)

Appendix #3



Community Service Agency Financial Health Status Report 2010 /11

Introduction:

A Financial Health Survey was first circulated to the RCSAC membership in November 2009. Responses were collected and the data was summarized and included in the RCSAC's 2009 Annual Report.

The second round of this survey was designed to assess general financial trends among member agencies. The responses to this survey constitute an important body of information that will be included in the RCSAC's annual report for 2010. In addition, this information has been requested by the committee's Council Liaison and is an important measure of relative social service health in Richmond. This report provides a summary of the results of the second round of the Financial Health Survey. The results have been formatted to respond to 3 key questions from the committee's Council Liaison:

- What can we expect from changes in funding that have occurred?
- What changes will occur in the community as a result?
- What are the forecasted needs of the community based on the financial changes?

Process:

Information for this report was gathered through an on-line survey open to the member agencies of the RCSAC. The survey was completed anonymously to maintain the confidentiality of the agency reporting their financial information. Respondents were asked to complete the survey by August 2010.

Survey Results:

The RCSAC is comprised of 31 member agencies, a City Staff Liaison, a City Council Representative and 2 Members at Large. A review of the membership determined that 22 of the member agencies operate primarily in Richmond and therefore would have financial information to report that would be meaningful to the City of Richmond.

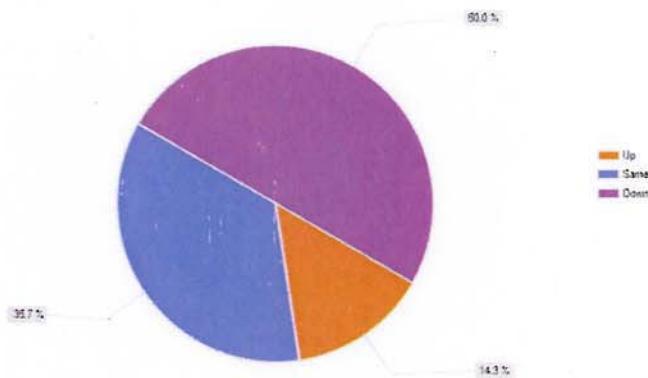
Of the 22 member agencies, 14 member agencies responded to the survey which is a 63% response rate. The results of the 14 member agencies are documented in this report.

1 Changes in Funding

Overall Funding:

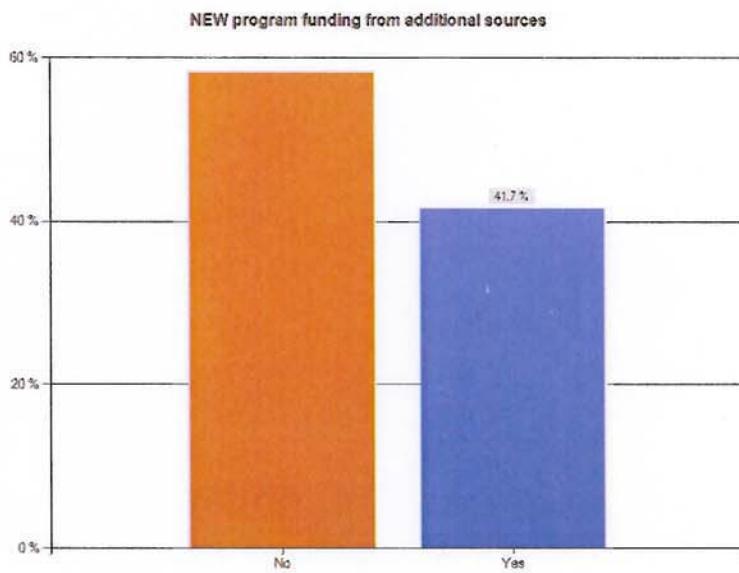
Fifty percent of the member agencies surveyed reported that they had received a decrease in funding in the 2010 / 2011. In many cases this funding was not replaced by new funding sources.

Is your overall funding for the 2010-2011 fiscal year up/down/the same as it was at this time in 2009-2010?



Additional Sources of Program Funding:

Nearly 60% of survey respondents reported no additional funding sources to take the place of lost funding. In addition, 41.7% of survey respondents reported that they have acquired new funding sources; however, some of this funding is for new programs vs. maintaining funding for existing programs.



2 Changes in the community as a result of changes in funding.

- ❖ Service reductions
- ❖ Increased waitlists
- ❖ HST will add increased costs to providing program services
- ❖ Sustainability of services and programs is at risk especially with the elimination of multiple year gaming finding
- ❖ Closure of Foster Parent Support program
- ❖ Decreased ability to provide counselling programs and family support programs
- ❖ Staff cuts
- ❖ Staff spending additional time to gain funding vs. servicing clients
- ❖ Increased waiting times for accessing services
- ❖ Requesting fee for some services

3 Forecasted needs of the community based on the financial changes:

While some organizations have reported an increase in funding for settlement and new immigrant programs, the majority of respondents have reported that their agencies or organizations have been significantly impacted by funding cuts and loss of revenue as a result of the economic downturn. Staffing and program cuts are negatively impacting service delivery. Additionally, there has been an increase in demand for services with fewer resources available. As a result, the burden on the community and municipality to assist families in need is increasing.

While it is difficult to forecast the needs of the community moving forward, it is generally agreed that this increased need for services will continue. The ramifications of reduced services will result in more families having to go outside of Richmond for help and continued pressure on the local government to provide emergency assistance. As research has shown when the economy is struggling so do our families. It is at these times that families need more support and more services not less.

Appendix #4

The fee for the forum is \$20 per person*, which includes lunch. Please register on-line at:
www.richmondprc.org/housing-forum-2010
or fill out this form and submit with your cheque payable to: Richmond Food Bank

Name: _____
Email: _____
Telephone: _____

- Yes, I plan to attend the free keynote presentation
- Saturday October 30th 9:00am-4:00pm
Please choose one workshop per time slot
10:00am-11:00am
- 1-A From Concept to Development Approval or

- 1-B Affordable Housing Strategies
- 11:15am-12:15pm
- 2-A Partnerships and Funding or
- 2-B Rental Solutions
- 1:30pm-2:30pm
- 3-A Building Community Capacity or
- 3-B Within City Limits

- * Some fee subsidies are available. Please contact forum@richmondprc.org if you require assistance with the fee.

Next to food, safe, affordable housing is the most important necessity for individuals and families for living life and making future plans. Shelter costs are consuming a larger share of household incomes, making other household necessities like food, clothing, transportation, daycare and education more difficult or unattainable... or people sacrifice safe housing in order to manage other expenses. Either way, the need for affordable housing in Richmond is higher than the supply, resulting in negative consequences for individuals and families and our community.



Richmond Affordable Housing Forum

October 29-30 2010

Richmond City Hall, 6911 No 3 Road

Friday October 29th 7:00pm

- Yes, I plan to attend the free keynote presentation
- Saturday October 30th 9:00am-4:00pm
Please choose one workshop per time slot
10:00am-11:00am
- 1-A From Concept to Development Approval or

Affordable Housing Strategies that work explores options for building capacity, examine experiences of other jurisdictions, and seek to engage private sector and non profits in providing housing stock in co-operation with local, regional and senior governments. Only through working together will affordable housing options be built—social housing, rental housing and home ownership, replacing uncertainty with hope.

Thank you to our sponsors...
VanCity Savings and Credit Union
Richmond Women's Resource Centre
Turning Point Recovery Society
And our partners...
Richmond Poverty Response Committee
Richmond Community Services Advisory Committee
City of Richmond

FRIDAY OCT 29**KEYNOTE SPEAKER**

City Hall Council Chambers

7-9 pm, doors open at 6:30 / admission by donation
Affordable Housing Consultants**DEVELOPING THE STRATEGY**

In recent years, the affordable housing challenge has become extreme in many communities, including Richmond, and has key implications for the future development of our community. The current range of approaches available to address affordable housing is not adequate to meet the challenge. Tim Wake will discuss affordable housing strategies, supported by smart growth principles, and what is needed for affordable housing to be created.

SATURDAY OCT 30**10AM-11AM - ROUND 1****1-A FROM CONCEPT TO DEVELOPMENT APPROVAL**

Development and design are important steps in creating affordable housing. Dana Westermarck, a specialist in rezoning, applications and development approval will discuss the developers' role in creating affordable housing. Linus Lam will speak about new design options to create adequate, permanent affordable housing to meet current demands.

Speakers: Dana Westermarck, President, Oris Consulting / Linus Lam, Exec. Director, Architecture for Humanity

or

1-B AFFORDABLE HOUSING STRATEGIES
Affordable Housing strategies provide the framework for creating affordable housing in our community. Our panelists share what works and doesn't for groups trying to work with local government representatives in advancing affordable housing projects.

Panelists: John Foster, Manager, Community Social Development, City of Richmond / Craig Crawford & Armin Antrolija, BC Housing

OPENING REMARKS - HOUSING AND HEALTH

Speaker: Dr. James Lu, Medical Health Officer, VCH-Richmond

When the cost of housing exceeds 30% of an individual or families' income, it means there is less money for other life necessities. Dr. Lu will talk about the link between the availability of affordable housing and the well-being of individuals and benefits for the community.

1-A FROM CONCEPT TO DEVELOPMENT**APPROVAL**

Development and design are important steps in creating affordable housing. Dana Westermarck, a specialist in rezoning, applications and development approval will discuss the developers' role in creating affordable housing. Linus Lam will speak about new design options to create adequate, permanent affordable housing to meet current demands.

Speakers: Dana Westermarck, President, Oris Consulting / Linus Lam, Exec. Director, Architecture for Humanity

or

1-B AFFORDABLE HOUSING STRATEGIES
Affordable Housing strategies provide the framework for creating affordable housing in our community. Our panelists share what works and doesn't for groups trying to work with local government representatives in advancing affordable housing projects.

Panelists: John Foster, Manager, Community Social Development, City of Richmond / Craig Crawford & Armin Antrolija, BC Housing

11:15 TO 12:15 - ROUND 2**2-A PARTNERSHIPS AND FUNDING**

Partnerships are often the key to effectiveness in providing quality affordable housing. This panel will discuss building and maintaining collaborative partnerships that include all levels of government, funders, non profit organizations and the private sector. The panel will also look at the land trust model currently in development in the faith community.

Panelists: Simon Davie, Terra Consulting / Jonathan Bird, City Gate Leadership Forum

or

2-B RENTAL SOLUTIONS

Purpose built rental units have all but disappeared from the housing stock. Our panelists will discuss preserving current rental stock, creating new rental units as well as a unique service, rent banks, which helps people with loans for rent, security deposits, utilities/ arrears.

Panelists: Alvin Singh, Director, COPE / Judy Peterson, Coordinator, Rent Bank, Newton Advocacy Group

SATURDAY OCT 29**12:30 TO 1:15 - LUNCH BREAK****SURREY HOMELESSNESS & HOUSING SOCIETY**

Speaker: Vera LeFranc, Coordinator

1:30-2:30 - ROUND 3**3-A BUILDING COMMUNITY CAPACITY:**

WHAT DO COMMUNITIES NEED TO CREATE AND SUPPORT AFFORDABLE HOUSING?

Social housing has wait lists that extend for years.

Vacancy rates for rental units are very low. Due to shortages in affordable housing options, those who have affordable housing are not able to improve their housing situation. Panelists will discuss community responses to the affordable housing crisis.

Panelists: Lorraine Copas, Executive Director, SPARC BC / Monte Paulsen, Editor, The Tyee

or

3-B WITHIN CITY LIMITS: THE CHALLENGES OF SECURING HOUSING FOR INDIVIDUALS WITH ADDICTIONS AND MENTAL HEALTH ISSUES.

Featuring personal testimonies of Richmond residents and presentations by non-profit providers of supportive and affordable housing in other areas of the lower mainland.

Panelists: Brendan O'Brien, Liz Evan, Executive Director, Portland House, Darrell Burnham Executive Director, Coast Mental Health, Sean Spear, Assistant Director, Rain City Housing

2:45-4:00 WRAP UP PLENARY

Facilitated session to share the ideas and feedback that participants have gathered from the panel sessions. What are the next steps for creative implementation of Richmond's affordable housing strategy?

SPACE IS LIMITED. PLEASE REGISTER AT:
<http://richmondforc.org/housing-forum-2010>