



City of Richmond

Report to Committee

To: Community Safety Committee
From: Mark Corrado
Director, Community Bylaws & Licencing
Date: December 15, 2022
File: 12-8375-01/2022-Vol
01
Re: **Property Use and Parking Enforcement Monthly Activity Report - November 2022**

Staff Recommendation

That the staff report titled "Property Use and Parking Enforcement Monthly Activity Report - November 2022", dated December 15, 2022, from the Director, Community Bylaws & Licencing, be received for information.

Mark Corrado
Director, Community Bylaws & Licencing
(604-204-8673)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department Engineering	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

This monthly report for the Property Use and Parking Enforcement sections of Community Bylaws provides information and statistics for enforcing bylaws related to land use, noise, soil, short-term rentals, parking permits and parking enforcement.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

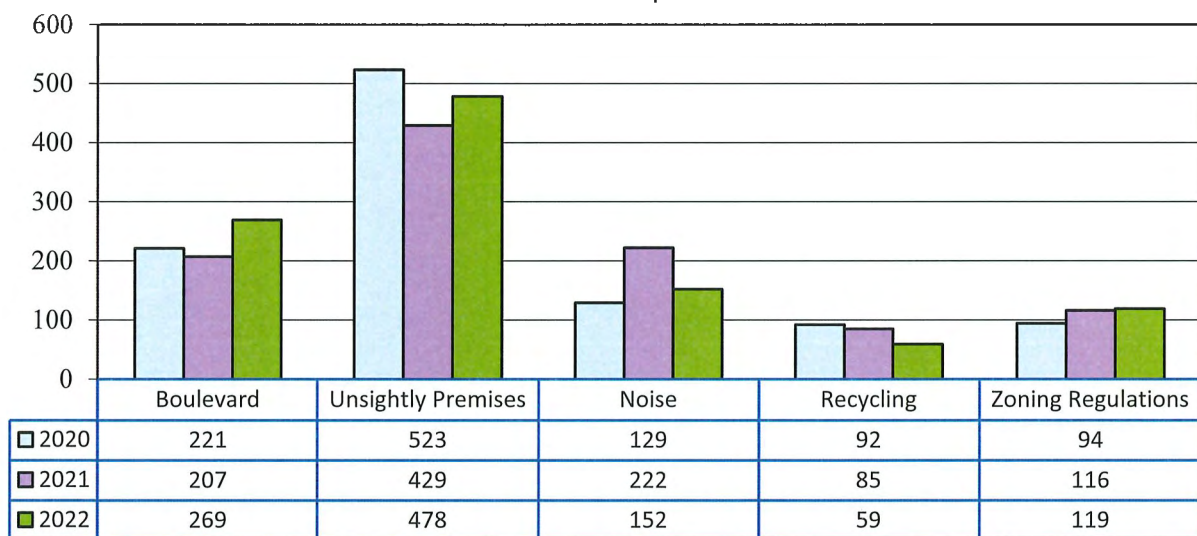
1.1 Enhance safety services and strategies to meet community needs.

Analysis

Property Use Calls for Service

City staff led the bylaws enforcement team which often includes multiple departments and other government agencies, depending on the nature of the investigation required. Figure 1 highlights the most common calls for service received for Property Use officers to follow up and investigate.

Figure 1: Property Use Calls For Service - November Year-To-Date Comparison

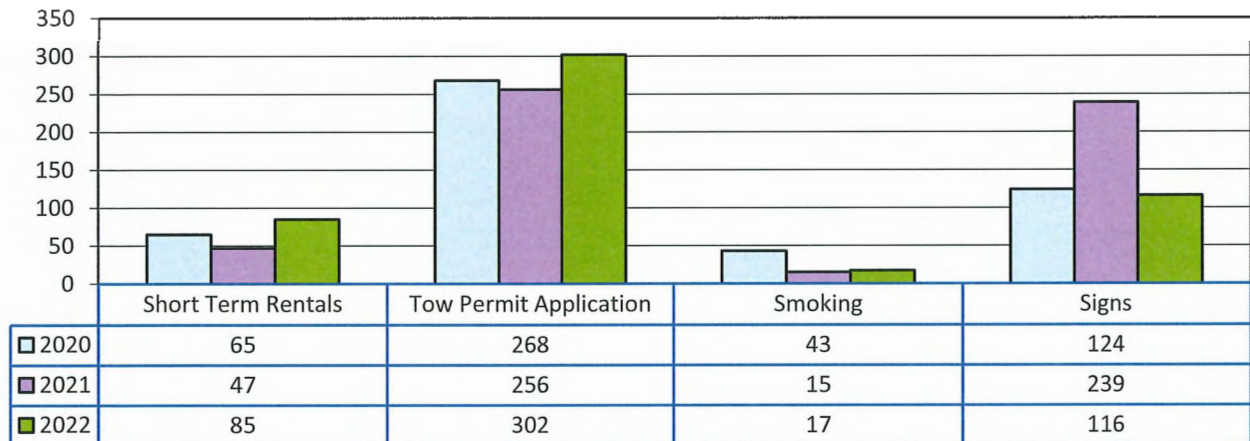


Staff seek to obtain compliance through proactive education, voluntary compliance or, when required, formal legal proceedings. As of November 2022, calls for service relating to boulevard maintenance and unsightly premises are up slightly, but are not indicative of an overall trend. Calls relating to unsightly premises often follow a seasonality trend, due to vegetation growth.

Other Community Bylaws Calls for Service

Figure 2 shows other Calls for Service, which are closely related to Property Use matters.

Figure 2: Other Calls For Service - November Year-To-Date Comparison



Calls for Service regarding short-term rental violations have begun to increase due in part to the return of normal travel behaviours.

Snow Removal

Through the month of November, a total of four calls for service were received regarding snow and ice removal, with two warning tickets issued.

Grease

Staff conducted 62 grease-trap inspections. A year-to-date total of 857 inspections have been conducted and three warnings have been issued.

Soil Activity

Staff are responsible for responding to public complaints and issues of non-compliance related to unauthorized filling; the need to monitor permitted soil deposits and removal sites; and inspecting properties that are undergoing remediation to come into compliance with applicable City bylaws. Staff conducted 24 site inspections in the month of November.

Stop Work/Removal Orders issued for the following property:

- 17000 Block River Road
(PID 004-475-381)

The following properties are now in compliance

- 10271 No. 5 Road
- 8391 No. 5 Road

There are 24 soil deposit proposals under various stages of the application process. Staff are monitoring nine approved sites and are currently addressing 31 properties that are considered non-compliant.

Bylaw Prosecutions

No new bylaws charges were sworn in November.

Parking Enforcement

For the month of November 2022, staff proactively patrolled for stopping and parking infractions while continuing to monitor assigned files. Staff received 264 Calls for Service for parking related matters, a 16 per cent increase from the same period in (228) 2021. Management of files by staff are priority-based, with all safety and obstruction requests receiving top priority. Parking revenue and ticket issuance comparisons are listed in Figures 3 and 4 below.

Figure 3: Parking Enforcement Revenue Comparison (000's)

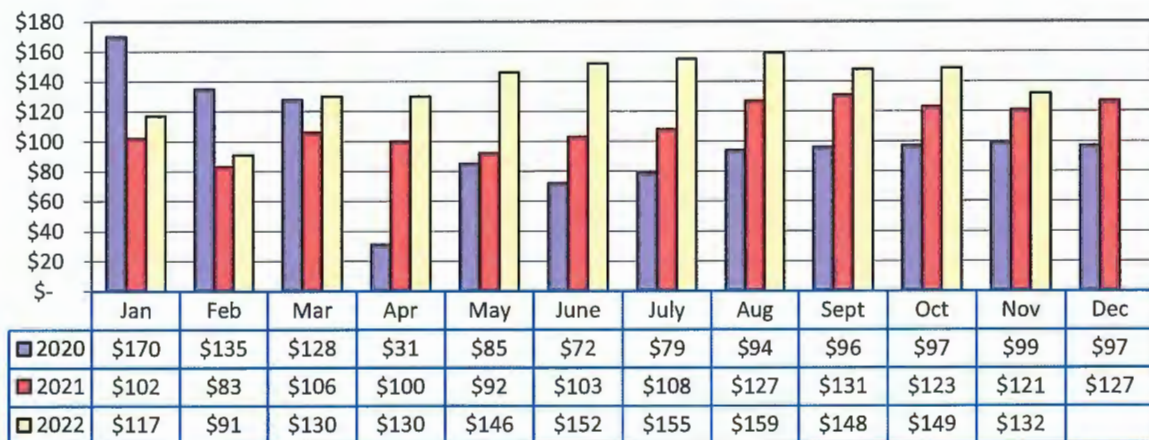
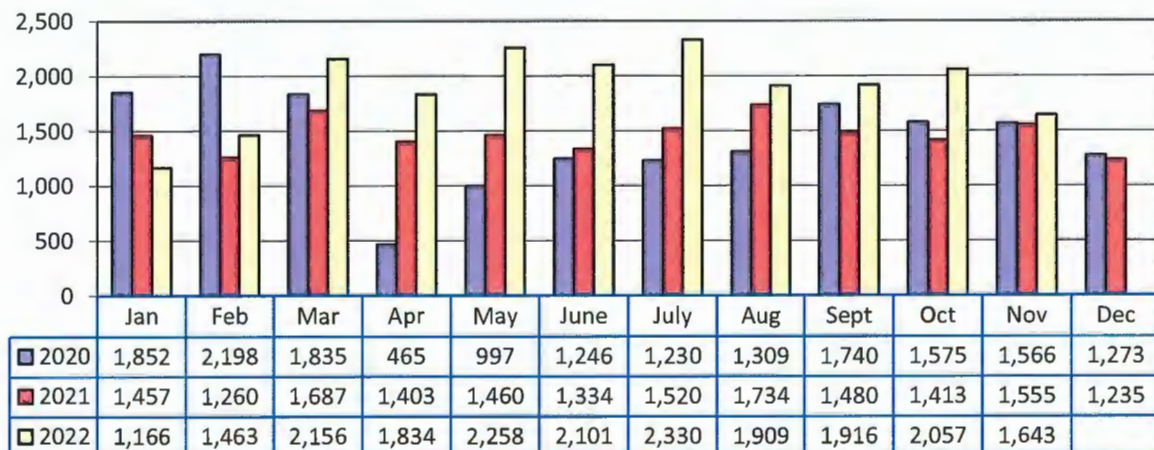


Figure 4: Parking Violations Issuance Comparison



When contrasted with 2021, year to date parking revenue has increased 26 per cent. This is as a result of greater enforcement driven by “hot spot” analysis as well as an increase in monthly meter activity and parking permit issuance.

Ticketing

The following table reflects Property Use and related Bylaws ticket issuance by Offence type for the month of November and year to date.

Table 1: Community Bylaw Offences

Ticket Issuance (BVN's & MTI's)	November	YTD
Short-Term Rental Offences	0	10
Soil Deposit and Removal Offences	0	47
Watercourse Protection Offences	0	0
Unsightly Premises Offences	2	20
Noise Offences	0	5
Grease Trap Offences	0	0
Solid Waste and Recycling Offences	0	0
Sign Offences	0	12
Watering Offences	0	0
Totals	2	94

Bylaw Adjudication

An adjudication session was held on November 23. A total of seven files relating to Parking Violations were submitted for review, with the adjudicator upholding six of the seven tickets.

The next adjudication session is scheduled for February 22, 2023.

Revenue and Expenses

Revenue in Property Use is primarily derived from permits, tickets and court fines related to bylaw prosecutions. The actual amount collected each month can vary depending on the timing of court rulings and ticket payments. The decline in revenue generated from newspaper box permits is the result of a more general shift away from print media. As a result only a handful of news outlets still choose to use newspaper boxes. These results are shown in Table 2.

Table 2: Property Use Revenue by Source

Program Revenue	Budget Nov 2022	Actual Nov 2022	YTD Budget Nov 2022	YTD Actual Nov 2022
False Alarm	4,633	1,280	50,966	16,096
Towing Permits	1,291	1,269	16,232	20,044
Newspaper Box Permits	1,700	0	27,114	6,814
Bylaw Soil Permit, Fines and Fees	15,694	4,144	221,550	124,878
Total Revenue	23,318	6,693	315,862	167,832

Parking enforcement generates much of its revenue from meters, permits and fines. The remainder of the revenue is generated from filming and receivable income. Table 3 outlines individual revenue types. Table 4 outlines the net revenue and expenses for both Property Use and Parking.

Table 3: Parking Revenue by Source

Program Revenue	Budget Nov 2022	Actual Nov 2022	YTD Budget Nov 2022	YTD Actual Nov 2022
Contract Revenue ¹	5,103	5,000	54,781	55,000
Filming Revenue	0	655	0	39,855
Parking Revenue ²	173,983	132,289	1,867,833	1,508,258
Receivable Income ³	8,504	0	91,302	31,590
Expense Recovery	0	1,311	0	1,469
Total Revenue	187,590	139,255	2,013,916	1,636,172

Table 4: Property Use and Parking Revenue and Expenses

		YTD Budget November 2022	YTD Actual November 2022
Property Use	Revenue	315,862	167,832
	Expenses	1,429,905	848,470
	Net Revenue (Expense)	(1,114,043)	(680,638)
Parking	Revenue	2,013,916	1,636,172
	Expenses	1,488,270	1,253,781
	Net Revenue (Expense)	525,646	382,391

¹ City Towing Contract with Rusty's towing

² Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

³ Receivable Income consists of Night Market Recoveries

Overall, parking enforcement revenue is increasing year to date, when contrasted with 2021. Increased business activity, seasonal driving habits and deployment of staff using data driven analytics have contributed to these changes.

Financial Impact

None.

Conclusion

Staff administer and enforce a wide range of bylaws related to land use, unsightly premises, short-term rentals, soil, noise, parking permit issuance and parking enforcement. This report provides a summary of this month's activity, including revenue and expenses.



Mark Corrado
Director, Community Bylaws and Licencing
(604-204-8673)