



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** February 15, 2022
From: Cecilia Achiam **File:** 12-8060-00/Vol 02
 General Manager, Community Safety
Re: **Property Use and Parking Enforcement Monthly Activity Report - January 2022**

Staff Recommendation

That the staff report titled “Property Use and Parking Enforcement Monthly Activity Report - January 2022”, dated February 15, 2022 from the General Manager, Community Safety, be received for information.

Cecilia Achiam
 General Manager, Community Safety
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance Department	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
SENIOR STAFF REPORT REVIEW	INITIALS:
APPROVED BY C/O 	

Staff Report

Origin

This monthly report for the Property Use and Parking Enforcement sections of Community Bylaws provides information and statistics for enforcing bylaws related to land use, noise, health, soil, short-term rentals, parking permits and enforcement.

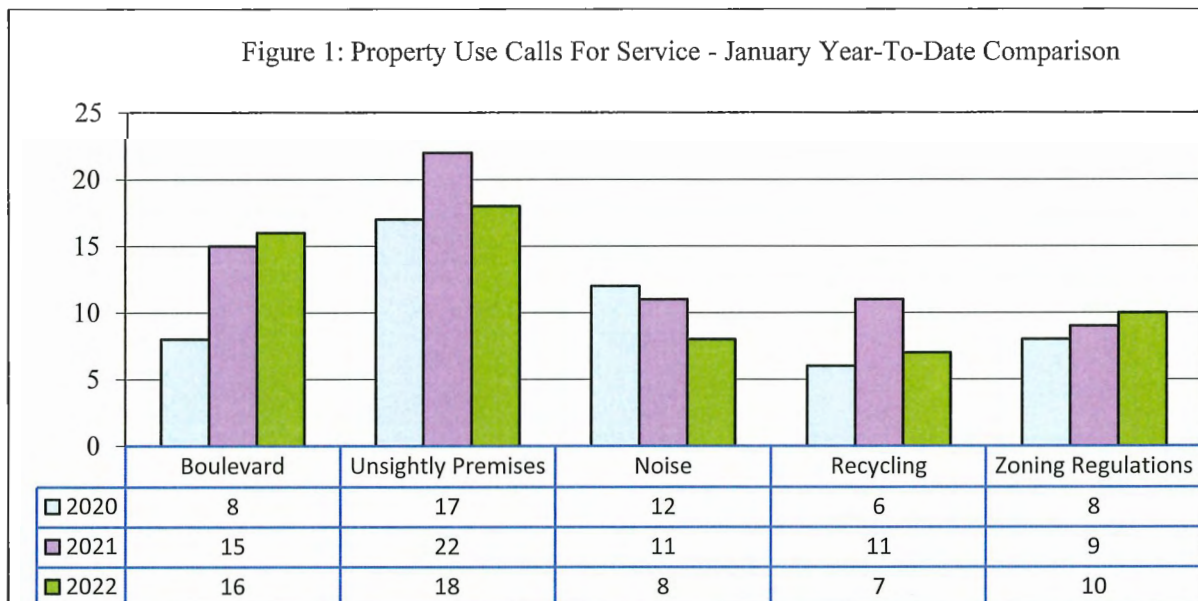
This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

1.1 Enhance safety services and strategies to meet community needs.

Analysis

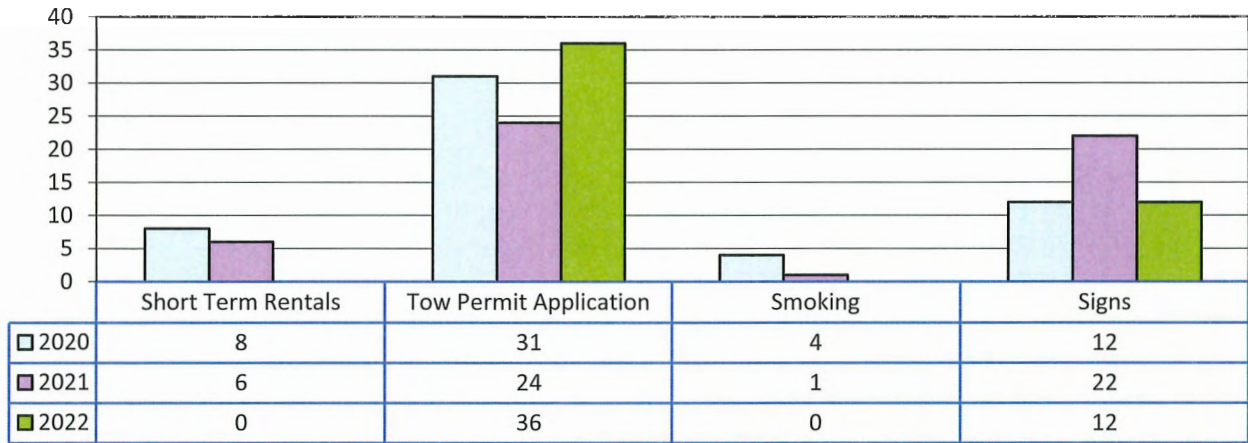
Property Use Calls for Service

Property use enforcement matters are divided among several groups in Community Bylaws, Engineering and Business Licencing. Figure 1 shows the calls for service (files opened) by Property Use Inspectors. Figure 2 shows other common property related enforcement service areas.



Property Use officers continue to investigate property related matters based on public complaints as well as conduct proactive enforcement for self-evident violations such as unsightly premises and boulevard obstructions.

Figure 2: Other Calls For Service - January Year-To-Date Comparison



Grease

The Grease Officer remains focused on education and communication. During the month of January, the Grease Officer undertook 143 grease-trap inspections.

Soil Report

The Soil Bylaw Officer (the “Officer”) responds to public complaints, issues of non-compliance related to unauthorized filling, conducting oversight of permitted soil deposit/removal sites, and inspecting properties in which compliance is being undertaken by the owner(s). The aforementioned issues generated 17 site inspections conducted by the Officer during the month of January

Non-farm use soil deposit submitted to Agricultural Land Commission (ALC):

- 8251 No. 5 Road

Soil deposit volume fee collected for:

- 11040 Blundell Road

Soil deposit and removal application was received for:

- 8160 No. 5 Road

The ALC granted an approval (City permit pending) for Parcel ID 013-082-434, four adjacent to 4811 No. 8 Road.

There are 19 soil deposit proposals under various stages of review by City staff and the Officer continues to monitor 12 approved sites. The Officer is currently addressing 34 properties that are considered to be in non-compliance. There are two files with legal counsel.

Bylaw Prosecutions

No new bylaws charges were sworn in January.

Parking Enforcement

For the month of January 2022, Parking Officers proactively patrolled for stopping and parking infractions while continuing to monitor assigned files. Parking Officers received 309 Calls for Service for parking related matters. Management of files by Parking Officers are priority-based, with all safety and obstruction requests receiving top priority. Parking violations and revenue comparison are listed in Figures 3 and 4 below.

Figure 3: Parking Revenue Comparison (000's)

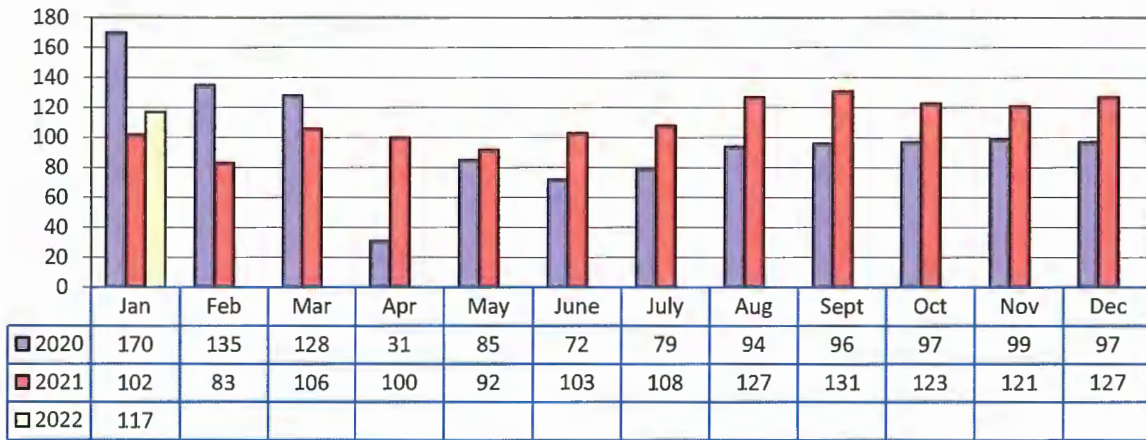
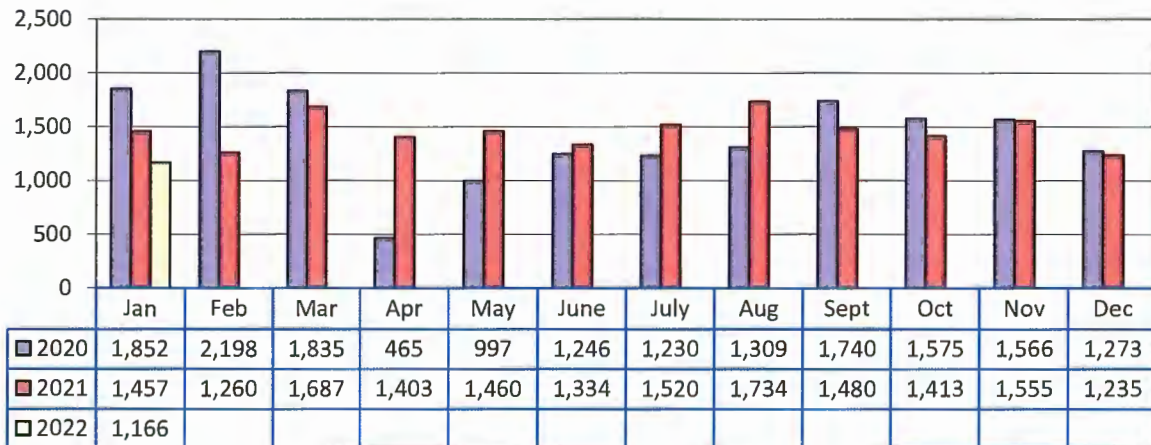


Figure 4: Parking Violations Issuance Comparison



Ticketing

The following table reflects Bylaw violation issuance by file type for the month of January and year to date.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	January	YTD
Short-Term Rental Offences	0	0
Soil Deposit and Removal Offences	0	0
Watercourse Protection Offences	0	0
Unightly Premises Offences	1	1
Noise Offences	0	0
Grease Trap Offences	0	0
Solid Waste and Recycling Offences	0	0
Sign Offences	0	0
Watering Offences	0	0
Totals	1	1

Bylaw Adjudication

No adjudication session took place in January. A session is scheduled for February 16, 2022.

Revenue and Expenses

Revenue in Property Use is derived from permit revenue, tickets, and court fines from bylaw prosecutions. The actual amount collected each month can vary depending on timing of court and ticket payments. These results are shown in Table 2.

Table 2: Property Use Revenue by Source

Program Revenue	Budget Jan 2022	Actual Jan 2022
Towing Permits	3,266	2,030
Soil Permit Applications	250	750
Bylaw Fines & Fees	43,782	500
False Alarms	4,633	991
Newspaper Box Permits	7,544	0
Total Revenue	59,475	4,271

The budgeted revenue from "Bylaw Fines & Fees" was increased in 2022 due to the expected revenue generated from volume fees collected relating to the updated Soil Deposit and Removal Bylaw No. 10200. The increased fee is designed to offset increased administrative and enforcement costs.

Table 3: Property Use Revenue and Expenses

		Budget Jan 2022	Actual Jan 2022
Property Use	Revenue	59,475	4,271
	Expenses	130,930	78,707
	Net Revenue (Expense)	(71,455)	(74,436)

Parking Enforcement produces much of its revenue from parking meters, parking permits and parking fines. The remainder of revenue generated is from filming and receivable income. Table 4 outlines individual revenue types while Table 5 highlights revenue and expenses for parking overall

Table 4: Parking Revenue by Source

Program Revenue	Budget Jan 2022	Actual Jan 2022
Contract Revenue ¹	6,204	5,000
Filming Revenue	0	0
Parking Revenue ²	211,520	116,993
Receivable Income ³	10,338	0
Total Revenue	228,062	121,993

Table 5: Parking Revenue and Expenses

		Budget Jan 2022	Actual Jan 2022
Parking	Revenue	228,062	121,993
	Expenses	193,774	87,208
	Net Revenue (Expense)	34,288	34,785

Financial Impact

None.

¹ City Towing Contract

² Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

³ Receivable Income consists of Night Market Recoveries (Night Market operations typical begin in late Spring)

Conclusion

The Property Use and Parking Enforcement sections of Community Bylaws administer and enforcement a wide range of bylaws related to land use, unsightly premises, short-term rentals, soil, and noise, parking permit issuance and parking enforcement. This report provides a summary of this month's activity, including revenue and expenses.



Mark Corrado
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