



City of Richmond

Report to Committee

To: Community Safety Committee
From: Cecilia Achiam
General Manager, Community Safety
Date: March 14, 2022
File: 12-8060-00/Vol 02
Re: **Property Use and Parking Enforcement Monthly Activity Report - February 2022**

Staff Recommendation

That the staff report titled "Property Use and Parking Enforcement Monthly Activity Report - February 2022", dated March 14, 2022, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED To:	CONCURRENCE
Finance Department	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
SENIOR STAFF REPORT REVIEW	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Property Use and Parking Enforcement sections of Community Bylaws provides information and statistics for enforcing bylaws related to land use, noise, health, soil, short-term rentals, parking permits and parking enforcement.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

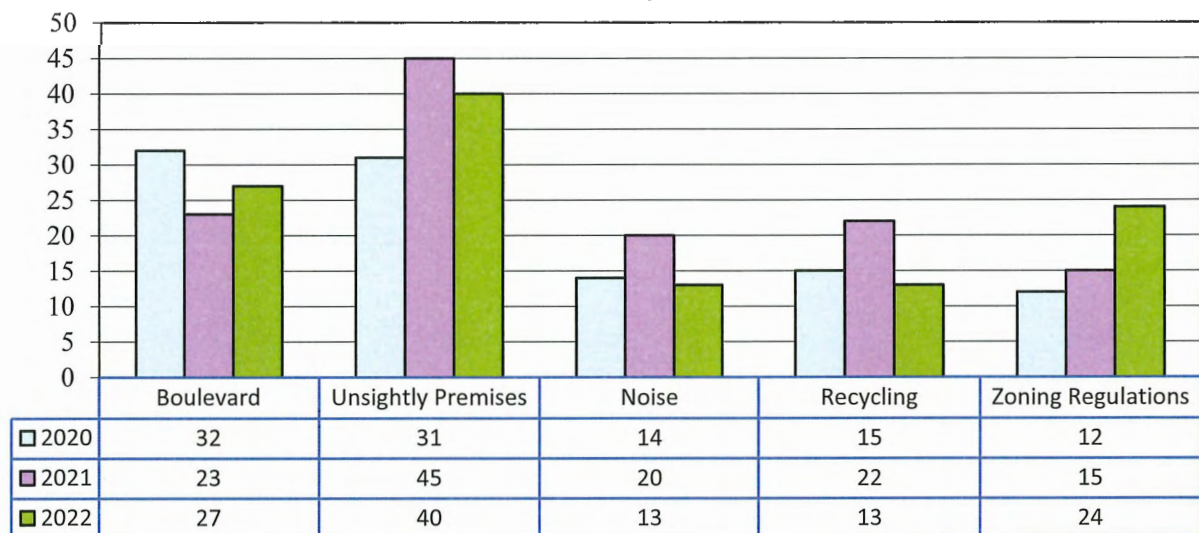
1.1 Enhance safety services and strategies to meet community needs.

Analysis

Property Use Calls for Service

Property Use enforcement matters are divided into the following groups: Community Bylaws, Engineering and Business Licencing. Figure 1 shows the calls for service for Property Use.

Figure 1: Property Use Calls For Service - February Year-To-Date Comparison

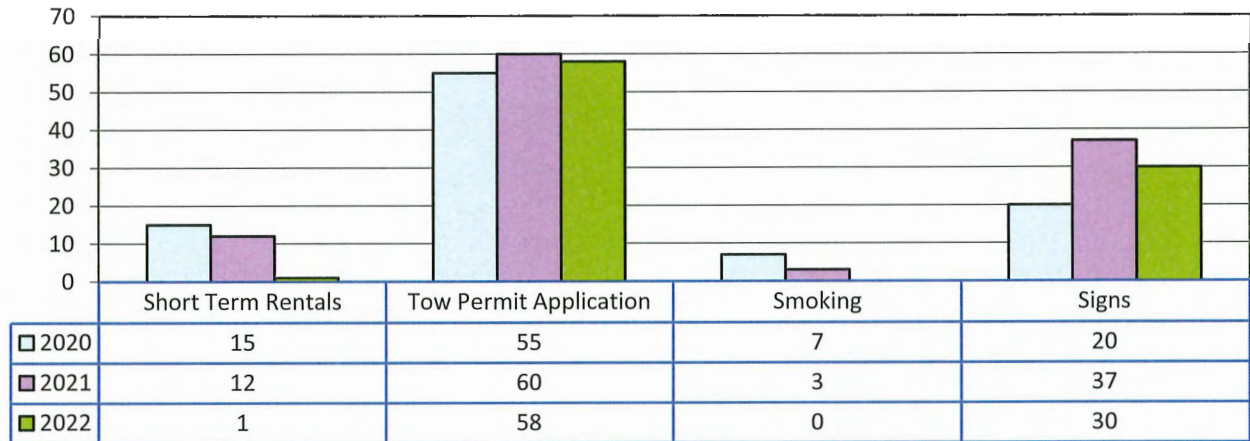


Property Use officers both investigate property related matters based on public complaints and conduct proactive enforcement. While there is a slight variance between 2022 year-to-date and 2021, the overall trend is in line with historical averages.

Other Community Bylaws Calls for Service

Figure 2 shows other Calls for Service, which are closely related to Property Use matters.

Figure 2: Other Calls For Service - February Year-To-Date Comparison



The above trend in reduced Calls for Service for Short Term Rental violations is directly related to the impact of the COVID-19 pandemic.

Grease

The Grease Officer remains focused on education and communication. During the month of February, the Grease Officer conducted 136 grease-trap inspections. A year-to-date total of 279 inspections have been conducted.

Soil Report

The Soil Bylaw Officer (Officer) is responsible for responding to public complaints and issues of non-compliance related to unauthorized filling; the need to monitor permitted soil deposits and removal sites; and inspecting properties that are undergoing remediation to come into compliance with applicable City bylaws. The Officer conducted 27 site inspections in the month of February.

The following properties are now compliant:

- 14671 Triangle Road
- 5800 No. 7 Road
- 6020 No. 5 Road

The following properties were found to be non-compliant and a Stop Work Order was issued:

- 14260 Westminster Highway
- 20371 Westminster Highway

The Officer is monitoring 14 approved sites and is currently addressing 28 properties that are considered non-compliant.

Bylaw Prosecutions

There were no trials this month or cases that were settled with a consent agreement. No new bylaws charges were sworn in February.

Parking Enforcement

For the month of February 2022, Parking Officers proactively patrolled for stopping and parking infractions while continuing to monitor assigned files. Parking Officers received 214 Calls for Service for parking related matters. Management of files by Parking Officers are priority-based, with all safety and obstruction requests receiving top priority. Parking revenue and ticket issuance comparison are listed in Figures 3 and 4 below.

Figure 3: Parking Revenue Comparison (000's)

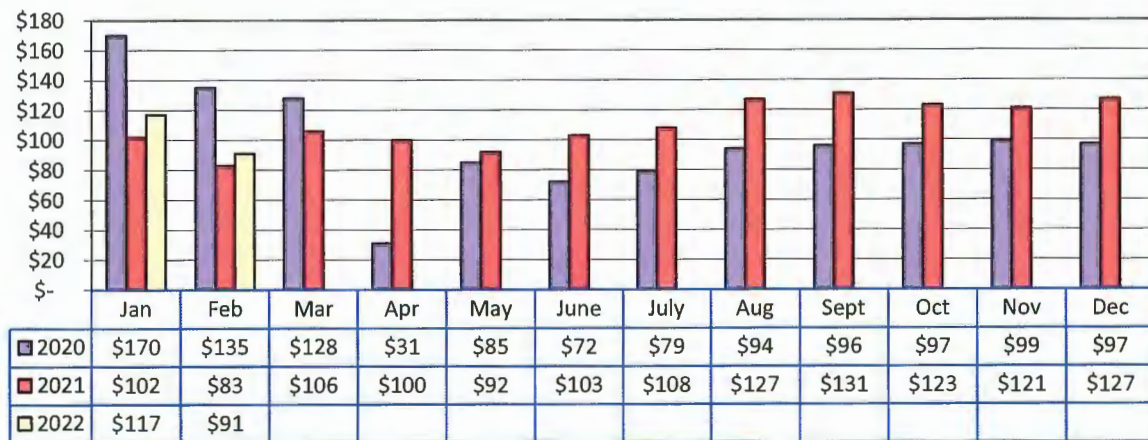
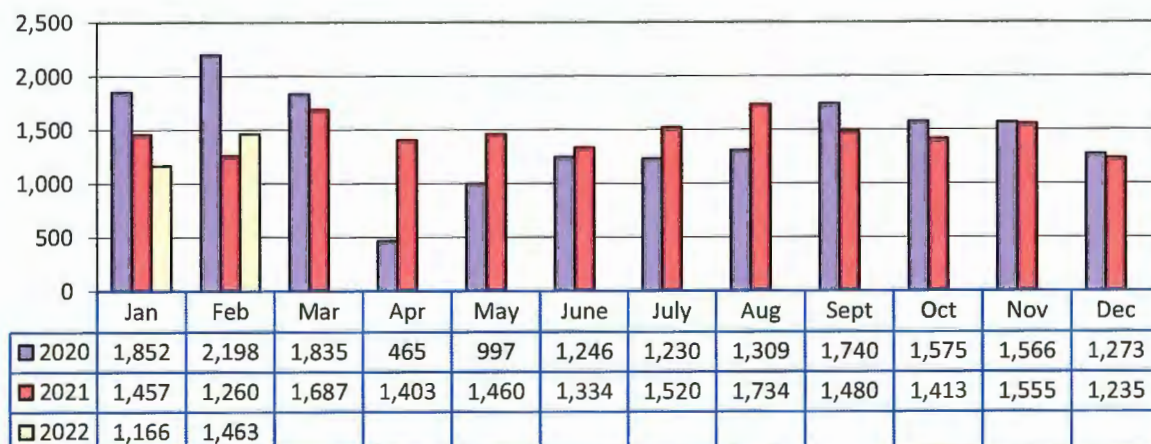


Figure 4: Parking Violations Issuance Comparison



Ticketing

The following table reflects Property Use and related Bylaws ticket issuance by Offence type for the month of February and year to date.

Table 1: Community Bylaw Offences

Ticket Issuance (BVN's & MTI's)	February	YTD
Short-Term Rental Offences	0	0
Soil Deposit and Removal Offences	2	2
Watercourse Protection Offences	0	0
Unsightly Premises Offences	1	2
Noise Offences	0	0
Grease Trap Offences	0	0
Solid Waste and Recycling Offences	0	0
Sign Offences	4	4
Watering Offences	0	0
Totals	7	8

Bylaw Adjudication

An adjudication session took place February 16, 2022. The adjudicator ruled in the City's favour for all five disputed tickets relating to Property Use, Parking and Business Licenses offences.

The next adjudication session is scheduled for May 26, 2022.

Revenue and Expenses

Revenue in Property Use is primarily derived from permits, tickets, and court fines related to bylaw prosecutions. The actual amount collected each month can vary depending on the timing of court rulings and ticket payments. These results are shown in Table 2.

Table 2: Property Use Revenue by Source

Program Revenue	Budget Feb 2022	Actual Feb 2022	YTD Budget Feb 2022	YTD Actual Feb 2022
False Alarm	4,633	0	9,267	991
Towing Permits	1,472	1,905	4,737	3,935
Newspaper Box Permits	2,512	3,715	9,306	3,715
Soil Permit Application	1,000	3,000	2,000	3,750
Bylaw Fines and Fees	19,726	4,125	63,507	4,625
Total Revenue	29,343	12,745	88,817	17,016

The budgeted revenue from "Bylaw Fines and Fees" has increased in 2022 due to the expected revenue generated from collecting volume fees relating to the new Soil Deposit and Removal Bylaw No. 10200.

The reduced revenue in Bylaws Fines and Fees is the twofold result of: a reduction in calls-for-service/fines related to Short-Term Rentals due to the COVID-19 pandemic; and reduced soil permit demand during the early spring months. It is anticipated, as the weather improves, that demand for soil permits will increase.

Parking Enforcement generates much of its revenue from meters, permits, and fines. The remainder of revenue generated is from filming and receivable income. Table 3 outlines individual revenue types. Table 4 outlines the net revenue and expenses for both Property Use and Parking.

Table 3: Parking Revenue by Source

Program Revenue	Budget Feb 2022	Actual Feb 2022	YTD Budget Feb 2022	YTD Actual Feb 2022
Contract Revenue ¹	5,033	5,000	11,237	10,000
Filming Revenue	0	0	0	0
Parking Revenue ²	171,621	91,103	383,141	208,096
Receivable Income ³	8,389	0	18,728	0
Total Revenue	185,043	96,103	413,106	218,096

Table 4: Property Use and Parking Revenue and Expenses

		YTD Budget Feb 2022	YTD Actual Feb 2022
Property Use	Revenue	88,817	17,016
	Expenses	256,392	118,816
	Net Revenue (Expense)	(167,575)	(101,800)
Parking	Revenue	413,106	218,096
	Expenses	299,150	221,658
	Net Revenue (Expense)	113,956	(3,562)

Financial Impact

None.

¹ City Towing Contract with Rusty's towing

² Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

³ Receivable Income consists of Night Market Recoveries

Conclusion

The Property Use and Parking Enforcement sections of Community Bylaws administer and enforce a wide range of bylaws related to land use, unsightly premises, short-term rentals, soil, noise, parking permit issuance and parking enforcement. This report provides a summary of this month's activity, including revenue and expenses.



Mark Corrado
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