



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** February 2<sup>nd</sup>, 2012

**From:** Mike Redpath  
Senior Manager, Parks

**File:** 03-1085-01/2012-Vol  
01

Vern Jacques  
Acting Director, Recreation

**Re:** 2012 Parks, Recreation and Community Events Grants

### Staff Recommendation

That:

1. Parks, Recreation and Community Events Grants be allocated and cheques disbursed for a total of \$94,227 as identified in **attachment 2** of the report, Parks, Recreation and Community Events City Grants dated February 2<sup>nd</sup> 2012, from the Senior Manager, Parks and the Acting Director, Recreation.
2. The Richmond Summer Programs be recommended for the first year of a three-year funding cycle, based on Council approval of each subsequent year of funding.

Mike Redpath  
Senior Manager, Parks  
(604-247-4942)

Vern Jacques  
Acting Director, Recreation  
(604-247-4930)

Att. 3

FOR ORIGINATING DEPARTMENT USE ONLY			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Budgets	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
Community Social Services	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
Arts, Culture and Heritage	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	<b>REVIEWED BY CAO</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

## **Staff Report**

### **Origin**

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

In July 2011, Council adopted a City Grant Policy (**Attachment 1**) establishing three separate programs, to be designed, administered and reported by the respective departments:

- Health, Social and Safety (Community Social Services, with representation from Community Safety);
- Arts and Culture (Arts, Culture and Heritage Division of Community Services), and;
- Parks, Recreation and Community Events (Parks and Recreation).

At the same time the City Grant Policy was adopted, the following motion was carried regarding the budget for the Grants Program:

*"Staff propose the following Casino revenue allocations to City Grant Programs be considered during the 2012 budget process:*

- a. Health, Social & Safety, \$536,719;*
- b. Arts, Culture and Heritage, \$100,000;*
- c. Parks, Recreation and Community Events, \$96,587;"*

This report provides information and recommendations pertaining to the Parks, Recreation and Community Events Grant Program.

### **Findings Of Fact**

#### **1. 2012 Parks, Recreation and Community Events Grant Budget**

The proposed 2012 Parks, Recreation and Community Events Grant Budget is \$96,587, to be considered as part of the 2012 budget review process.

#### **2. Notice Given and Applications Received**

Notices were placed on the City Page/City Notice Board in the Richmond Review and on the City website in August and September, 2011 advising the community that applications would be accepted until October 14<sup>th</sup>, 2011 for the 2012 Health, Social & Safety and Parks, Recreation and Community Events Programs. The Program and Application Form (same documents for both programs) were posted on the City website, available at the Information Counter and circulated electronically to the RCSAC and Community Associations, as well as by request.

A separate process and documents were developed for the Arts and Culture Grant Program. A report with grant recommendations from Arts, Culture and Heritage staff is anticipated in the spring of 2012.

Previous PR Applications, Allocations (2010/11) and Recommendations (2012)			
	2010	2011	2012
Total number of applications	10	12	11
New applicants	3	2	1
Late applications	0	0	0
Grants denied (did not meet criteria)	0	2	1
Partial amount of request recommended	7	8	7
Full amount of request recommended	3	2	3
Total Grant Program budget	\$511,500 (all categories)	\$518,000 (all categories)	\$96,587** (PR category only)
Total budget allocated	\$433,550 (all categories)	\$449,698 (all categories)	TBD

\*some categories overlap; numbers are not meant to be totalled \*\*proposed 2012 budget

## 2. Reasons for Partial or No Funding

Most applicants (80%) are recommended for partial funding. Principal reasons for partial funding are: (1) the City supports, but is not a primary funder, of non-profit organizations, whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts, and (2) the total amount requested exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial or no funding include, but are not limited to:

- Programs previously funded by other levels of government,
- Funding responsibility lies in other jurisdictions,
- Other funding partners have not been sought,
- Insufficient community benefit demonstrated,
- Lack of partnerships,
- Duplication of service,
- Unaccounted surplus,
- Fee-based (user pay) budget should be used,
- City provides other forms of support to the organization, and
- Quality, including completeness, of the application

For 2012, one denial, for the Richmond Rockets Speed Skating Club application, in the Parks, Recreation and Community Events category has been recommended. This is due to the applicant's lack of other funding partners and lack of identification of other working partnerships.

All recommendations are for either partial (7 applicants) or full funding (3 applicants) of the requested amount.

In the Parks, Recreation and Community Events category, 13 applications were initially received for a total request of \$195,799. One application, from the Gulf of Georgia Cannery, was moved to the Arts, Culture & Heritage category and one request, from the Nature Park Society, was found to be a departmental operating expense request and removed from the application pool. These revisions led to a total of 11 eligible applications for a total request of \$184,799.

A table outlining requests and recommended allocations for the 2012 Parks, Recreation and Community Events Grant Program is provided in **Attachment 2**.

Grant Application Summary Sheets, prepared by the applicant to provide key information about the proposal, are found in **Attachment 3**. Staff recommendations and comments are included in the Summary Sheets.

### **3. Late Applications**

No applications were received after the October 14<sup>th</sup>, 2011 deadline. The City Grant Policy indicates that late applications will not be accepted, and the deadline is identified on each page of the application form to ensure that no late submissions are received.

### **4. New Applications**

One new application was received from an organization that had not previously applied for a City Grant – the Richmond Rockets Speed Skating Club.

### **5. Application Review Process**

A Parks, Recreation and Community Events Review Committee, consisting of staff from the Parks and Recreation Department, reviewed the 2012 Parks, Recreation and Community Events applications. Committee, rather than individual reviewers, determined recommended allocations.

### **Analysis**

#### **1. Parks, Recreation and Community Events Grant Program Information, 2010 – 2012**

Information regarding applications, allocations and 2012 recommendations in the Parks, Recreation and Community Events (PR) category is included in the table on the following page:

### 3. Cost of Living Increase

When approving the 2011 City Grant Policy, Council resolved:

*"That a general review of the City Grant Program be undertaken with Council Representatives Councillors Linda Barnes and Evelina Halsey-Brandt including a review of the funding sources and application."*

In reviewing City Grant Program funding, it was determined that the City Grant budget had not kept pace with Cost of Living increases, based on an analysis of grant funding since 1993. While the overall City Grant Program budget increased by \$183,500 in 2005, this increase was primarily allocated to Richmond Addiction Services for substance abuse prevention (\$80,900) and problem gambling prevention (\$91,050), for a total of \$171,950. Grant funding for all other applicants increased by 5% over the 18-year period, although BC Statistics estimates that the Cost of Living in the Lower Mainland rose by 27.8% in the same period. The recommended funding increase for the Health, Social & Safety category was intended to address this shortfall in total amount allocated.

In determining 2012 recommendations, the Grant Review Team considered a range of Cost of Living increases for repeat recipients, depending on number of years receiving City grants, increased demand, numbers served, programs offered, other documented cost increases, and previous grant history. Also considered were factors such as demonstrated need, cost-sharing, partnerships, overall quality of application, and other eligibility criteria.

### 4. Minor/Major Grant Requests

In response to stakeholder requests to make application requirements less onerous for those seeking small grants, two tiers were established in the 2011 City Grant Policy; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. If applying for a minor grant, applicants need to complete the 2012 Grant Application Summary Sheet, rather than the full application form, plus provide required documentation and signatures. The full application form is required for major grant or three-year funding cycle requests.

In the Parks, Recreation and Community Events category, four organizations applied for grants of \$5,000 or less:

- East Richmond Community Association,
- Hamilton Community Association,
- The Kehila Society, and
- Richmond Rockets Speed Skating Club.

### 5. Multi-Year Funding Request

As part of the City Grant Policy adopted in 2011, applicants receiving City Grants for a minimum of the five most recent consecutive years have the option of applying for a maximum three-year funding cycle. Grants are thereby recommended, rather than guaranteed, for three-year

cycles; Council will review recommendations to fund each subsequent year of a cycle. In the first year of a cycle, the full application form is required. For the following two years of a cycle, the Grant Application Summary Sheet must be completed and required documents and signatures attached.

Three applications in the Parks, Recreation and Community Events category included a request for multi-year funding.

The Richmond Summer Project has received funding since 1994 (although applications have been received on its behalf from a variety of community organization) and staff recommends this request for a multi-year funding cycle be approved.

The Richmond Agriculture & Industrial Society applied for multi-year funding but did not receive a grant in 2006, 2007, 2008 or 2009 so is not eligible.

The Steveston Community Society also applied for multi-year funding but did not receive a grant in 2010 so is not eligible.

## **6. Stakeholder Consultation**

In approving the 2011 City Grant Policy, Council requested that:

*Staff report back, following implementation of the 2012 City Grant Program and prior to implementation of the 2013 City Grant Program, regarding;*

- (a) stakeholder consultations regarding the new Policy and Programs, including the appropriate amounts for each category, and*
- (b) possible impacts of the Social Planning Strategy on the Health, Social and Safety Grant Program.*

Stakeholder consultation will be conducted for each of the three programs following completion of the 2012 Grant cycle, and results will be reported to Council prior to implementation of the 2013 programs.

## **7. On-line Application**

In adopting the City Grant Policy, Council also requested that:

*Staff explore the development of an information technology system whereby City Grant Program applications, including Attachments, may be submitted on-line.*

A report from Information Technology addressing this referral will be presented to Council for consideration in the First Quarter of 2012.

**Financial Impact**

The 2012 Parks, Recreation and Community Events Grant Program has a proposed budget of \$96,587. The 2012 allocations itemized in **Attachment 2** are recommended.

Parks, Recreation and Community Events Grant Proposed Budget	\$96,587
Total recommended allocations	<u>\$94,224</u>
Remaining	\$ 2,363

**Conclusion**

The Parks, Recreation and Community Events Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. Staff recommend that 2012 Parks, Recreation and Community Events Grants be allocated as indicated (**Attachment 2**) for the benefit of Richmond residents.



Serena Lusk  
Manager, Parks Programs  
(604-233-3344)

**City Grant Policy**

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
  - Health, Social and Safety (Community Social Services, with representation from Community Safety)
  - Arts, Culture and Heritage (Arts, Culture and Heritage)
  - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each Program receives an annual Cost of Living increase.
4. Recipients who received a grant the preceding year for the same purpose will receive a Cost of Living increase.
5. A City Grant Steering Committee consisting of a representative of Community Social Services, Community Safety, Arts and Culture, and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
6. Applications will be assessed based on relevance to the City's Corporate Vision, Council Term Goals and adopted Strategies, as well as program-specific criteria.
7. Each Program will consist of two tiers, one for minor (\$5,000 or less) and one for major grant requests. Application requirements for minor grant requests will be streamlined.
8. Only registered non-profit societies serving Richmond residents, governed by a volunteer Board of Directors, are eligible.
9. Applicants may apply to one of the three Programs.
10. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
11. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
12. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.



Parks, Recreation Community Events - Recommended Grant Allocation

	APPLICANT	2011 AWARD*	2012 REQUEST	Major / Minor / 3 year**	2012 Proposed Award	Comments
1	East Richmond Community Association		\$1,500	Minor	\$1,500	To support the Summer Fun Nights event
2	Hamilton Community Association	\$1,015	\$1,500	Minor	\$1,500	Increase from last year to support Hamilton Festival
3	The Kehila Society	n/a	\$5,000	Minor	\$1,000	To support Jewish Film Festival in Richmond
4	KidSport - Richmond Chapter	\$6,090	\$10,000	Major	\$6,212	Same level plus cost of living increase; to assist children in low-income families to access sport and recreation opportunities
5	Richmond Agricultural & Industrial Society	\$7,105	\$18,055	Major / 3 years	\$7,247	Same level plus cost of living increase; to support the Salmon Festival and Steveston Farmer's and Artisan's Market
6	Richmond Chinese Community Society	\$2,538	\$33,500	Major	\$3,000	Increase to support delivery of recreation programs.
7	Richmond City Centre Community Association	\$4,060	\$14,900	Major	\$10,000	Increase from last year to support delivery of after school program for low-asset children.
GP - 87	Richmond Fitness & Wellness Association	\$2,030	\$10,000	Major	\$9,000	Significant increase to support delivery of the Walk Richmond Program which helps meet the desired outcomes of both the Sport for Life and Wellness Strategies
	Richmond Rockets Speed Skating Club	n/a	\$5,000	Minor	\$0	Denied: A grant is not recommended for this group as no additional secured funding partners or working partnerships have been identified.
10	Steveston Community Society	\$1,015	\$35,344	Major / 3 years	\$3,000	Increase to support the hiring of staff to deliver future Sockeye Spin road race
11	Richmond Summer Project c/o Steveston Community Society	\$50,750	\$50,000	Major	\$51,765*	Same level plus cost of living increase; to support low cost summer programs
	TOTAL Parks, Recreation & Community Events Requests		\$184,799		\$42,459	
	Total Funding Available		\$96,587		\$96,587	
	GAP		-\$88,212		\$54,128	

\*includes cost of living increase

\*\*Minor = greater than \$5000; Major = applicants receiving City Grants for a minimum of the five most recent consecutive cycles will have the option of applying for a maximum three-year funding cycle.



**City of  
Richmond**

## 2012 Grant Application Summary Sheet

6911 No. 3 Road, Richmond, BC V6Y 2C1

www.richmond.ca

**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	Organization: East Richmond Community Association		
2.	Grant Request: \$ 1500	Proposal Title: Summer Fun Nights Including Outdoor Movie Night	
3.	Grant Program (apply to one only): <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: July 2012 End: August 2012		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<p><b>Summary of Request (including proposed activities, target group(s), community benefit):</b></p> <p>Imagine a sea of smiles created by an event that brings a heightened sense of community during the warm summer evenings in East Richmond. The East Richmond Community Association (ERCA) will be inviting the community to its third annual Summer Fun Nights in the Summer of 2012. At these four events guests will have a relaxing and fun summer experience that includes grassroots family activities and games, a low-cost concession, foods from local restaurants, free wellness information for seniors and free outdoor fitness classes. A diverse group of local entertainers will be performing each night, adding a multicultural touch. Opening night will feature a free outdoor movie enabling the community to come together to eat popcorn, sit on a lawn chair or under a blanket and enjoy a g-rated film under a twinkling canopy of stars.</p> <p>Our Summer Fun Nights is an excellent example of the community coming together to celebrate the many people that make up this diverse neighbourhood. This event provides the community with the opportunity to learn more about their Community Centre and how they can become involved within their community. An affordable and inclusive event, it will be attended by a broad cross-section of Richmond residents though the majority will be from East Richmond. It will provide a fun, interactive, social and educational experience. Summer Fun Nights promotes partnerships with businesses in East Richmond and strengthens the partnership between ERCA and Cambie Secondary, who's Recreation Leadership group will be volunteering their time to organize and run the games and activities. These youth will build on their developmental assets through teamwork, constructive use of time, planning and decision making.</p>		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): Subsidized space, heat and light, maintenance on a percentage basis w/City of Richmond and Richmond School District		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 878658	\$ 877010
	Total Expenses	\$ 878881	\$ 876265
	Annual Surplus or (Deficit)	\$ 4777	\$ 745
	Accumulated Surplus or (Deficit)	\$ 28664	\$ n/a
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: For projects & initiatives in progress	Please explain:
10.	Previous City Grant: Amount: \$ 1000 Year: 2009 Use: Special Event		
11.	Proposed City Grant Use: please see attached budget sheet		
	1. Use:	Amount:	
	2. Use:	Amount:	
	3. Use:	Amount:	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request: \$1500		
	Other Funding Sources for this Proposal:		
	1. Source: Coast Capital Savings	Amount: \$3500	Purpose: repeat sponsorship of Movie Night
	2. Source: ERCA	Amount: \$3000	Purpose: event expenses
	3. Source:	Amount: GP - 88	Purpose:
	Total project budget: \$9500		

12. For Staff Use Only (SL)		
<table border="1"> <tr> <td data-bbox="74 241 753 508"> <p><b>Recommended Grant: \$1500</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>  Funding requested for Summer Fun Nights event.</p> </td> <td data-bbox="753 241 1529 508"> <p><b>Staff Comments/Conditions:</b>  Support for festival to help build community spirit and connections.</p> </td> </tr> </table>	<p><b>Recommended Grant: \$1500</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>  Funding requested for Summer Fun Nights event.</p>	<p><b>Staff Comments/Conditions:</b>  Support for festival to help build community spirit and connections.</p>
<p><b>Recommended Grant: \$1500</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>  Funding requested for Summer Fun Nights event.</p>	<p><b>Staff Comments/Conditions:</b>  Support for festival to help build community spirit and connections.</p>	



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Hamilton Community Association		
2.	Grant Request: \$1,500.00	Proposal Title: Hamilton Community Festival	
3.	Grant Program (apply to one only): <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: Jun 29/12 End: Jun 29/12		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  The grant will assist the Hamilton Community Association in putting on the Hamilton Festival, which is the annual community celebration. This one day event consists of entertainment, rides, games, exhibitors, community group demonstrations, public safety service displays, volunteer opportunities, food booths, social interaction and the recognition of outstanding community volunteers. The Hamilton Festival concludes with an outdoor movie night.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): The City provides the Hamilton Community Association with office space, equipment and staffing.		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 493,979.70	\$ 517,286.09
	Total Expenses	\$ 475,377.91	\$ 517,286.09
	Annual Surplus or (Deficit)	\$ 18,601.79	\$ 0
	Accumulated Surplus or (Deficit)	\$ 250,422.69	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: savings for capital projects	Please explain:
10.	Previous City Grant: Amount: \$1,015 Year: 2011 Use: Contribution to entertainment and equipment.		
11.	Proposed City Grant Use:		
	1. Use: entertainment and equipment	Amount: \$1,500.00	
	2. Use:	Amount:	
	3. Use:	Amount:	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request: \$1,500.00		
	Other Funding Sources for this Proposal:		
	1. Source: Lafarge Cement	Amount: \$4,000.00	Purpose: outdoor movie
	2. Source:	Amount:	Purpose:
	3. Source:	Amount:	Purpose:
	Total project budget:		

12.	<b>For Staff Use Only (SL)</b>	
<p><b>Recommended Grant: \$1500</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> Funding request for Hamilton Festival.</p>	<p><b>Staff Comments/Conditions:</b> Increase from 2011. Support for festival to help build community spirit and connections.</p>	



# City of Richmond

## 2012 Grant Application Summary Sheet

6911 No. 3 Road, Richmond, BC V6Y 2C1  
www.richmond.ca

This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> The Kehlla Society of Richmond		
2.	<b>Grant Request:</b> \$ 5000	<b>Proposal Title:</b> Richmond Jewish Film Series	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: Feb 2012 End: December 2012		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit): <p>Requesting funding to assist with the costs of the "Richmond Jewish Film Series". We plan to screen three films during 2012, which will have Jewish themes, at the Performance Hall, Richmond Cultural Centre.</p> <p>The target groups will be families, men, woman, low-income residents, seniors, and immigrants. This film series could appeal to both the Jewish community of Richmond as well as the broader Richmond community.</p> <p>The Richmond Jewish Film Series will enhance multiculturalism within the City; acknowledging the diversity of the City of Richmond.</p> <p>The Richmond Jewish Film Series will contribute towards building a complete community, by embracing the broader community and creating community spirit.</p> <p>Our partners, Vancouver Jewish Film Festival, Richmond Jewish Day School, Beth Tikvah Synagogue and Sid Bild photography will all contribute in kind, sharing their expertise, time, skills and support towards this film series.</p> <p>Food and drinks will be served at the events and we will apply the "user pay" principle to cover these costs. The event will be made affordable to all who wish to attend.</p>		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): N/A		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 79,479.20	\$ 64,820.04
	Total Expenses	\$ 80,808.66	\$ 61,863.27
	Annual Surplus or (Deficit)	\$ -1,329.46	\$ +2,956.77
	Accumulated Surplus or (Deficit)	\$	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Increase in costs of services	Please explain: Expenses cut considerably
10.	<b>Previous City Grant:</b> Amount: - Year: - Use: -		
11.	<b>Proposed City Grant Use:</b> 1. Use: Film rental / rights to show film Amount: \$3000 2. Use: Facility rental and insurance Amount: \$ 600 3. Use: Printing and advertising Amount: \$1200 4. Use: Administration costs Amount: \$ 200 5. Use: Amount: <p style="text-align: center;">Total City Grant Request: \$ 5000</p> <b>Other Funding Sources for this Proposal:</b> 1. Source: Van. Jewish Film Festival Amount: In Kind Purpose: Research, advisory, coordination 2. Source: Sid Bild Photography Amount: In Kind Purpose: Creative design, promotional material 3. Source: RJDSchool, Beth Tikvah Amount: Purpose: Promotion of event, volunteers <p style="text-align: center;">Total project budget: \$5000</p>		

GP - 92

12.	For Staff Use Only (SL)	
	<p>Recommended Grant: \$1000</p> <p>Year _____ of _____ Multi-year Funding Cycle</p> <p>Purpose:</p> <p>To support Jewish Film Festival in Richmond .</p>	<p>Staff Comments/Conditions:</p> <p>To provide seed funding for event.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: <u>KIDSPORT - RICHMOND CHAPTER.</u>		
2.	Grant Request: \$ <u>10,000</u>	Proposal Title: <u>KIDSPORT - RICHMOND CHAPTER.</u>	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: _____ End: _____		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  Additional information provided in major grant application on file.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):		
	Your Society's Total Budget <u>2010</u>	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ <u>25,492.39</u>	\$ <u>30,700</u>
	Total Expenses	\$ <u>27,324.30</u>	\$ <u>35,000</u>
	Annual Surplus or (Deficit)	\$ <u>(1,831.91)</u>	\$ <u>(4,300)</u>
	Accumulated Surplus or (Deficit)	\$ <u>9,035.05</u>	\$ <u>4,735</u>
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: <u>SOME OUTSTANDING CHARGES CASHED IN 2011</u>	Please explain: <u>SPEND 50% OF 2010 SURPLUS.</u>
10.	Previous City Grant: Amount: \$ <u>6040</u> Year: <u>2011</u> Use: <u>PROVIDE FUNDING FOR APPLICANTS WANTS</u>		
11.	Proposed City Grant Use: <u>RECREATION FEE</u>		
	1. Use:	Amount:	
	2. Use:	Amount:	
	3. Use:	Amount:	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request:		
	Other Funding Sources for this Proposal:		
	1. Source:	Amount:	Purpose:
	2. Source:	Amount:	Purpose:
	3. Source:	Amount:	Purpose:
	Total project budget:		



12.	<b>For Staff Use Only (SL)</b>	
	<b>Recommended Grant: \$6212</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> To assist children in low-income families with accessing sport and recreation opportunities.	<b>Staff Comments/Conditions:</b> Same level as 2011 plus cost of living increase.



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Richmond Agricultural and Industrial Society		
2.	<b>Grant Request:</b> \$18,055.00	<b>Proposal Title:</b> Steveston Salmon Festival AND Steveston Farmers/Artisans	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: July 1 End: July 1		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year 1 of a 3 year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request (including proposed activities, target group(s), community benefit):</b> 1. Steveston Farmers & Artisans Market (SFAM): operating assistance for an ongoing activity. Target Groups: all members of the community and surrounding municipalities. Community Benefit: local/regional tourism; promote sustainable local agriculture and artistry; healthy food choices; economic stimulation for area merchants; community gathering place. 2. Steveston Salmon Festival (SF): Annual community event. Target Groups: all members of the community and surrounding municipalities. Community benefit: local/regional tourism; immeasurable economic benefits to the community; celebration of Canadian pride - "Canada's biggest little birthday party" since 1945. Parade, children/youth festivals, cultural displays/demos, 2 stages, salmon barbecue, food fair, craft fair, trade show, art show, inflatable carnival and more.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> facility use; in-kind services equipment and supplies		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$ 176,173.14	\$ 180,550.00
	Total Expenses	\$ 126,440.87	\$ 180,550.00
	Annual Surplus or (Deficit)	\$ 49,732.27	\$ 0.00
	Accumulated Surplus or (Deficit)	\$ 0.00	\$ 0.00
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain:
10.	<b>Previous City Grant:</b> Amount: \$7,105 Year: 2011 Use: Salmon Festival		
11.	<b>Proposed City Grant Use:</b> 1. Use: Salmon Festival Amount: \$11,168.00 2. Use: Farmers & Artisans Market Amount: \$6,887.00 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: <b>Total City Grant Request:</b> \$18,055.00 <b>Other Funding Sources for this Proposal:</b> 1. Source: event revenues Amount: \$118,295.00 Purpose: operating funds/equipment/supplies etc 2. Source: sponsorships/other grants Amount: \$44,200.00 Purpose: operating funds/equipment/supplies etc 3. Source: Amount: Purpose: <b>Total project budget:</b> \$180,550.00		

12.	<b>For Staff Use Only (SL)</b>	
	<p><b>Recommended Grant: \$7247</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b>  Funding request to support both the Salmon Festival and the Steveston Farmer's and Artisan's Market.</p>	<p><b>Staff Comments/Conditions:</b>  Same level as 2011 plus cost of living increase.</p>



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Richmond Chinese Community Society		
2.	<b>Grant Request:</b> \$ 33,500	<b>Proposal Title:</b> Office Operating Assistance	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  Our grant proposal is for helping our office operating assistance including programs and activities. We provide programs and activities to Richmond residents, service groups and organizations and to help building a strong and healthy community. Our programs and services welcome everyone from different ethnic backgrounds. Our leadership in promoting volunteerism, healthy living and wellness showcases the City of Richmond's commitment to the benefits of active living and community involvement. If approved, RCCS programs and services could assist the City's issue of demands for particular programs & services from the general public.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): N/A		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year 2010</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year 2011</b>
	Total Revenue	\$345,832	\$399,120
	Total Expenses	\$335,689	\$399,120
	Annual Surplus or (Deficit)	\$10,143	\$N/A
	Accumulated Surplus or (Deficit)	\$N/A	\$N/A
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: The surplus will be carried forward to our 2011 fiscal year. By the end of 2011 fiscal year, we may end up with break even or a small deficit.	Please explain:
10.	<b>Previous City Grant:</b> Amount: \$2,538 <b>Year:</b> 2011 <b>Use:</b> \$2,538		
11.	<b>Proposed City Grant Use:</b> 1. Use: Hire part-time program coordinator Amount: \$20,000 2. Use: Volunteer Support Amount: \$2,600 3. Use: Activity Room Rental Amount: \$9,000 4. Use: Office Supplies Amount: \$1,900 5. Use: Amount: Total City Grant Request: \$33,500 Other Funding Sources for this Proposal: 1. Source: Direct Access Grant Amount: \$50,500 Purpose: 2. Source: City Grant Amount: \$33,500 Purpose: 3. Source: Richmond Chinese Community Society Amount: \$315,120 Purpose: Total project budget: \$399,120		

12.	<b>For Staff Use Only (SL)</b>	
	<p><b>Recommended Grant: \$3000</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>  Funding request to support office operations and program delivery.</p>	<p><b>Staff Comments/Conditions:</b>  Increase from 2011. To support delivery of recreation programs.</p>



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Richmond City Centre Community Association		
2.	<b>Grant Request:</b> \$14,900	<b>Proposal Title:</b> Asset Development for Children in Central Richmond	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity <b>Start Date:</b> Oct 2011 <b>End:</b> June 2012		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  To run a community-based asset development program for high-need & at-risk children who attend City Centre inner city schools - Cook and Anderson Elementary schools. These are children who would otherwise be on their own with inadequate care on their school's early dismissal day each week. This asset development program will seek support from community organizations, including the Boys & Girls' Club, the United Way, and the schools.  This program is based on an earlier pilot project which showed the effectiveness of this type of asset development in inner city children. Subsequent to the pilot, this program has been able to gain financial support to reduce funding requested via this grant. Please see the attached Appendix "Asset Proposal Outline" for program details & community benefits.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 299,681	\$ 310,575
	Total Expenses	\$ 276,453	\$ 309,279
	Annual Surplus or (Deficit)	\$ 23,228	\$ 1,296
	Accumulated Surplus or (Deficit)	\$ 10,524	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Require positive operating cash position	Please explain:
10.	<b>Previous City Grant: Amount:</b>	<b>Year:</b>	<b>Use:</b>
11.	<b>Proposed City Grant Use:</b> 1. Use: Asset Development Program <b>Amount:</b> \$14,900 2. Use: <b>Amount:</b> 3. Use: <b>Amount:</b> 4. Use: <b>Amount:</b> 5. Use: <b>Amount:</b> <b>Total City Grant Request:</b> \$14,900  <b>Other Funding Sources for this Proposal:</b> 1. Source: Boys & Girls Club <b>Amount:</b> \$5,000 <b>Purpose:</b> Asset Development Program 2. Source: Provincial Gaming Grant <b>Amount:</b> \$3,000 <b>Purpose:</b> Asset Development Program 3. Source: Rmd City Centre City Ass'n <b>Amount:</b> \$2,000 <b>Purpose:</b> Asset Development Program <b>Total project budget:</b> \$24,900		

12.	<b>For Staff Use Only (SL)</b>	
	<p><b>Recommended Grant: \$10000</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> Funding request to support asset development program for children in Richmond city centre.</p>	<p><b>Staff Comments/Conditions:</b> Significant increase from 2011 in alignment with priorities for delivery of recreation services.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Richmond Fitness and Wellness Association (RFWA)		
2.	Grant Request: \$10,000	Proposal Title: Walk Richmond	
3.	Grant Program (apply to one only): <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<p>Summary of Request (including proposed activities, target group(s), community benefit):</p> <p>The Richmond Fitness and Wellness Association (RFWA) submits its proposal to support the Walk Richmond Program that aims to provide opportunities for Richmond residents to increase their physical activity. Walk Richmond offers the public an opportunity to explore the health benefits of walking. The program was developed in 2007 by the City of Richmond in partnership with VCH and Richmond School district #38 as part of its Active Communities initiative, Getting Richmond Moving. The RFWA has co-sponsored the initiative by providing the Walk Leaders and the Walk Coordinator. The program provides individuals an option to participate in drop-in guided walks at no cost. The target audience of our program are sedentary individuals/families, seniors, and new immigrants. The program aims to increase community awareness through exploring the trails, landmarks, and heritage sites throughout the city.</p>		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): None		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 10,891.43	\$ 8,700
	Total Expenses	\$ 18,144.52	\$ 22,500
	Annual Surplus or (Deficit)	\$ -7,253.09	\$ -13,800
	Accumulated Surplus or (Deficit)	\$ 75,374.80	\$ 61,574.80
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: RFWA does not generate revenue.	Please explain: RFWA does not generate revenue.
10.	Previous City Grant: Amount: \$2030.00 Year: 2011 Use: Walk Richmond Volunteer Expenses		
11.	Proposed City Grant Use:		
	1. Use: Volunteer support	Amount: \$1,000	
	2. Use: Supplies	Amount: \$500	
	3. Use: Consultant services	Amount: \$5,860	
	4. Use: Other	Amount: \$2,640	
	5. Use:	Amount:	
	Total City Grant Request: \$10,000		
	Other Funding Sources for this Proposal:		
	1. Source: BCRPA	Amount: \$300	Purpose: City-wide health promotion events
	2. Source: Richmond Secondary School	Amount: \$500	Purpose: Supplies for walking workshops
	3. Source:	Amount:	Purpose:
	Total project budget:		



12.	<b>For Staff Use Only (SL)</b>	
	<p><b>Recommended Grant: \$9000</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b></p> <p>Funding request to support Walk Richmond program.</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Significant increase from 2011 in alignment with priorities outlined in both the council-approved Sport for Life and Wellness strategies.</p>



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Richmond Rockets Speed Skating Club		
2.	<b>Grant Request:</b> \$5000	<b>Proposal Title:</b> RRSSC Developmental Fund - Access for Rmd Youth to Sport	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes    If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  RRSSC was founded in 2006 to provide training and coaching allowing speed skaters of all ages and abilities to develop, compete and enjoy the sport in the greater Richmond area of BC. We would like to grow our club to provide very affordable access to sport to Richmond youth including those who come from financially disadvantaged families as well as high-risk children. The overall goal of our project is to encourage school youth to at least try but preferably participate for a longer period of time in the sport of short track speed skating through an introductory 50% off regular fees for this season. The City Grant would make it possible for us to cover the cost of ice for 30 students - additional club members and allow us to buy some new skates which we need to expand our membership.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$	\$ 16820
	Total Expenses	\$	\$ 23820
	Annual Surplus or (Deficit)	\$	\$ 7000
	Accumulated Surplus or (Deficit)	\$	\$ 0
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain: cost of ice rental and new skates
10.	<b>Previous City Grant:</b> Amount:                      Year:                      Use:		
11.	<b>Proposed City Grant Use:</b> 1. Use: ice rental                      Amount: 3192 2. Use: new skates                      Amount: 1808 3. Use:                      Amount: 4. Use:                      Amount: 5. Use:                      Amount: <div style="text-align: right;">Total City Grant Request:</div> <b>Other Funding Sources for this Proposal:</b> 1. Source: 2010 Legacies Now                      Amount: 2000                      Purpose: Youth fees subsidy 2. Source:                      Amount:                      Purpose: 3. Source:                      Amount:                      Purpose: <div style="text-align: right;">Total project budget:</div>		

12.	<b>For Staff Use Only (SL)</b>	
<b>Recommended Grant: \$0</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> Funding request for fee reduction and additional equipment.		<b>Staff Comments/Conditions:</b> A grant is not recommended as no additional secured funding partners or working partnerships have been identified.



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	Organization: Steveston Community Society		
2.	Grant Request: \$35,344.00	Proposal Title: Steveston Sockeye Spin	
3.	Grant Program (apply to one only): <input type="checkbox"/> Health, Social & Safety <input checked="" type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: TBD End: TBD		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  1. Group operating assistance: target group is all Richmond residents with a focus on those living in the general Steveston area; community benefit is a strong organization equipped to serve the community at the highest standards.  2. Steveston Sockeye Spin: community event operating assistance to organize a professional road bicycle race; target groups are the general population, tourists, sports enthusiasts; community benefit is primarily economic benefit to area merchants and increased tourism to Steveston.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): facility use; in-kind equipment and supplies		
	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 1,402,986	\$ 1,501,171
	Total Expenses	\$ 1,426,683	\$ 1,402,910
	Annual Surplus or (Deficit)	\$ (26,697)	\$ 98,261
	Accumulated Surplus or (Deficit)	\$ 193,640	\$TBD
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: surplus is allocated to various projects/amortizations	Please explain: surplus is allocated to various projects/amortizations
10.	Previous City Grant: Amount: \$7000 Year: 2009 Use: Salmon Festival		
11.	Proposed City Grant Use: 1. Use: Steveston Sockeye Spin Amount: \$26,427 2. Use: Society special event staff wage Amount: \$8,917 3. Use: Amount: 4. Use: Amount: 5. Use: Amount:  Total City Grant Request: \$35,344  Other Funding Sources for this Proposal: 1. Source: still TBD, other grants/sponsors etc. will be sourced Amount: Purpose: 2. Source: Amount: Purpose: 3. Source: Amount: Purpose:  Total project budget: Sockeye Spin: \$68,790; Society \$1.4M		

12.	<b>For Staff Use Only (SL)</b>	
	<b>Recommended Grant: \$3000</b> Year _____ of _____ Multi-year Funding Cycle <b>Purpose:</b> Funding request for Steveston Sockeye Spin Road Cycling event and operating assistance.	<b>Staff Comments/Conditions:</b> Increase from 2011 to provide seed funding for Sockeye Spin.



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization: Steveston Community Society</b>		
2.	<b>Grant Request: \$ 50,000.00</b>	<b>Proposal Title: Richmond Summer Project</b>	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements)</b> <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request (including proposed activities, target group(s), community benefit):</b> Funds would be contributing to the overall summer project, 2012 grant dollars would be distributed between 14 facilities citywide. The City Grant would enable low cost/no cost services to be offered to Richmond residents by offsetting staff salaries, general expenses and training expenses for staff and volunteers. The grant also allows children that require extra support to fully participate in our summer programs. Steveston Community Society is submitting the grant application for summer 2012 on behalf of the following City of Richmond partners in Park, Recreation and Community Social Services: Steveston Community Society, Thompson Community Association, East Richmond Community Association, South Arm Community Association, City Centre Community Association, Sea Island Community Association, Hamilton Community Association, West Richmond Community Association, Minoru Seniors Society, Richmond Nature Park Society, Arts Centre, Arena Services, Britannia Heritage Shipyard Society, and Diversity Services		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> Facilities and City Staff support		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	<b>Total Revenue</b>	\$	\$
	<b>Total Expenses</b>	\$	\$
	<b>Annual Surplus or (Deficit)</b>	\$	\$
	<b>Accumulated Surplus or (Deficit)</b>	\$	\$
	<b>Justification for any Annual and Accumulated Surplus or (Deficit)</b>	Please explain:	Please explain:
10.	<b>Previous City Grant: Amount: 50,000 Year: 2011 Use: Richmond Summer Project</b>		
11.	<b>Proposed City Grant Use:</b> 1. Use: Wages Amount: \$23,800.00 2. Use: Volunteer support Amount: \$4,500.00 3. Use: Supplies Amount: \$3,400.00 4. Use: Other Initiatives – see grant Amount: \$18,300.00 5. Use: Amount: <b>Total City Grant Request: 50,000.00</b>		

**Other Funding Sources for this Proposal:**

1. Source: Canada Summer Jobs	Amount: approx. 70,000.00	Purpose: Hiring summer students
2. Source:	Amount:	Purpose:
3. Source:	Amount:	Purpose:
Total project budget:		

12.	<b>For Staff Use Only (SL)</b>	
	<b>Recommended Grant: \$51,765</b> <b>Year</b> <u>1</u> <b>of</b> <u>3</u> <b>Multi-year Funding Cycle</b> <b>Purpose:</b> To support low-cost summer programs.	<b>Staff Comments/Conditions:</b> Same level as 2011 plus cost of living increase.