



## General Purposes Committee

Date: Tuesday, September 8, 2015

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Carol Day  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Linda McPhail  
Councillor Harold Steves

Absent: Councillor Derek Dang

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### AGENDA ADDITION

It was moved and seconded  
*That Emergency Preparedness be added to the Agenda as Item No. 11.*

**CARRIED**

### MINUTES

It was moved and seconded  
*That the minutes of the meeting of the General Purposes Committee held on July 20, 2015, be adopted as circulated.*

**CARRIED**

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**FINANCE AND CORPORATE SERVICES DIVISION**

1. **MAYFAIR LAKES MANAGEMENT CORPORATION, DOING BUSINESS AS MAYFAIR LAKES GOLF COURSE 5460 NO. 7 ROAD**  
(File Ref. No. 12-8275-05) (REDMS No. 4690928)

In reply to a query from Committee, Cecilia Achiam, Director, Performance and Compliance, advised that letters were sent to businesses, residents and property owners within a 50-metre radius of the establishment; also, she noted that she would provide Council with detailed information regarding the properties captured in the 50-metre radius.

It was moved and seconded

*That the application from Mayfair Lakes Management Corporation, doing business as Mayfair Lakes Golf Course, for an amendment to add a patron participation endorsement under Food Primary Licence No.129629, in order to offer entertainment in the form of live bands and recorded music for dancing, be supported and that a letter be sent to the Liquor Control and Licensing Branch advising that:*

- (1) *Council supports the amendment of an endorsement for patron participation as the issuance will not pose a significant impact on the community;*
- (2) *Council comments on the prescribed criteria (set out in Section 53 of the Liquor Control and Licensing Regulations) are as follows:*
  - (a) *The potential for additional noise and traffic in the area was considered;*
  - (b) *The impact on the community was assessed through a community consultation process;*
  - (c) *Given that there has been no history of non-compliance with the operation, the amendment to permit patron participation under the Food Primary Licence should not change the establishment so that it is operated in a manner that is contrary to its primary purpose as a golf course and food and beverage establishment;*
- (3) *As the operation of a licenced establishment may affect nearby residents the City gathered the view of residents as follows:*
  - (a) *Property owners and businesses within a 50 metre radius of the subject property were contacted by letter detailing the application and provided instructions on how community comments or concerns could be submitted;*

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- (b) Signage was posted at the subject property and three public notices were published in a local newspaper. The signage and notice provided information on the application and instructions on how community comments or concerns could be submitted;*
- (4) Council's comments and recommendations respecting the views of the residents are as follows:*
  - (a) That based on the number of letters sent and the lack of response received from all public notifications, Council considers that the amendment is acceptable to the majority of the residents in the area and the community.*

**CARRIED**

**2. MAYFAIR LAKES MANAGEMENT CORPORATION, DOING BUSINESS AS MAYFAIR LAKES GOLF COURSE 5460 NO. 7 ROAD**  
(File Ref. No.) (REDMS No. 4693238)

It was moved and seconded

*That the application from Mayfair Lakes Management Corporation, doing business as Mayfair Lakes Golf Course, for an amendment under Liquor Primary Licence No. 130519 to change the hours of liquor service from 11:00 a.m. to 1:00 a.m. Monday to Saturday and 11:00 a.m. to Midnight Sunday to 9:00 a.m. to 1:00 a.m. Monday to Saturday and 9:00 a.m. to Midnight Sunday, be supported and that a letter be sent to the Liquor Control and Licensing Branch advising that:*

- (1) Council supports the amendment for an increase in liquor service hours as the increase will not have a significant impact on the community*
- (2) Council's comments on the prescribed criteria (set out in Section 53 of the Liquor Control and Licensing Regulations) are as follows:*
  - (a) The potential for additional noise and traffic in the area was considered*
  - (b) The impact on the community was assessed through a community consultation process*
- (3) As the operation of a licenced establishment may affect nearby residents the City gathered the view of the residents as follows:*
  - (a) Property owners and businesses within a 50 metre radius of the subject property were contacted by letter detailing the application and provided instructions on how community comments or concerns could be submitted*

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- (b) Signage was posted at the subject property and three public notices were published in a local newspaper. This signage and notice provided information on the application and instructions on how community comments or concerns could be submitted*
- (4) Council's comments and recommendations respecting the views of the residents are as follows:*
  - (a) That based on the number of letters sent and the lack of response received from all public notifications, Council considers that the amendment is acceptable to the majority of the residents in the area and the community.*

**CARRIED**

3. **BUSINESS REGULATION BYLAW NO. 7538, AMENDMENT BYLAW NO. 9289 – 8555 SEA ISLAND WAY UNIT 120**  
(File Ref. No. 12-8060-20-9289) (REDMS No. 4700997)

It was moved and seconded

*That Business Regulation Bylaw No. 7538, Amendment Bylaw No. 9289 which amends Schedule A of Bylaw No. 7538 to include the premises at 8555 Sea Island Way Unit 120 among the sites that permit an Amusement Centre to operate with more than 4 amusement machines, be introduced and given first, second and third readings.*

The question on the motion was not called as in reply to a query from Committee, Ms. Achiam advised that the proposed bylaw amendment is to permit an increased number of amusement machines at the subject site; also, she commented that computerized games are recognized as Amusement Centres by regulation and by definition, thus necessitating a business regulation bylaw amendment.

The question on the motion was then called and it was **CARRIED**.

4. **BUSINESS REGULATION BYLAW NO. 7538, AMENDMENT BYLAW NO. 9288 – 5731 NO. 3 ROAD**  
(File Ref. No. 12-8060-9288) (REDMS No. 4697299)

It was moved and seconded

*That Business Regulation Bylaw No. 7538, Amendment Bylaw No. 9288 which amends Schedule A of Bylaw No. 7538 to include the premises at 5731 No. 3 Road among the sites that permit an Amusement Centre to operate with more than 4 amusement machines, be introduced and given first, second and third readings.*

**CARRIED**

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**COMMUNITY SERVICES DIVISION**

**5. BRIGHOUSE FIRE HALL NO. 1 PUBLIC ART CONCEPT PROPOSAL**

(File Ref. No. 11-7000-09-20-187) (REDMS No. 4691945 v. 4)

It was moved and seconded

*That the concept proposal and installation for the Brighthouse Fire Hall No. 1 public artwork by artist Nathan Scott, as presented in the staff report titled "Brighthouse Fire Hall No. 1 Public Art Concept Proposal" from the Director, Arts, Culture and Heritage Services, dated August 12, 2015, be endorsed.*

**CARRIED**

**6. KIWANIS TOWERS – THIRD DISBURSEMENT FROM THE AFFORDABLE HOUSING RESERVE FUND TO 7378 GOLLNER AVENUE**

(File Ref. No. 08-4057-01) (REDMS No. 4536424 v. 14)

It was moved and seconded

- (1) *That, subject to Part 2 below, \$3,961,556 be paid to Richmond Kiwanis Senior Citizens Housing Society (the "Society") towards construction costs associated with 296 subsidized senior housing units at 7378 Gollner Avenue (formerly 6251 Minoru Boulevard) to be used by the Society;*
- (2) *That, pursuant to the Contribution Agreement, dated November 9, 2012 and amended March 24, 2015, between the City and the Society, no payment be made by the City until:*
  - (a) *substantial completion of all 148 Seniors Housing Units in the second tower as determined by a quantity surveyor retained by and reporting to BC Housing; and*
  - (b) *the City grants a final building inspection permitting occupancy of all 148 units;*
- (3) *That the Chief Administrative Officer and the General Manager of Community Services be authorized to disburse the amount as stated in Part 1 above; and*
- (4) *That the Five-Year Financial Plan (2015-2019) Bylaw be amended to include an additional \$3,961,556 (from the Affordable Housing Reserve Fund) for the City's contribution.*

**CARRIED**

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**ENGINEERING AND PUBLIC WORKS DIVISION**

**7. DONATION BINS WITHIN THE CITY OF RICHMOND**  
(File Ref. No.) (REDMS No. 4582116 v. 13)

Discussion ensued regarding the viability of the proposed donation bin regulations for not-for-profit groups.

In reply to a query from Committee, Jennifer Kube-Njenga, Program Manager, Public Works, advised that under the proposed regulations, bin operators would be given 24-hours to clean up any unsightly or illegal dumping around their donation bins; if compliance is not achieved, the City would undertake the cleanup and charge back the cost for such remedy from the bin operator's damage deposit. Also, she noted that should an organization's damage deposit be used fully for remedial action, the City would require that it be replenished.

Discussion then took place on the potential to limit eligible bin operators, i.e., a registered charity, to those specific to Richmond. It was noted that there are several registered charities that, although are not specific to Richmond, provide services to the community.

The Chair directed staff to incorporate in the Expression of Interest that signage surrounding the bins identify Richmond aspects of a particular organization.

It was moved and seconded

*That:*

- (1) a fee and permit structure for donation bins on City property, as outlined in Option B of the staff report titled, "Donation Bins within the City of Richmond", dated August 21, 2015 from the Director, Public Works Operations, be endorsed; and*
- (2) staff prepare the required bylaws and bylaw amendments to implement the proposed fee and permit structure.*

**CARRIED**

**8. CLIMATE LEADERSHIP PLAN COMMENTS**  
(File Ref. No. 10-6125-07-02) (REDMS No. 4704160 v. 2)

It was moved and seconded

*That staff provide comments to the Climate Action Secretariat on the provincial "Climate Leadership Plan Discussion Paper," as presented in the staff report titled "Climate Leadership Plan Comments," dated August 20, 2015 from the Director, Engineering.*

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The question on the motion was not called as it was suggested that staff incorporate agriculture, a carbon sequester, into the proposed key comments on natural areas preservation.

The question on the motion was then called and it was **CARRIED**.

**9. VANCOUVER AIRPORT FUEL DELIVERY PROJECT UPDATE**

(File Ref. No. 10-6060-01) (REDMS No. 4716394)

In reply to a query from Committee, John Irving, Director, Engineering, advised that the proposed staff comments will be shared with the Vancouver Airport Authority.

Discussion took place on Council's ongoing unanimous opposition to the Vancouver Airport Fuel Delivery Project, and it was suggested that Council's position be conveyed in correspondence regarding the Project. As a result, the following **motion** was introduced:

It was moved and seconded

*Notwithstanding City Council's ongoing objection to this project, that the comments regarding the Vancouver Airport Fuel Facility Corporation's application to Port Metro Vancouver for the proposed Fuel Receiving Facility identified in the staff report titled "Vancouver Airport Fuel Delivery Project Update" dated September 1, 2015, from the Director, Engineering, be endorsed for submission to Port Metro Vancouver.*

**CARRIED**

**CHIEF ADMINISTRATOR'S OFFICE**

**10. REVISED UBCM RESOLUTION – PORT METRO VANCOUVER AND AGRICULTURAL LANDS**

(File Ref. No. 01-0005-01) (REDMS No. 4714001)

The Chair provided background information regarding the City's relations with Port Metro Vancouver, noting that Council has made numerous attempts to meet with their Board; however, the City was advised that all intergovernmental relations have been delegated to Port Metro Vancouver staff.

It was moved and seconded

*That the Federal Port Operations on Agricultural Land Resolution, as proposed in Attachment 2 of the staff report dated August 27, 2015 from the Director, Intergovernmental Relations and Protocol Unit be submitted to the Union of BC Municipalities for their endorsement.*

**CARRIED**

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11. **EMERGENCY PREPAREDNESS**

(File Ref. No.)

Discussion took place on the recent windstorm that swept through the Lower Mainland, and on the potential for staff to examine what was learned as a result of the storm in relation to the City's emergency preparedness. As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

*That staff examine lessons learned as a result of the recent windstorm in relation to the City's emergency preparedness.*

**CARRIED**

Committee then expressed their sincere gratitude to all staff that worked tirelessly throughout the windstorm to ensure the community's safety. It was suggested that a thank you letter be sent to all staff that contributed to remedial activities throughout the windstorm.

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:30 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Tuesday, September 8, 2015.

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Mayor Malcolm D. Brodie  
Chair

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Hanieh Berg  
Legislative Services Coordinator