



**Special Council  
Monday, June 24, 2024**

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie  
Councillor Chak Au  
Councillor Carol Day  
Councillor Laura Gillanders  
Councillor Kash Heed  
Councillor Andy Hobbs  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Michael Wolfe

Corporate Officer – Claudia Jesson

Call to Order: Mayor Brodie called the meeting to order at 4:01 p.m.

RES NO. ITEM

**COMMUNITY SAFETY COMMITTEE**

1. **10100 SEVERN DRIVE - APPEAL OF ORDER TO COMPLY**  
(File No. 12-8375-02) (REDMS No. 7704413)

Staff provided a memorandum (attached to and forming part of these minutes as Schedule 1), and reviewed the appeal, noting that (i) Bylaw staff were recently on-site and noted some unsightly items have remained on the property such as numerous tarps concealing loose unsightly materials such as wooden pallets, water jugs, and recycling bins filled with other chattel, (ii) wooden pallets are seen stacked in various locations in the yard as well as leaning against the fence, and (iii) the applicant has been issued seven unsightly premises violation notices which remain unpaid.



Special Council
Monday, June 24, 2024

RES NO. ITEM

Edward Wong, appellant, 10100 Severn Drive, referenced his submission, (attached to and forming part of these minutes as Schedule 2), noting that (i) effort has been made for remediation of the property and many items have been cleared, and (ii) continued efforts are being made to finish cleaning up the rest of the property.

Discussion ensued with respect to (i) payment of the unpaid violation bylaw notices, (ii) the time required to fully complete the remediation, (iii) what constitutes unsightly premises, and (iv) what is required of the applicant to bring the property into compliance.

As a result of the discussion the following motion was introduced:

SP24/4-1

It was moved and seconded

That the appeal for the Order to Comply issued for contraventions of Unsightly Premises Regulation Bylaw No. 7162 related to the property at 10100 Severn Drive be adjourned until July 22, 2024 at 4:00 p.m.

CARRIED

Opposed: Cllrs. Hobbs
Loo

ADJOURNMENT

SP24/4-2

It was moved and seconded

That the meeting adjourn (4:24 p.m.).

CARRIED

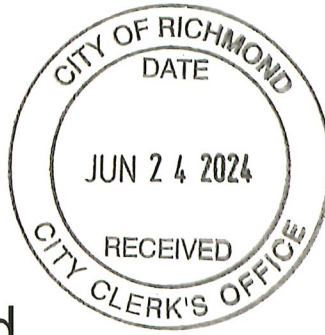
Certified a true and correct copy of the Minutes of the Special meeting of the Council of the City of Richmond held on Monday, June 24, 2024.

Mayor (Malcolm D. Brodie)

Corporate Officer (Claudia Jesson)

# ON TABLE ITEM

Date: June 24, 2024  
Meeting: Sp. Council.  
Item: 1



Schedule 1 to the Minutes of the Special Council meeting of Richmond City Council held on Monday, June 24, 2024.



City of  
Richmond

**Memorandum**  
Community Safety Division  
Community Bylaws

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**To:** Mayor and Councillors  
**From:** Mark Corrado  
Director, Community Bylaws and Licencing  
**Re:** **Inspection Update on 10100 Severn Drive - Appeal of Order to Comply**

**Date:** June 24, 2024  
**File:** 12-8375-02/2024-Vol 01

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At the Special Council meeting on June 24, 2024, Council will be considering the appeal of an order to comply (the "Order") issued to the property owner of 10100 Severn Drive for contraventions of Unsightly Premises Regulation Bylaw No. 7162 (Unsightly Bylaw). This memorandum provides updated information of the site conditions and provides pictures from the most recent inspection of the property on June 24, 2024.

The report to Council recommends that the appeal be denied and that the Order issued for contraventions of the Unsightly Bylaw be confirmed. Between the inspection conducted on June 5, 2024 and a re-inspection on June 24, 2024, the unsightly condition of the backyard has improved, but is still not in compliance with the Unsightly Bylaw. The Order issued on August 22, 2023 specified two directions:

- a) Removal of all newsprint/cardboard/paper products throughout the property including the carport; and
- b) Removal of all materials placed under tarps or being concealed by tarps.

The inspection on June 24, 2024 verified that sufficient cleanup has occurred to meet condition one set out in the Order. However, numerous tarps were observed tucked away in the corners of the property, concealing loose, unsightly materials underneath them. The inspection revealed that beneath the tarps were wooden pallets, water jugs, and numerous recycling bins filled with other chattel. While not specified in the Order, the rear of the property still contains numerous wooden pallets stacked in various locations. Photos of the most recent inspection are included as Attachment 1 of this memo.

Considering the condition of the property, the complaints received and the extensions of time already afforded to the property owner, it remains the recommendation of staff that the appeal of the Order be denied and the Order confirmed by Council.

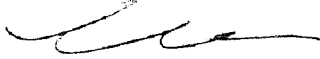
Denying the appeal and upholding the Order will give the City of Richmond the authority to remove the numerous tarps and the underlying concealed items, along with the remaining pallets. These actions would bring the property into full compliance with the Bylaw.

PHOTOCOPIED

JUN 24 2024

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Staff from Community Bylaws will be present at the Special Council meeting to answer further questions on this matter.



Mark Corrado  
Director, Community Bylaws and Licencing

Att. 1: Pictures from June 24, 2024 Inspection

pc: SMT  
Clay Adams - Director, Corporate Communications and Marketing



Photo of the front yard  
10100 Severn Drive – Photos taken June 24, 2024



Photo of the south side of the back yard



Photo of the south / east side of the back yard  
10100 Severn Drive – Photos taken June 24, 2024



Photo of the north side of the back yard



Photo of the north / east corner of the back yard  
10100 Severn Drive – Photos taken June 24, 2024



Photo of the north / east corner of the backyard  
10100 Severn Drive – Photos taken June 24, 2024





Photo of the north side of the back yard



Photo of the north / west corner of the back yard  
10100 Severn Drive – Photos taken June 24, 2024



Photo of the north / west corner of the back yard  
10100 Severn Drive – Photos taken June 24, 2024



Photo of the back yard  
10100 Severn Drive – Photos taken June 24, 2024

TO: MAYOR & EACH  
COUNCILLOR  
FROM: CITY CLERK'S OFFICE

Schedule 2 to the Minutes of the  
Special Council meeting of  
Richmond City Council held on  
Monday, June 24, 2024.

2024 June 24

To: Mayor Malcolm Brodie and Richmond City Councillors

From: Edward Ken Wong

On behalf of Shirley K Wong, Owner of 10100 Severn Drive, Richmond, BC, V7A 2V3

**APPEAL HEARING TO REQUEST TO CLOSE FILE #164150 AFTER CLEARING & TIDY-UP  
OF PROPERTY**

Dear Mayor Malcolm Brodie and to the Richmond City Councillors:

I am pleased to inform you all that I, along with my brother, Raymond Wong have completed the clearing and tidying up of our mom's property.

Attached 18 latest photos by email to City Clerk to show that the property is cleared and tidied-up and in compliance with the city bylaw.

Special thanks to former Bylaw Manager, Ken Eng for supervising the clearing up, and then Bylaw Officer, Amen Sharma resumed to supervise the clearing up and now comes to conclusion.

Bylaw Manager, Ken Eng quit at the end of March, 2024, and before that in February, 2024, he promised me a few times that the file be closed by end of March after clearing and tidying the open garage and side yard, and he said to continuing clearing the backyard under Amen Sharma's supervision until finish.

The time has come that finally my mom's property is cleared and tidied up.

I would like to apologise to the Mayor & Council members that I let you all down from the last appeal hearing on October 4, 2021, as I let the property lapsed and not tidied up as I was heavily involved with the Interfaith initiatives and functions with St. Monica Parish Roman Catholic Church Ministry with other Faiths, and also as executive member busy in charge of the Highway To Heaven Association along with the Chair, Balwant Sanghera.

It was the end of the COVID lockdown and the Interfaith functions resumed again that got me very busy since December 2021.

Also sent the same 18 photos to Bylaw Officer, Amen Sharma and Bylaw Supervisor, Tracy Christofferson to request for them to inspect the property satisfactorily and to see that the pictures are up to date as of today before the 4pm hearing.

I will not let the property lapsed again as I am sure Bylaw Officer, Amen Sharma will be on the prowl to see that the property will be in compliance.

Sincerely,

Edward Ken Wong

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