City of Richmond

Minutes

Public Works & Transportation Committee

Date:	Wednesday, February 20, 2013
Place:	Anderson Room Richmond City Hall
Present:	Councillor Linda Barnes, Chair Councillor Chak Au, Vice-Chair Councillor Linda McPhail Councillor Harold Steves Mayor Malcolm Brodie
Absent:	Councillor Derek Dang
Call to Order:	The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded
That the minutes of the meeting of the Public Works & Transportation Committee held on Wednesday, January 23, 2013, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Wednesday, March 20, 2013, (tentative date) at 4:00 p.m. in the Anderson Room

PLANNING & DEVELOPMENT DEPARTMENT

1. **RICHMOND COMMUNITY CYCLING COMMITTEE – PROPOSED 2013 INITIATIVES**
(File Ref. No. 01-0100-20-RCYC1/2012) (REDMS No. 3642537 v7)

Victor Wei, Director, Transportation, introduced Larry Pamer, Chair, Richmond Community Cycling Committee, who then spoke about the Committee's initiatives and creating a more robust community with more accessible transit options. Mr. Pamer also stated that the Committee's main purpose is to support and advise the City of Richmond.

A discussion ensued between staff, the delegation and members of Committee about:

- safety, accident and injury prevention. It was noted that much of the research that has been available in the past on the subject has been derived from statistics from the late 1980's, and that today's research indicates that the benefits of cycling outweigh the risk of associated injury;
- how the City promotes the use of helmets starting at the elementary school level. It was noted that there are very limited resources in terms of enforcing the use of helmets;
- how the Richmond Community Cycling Committee has a maximum of 12 members, and since it is an informal committee with an Informal Terms of Reference, Committee members are not appointed by City Council; and
- how the use of skateboards, scooters, and other similar devices is prohibited on public roadways. It was noted that the Committee is reviewing the City's Traffic Bylaw to advise the City regarding amendments that may be appropriate in the future.

It was moved and seconded

(1) ***That the proposed 2013 initiatives of the renamed Richmond Active Transportation Committee, as described in the staff report dated January 18, 2013 from the Director, Transportation, be endorsed; and***

(2) ***That a copy of the above report be forwarded to the Richmond Council-School Board Liaison Committee for information.***

CARRIED

2. **DELTAPORT EXPANSION – POTENTIAL TRAFFIC IMPACTS TO RICHMOND**
(File Ref. No. 01-0153-04-04) (REDMS No. 3690210 v6)

Donna Chan, Manager, Transportation was available to answer questions. A discussion ensued about:

- the feasibility of the Deltaport expanding its hours of operation to 24 hours a day. This would allow truck drivers to load their trucks during the night and early morning hours, resulting in a reduction of truck traffic congestion during the day;
- the concept of relocating the Tsawwassen Ferry Terminal to Iona Island. It was noted that this concept was first brought forward to City Council in the 1970's. Staff was requested to research City records for historical documentation related to the concept;
- the concept of tubing the George Massey Tunnel;
- forwarding the following "Proposed Truck Congestion Reduction Measures", presented in part 2.5 of the staff report, to the appropriate Metro Vancouver Committees and affected municipalities:
    - reducing truck trips in peak periods by encouraging truck drivers and companies to shift their pickup and delivery to off-peak delivery times;
    - implementing a dispatch system to reduce the number of empty trips (trips to or from the terminal with no container) in co-operation with trucking associations and companies;
    - utilizing GPS or other tracking technology in co-operation with trucking associations and companies to locate and contact vehicles on a real-time basis in order to anticipate travelling conditions for individual vehicles, thereby creating better arrival and departure strategies; and
    - providing designated sites in the vicinity of Deltaport for waiting trucks; and
- how a potential new Fraser River crossing at No. 8 Road and east Richmond is being considered by various agencies to replace the Pattullo Bridge in the vicinity of Tree Island. It was noted that the City of Richmond should formally register its opposition to any proposal for a crossing at Tree Island, as the crossing has never been a part of Richmond's Official Community Plan (OCP).

It was moved and seconded

(1) ***That Port Metro Vancouver be advised of the City's concerns regarding the forecast magnitude of port-related truck traffic growth in Richmond and the need to plan for the timely implementation of any future road improvements needed to accommodate the traffic growth, including municipal roads in the Fraser Port area;***

(2) ***That Port Metro Vancouver be strongly encouraged to implement in a timely manner its proposed measures to reduce container truck traffic through the George Massey Tunnel, including working with Tsawwassen First Nations regarding its plans for the development of port-related uses on its land adjacent to Deltaport Way as described in the attached report;***

(3) ***That staff liaise with the Ministry of Transportation and Infrastructure regarding its plans to accommodate the area traffic impacts generated by the Deltaport expansion and other potential significant developments in Delta, such as Southlands and the Tsawwassen First Nation lands;***

(4) ***That a letter be sent to TransLink advising of the City's opposition to the consideration of a new Fraser River crossing in the vicinity of Tree Island as part of any option to replace or upgrade the Pattullo Bridge; and***

(5) ***That the "Proposed Truck Congestion Reduction Measures", presented in part 2.5 of the staff report, be forwarded to the appropriate Metro Vancouver Committees and affected municipalities.***

CARRIED

ENGINEERING AND PUBLIC WORKS DEPARTMENT

3. **ORGANICS RECYCLING/LARGE ITEM COLLECTION PROGRAM IMPLEMENTATION UPDATE**
(File Ref. No. 10-6370-10-05/2013) (REDMS No. 3790646)

With the aid of a PowerPoint presentation, Suzanne Bycraft, Manager, Fleet & Environmental Programs, provided an overview and update on various aspects of the Green Cart Program. A copy of the presentation is attached as **Schedule 1** and forms part of these minutes.

A discussion then took place about:

- the frequency of garbage/recycling collection services, as the City of Surrey implemented a similar program with bi-weekly collection cycle. It was noted that no such changes are anticipated for the immediate future in the City of Richmond, however, the concept of bi-weekly pick-up services may be investigated in the future;
- cart size options for single-family homes in comparison to the smaller carts provided to townhouse residents. It was noted that by default residents of townhouses receive smaller carts due to decreased storage options, however, a townhouse resident may request a larger cart;
- a model bylaw which has been developed by Metro Vancouver to require recycling and appropriate disposal of waste generated through demolition and construction activities. It was noted that staff would review the bylaw for potential implementation in Richmond and would be reporting back to Council at a future date with recommendations;
- if residents find that the green cans provided by the City are insufficient, they may supplement what the City provides with their own additional cans; and
- addressing the challenges related to successfully implementing the program at multi-family and small business complexes.

The Chair suggested that staff provide a presentation to Council on the program to increase public awareness.

It was moved and seconded
That the staff report dated January 30, 2013 from the Director, Public Works Operations titled Organics Recycling/Large Item Collection Program Implementation Update be received for information.

CARRIED

4. **2013 PAVING PROGRAM**
(File Ref. No. 10-6340-20-P.13201) (REDMS No. 3794070)

It was moved and seconded
That the staff report dated January 25, 2013 from the Director, Engineering titled 2013 Paving Program be received for information.

CARRIED

5. **EXCESS AND EXTENDED SERVICES AND LATECOMER CHARGES ADMINISTRATIVE PROCEDURE**
(File Ref. No. 12-8060-20-8982/8983) (REDMS No. 3698579 v2)

It was moved and seconded

(1) ***That Development Application Fees Bylaw No. 8951, Amendment Bylaw 8982 be introduced and given first, second and third readings; and***

(2) ***That Consolidated Fees Bylaw No. 8636, Amendment Bylaw 8983 be introduced and given first, second and third readings.***

CARRIED

6. **MANAGER'S REPORT**

Staffing Reductions / Regulatory Changes at Fisheries and Oceans Canada and effect on City Operations

Lesley Douglas, Manager, Environmental Sustainability, made reference to her memo regarding the impact on City operations as a result of staffing reductions and regulatory changes at Fisheries and Oceans Canada, and noted that further updates will be provided as the situation is better understood. A copy of Ms. Douglas' memo is on file, City Clerk's Office.

Capital Projects Open House

A discussion ensued between John Irving, Director, Engineering, and members of Committee about securing a date for the Capital Projects Open House, and Wednesday, April 17, 2013 was agreed upon.

Lot H

A discussion took place about a filling Lot H with concrete fill prior to the end of March, 2013. As a result of the discussion, the following **referral** motion was introduced:

It was moved and seconded
That staff investigate a plan to add concrete fill to Lot H before the end of March, 2013.

CARRIED

New Hybrid Articulated Buses

Reference was made to a memo from Victor Wei, Director, Transportation, about the new hybrid articulated buses that will be received by the Richmond Transit Centre. A copy of Mr. Wei's memo is on file, City Clerk's Office.

Bridgeport Station Drop Off Area

A discussion took place about a complaint made by a Richmond resident relating to the time allowed for pick-ups and drop-offs at the Bridgeport Station, and the following **referral** motion was introduced:

It was moved and seconded

That staff investigate whether the time permitted for pick-ups and drop-offs at the Bridgeport Station is sufficient.

CARRIED

ADJOURNMENT

It was moved and seconded
That the meeting adjourn (5:01 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Public Works & Transportation Committee of the Council of the City of Richmond held on Wednesday, February 20, 2013.

Councillor Linda Barnes
Chair

Shanan Sarbjit Dhaliwal
Executive Assistant, City Clerk's Office

Schedule 1 to the minutes of the Public Works & Transportation Committee meeting held on Wednesday, February 20, 2013

Let's trim our waste!

GREENCART

Implementation Update

Presented by: Suzanne Bycraft
Manager, Fleet & Environmental Programs

February 20, 2013

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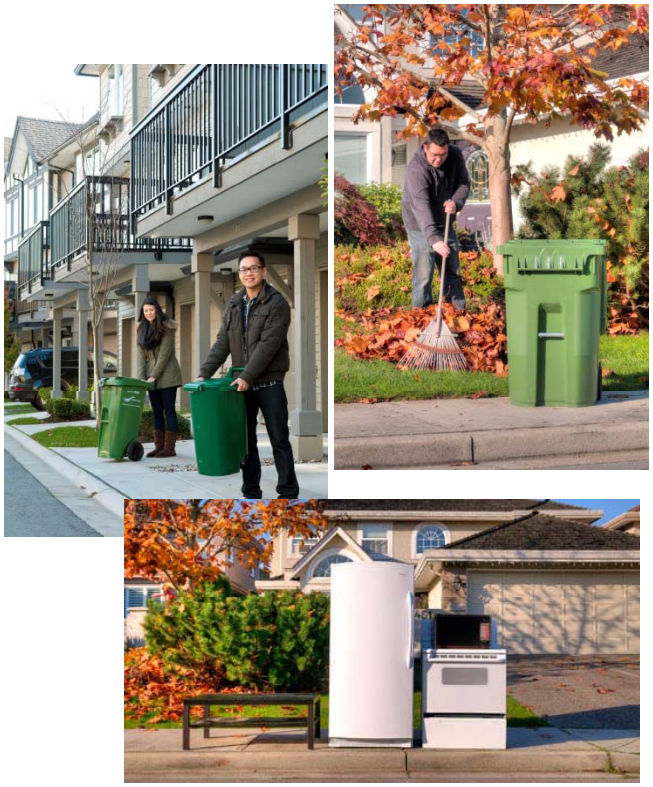
Program Overview – June 2013

1. Green Cart – New and enhanced service for residents

   IMPROVED! Enhanced service for single-family residents

   NEW! New service for townhome residents

2. New Large Item Pick Up program for single-family & townhomes (with City garbage and/or Blue Box)



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GREENCART Program Overview

- For recycling food scraps and yard trimmings
- Program was designed based on input from residents, including specific feedback from residents who participated in the recent Green Cart pilot project
- New Green Cart benefits:
  - Wheels make it easy to move
  - Attached and secure lids
  - Sturdy and rodent/animal resistant
  - No weight limit

RICHMOND'S GREEN CART

MAKING IT EASY TO RECYCLE FOOD SCRAPS AND YARD TRIMMINGS!

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Green Cart Program Overview (Cont'd)

IMPROVED!

Enhanced Green Cart for single-family homes

- *Cart size option:* 80 L, 120 L, 240 L, 360 L
- *Standard size:* 240 L (Large)
- Residents can use Green Carts in place of, or in addition to, their existing Green Cans

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Green Cart Program Overview (Cont'd)

NEW!

New Green Cart program for townhome residents (with City garbage and/or Blue Box)

- *Cart size selection:* 46.5 L or 80 L
- *Standard size:* 46.5 L (Compact)

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Large Item Pick Up Program Overview

NEW! New program for single-family and townhome residents (with City garbage and/or Blue Box)

- Up to 4 large items will be picked up on request per year
  - Acceptable items include mattresses, household furniture and appliances
- Call Sierra Waste Services Ltd. 604-270-4622
- Collection will be on resident's garbage/recycling collection day

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Implementation Schedule

Timeline	Activities
Until Feb. 28, 2013	• Residents have until Feb. 28 to notify the City of their desired cart size • Residents who opt not to select a preferred size will receive the standard size of: - 240 L for single-family homes - 46.5 L for townhomes
April and May, 2013	• Carts delivery – about 2 months to complete • Residents will receive: - A Green Cart, kitchen container with a bin liner - Information brochure: program details and tips on what can be recycled in the Green Cart, what will be accepted under the large item pick up program and how to make arrangements for pick up
June, 2013	Green Cart and Large Item Pick Up Program starts!

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Community Education Program

Phase	Activities
Phase 1: Awareness *(November – December)* *Green Cart outreach at Richmond Centre Mall*	**Raise awareness about the new programs** o Media launch with Mayor Brodie on Dec. 6 o Set-up of Green Cart displays at 6 City facilities (City Hall, Recycling Depot, Steveston, Thompson, South Arm and Hamilton Community Centres) o Information posted on City's website, use of social media and newspaper ads

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Community Program Education (Cont'd)

Phase	Activities
Phase 2: Cart Selection *(December – February)*	**Raise awareness of the various cart sizes available and how they can select their desired size** o Series of ads in local and Chinese language newspapers o Transit shelter ads o Direct mail to residents (letter, calendar, brochure and postage paid order card) o Translated/Chinese brochure on City website o Information included in City's utility bill

Sample transit shelter ad for Jan. 2013

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Community Program Education (Cont'd)

Phase	Activities
Phase 3: Cart Delivery (March – May) *Kitchen container for temporary storage of food scraps*	**Inform residents of when cart delivery will take place and program details.** o Extensive advertising in local and Chinese language papers, New Home Living magazine, transit shelter ads, etc. o Detailed program information will also be provided directly to residents with the delivery of the carts • Information brochure with tips and FAQ • 2 Complimentary bin liners and coupons • Information on where to purchase paper yard waste bags and bin liners • Reminder stickers for kitchen container

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Community Program Education (Cont'd)

Phase	Activities
Phase 4: Launch (June)	The launch phase will principally be to support residents and answer/clarify questions about the program. o Ads in local paper and Chinese language newspapers o Transit shelter ads o Potential media program launch event o Frontline phone support

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Resident Feedback

Green Cart Program	Large Item Pick Up Program
• Positive responses • Pleased to be receiving carts by the City and recognize the convenience they provide • Request for clarification about the program • What to do with Green Cans • Very small minority indicated they do not wish to receive carts • Question if City will provide carts for garbage in the future	• Well received • Residents are able to easily understand the program • Looking forward to receiving the service

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Other Planned Initiatives and Future Considerations

Active Workplan Items

1. Packaging and Printed Paper/Multi-Material BC (MMBC) Stewardship Plan
2. Eco Centres – Funding Equity
3. Review of New/Expanded EPR Programs for Potential Expansion at Recycling Depot
4. Communication Strategy – "Let's Trim Our Waste"

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Other Planned Initiatives and Future Considerations (Cont'd)

Planned Activities

5. Review of Organics Collection Option for Multi-Family and Commercial
6. Demolition, Land Clearing Bylaw
7. Eco Centre

Future Considerations

8. Potential Expansion of Municipal Recycling Services
9. Introduce Carts for Curbside Garbage Collection
10. Review of Frequency of Collection Services for Garbage Collection

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Thank You!

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Cart Size Selection Ad

Local newspaper: Richmond Review

Chinese dailies: Sing Tao, Ming Pao, World Journal

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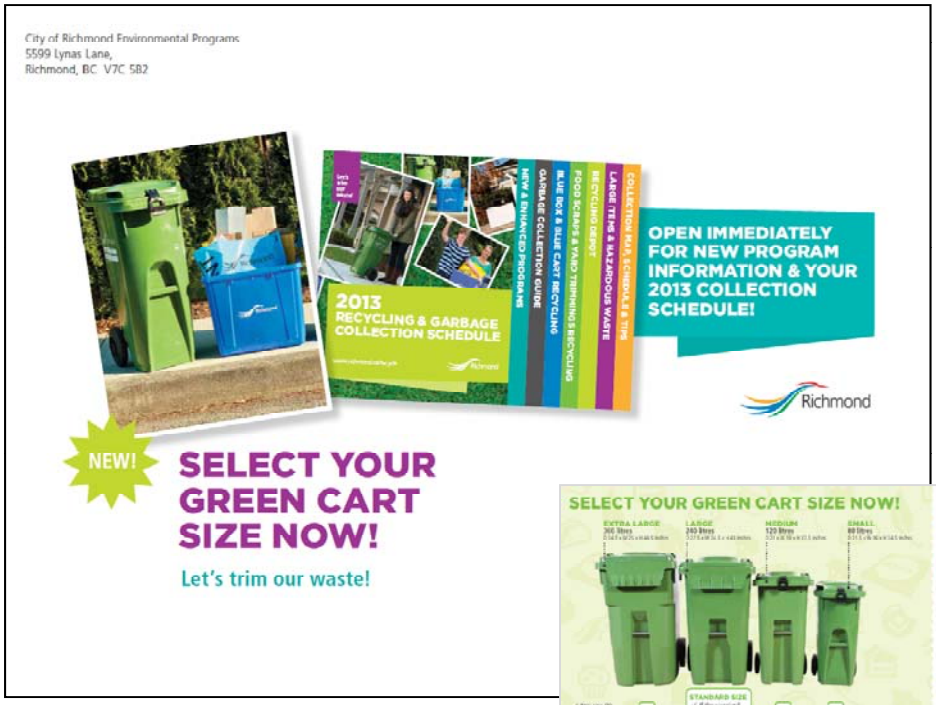
Information Kit #1

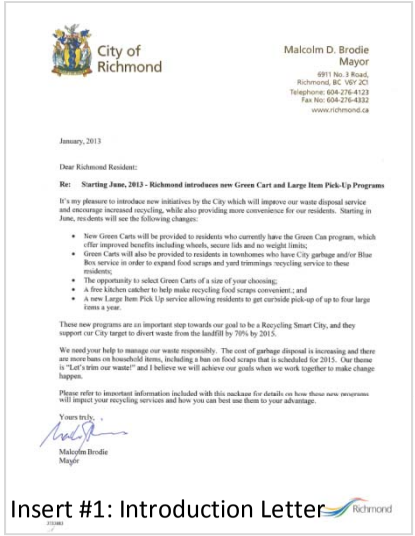


Customized Envelope with 4 inserts

Insert #3: 2013 Collection calendar

Insert #2: Information Brochure

Insert #4: Postage Paid Green Cart Order Post Card



Insert #1: Introduction Letter

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