



Public Works and Transportation Committee

Date: Wednesday, February 18, 2015

Place: Anderson Room
Richmond City Hall

Present: Councillor Chak Au, Chair
Councillor Harold Steves
Councillor Derek Dang
Councillor Ken Johnston
Councillor Alexa Loo

Also Present: Councillor Carol Day (entered at 4:01 p.m.)

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Public Works and Transportation Committee held on Wednesday, January 21, 2015, be adopted as circulated.

CARRIED

ENGINEERING & PUBLIC WORKS DIVISION

1. **BRIGHOUSE FIRE HALL NO. 1 – COUNCIL PROJECT UPDATE**
(File Ref. No. 06-2052-25-FHG1) (REDMS No. 4472927 v. 7)

It was moved and seconded

That the Brighthouse Fire Hall No. 1 – Council Project Update, from the Director, Engineering and Fire Chief, Richmond Fire-Rescue, be received for information.

CARRIED

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2. REVIEW OF HIRED TRUCKING/HIRED EQUIPMENT ENGAGEMENT PROCESS

(File Ref. No. 02-0780-01) (REDMS No. 4485446)

In reply to queries from Committee, Suzanne Bycraft, Manager, Fleet and Environmental Programs, commented on the purpose of the review and revision to the existing City processes for hired trucking and equipment services. She noted that the new process will ensure that updated requirements are met, and will provide the City greater flexibility to effectively address contractor non-compliance and performance concerns. Also, Ms. Bycraft stated that staff in the Purchasing department manage the contractor engagement process; currently, the onus to obtain and verify contractor documentation rests with the City.

Ms. Bycraft spoke on the lists of hired trucks and hired contractors, and Committee requested that these lists be forwarded to Council for their information. Also, she advised that the requirement for drivers to be bonded can be examined as part of the review. Ms. Bycraft stated that the hire list is currently based on seniority, with the longest-standing service providers having top positions on the list; trucks are hired by call out starting at the top of the list each day until daily requirements are met. She advised that additional interested service providers are added to the list based on the date of their applications; however, these service providers are retained much less frequently than those with higher seniority on the list. Also, Ms. Bycraft commented on areas of focus as part of the review, noting that a points scale will be created to rank specific factors in order of importance.

It was moved and seconded

*That the staff report titled **Hired Trucking/Hired Equipment Engagement Process, dated January 26, 2015, from the Director, Public Works Operations, be received for information.***

CARRIED

PLANNING & DEVELOPMENT DIVISION

3. ICBC-CITY OF RICHMOND ROAD IMPROVEMENT PROGRAM – PROPOSED PROJECTS FOR 2015

(File Ref. No. 01-0150-20-ICBC1-01) (REDMS No. 4465999)

In reply to queries from Committee, Victor Wei, Director, Transportation, advised that a number of proposed road safety improvement projects implemented in 2014 will receive approximately \$58,000 in funding from ICBC's Road Improvement Program. Also, Mr. Wei commented on the impact of road improvements on road safety, noting that ICBC has an established process to evaluate projects in order to ensure a high rate of return for their contributions. Also, he noted that staff can examine how to highlight enhanced road safety as a result of said improvement projects.

2.

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It was moved and seconded

- (1) *That the list of proposed road safety improvement projects, as described in the staff report titled ICBC-City of Richmond Road Improvement Program – Proposed Projects for 2015, dated January 23, 2015, be endorsed for submission to the ICBC 2015 Road Improvement Program for consideration of cost sharing funding; and*
- (2) *That should the above applications be successful, the Chief Administrative Officer and General Manager, Planning and Development, be authorized to negotiate and execute the cost-share agreements, and the 2015 Capital Plan and 5-Year (2015-2019) Financial Plan be amended accordingly.*

CARRIED

4. **REGIONAL TRANSPORTATION MANAGEMENT CENTRE – TRAFFIC DATA SHARING WITH RICHMOND**

(File Ref. No. 01-0150-20-THIG1) (REDMS No. 4474516 v. 2)

It was moved and seconded

That the staff report titled Regional Transportation Management Centre – Traffic Data Sharing with Richmond, dated January 23, 2015, from the Director, Transportation, regarding the exchange of image, video and traffic data with the Ministry of Transportation & Infrastructure in support of a regional transportation management system to effectively manage traffic operations on key roadways in Richmond as part of the Metro Vancouver area be received for information.

CARRIED

5. **MANAGER'S REPORT**

(i) *Building Canada Fund*

Mr. Wei noted that a memorandum on additional capital project submissions to the Building Canada Fund is forthcoming.

(ii) *2015 Capital Projects Open House*

Discussion took place regarding the 2015 Capital Projects Open House, and John Irving, Director, Engineering, advised that it would take place on April 16, 2015.

(iii) *Silver Leaf Award from the International Association of Business Communicators of Canada*

Ms. Bycraft highlighted that the City has received the Silver Leaf Award, a national award recognizing the successful communications program developed to support the launch of the new Green Cart recycling program.

The Chair requested that the award be presented at the next Council meeting.

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(iv) Soil Recycling

Tom Stewart, Director, Public Works, provided an update on staff efforts regarding soil recycling.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:21 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Public Works and Transportation Committee of the Council of the City of Richmond held on Wednesday, February 18, 2015.

Councillor Chak Au
Chair

Hanieh Berg
Committee Clerk