



Parks, Recreation and Cultural Services Committee

Date: Wednesday, March 30, 2016

Place: Anderson Room
Richmond City Hall

Present: Councillor Harold Steves, Chair
Councillor Ken Johnston
Councillor Carol Day
Councillor Bill McNulty
Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on February 23, 2016, be adopted as circulated.

CARRIED

DELEGATIONS

1. (1) Kion Wong, Richmond Lawn Bowling Club, referenced his submission (attached to and forming part of these minutes as Schedule 1) and spoke on the request by the Richmond Lawn Bowling Club for a new clubhouse. He added that the clubhouse has insufficient space for current members and for hosting large events.

In reply to queries from Committee, Mr. Wong noted that (i) the Richmond Lawn Bowling Club have raised approximately \$90,000 towards a new clubhouse, (ii) the lawn remains in good condition, and (iii) funding has not been requested from senior levels of government.

As a result of the discussion, the following **referral** was introduced:

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It was moved and seconded

That staff examine the feasibility of developing a new clubhouse for the Richmond Lawn Bowling Club and report back.

CARRIED

- (2) Discussion ensued with regard to proceeding with the presentation related to the remediation of the farm portion of Mylora Properties.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

(1) *That the item be referred to staff; and*

(2) *That Planning staff provide a report on the potential development of the lands formerly occupied by the Mylora Golf Course for the April 5, 2016 Planning Committee meeting.*

The question on the motion was not called as discussion ensued with regard to referring the item back to Planning Committee and staff providing information on the potential development.

In reply to queries from Committee, Mike Redpath, Senior Manager, Parks, advised that preliminary proposals would develop the Mylora backlands for farming and would be transferred to the City. He added that no applications related to the potential development have been presented to the Committee.

Staff were then directed to circulate the report on the proposals related to the Mylora backland soil remediation to Council.

Discussion took place regarding the potential development of the front 110 metres of the property and authorizing the remediation of the backlands for agricultural purposes in a timely manner

The question on the motion was then called and it was **DEFEATED** with Cllrs. Day, Johnston and Steves opposed.

Brian Dagneault, Dagneault Planning Consultants Ltd. and Bruce McTavish, McTavish Resource and Management Consultants Ltd. were invited to present on the potential remediation of the Mylora backlands.

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With the aid of a PowerPoint presentation (copy on file, City Clerk's Office), Mr. Dagneault and Mr. McTavish briefed Committee on the potential soil remediation of the Mylora backlands, noting that (i) the size of the site is 20 acres, however 2 acres may be provided for the proposed Highway 99 expansion, (ii) the front 10 acres is proposed for institutional use, (iii) once the backlands are converted to farmland, the land will be transferred to the City, (iv) remediation work requires suitable weather conditions, (v) the developer wishes to inform the City of intentions to pursue remediation work on the backlands allowed under the zoning, and (vi) consultation with staff will be done prior to relocation of top soil on-site.

Discussion ensued regarding (i) placing development signage on-site, (ii) potential concerns by Richmond residents on the potential development and (iii) the application process and timeline.

It was then requested that the Planning Committee Chair add the potential development of the former Mylora Golf Course to the April 5, 2016 Planning Committee meeting agenda.

COMMUNITY SERVICES DIVISION

2. **ORIS DEVELOPMENT (RIVER DRIVE) CORP. DONATION OF PUBLIC ARTWORK WATER #10**

(File Ref. No. 11-7000-09-20-129) (REDMS No. 4717377 v. 6)

Discussion ensued with regard to (i) the proposed location of the artwork donation, Water #10, (ii) the developer's public art contribution and the costs of the artwork donation, and (iii) the City's public artwork contribution policies.

In reply to queries from Committee, Eric Fiss, Public Art Planner, noted that (i) developers may place the artwork within the development site, however are encouraged to locate artwork on public lands, (ii) the total public art voluntary contribution from the developer is approximately \$574,000 with approximately \$400,000 used to purchase the artwork, (iii) the remaining balance of approximately \$148,000 will be allocated by the developer for artwork at Tait Waterfront Park, (iv) the developer has opted to keep Water #10 on-site at the Cambie Pump Station, and (v) developers have the option to provide the public art contribution in the form of art, cash or a combination of art and cash.

Jane Fernyhough, Director, Arts, Culture and Heritage Services, advised that the developer has chosen to purchase the artwork as part of the public art contribution and that the City has the option to refuse the artwork donation.

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Discussion ensued with regard to options to allocate developer public art contributions towards affordable housing and Cathryn Volkering Carlile, General Manager, Community Services, noted that staff will respond to a referral to examine affordable housing contributions from developments.

It was moved and seconded

That the donation of the artwork Water #10 by Oris Development (River Drive) Corp. to the City of Richmond, as presented in the report from the Director, Arts, Culture and Heritage Services, titled "Oris Development (River Drive) Corp. Donation of Public Artwork Water #10", dated February 25, 2016, be approved.

DEFEATED

Opposed: Cllrs. Steves
McNulty
McPhail

**3. POLYGON DEVELOPMENT 273 LTD. (KINGSLEY ESTATES)
DONATION OF PUBLIC ARTWORK SPIRIT OF STEVESTON**

(File Ref. No. 11-7000-09-20-188) (REDMS No. 4906554 v. 4)

Discussion ensued with regard to (i) the suitability of the artwork for the site, (ii) accessibility of public art to all residents, and (iii) the public art contribution from the developer.

In reply to queries from Committee, Mr. Fiss noted that the artwork will be placed on the City-owned entry plaza, accessible from No. 2 Road and added that the artwork was designed for the former site of Steveston High School. Mr. Redpath further noted that public consultation was done with respect to the public artwork.

It was moved and seconded

That the donation by Polygon Development 273 Ltd. (Kingsley Estates) of the artwork Spirit of Steveston to the City of Richmond, as presented in the report from the Director, Arts, Culture and Heritage Services, titled "Polygon Development 273 Ltd. (Kingsley Estates) Donation of Public Artwork Spirit of Steveston", dated March 4, 2016, be approved.

CARRIED

Opposed: Cllr. McNulty

4. RICHMOND HERITAGE UPDATE 2015

(File Ref. No. 11-7000-01) (REDMS No. 4931847 v. 3)

With the aid of a video presentation (copy on-file, City Clerk's Office), Connie Baxter, Supervisor, Museum and Heritage Services, and Sheila Hill, Exhibit and Program Coordinator, reviewed 2015 activities, noting that staff can provide an annual update and that the video presentation was edited by the Richmond Media Lab.

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It was moved and seconded

That the Richmond Heritage Update 2015 as presented in the staff report titled "Richmond Heritage Update 2015" from the Director, Arts, Culture and Heritage dated March 8, 2016 be received for information.

CARRIED

5. MANAGER'S REPORT

(i) Racquetball and Squash Courts at South Arm Community Centre

David Ince, Manager, Community Recreation Services, noted that staff are examining options to install a removable wall in the South Arm Community Centre to simultaneously accommodate squash and racquetball use, as a result of feedback from players. He added that the City will partner with the South Arm Community Association to advocate for Federal funding for the potential upgrade.

(ii) Britannia Shipyard Site

Dee Bowley-Cowan, Britannia Site Supervisor, advised that staff are in the process of preparing the site for public visits and anticipates that the whole site will be open in the coming week.

(iii) Garden City Lands Update

Jamie Esko, Manager, Park Planning and Design, and Kevin Connery, Research Planner 2, provided a revised schedule (attached to and forming part of these minutes as Schedule 2), and updated Committee on the Garden City Lands (GCL) project, highlighting (i) the preliminary work done on water and trail element design, (ii) the consultation process, (iii) the upcoming stakeholder meetings, and (iv) the approval process.

In reply to queries from Committee, Ms. Esko noted that some elements within the GCL, such as the perimeter trail may be considered non-farm use in the Agricultural Land Reserve (ALR) and require an application to Agricultural Land Commission. She added that staff can examine options to utilize park elements that would be permitted under the ALR.

Discussion ensued with regard to the input provided at the March 15, 2016, public information session. Ms. Esko noted that the public information session was well attended and the input stakeholders provided covered a broad range of topics. She added that the two upcoming information sessions will be open to the public.

Mr. Connery briefed Committee on the GCL's hydrological structure and offered comments on options to provide drainage and irrigation to the site.

Discussion ensued with regard to the GCL's soil composition and utilizing rain water to irrigate the site.

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Dr. Rebecca Harbut, Kwantlen Polytechnic University (KPU), referenced her submission (attached to and forming part of these minutes as Schedule 3), and offered comments on the GCL's Farm Management Plan and KPU's role in farm development.

In reply to queries from Committee, Mr. Redpath noted that staff will be making the recommendation to increase KPU's farm allocation to 20 acres and an agreement to farm the site is in process.

Discussion ensued with respect to (i) expediting the timeline to initiate farming on the GCL, (ii) examining a phased or concurrent approach to soil remediation for farming, and (iii) the cost of soil remediation.

(iv) Nature Preschool Registration

Mr. Ince, advised that the Nature Preschool will be accepting student registrations in the coming weekend. He added that due to high demand, parents are expected to line up overnight to secure registration and that washrooms will be available. He further noted that for future registrations, staff and the Thompson Community Association will review alternative registration methods, such as a lottery or online registration.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:25 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Wednesday, March 30, 2016.

Councillor Harold Steves
Chair

Evangel Biason
Legislative Services Coordinator

COPY



RICHMOND LAWN BOWLING CLUB

6131 Bowling Green Road

Richmond, BC , V6Y 4G2

Schedule 1 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Wednesday, March 30, 2016.

March 30, 2016.

The City Council,
City of Richmond,
6911 No. 3 Road,
Richmond, B C,
V6Y 2C1.

I refer to my letter to you on April 12, 2011 (Appendix I) requesting a new clubhouse, and the reply dated October 13, 2011 (Appendix II) from Parks and Recreation Department informing us that the Department has put forward a capital project submission for \$2,500,000 to the Capital Budget Committee for consideration in the 5 Year Capital Budget.

It has been almost five years since receipt of the letter from Parks and Recreation Department, but we are not informed of any development in the submission.

I have to appeal to you that our Club badly needs a new clubhouse. Our present clubhouse, which was built in 1966 with 33 members, only has a maximum capacity of 75, in accordance with the fire regulations. While the number of club members rose to almost 300, we have always limited our club functions to not more than 75 members with this restriction. Whenever there are competitions, be it club games, inter-club events or Provincial competitions, the number of players is also limited as there is not enough space for lunch and refreshment. Furthermore, we can only allow a maximum of 75 members to attend our Annual and Semi-annual General Meetings, or else we have to rent another venue. Last but not the least, because of insufficient room, new members are unable to be allocated a locker which is necessary for keeping of lawn bowls.

We believe that with a new clubhouse to go along with our artificial turf, the Richmond Lawn Bowling Club can become an even greater source of pride for Richmond, one that will attract many more major events and commerce for our community.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Ivan Wong".

Ivan Wong
Co-ordinator

Mailing Address: Box 733, 186 – 8120 No. 2 Road, Richmond, BC V7C 5J8
Clubhouse Phone: 604-276-2695



RICHMOND LAWN BOWLING CLUB

6131 Bowling Green Road

Richmond, BC , V6Y 4G2

April 12, 2011.

The City Council,
City of Richmond,
6911 No. 3 Road,
Richmond, B C,
V6Y 2C1.

Your Worship Mayor Brodie, Honorable City Councillors,

On behalf of the members of Richmond Lawn Bowling Club, let me extend my sincere thanks to your generous approval of funds for the construction of 2 artificial greens at our club. Since the opening of the new greens last July, the problems we had with the greens have been solved. Our members are able to bowl even in the cold season, the very first time in our club history since its establishment in 1966.

The new greens are attracting members of other clubs including provincial and world champions. This year, the Vancouver and District Bowls Association, with 23 associate lawn bowling clubs, assigned 2 district level competitions to be held in our club, the "Colt Singles" for men and "Sophomore Singles" for women. For the first time, the British Columbia Lawn Bowling Association (Bowls BC) decided to have one of the provincial competitions, the "Provincial Mixed Pairs", take place on our greens in August. Furthermore, Bowls BC asked to have 2 of the Provincial Training Camps conducted in our club in May and September this year. The artificial turf at our club has proven to be welcomed by many because of its problem-free nature and internationally accepted standard. Last year, White Rock Lawn Bowling Club, with one artificial green, hosted the Canadian National Mixed Pairs. Our club, the only lawn bowling club across Canada with two artificial greens, will have potential to hold even more national tournaments in the years to come when BC becomes the host for lawn bowling.

The number of club members rose to 300 members last year. However, our clubhouse, which was built in 1966 with 33 members, only has a maximum capacity of 75, in accordance with the fire regulations. With this restriction, we have always limited our club functions to not more than 75 members. Whenever there are competitions, be it club games or inter-club events, the number of players is also limited as there is not enough space for lunch and refreshment. Furthermore, we can only allow a maximum of 75 members to attend our Annual and Semi-annual General Meetings, or else we have to rent another venue. Last but not the least, because

of insufficient space, 34 of the new members who joined us last year are unable to be allocated a locker.

At our Semi-annual General Meeting held in March this year, all members were of the opinion that a new clubhouse is needed for our 300 members. We believe that with a new clubhouse to go along with our new artificial turf, the Richmond Lawn Bowling Club can become an even greater source of pride for Richmond, one that will attract many more major events and commerce for our community.

We commit to raising \$30,000 towards the building of the new clubhouse. Please consider providing funds for our request and make Richmond Lawn Bowling Club a showcase for the City of Richmond.

Yours Sincerely,

(sd.)

Ivan Wong
President

c.c. Dave Semple, General Manager, Parks and Recreation

Mailing Address: Box 733, 186 – 8120 No. 2 Road, Richmond, BC V7C 5J8
Clubhouse Phone: 604-276-2695



City of Richmond

6911 No. 3 Road
Richmond, BC V6Y 2E1
www.richmond.ca

Appendix II

October 13, 2011

File: 11-7200-01/2011-Vol 01

Parks and Recreation

5599 Lynas Lane, Richmond, BC
V7C 5B2
Telephone: 604-244-1208
Fax: 604-244-1242

Richmond Lawn Bowling Club
Box 733, 186 – 8120 No 2 Road
Richmond, BC V7C 5J8

Dear Ivan Wong - President:

Re: Request for a New Lawn Bowling Clubhouse

I am writing in response to your letter dated April 12, 2011 requesting a new clubhouse for the 300 member Richmond Lawn Bowling Club.

It is my understanding that your Club has decided not to pursue your earlier clubhouse expansion proposal, which was to add a 475 square foot deck to the upper floor at an estimated cost of \$100,000. Instead, you are asking the City to fund a new clubhouse, for which your Club is prepared to raise \$30,000 towards the costs.

City staff researched the cost of designing and building a 5,000 square foot clubhouse to replace the existing facility on the current building site. The estimated cost is between \$2,000,000 and \$2,500,000 (which includes demolishing the existing building, permit and design fees and building construction expenses). *Note that this cost can be reduced or increased depending upon the final facility size, layout and finishes.*

In response to your request, the Parks and Recreation Department put forward a capital project submission for \$2,500,000 to the Capital Budget Committee for consideration in the 5 Year Capital Budget. The lawn bowling clubhouse project is weighed against several high priority sport and recreation Capital budget projects, and to date, has not been recommended for funding.

As you are aware, Richmond Sport Council is currently developing a sport facility needs assessment for all Richmond based community sport groups. We have been informed that your Club has submitted your need for a new clubhouse for inclusion in this study. Once this study is completed, we expect that the results will be brought forward to the Parks, Recreation and Cultural Services Committee for review, prioritization and consideration for future Capital funding.

It is my recommendation that your Club continue its efforts to raise funds for a new clubhouse. Having funds readily available to contribute towards the cost of a new clubhouse may improve your chances of success should the opportunity arise in the future to apply for senior government grant funding for this project.

Yours truly,

Eric Stepura
Manager, Sports and Community Events

pc: Dave Semple, General Manager, Parks and Recreation Services
Vern Jacques, Acting Director Recreation and Sport Services

Schedule 2 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Wednesday, March 30, 2016.

GARDEN CITY LANDS - PRELIMINARY PROJECT SCHEDULE

MARCH	APRIL	MAY	JUNE	JULY	AUGUST
WEEK 1 Hydrogeological Concepts & Seepage Model <i>Presentation to Staff - occurred on Mar 1st</i> KPU Farm Management Plan - <i>Discussion with Staff & Consultant occurred on Feb 29th.</i>	WEEK 1 Draft Ecological Resource Management Plan <i>Presentation to staff rescheduled to 3rd week of April</i> WEEK 2 STAKEHOLDER & COMMUNITY MEETINGS Trails & Water Management Infrastructure TENTATIVE SCHEDULE: Saturday April 23 & Tuesday April 26 AAC Meeting - April 14 Hydrogeological Concepts & Seepage Model & Draft Water Resources Mgt Plan.	WEEK 1 Trail and Water Management Infrastructure Revised Design Underway STAKEHOLDER & COMMUNITY MEETING Revised Trails & Water Management Infrastructure Deferred to Week 3 WEEK 2 Draft Ecological Management and O&M Plan AAC Meeting - Trail and Water Management Infrastructure and Draft Ecological Management Plan and O&M Plan WEEK 3 REPORT TO COMMITTEE Trails and Water Management Infrastructure - Deferred to Week 4/June Week 1 AGRICULTURAL LAND COMMISSION Non Farm Use Application - Deferred to 1st week of June ACE Meeting - Trail and Water Management Infrastructure and Draft Ecological Management Plan and O&M Plan 100% Trail and Water Management Infrastructure - deferred to mid June WEEK 4 Water & Ecological Resource Management Strategy Presentation to staff PRC Meeting Update - Preliminary Trails and Water Management Plan Presentation	WEEK 1 Landscape Team's work ongoing FINAL Trails and Water Management Infrastructure Div. 4th Week of June WEEK 2 AAC Meeting Farm Management Plan & Draft Ecological Resource Mgmt Plan WEEK 3 ACE Meeting Farm Management Plan & Draft Ecological Resource Mgmt Plan REPORT TO COMMITTEE Water and Ecological Resource Management Strategy for Approval KPU Farm Management Plan for Information WEEK 4 Landscape Team's work ongoing PRC Meeting Update	WEEK 1 Landscape Team's work ongoing WEEK 2 Landscape Team's work ongoing WEEK 3 ALC Response PRC Meeting Update	Trail Construction commences Perimeter Trail

Development of the Garden City Lands Farm Management Plan

What is a whole farm management plan?

A whole farm management plan provides the framework of objectives and guidelines for the development and management of an ecologically and economically sustainable farm. The plan takes into account the social, ecological and economic context in which the farm exists, describes the characteristics and potential capacity of the farm and facilitates collaborative, productive agreements between the people and communities that interface with the farm. A well developed farm management plan will facilitate the development of land use and tenure agreements and business plans.

Process of developing a Whole Farm Management Plan

When all preliminary information has been gathered for the farm (sections 1-4 below) an advisory group will be assembled to contribute to the remainder of the process. This advisory group will be composed of key partners and stakeholders, scientific experts and community members. This approach to developing a farm management plan will result in a more comprehensive and useful plan that will have support of those involved. This is particularly important for the Garden City Lands as this parcel of farmland is owned by the community and KPU is a public institution with a mandate to serve the regional community. It is also important to ensure that partners and community members have a sense of engagement with the land and its use at all stages of development.

Elements of a Whole Farm Management Plan:

1. Development of Goals and Mission Statement

- a. Historical assessment of the site
- b. Activities required to achieve goals
- c. Identification of potential risks/barriers to the project

2. Resource Assessment and Existing Conditions

- a. Site maps (political and physical)
- b. Topography
- c. Hydrology
- d. Vegetation and biodiversity
- e. Soil types and conditions
 - Physical characteristics – soil profiles/cores
 - Chemical characteristics – pH, buffering capacity, nutrients, contaminants
- f. Boundary assessment (use of adjacent lands)
- g. Climate data

3. Legal information and documentation

- a. Parcel information – ownership, parcel #, area, encumbrances
- b. Zoning and location – ALR regulations, building/infrastructure
- c. Land use/tenure contracts

4. Future Conditions and Infrastructure plans

- a. Description of future use and development of adjacent lands
- b. Location of infrastructure
 - Water management (dykes, ditches, drainage)
 - Irrigation systems (inlet, pump stations, header pipes)
 - Buildings (shed, processing station, hightunnel)
- c. Potential areas for cultivation, community garden, other uses
 - Based on site assessment.

5. Activities

- a. Food production
- b. Agricultural research and education
- c. Public access and education
- d. Conservation

6. Food Production

- a. Description of production systems to be used
 - Certified organic production system
 - Description of certification process and requirements
 - Identification of partners required to participate in certification process
- b. Identification of production areas
 - Perennial and annual production areas
 - Specific crops, rotation strategies
- c. Farming practices
 - Equipment
 - Water conservation and management

7. Land user guidelines

- a. Standards, protocols and guidelines for users

8. Business Plan (only for KPU)

- a. Management structure
- b. Human Resources
- c. Marketing, promotion and distribution plan

9. Education and Research (only for KPU)

- a. Description of educational program based at the farm
 - Formal KPU programs
 - Education program open to public
- b. Description of research programs to be carried out at the farm