



General Purposes Committee

Date: Monday, October 3, 2022

Place: Council Chambers
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day (by teleconference)
Councillor Andy Hobbs
Councillor Alexa Loo (by teleconference)
Councillor Bill McNulty
Councillor Harold Steves (by teleconference)
Councillor Michael Wolfe (by teleconference)

Absent: Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on September 20, 2022, be adopted as circulated.

CARRIED

DELEGATIONS

1. Kelvin Higo, Chair, Steveston Japanese Canadian Cultural Centre Advisory Committee (“Advisory Committee”), and Joseph Fry, Founding Principal, Hapa Collaborative, were in attendance to discuss the Nikkei Memorial Public Art Project (“Project”) and present the Canadian Society of Landscape Architects (CSLA) Award of Excellence.

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Mr. Higo provided a brief background of the Advisory Committee, and noted (i) the purpose of the Project is to promote the culture and history of the Japanese Canadian community in Richmond; a labour of love that speaks to the resilience and perseverance of their parents and grandparents and their contribution to the community, (ii) 2022 marks the 80th anniversary of the incarceration of over 22,000 Japanese Canadians in BC, with over 2,000 originating from the Richmond/Steveston area, (iii) in making the selection for the CSLA Award of Excellence, the jury noted *“the jury unanimously finds this place to be beautiful both in concept and execution, a simple elegant community driven commemorative design response that makes a significant contribution to reconciliation for the internment of Japanese Canadians in the 1940’s in British Columbia ... This is a special, emotional space, and it is best described as just beautiful”*, and (iv) appreciation to the City and the Steveston Community Society for their support of the project.

Mr. Fry expressed appreciation for the Award and recognition from their peers in the profession of landscape architecture, noting the design team and contractor that completed the work and the commitment of the many volunteers, and 120 interviewees that contributed to the research conducted for the Project. A presentation of a framed Award Certificate was then presented by the delegation.

FINANCE AND CORPORATE SERVICES DIVISION

2. **AWARD OF CONTRACT 8041P - SUPPLY AND DELIVERY OF OFFICE SUPPLIES**

(File Ref. No. 03-1000-20-8041) (REDMS No. 6945480)

Discussion ensued with respect to a living wage policy for City contractors. Staff advised (i) current Council policy was followed during the tendering to businesses, (ii) having a living wage policy was not a requirement in the RFP, (iii) of the two proponents, Mills Office Productivity confirmed they are a living wage employer, and Staples Canada stated they were committed to ensuring they provided their associates with a fair market rather than a competitive wage, as well as a comprehensive benefits package that supported the health and wellness of their associates, for which staff concluded they do not pay their employees a living wage.

In response to queries from the Committee, staff noted the points submitted by the Committee rely on the requirement to have a living wage obligation within the RFP. It was then requested that a confidential memo, or additional information to further elaborate on the matter, be provided to the Committee in advance of the next Council meeting.

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Staff further noted the signing bonus proposed by Staples Canada was unsolicited and offered as a way to reflect the cost of change from one supplier to another, in recognition of the significant internal costs that are incurred, and that the bonus would be paid by way of a cheque to the City.

Further discussion ensued regarding the existing referral to review the necessary steps to require a living wage policy for the City. Staff advised they will provide a memo outlining the last action/decision made by Council, on the matter outstanding as well as any additional information for consideration.

It was moved and seconded

- (1) *That Contract 8041P - Supply and Delivery of Office Supplies be awarded to two contractors, for an aggregate contract value of \$1,320,000.00 for a three-year term, to Corporate Express Canada, Inc., operating as Staples Advantage Canada and Mills Office Productivity, as described in the report titled "Award of Contract 8041P - Supply and Delivery of Office Supplies", dated September 7, 2022 from the Acting Director, Finance;*
- (2) *That the Chief Administrative Officer and General Manager, Finance and Corporate Services be authorized to extend the initial three-year term, up to the maximum total term of five years, for the maximum total amount of \$2,314,400.00, excluding taxes, as described in the report titled "Award of Contract 8041P - Supply and Delivery of Office Supplies", dated September 7, 2022 from the Acting Director, Finance;*
- (3) *That staff be authorized to extend both contracts for the final two years of the five year contracts; and*
- (4) *That the Chief Administrative Officer and General Manager, Finance and Corporate Services be authorized to execute the contract.*

CARRIED

Opposed: Cllr. Wolfe

ENGINEERING AND PUBLIC WORKS DIVISION

3. **RICHMOND CIRCULAR CITY STRATEGY** (File Ref. No. 10-6125-07-01) (REDMS No. 6919426)

It was noted the report will receive public consultation to gather additional information, with a further review by the Committee before adoption. Staff confirmed all stakeholders, including the National Zero Waste Council and various City Committees, will be advised accordingly.

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It was moved and seconded

That, as described in the report titled “Richmond Circular City Strategy” from the Director, Sustainability and District Energy, dated September 1, 2022:

- (a) the Richmond Circular City Strategy in Attachment 1 of the report be endorsed for the purpose of public consultation as a framework to establish a strategic approach to the transition to a circular economy in Richmond;*
- (b) a funding application to the Federation of Canadian Municipalities be submitted for undertaking a Material Flow Analysis Study; and*
- (c) the Chief Administrative Officer and General Manager, Engineering and Public Works be authorized to enter into a funding agreement with the Federation of Canadian Municipalities and that it be included in the Consolidated 5 Year Financial Plan (2023- 2027) accordingly.*

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:28 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, October 3, 2022.

Mayor Malcolm D. Brodie
Chair

Lorraine Anderson
Legislative Services Associate