



General Purposes Committee

Date: Monday, July 20, 2020

Place: Council Chambers
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day (attending via teleconference)
Councillor Kelly Greene (attending via teleconference)
Councillor Alexa Loo (attending via teleconference)
Councillor Bill McNulty (attending via teleconference)
Councillor Linda McPhail (attending via teleconference)
Councillor Harold Steves (attending via teleconference)
Councillor Michael Wolfe (attending via teleconference)

Call to Order: The Chair called the meeting to order at 3:02 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on July 6, 2020, be adopted as circulated.

CARRIED

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COUNCILLOR MICHAEL WOLFE

1A. BANNING THE USE OF ANTICOAGULANT RODENTICIDES
(File Ref. No.)

Discussion took place on (i) the use of anticoagulant rodenticides in Richmond, (ii) statistics and consequences of the use of the product, specific to Richmond, (iii) owl boxes and bat boxes in the City, and (iv) collaborating with the Richmond School Board in relation to rodent management practices.

In reply to a query from Committee, staff noted that there are owl boxes and bat boxes around the City, particularly around multi-family developments, and a memo could be provided with more details.

As a result of the discussion, the following referral motion was introduced:

It was moved and seconded

That the matter of banning the use of anticoagulant rodenticides be referred back to staff conduct an analysis and report back on:

- (a) *Rodent management practices in Richmond;*
- (b) *Jurisdictional limits;*
- (c) *Partnering opportunities with Richmond School Board and Vancouver Coastal Health; and,*
- (d) *Consequences and associated costs.*

CARRIED

Opposed: Cllrs. Steves
Wolfe

COMMUNITY SAFETY DIVISION

1. SOIL USE FOR THE PLACEMENT OF FILL APPLICATION FOR THE PROPERTY LOCATED AT 19740 RIVER ROAD (SIDHU)
(File Ref. No. 12-8080-12-01) (REDMS No. 6487928 v.8)

Staff provided an overview of the application noting that (i) the applicant is already operating a cranberry farm on the property, (ii) part of the property requires peat to bring it up to standard for cranberry farming, and (iii) the applicant is sourcing the materials from a site in the Queensborough area.

In reply to queries from Committee, staff noted that a traffic management plan is required when the permit is ready to be issued.

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Minder Sidhu, Owner, 19740 River Road, advised that (i) his family has been farming this land for years, (ii) the majority of the land is farmed for cranberries and (iii) that a small portion is left as they could not bring it up to standard at the time.

Stephen Ramsey, Madrone Environmental Services Ltd., provided an overview of the geotechnical water management plan.

In reply to queries from Committee, Mr. Sidhu advised that (i) to be consistent with the neighbouring properties peat was preferable over compost, (ii) there is a 30m buffer between the pipeline and the property, (iii) due to the Covid-19 pandemic it is uncertain when the source site will be developed to obtain the peat, (iv) inspections are conducted to ensure minimal rocks enter the peat, and (v) letters are provided that state there are no contaminants in the peat.

In response to further queries from Committee, Mr. Ramsey provided background information on the water management plan for the property, and advised that control exercises will be performed at the source site and at the destination to ensure quality of the materials.

It was moved and seconded

That the ‘Soil Use for the Placement of Fill’ application submitted by Sukminder (Minder) Sidhu (the “Applicant”) for the Property located at 19740 River Road proposing to deposit peat to develop and expand the current cranberry farming operation be authorized for referral to the Agricultural Land Commission (ALC) for the ALC to review and determine the merits of the proposal from an agricultural perspective as the Applicant has satisfied all of the City’s current reporting requirements.

CARRIED

Opposed: Cllr. Greene

DEPUTY CAO’S OFFICE

2. **2020 UBCM COMMUNITY EXCELLENCE AWARDS**

(File Ref. No. 01-0103-01/2019) (REDMS No. 6482378 v.3)

It was moved and seconded

That the City’s entries for the Union of BC Municipalities (UBCM) Community Excellence Awards be endorsed, including:

- (1) *Excellence in Governance: The City of Richmond’s Organizational Development Program;*

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- (2) *Excellence in Service Delivery: Community Wellness Strategy 2018-2023;*
- (3) *Excellence in Asset Management: Richmond Flood Protection Program; and*
- (4) *Excellence in Sustainability: Mitchell Island Environmental Stewardship Initiatives.*

CARRIED

PLANNING AND DEVELOPMENT DIVISION

3. TRANSLINK 2020 CAPITAL COST-SHARE PROGRAM – SUPPLEMENTAL APPLICATIONS

(File Ref. No. 01-0154-04) (REDMS No. 6457711 v.10)

Staff highlighted that TransLink has issued final approval of projects noted in the staff report.

It was moved and seconded

That as described in the report titled “TransLink 2020 Capital Cost-Share Program – Supplemental Applications” dated June 19, 2020 from the Director, Transportation:

- (a) *the transit-related projects recommended for cost-sharing as part of the TransLink 2020 Bus Speed and Reliability Program be endorsed;*
- (b) *should the above project receive final approval from TransLink, the Chief Administrative Officer and General Manager, Planning and Development be authorized to execute the funding agreements and the Revised Consolidated 5 Year Financial Plan (2020-2024) be updated accordingly; and*
- (c) *staff be directed to implement the projects approved by TransLink and report back in one year as part of the City’s proposed applications to TransLink’s 2021 Capital Cost-Share Programs.*

The question on the motion was not called as in reply to queries from Committee, staff noted that they are working with TransLink on upcoming projects, including a bus only lane on Steveston Highway, and the project on the northern portion of No. 3 Road is on hold due to Covid-19.

The question on the motion was then called and it was **CARRIED**.

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4. **APPLICATION BY 1058085 BC LTD. FOR REZONING AT 10431 NO. 5 ROAD FROM THE "SINGLE DETACHED (RS1/E)" ZONE TO THE "ARTERIAL ROAD COMPACT TWO-UNIT DWELLINGS (RCD)" ZONE**

(File Ref. No. RZ 18-829789) (REDMS No. 6480434)

In reply to queries from Committee, staff noted that (i) due to lot depth, townhouses were not feasible, (ii) numbered companies are required to provide proof of signing authority and letters of authorization from property owners, (iii) tandem parking is preferable as the lots are not wide enough to accommodate side-by-side parking, and (iv) landscaping design is determined through the Servicing Agreement and Development Permit stages.

Direction was given to staff to prepare a staff memorandum that provides the names of applicants and property owners for this development application. It was requested that for future development applications the names of applicants and property owners be provided to Council.

It was moved and seconded

- (1) *That Richmond Zoning Bylaw 8500, Amendment Bylaw 10197 to create the "Arterial Road Compact Two-Unit Dwellings (RCD)" zone, be introduced and given First Reading; and*
- (2) *That Richmond Zoning Bylaw 8500, Amendment Bylaw 10195, for the rezoning of 10431 No. 5 Road from "Single Detached (RS1/E)" to "Arterial Road Compact Two-Unit Dwellings (RCD)", be introduced and given First Reading.*

CARRIED

Opposed: Cllr. Day

5. **APPLICATION BY KANARIS DEMETRE LAZOS FOR A HERITAGE ALTERATION PERMIT (HA 19-881148) AND A STEVESTON VILLAGE HERITAGE CONSERVATION GRANT AT 12111 3RD AVENUE (STEVESTON HOTEL)**

(File Ref. No. HA 19-881148) (REDMS No. 6486957)

Staff reviewed the application and noted that (i) the application is necessary to the extend the physical life of the Steveston Hotel, (ii) the application is consistent with the Heritage Conservation Grant Program, and (iii) further conservation work to maintain the building will occur incrementally in the future.

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In reply to queries from Committee, staff advised that (i) works done to the Steveston Hotel previously over the years were done prior to the establishment of the Steveston Conservation Program, (ii) work done recently under the heritage alteration permit has not altered the original character of the building, and (iii) the restoration will be done as part of a conservation plan that is prepared by heritage professionals.

It was moved and seconded

- (1) *That a Heritage Alteration Permit (HA 19-881148) be issued which would permit the replacement of the existing roof on the building located at 12111 3rd Avenue; and*
- (2) *That a grant request in the amount of \$72,800 be approved under the Steveston Village Heritage Conservation Grant Program to assist with the roof replacement work for the building located at 12111 3rd Avenue, and disbursed in accordance with Council Policy 5900.*

CARRIED

LEGAL AND LEGISLATIVE SERVICES DEPARTMENT

6. **LIVE-STREAMING OF COUNCIL AND COMMITTEE MEETINGS AND OF COUNCIL-SCHOOL BOARD LIAISON COMMITTEE MEETINGS AND DEVELOPMENT PERMIT PANEL MEETINGS**

(File Ref. No. 01-0105-01) (REDMS No. 6491857 v. 3)

Discussion took place on (i) technical upgrades to the Anderson room to accommodate for physical distancing and live-streaming, (ii) keeping all Standing Committee meetings and Council meetings in Council Chambers during the Covid-19 pandemic, (iii) potential installation of plexiglass dividers for Council Chambers, and (iv) liaising with the Richmond School District with regard to livestreaming Council/School Board Liaison Committee meetings.

Direction was given to staff to provide a memorandum in relation to public engagement and online viewing statistics of Council and Committee meetings.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

- (1) *That during the Covid-19 pandemic:*
 - (a) *all Standing Committee and Council meetings will be held in the Council Chambers;*
 - (b) *all Standing Committee meetings, Council meetings, Council/School Board Liaison Committee meetings, subject to*

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Richmond School District approval, and Development Permit Panel meetings be livestreamed;

- (2) *That during the Covid-19 pandemic, staff explore technological upgrades to the Anderson Room for live-streaming functionality post Covid-19;*
- (3) *That staff provide budgetary implications information, including changes to Council Chambers and the Anderson Room; and*
- (4) *That the above mentioned matters be further revisited post Covid-19.*

CARRIED

ENGINEERING AND PUBLIC WORKS DIVISION

7. AWARD OF CONTRACT 6676P – SUPPLY OF HYDRO-VAC SERVICES

(File Ref. No. 10-6000-00) (REDMS No. 6483396 v.3)

It was moved and seconded

- (1) *That contract 6766P – Supply of Hydro-Vac Services for an initial three-year term be awarded on an “as and when requested” basis to McRae’s Environmental Service Ltd as the most responsive and responsible bidder. The initial three-year term is estimated at \$7,277,841 exclusive of taxes and 10% contingency; and*
- (2) *That approval from Council will be requested prior to staff executing an option to renew the contract for a further two-year term, for a maximum total term of five years; and*
- (3) *That the Chief Administrative Officer and the General Manager, Engineering and Public Works be authorized to execute the contract with McRae’s Environmental Service Ltd.*

CARRIED

8. LIBRARY CULTURAL CENTRE MECHANICAL UPGRADE PROJECT

(File Ref. No. 10-6125-05-01) (REDMS No. 6368260)

In reply to queries from Committee, staff provided an overview of pricing of carbon emissions and noted that (i) option 2 has more environmental benefits; however, a higher cost, (ii) the building has a longevity of 15-20 years, (iii) in the future the goal is to connect the building to the Lulu Island Energy District, (iv) there are no plans for parking on the rooftop of the building, and (v) should this project move forward, it will not impact any future building upgrades.

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Direction was given to staff to provide a memorandum on potential future cost savings with regards to Green House Gas Emissions providing comparative information.

It was moved and seconded

That the Equipment Renewal and GHG Reduction Project, described as Option 2 on page 4 in the staff report titled “Library Cultural Centre Mechanical Upgrade Project”, dated July 20, 2020, from the Director, Sustainability and District Energy, be approved.

CARRIED

Opposed: Cllr. Loo

PLANNING AND DEVELOPMENT DIVISION

9. **ESTIMATED COSTS FOR TEMPORARY ROAD CHANGES IN STEVESTON VILLAGE FOR AUGUST 2020**

(File Ref. No.)

Staff reviewed the memorandum dated July 20, 2020, from the Manager, Economic Development, (attached to and forming part of these Minutes as Schedule 1).

In response to queries from Committee, staff advised that (i) traffic control personnel are public works staff, (ii) overtime would be accrued if hours were outside of normal working hours or on weekends, (iii) temporary patios are available to Richmond businesses that meet the criteria, (iv) nine temporary patio applications have been approved with five outside of the Steveston area, (v) a hybrid model with Moncton Street opened on weekdays and closed on weekends could be examined, and (vi) traffic control staff would help coordinate deliveries, provide directions.

Direction was given to staff to provide a memorandum outlining the signage plan for the proposed street closures in Steveston Village.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

- (1) *That Option 2, One-Way on Moncton Street and One-Way on Bayview Street from August 4, 2020, until and including Labour Day, as outlined in the staff memorandum titled “Estimated Costs for Temporary Road Changes in Steveston Village for August 2020” dated July 16, 2020, from the Director, Transportation, be approved; and*
- (2) *That staff provide clarification regarding the cost and source of funding for the street closures; and*

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- (3) *That staff provide a comprehensive signage plan for the street closures.*

The question on the motion was not called as discussion took place on insufficient space for pedestrians on one-way streets and in reply to a query from Committee, staff noted that all businesses in the area would receive information with an email and phone number should they have any concerns or issues.

The question on the motion was then called and it was **CARRIED** with Cllr. Greene opposed.

ADJOURNMENT

It was moved and seconded
That the meeting adjourn (5:12 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, July 20, 2020.

Mayor Malcolm D. Brodie
Chair

Sarah Goddard
Legislative Services Associate

Schedule 1 to the Minutes of the
General Purposes Committee
meeting of Richmond City
Council held on Monday, July 20,
2020.



City of
Richmond

Memorandum
Finance and Corporate Services Division

To: Mayor and Councillors **Date:** July 20, 2020
From: Katie Ferland **File:** 08-4150-01/2020-Vol 01
Manager, Economic Development
Re: Update on Steveston Business Engagement re: COVID-19 Street Usage

Following Council's decision on July 13, 2020, to implement temporary road changes in Steveston Village on the BC Day long weekend, staff conducted further outreach to area merchants to advise them of these changes. Feedback was also sought regarding the possibility of extending these changes beyond the long weekend as a means to support businesses and economic recovery while providing additional space for merchants, residents and visitors to meet physical distancing requirements.

Objective

Ensuring public health and community safety continues to be the number one priority for the City and for businesses during the COVID-19 pandemic, and is key to economic recovery. To support this objective the City has implemented various initiatives in Steveston Village including creating extra space for pedestrians and cyclists on Bayview Street, having a team of roving Community Ambassadors to educate the public on physical distancing in parks and open spaces, and monitoring and enforcing public health orders. A temporary patio program was also introduced to provide restaurants, cafes and pubs with additional space to safely accommodate patrons and increase their seating capacity.

In addition, temporary road changes have been introduced for Canada Day and for the BC Day long weekend in order to provide additional space for residents, businesses, customers and visitors when increased crowds are expected.

Beginning in early June the City has conducted multiple rounds of outreach to Steveston Village merchants regarding temporary road changes introduced or considered. Council has been notified of the results of this consultation, which included hand delivery of notices to all businesses in Steveston Village, an on-line and telephone survey conducted between June 6 and 10, an online presentation on June 9, and an invitation to provide feedback on measures implemented for Canada Day. Because of the short time frame to receive input during the initial consultation, and the introduction of subsequent temporary road changes for the BC Day long weekend, additional outreach was undertaken as described below.

Method

Between July 15 and 20 staff from the Economic Development Office, assisted by Community Ambassadors, contacted all businesses with addresses on Moncton Street and Bayview Street to inform them of the temporary changes that will be in effect from August 1 to 3 and to seek their input and feedback regarding the possibility of extending these changes beyond the long weekend. While all businesses in Steveston Village will be notified of the temporary changes in advance, this particular outreach was directed to businesses with addresses on Moncton Street and Bayview Street as the initial survey indicated that they would be the most impacted by such changes.

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102 businesses were contacted through in person visits, by telephone, and via email. 82 businesses responded to that outreach, representing an 80% response rate.

Results

43% of the businesses consulted (35) were in favour of extending the approved road changes beyond the BC Day long weekend. Comments received include:

- There is a need to create additional space for pedestrians and cyclists in Steveston as it becomes busier with improving summer weather.
- Expanding commercial retail and restaurant areas would only be viable for some businesses if street space was repurposed for this use.
- Businesses require certainty on any changes introduced so that they can adequately prepare and plan.

49% of the businesses consulted (40) were opposed to extending the approved road changes beyond the BC Day long weekend. Comments received include:

- Parking is already a challenge in Steveston Village and losing on-street parking would cause difficulties for regular customers and those with mobility issues.
- Moncton Street is not busy enough on a daily basis to warrant the ongoing full closure of the street, which could have a detrimental impact on businesses.
- Regular vehicle access to the streets is imperative for loading, delivery and servicing activities.
- Creating a one-way loop between Bayview Street and Moncton Street could be a viable option to maintain vehicle circulation and some on-street parking, while creating additional space for pedestrian and cyclist movement, as well as for commercial activities to expand onto the street.

9% of the businesses consulted (7) declined to provide a response. 8 businesses were unreachable due to indefinite closures and other reasons, and staff continue to attempt to contact the remaining 13 businesses on Moncton Street and Bayview Street that have not yet provided their feedback.

Conclusion

Businesses in Steveston have been consulted through various means beginning in early June regarding temporary road changes that are being planned or considered. The most recent targeted outreach to 102 businesses on Bayview Street and Moncton Street occurred between July 15 and 20 and yielded an 80% response rate. There was no clear consensus regarding the option of extending the planned temporary changes (one-way traffic on Bayview Street and the closure of Moncton Street) beyond the BC Day long weekend. The wide variety of responses received reflects the different types of businesses operating in Steveston Village and their unique needs. Staff will continue to work with businesses in Steveston and throughout Richmond on various economic response and recovery initiatives.

If there are any questions regarding this information, please contact the undersigned.



Katie Ferland
Manager, Economic Development
604-247-4923

cc SMT
Lloyd Bie, Director, Transportation
Carli Williams, Manager, Business Licence and Bylaws