



General Purposes Committee

Date: Tuesday, May 20, 2025

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au (by teleconference)
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo (by teleconference)
Councillor Bill McNulty
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

AGENDA ADDITION

It was moved and seconded
That Extending the Forensic Audit on Gift Cards be added to the agenda as Item No. 2.

CARRIED

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on May 5, 2025, be adopted as circulated.

CARRIED

General Purposes Committee

Tuesday, May 20, 2025

LAW AND COMMUNITY SAFETY DIVISION

1. **ENDORSEMENT OF UBCM RESOLUTIONS – SOIL AND OTHER MATERIAL TRACKING RESOLUTION AND ALC COMPLIANCE AND ENFORCEMENT TICKETING RESOLUTION**

(File Ref. No. 12-8350-05) (REDMS No. 8015977)

Discussion ensued with respect to the technology contemplated and the proposed regulation requirements.

In response to queries from Committee, staff noted (i) there are other provinces such as Quebec and Ontario that have these types of provisions that require the tracking of soil from its origin site to its destination site, (ii) in advance of the UBCM workshop, staff can reach out to counterparts in Ontario and Quebec for further detail and specifics of the software they are using, which has been in place since 2022, (iii) staff are not familiar with any municipality in BC that would be opposed to this; there are a number of municipalities that have been burdened by this issue, and (iv) staff will explore the enforcement structure in Quebec and Ontario in further detail and report back.

It was moved and seconded

- (1) *That the proposed resolution (Attachment 1) that calls for the Government of British Columbia (the Government) to mandate that all soil and other material to be removed and moved from source and deposit sites covered under Agricultural Land Commission Act (ALC Act) and Regulations within the Province of British Columbia (the Province) be monitored and tracked by individual truckload using appropriate technology to ensure source site soil and other material is taken only to approved sites within the Province, be endorsed and forwarded to the UBCM for consideration during its 2025 Convention; and*
- (2) *That the proposed resolution (Attachment 2) that calls for the Government of British Columbia to give the Agricultural Land Commission (ALC) Compliance and Enforcement staff the authority to ticket property owners and corporations who are responsible for the unauthorized filling of Lands within the Agricultural Land Reserve (ALR) and other issues of non-compliance related to the ALC Act and associated regulations, be endorsed and forwarded to the UBCM for consideration during its 2025 Convention.*

CARRIED

2.

General Purposes Committee

Tuesday, May 20, 2025

COUNCILLOR KASH HEED

2. **EXTENDING THE FORENSIC AUDIT ON GIFT CARDS**

(File Ref. No.) (REDMS No.)

Councillor Heed provided an overview of the motion to extend the forensic audit on gift cards to 2015 (attached to and forming part of these minutes as Schedule 1).

It was moved and seconded

- (1) *That the forensic audit related to the concern of unreconciled gift cards extend back to 2015; and,*
- (2) *That upon completion of the forensic audit, the findings are presented to Council.*

The question on the motion was not called as discussion ensued with respect to the scope of the forensic audit and the City's policies and procedures in place following the discontinuance of gift card purchases and other measures. It was requested that the timeline for the forensic audit be provided.

The question on the motion was then called and it was **CARRIED**.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:28 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Tuesday, May 20, 2025.

Mayor Malcolm D. Brodie
Chair

Lorraine Anderson
Legislative Services Associate

Subject: Extending present forensic audit on gift cards back to 2015

Member of Council: Kash Heed

Meeting: General Purposes Committee (Public)

Notice Provided on: May 20, 2025

For Consideration on: May 20, 2025 in accordance with Procedure By-law No 7560

Background

The unresolved discrepancy concerning the gift cards could be a result of poor management or potential fraudulent actions. Moreover, this issue highlights a deficiency in oversight and responsibility in handling these matters. To gain a comprehensive understanding of the repercussions of this situation, the ongoing forensic audit should include an analysis dating back to 2015. Furthermore, the outcomes from the last three years, as well as those from subsequent years, ought to be submitted to the Council.

Motion

1. That the forensic audit related to the concern of unreconciled gift cards extend back to 2015; and,
2. That upon completion of the forensic audit, the findings are presented to Council.