



General Purposes Committee

Date: Monday, April 1, 2019

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day
Councillor Kelly Greene
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

AGENDA ADDITIONS

It was moved and seconded
That "Graduated Licensing Program for Motorcycles" be added to the agenda as Item No. 8.

CARRIED

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on March 18, 2019, be adopted as circulated.

CARRIED

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COMMUNITY SERVICES DIVISION

1. **2018 RICHMOND FILM OFFICE ANNUAL REPORT**

(File Ref. No. 11-7000-01) (REDMS No. 6131835 v. 4)

In reply to questions from Committee, Jodie Shebib, Film and Major Events Liaison advised that (i) staff have reached out for one on one meetings with individuals who have voiced concern regarding the number of filming days in Steveston and staff are open to holding a community meeting in the near future, (ii) an effort is made to balance the number of applications accepted in one location and work with merchants to ensure impact to business is minimal, (iii) staff work closely with the Steveston Merchants Association who have assisted in working with specific merchants, (iv) the office operates on cost recovery for staffing and revenue, generated through rentals and cost recoveries, goes back to the site where filming is held, and (v) currently the film office is comprised of 1.5 staff members.

Discussion took place regarding film revenue distribution and in response to queries from Committee, Andrew Nazareth, General Manager, Finance and Corporate Services noted that the revenues for specific City departments are distributed to those departments. Mr. Nazareth further clarified that permit revenue is allotted back to the film office and covers the administration costs for the film office.

In further reply to questions regarding revenue distributed to specific sites, Jane Fernyhough, Director, Arts, Culture and Heritage Services, remarked that film revenue from rentals for the Britannia Shipyards is directed into the capital account to be used specifically at the site and for other sites, funds go directly into the operating account for that site. It was noted that staff would provide specific information regarding the cost to run the film office including the specific break down of revenue allocation and operating cost of the film office.

Ms. Shebib, in further response to Committee's queries, clarified that (i) the Community Affairs group is led through Creative BC and the BC Film Commissioner, (ii) an inventory of studios is available on the Creative BC website and the second studio in Richmond is anticipated to open in late spring, and (iii) one of the biggest assets in the city are the merchants and residents and filming is successful in Richmond due to community support.

It was moved and seconded

That the staff report titled "2018 Richmond Film Office Annual Report", dated March 12, 2019, from the Director, Arts, Culture and Heritage Services, be received for information.

CARRIED

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2. **PROPOSED PLAN FOR MAJOR EVENTS AND PROGRAMS IN 2020**
(File Ref. No. 11-7400-01) (REDMS No. 6149279 v. 2)

Discussion took place on the option to refer the proposed 2020 Major Events Plan back to staff for further analysis and re-evaluation including the option to reduce the scale of events and a proposed referral motion was distributed to Committee (copy on file, City Clerk's office.) Further comments regarding a review of the composition of the Major Events Committee were made and Councillor Steves noted his resignation from the Major Events Committee.

In response to questions from Committee, Bryan Tasaka, Manager, Major Events and Film, advised that (i) each event can be gauged from the number of attendees the economic impact however an economic impact study can be explored, (ii) the City provides assistance to some events as the community organizer requires additional involvement to deliver the scope of the event, (iii) the cost savings of scaling back multiday events would be minimal as rental expenses for those events are amortized over the multiple days, and (iv) RCMP costs are covered through the operating budget.

Discussion further ensued regarding (i) event evaluations, (ii) completion of an economic impact study, (iii) re-evaluation of all proposed events including reviewing the scope, frequency, and focus of each event, and (iv) further input from the Major Events Committee.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That the Proposed Plan for Major Events and Programs in 2020 be referred back to staff for further review and re-evaluation including:

- (1) Council comments in terms of an evaluation of the various events held by the City;***
- (2) sponsorship potential;***
- (3) re-evaluation of the various events and budget; and***
- (4) completion of an economic impact study;***

and report back to the General Purposes Committee.

CARRIED

3. **#ALLONBOARD CAMPAIGN RESOLUTION**
(File Ref. No. 07-3000-01) (REDMS No. 6137602 v. 2)

It was moved and seconded

That the #AllOnBoard Campaign resolution, as proposed in Attachment 1 of the staff report titled "#AllOnBoard Campaign Resolution" dated March 13, 2019 from the Manager of Community Social Development be endorsed, requesting that:

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- (1) *TransLink work with the Provincial Government to secure funding to provide free transit for children and youth (0-18 years) and a sliding fee scale for low-income individuals;*
- (2) *TransLink consider modifying fare evasion ticketing practices;*
- (3) *the Provincial and Federal Governments be requested to provide sufficient resources to address existing and projected ridership demand; and*
- (4) *that the resolution be forwarded for consideration at the 2019 Lower Mainland Government Management Association of BC (LMGMA) convention and subsequent Union of BC Municipalities (UBCM) convention, as well as to the Federation of Canadian Municipalities.*

The question on the motion was not called as discussion took place on fare evasion ticketing practices and as a result, the following **amendment motion** was introduced:

It was moved and seconded

That Part 2 of the motion be amended as follows:

TransLink modify fare evasion ticketing practices

DEFEATED

Opposed: Mayor Brodie
Cllrs. Au
Loo
McNulty
McPhail
Steves

The question on the main motion was then called and it was **CARRIED**.

COMMUNITY SAFETY DIVISION

4. **SISTER CITY ADVISORY COMMITTEE 2018 YEAR IN REVIEW**
(File Ref. No. 01-0100-30-SCIT1-01) (REDMS No. 6148338 v. 2)

It was moved and seconded

That the staff report titled “Sister City Advisory Committee 2018 Year in Review”, dated March 14, 2019, from the Manager, Customer Services be received for information.

CARRIED

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5. **SISTER CITY ADVISORY COMMITTEE UPDATES TO TERMS OF REFERENCE AND POLICIES AND PROCEDURES**

(File Ref. No. 01-0100-30-SCIT1-01) (REDMS No. 6157000)

It was moved and seconded

- (1) *That the updates to the Sister City Advisory Committee Terms of Reference be approved; and*
- (2) *That the updates to the Sister City Advisory Committee Policies and Procedures be approved.*

CARRIED

6. **UBCM COMMUNITY EMERGENCY PREPAREDNESS FUND**

(File Ref. No. 09-5126-01) (REDMS No. 6118791 v. 7)

It was moved and seconded

- (1) *That the application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for up to \$25,000 in grant funding to support the Emergency Operations Centres & Training for Emergency Programs be endorsed;*
- (2) *That the application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for up to \$150,000 in grant funding to support the Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning be endorsed;*
- (3) *That should the funding application be successful, the Chief Administrative Officer and the General Manger, Community Safety and the General Manager, Engineering and Public Works be authorized to execute the agreements on behalf of the City of Richmond with the UBCM; and*
- (4) *That should the funding application be successful, the 2019-2023 Five Year Financial Plan Bylaw be adjusted accordingly.*

The question on the motion was not called as, in response to questions from Committee Jason Ho, Manager, Engineering Planning and Norman Kotze, Manager, Emergency Programs clarified that (i) the application process requires the endorsement of Council, and (ii) a flood risk assessment was last completed in 2010.

The question on the motion was then called and it was **CARRIED**.

FINANCE AND CORPORATE SERVICES DIVISION

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7. **AMENDMENTS TO THE COUNCIL PROCEDURE BYLAW IN RELATION TO AGENDA PREPARATION AND DISTRIBUTION**

(File Ref. No. 12-8060-20-010015) (REDMS No. 6152012)

The Chair spoke to a minor amendment to Section 3.3.1 (d) of the proposed Council Procedure Bylaw No. 7560, Amendment Bylaw No. 10015 to include the words “if possible.” The Chair remarked that a Special Council meeting can be called on 24 hours’ notice by the Mayor or any two members of Council and distribution of an agenda at least five days prior may not be possible.

In reply to queries from Committee, David Weber, Director, City Clerk's Office noted that a special meeting is any Council meeting that is outside of the regular Council meeting schedule and requiring a unanimous vote to hold a special meeting could not be considered as it would be contrary to the *Community Charter*.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That Council Procedure Bylaw No. 7560, Amendment Bylaw No. 10015, which introduces amendments relating to agenda preparation and distribution including an update to Section 3.3.1 (d) to read as follows:

“Special Council Meetings – at least five business days preceding each such meeting, if possible, or in accordance with the Community Charter”;

be introduced and given first, second and third readings.

CARRIED

COUNCILLOR KELLY GREENE

8. **GRADUATED LICENSING PROGRAM FOR MOTORCYCLES**

(File Ref. No.) (REDMS No.)

Councillor Kelly Greene spoke to correspondence received from the District of Kitimat regarding the implementation of a Graduated Licensing Program for motorcycles and introduced the following **referral motion**:

It was moved and seconded

That the correspondence from the District of Kitimat dated March 25, 2019 requesting a letter of support for the implementation of the Graduated Licensing Program for Motorcycles be referred to staff for analysis.

CARRIED

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ADJOURNMENT

It was moved and seconded
That the meeting adjourn (5:02 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, April 1, 2019.

Mayor Malcolm D. Brodie
Chair

Amanda Welby
Legislative Services Coordinator