



General Purposes Committee

Date: Monday, March 2, 2026

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on February 17, 2026, be adopted as circulated.

CARRIED

DELEGATIONS

1. With the aid of a PowerPoint presentation (copy on-file, City Clerk's Office), Donald Trapp, Executive Project Director, Fraser River Tunnel Project, TI Corp provided an update on the Steveston Interchange Project highlighting that the new lane structure with both phases and five lanes has been fully operational since December 2025.

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With respect to the Fraser River Tunnel projects, the delegation noted that (i) the investigative works will wind down as 2026 progresses and the site will be taken over by early construction works, (ii) early construction works will proceed through 2026, with work that began in January with tree clearing, and is leading into utility relocations, in spring, site preparation, earthworks, casting basin and north approach works will begin, and in the summer, in-river works will include piled structures such as a temporary trestle bridge connecting Delta to Deas Island and temporary jetties on both side of the Fraser River, (iii) major construction works will start in 2027, and (iv) Community Engagement occurred in September 2025, including two sessions with active transportation groups to review multi-use pathway safety and design. The same representatives will convene on March 12, 2026 to report on feedback received and how it has been incorporated.

2. **SISTER CITY ADVISORY COMMITTEE YEAR IN REVIEW**

(File Ref. No. 01-0135-04-01) (REDMS No. 8272661)

It was moved and seconded

That the report titled “Sister City Advisory Committee – 2025 Year in Review”, dated February 5, 2026, from the Director, Intergovernmental Relations and Corporate and Strategic Planning, be received for information.

The question on the motion was not called as in response to a query from Committee, staff noted that the Wakayama City School Exchange and the Steveston Kendo Club Exchange visits were well received, with youth reporting positive experiences staying with host families in Japan and Richmond, enjoying cultural exchange and forming meaningful friendships.

The question on the motion was then called and it was **CARRIED**.

ENGINEERING AND PUBLIC WORKS DIVISION

3. **FUEL PURCHASES AGREEMENT - 4REFUEL CANADA LP**

(File Ref. No. 03-1000-01) (REDMS No. 8292508)

It was moved and seconded

(1) That the Chief Administrative Officer and General Manager, Engineering & Public Works, be authorized to negotiate and execute a fuel supply and delivery contract with 4Refuel Canada LP for a five-year term, as outlined in the report titled “Fuel Purchases Agreement – 4Refuel Canada LP”, dated February 13, 2026, from the Director, Public Works; and

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- (2) *That the Chief Administrative Officer and General Manager, Engineering & Public Works, be authorized to negotiate and execute up to two additional one-year extensions of the fuel supply and delivery contract with 4Refuel Canada LP, as outlined in the report titled “Fuel Purchases Agreement – 4Refuel Canada LP”, dated February 13, 2026, from the Director, Public Works.*

CARRIED

FINANCE AND CORPORATE SERVICES

4. AWARD OF CONTRACT – 8418P PROVISION FOR MANAGED PRINT SERVICE

(File Ref. No. 04-1300-01) (REDMS No 8313065.)

It was moved and seconded

- (1) *That Contract 8418P Provision for Managed Print Services be awarded to Konica Minolta Solutions (Canada) Ltd., for a five-year term at an estimated contract value of \$1,944,750 exclusive of taxes, as described in the report titled “Award of Contract – 8418P Provision for Managed Print Services”, dated February 18, 2026, from the Director, Information Technology;*
- (2) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to extend an additional five-year term valued at the amount of \$1,043,805, up to the maximum total term of ten years, for the maximum total amount of \$2,988,555, as described in the report titled “Award of Contract – 8418P Provision for Managed Print Services” dated February 18, 2026, from the Director, Information Technology; and*
- (3) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to execute 8418P Provision for Managed Print Services and Related Services and all related documentation with Konica Minolta Solutions (Canada) Ltd.*

CARRIED

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5. **ADDITIONAL INFORMATION ON HOMELESSNESS OUTREACH AND COMMUNITY FOOD PROGRAMS**

(File Ref. No. 08-4055-01) (REDMS No. 8326480)

Staff noted that the Salvation Army no longer provides Sunday morning meals effective March 1, 2026, but the Sunday evening meal remains in operation.

In response to queries from Committee, staff advised that (i) a total of 175 individuals were identified in the 2025 homeless count, categorized as sheltered or unsheltered, (ii) sheltered includes those in emergency shelters, temporary winter shelters, transition housing, individuals with no fixed address who are in jail, detox facilities or in hospital, reflecting a specific definition of sheltered, (iii) unsheltered individuals who met the criteria or definition of experiencing homelessness during the 24 hour count period, identified as an individual who does not have a place to stay where they pay rent, (iv) the Provincial government through their Feeding Futures Program funds the list of school-based food programs for the Richmond School District, (v) individuals living in cars or RV's, for the definition of the homeless count, would be considered to be unsheltered,(vi) the Food Bank continued to experience substantial demand for its services in 2024, supporting 10,005 unique individuals and 4,501 households in Richmond, (vii) the food bank considers a newcomer to be anyone who has arrived in Canada in the last 10 years, (viii) each year, before the Health, Social, and Safety Grant intake, staff offer an information session to help strengthen grant applications, (ix) previously, a grant writing workshop was held in collaboration with the Richmond Foundation, staff can engage with them for further support, and (x) the City outreach team engages individuals outdoors and, when on private property, meets them on nearby public property to provide services without trespassing.

Discussion ensued with respect to (i) affordable housing options to help deal with homelessness in the City, (ii) maintaining, updating and distributing the report as a living document, (iii) individuals sheltering in vehicles, (iv) reviewing the grant program and budget, (v) the City's investments in homelessness and food security supports, (vi) the 11 organizations delivering site-based or street outreach services to individuals at risk of or experiencing homelessness in Richmond, (vii) the definition of homelessness, (viii) increasing coordination between different groups and organizations that are providing support to individuals experiencing homelessness, and (ix) upcoming city plans and updates addressing homelessness and food security projects.

It was moved and seconded

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- (1) *That the report titled “Additional Information on Homelessness Outreach and Community Food Programs”, dated February 25, 2026 from the Director, Community Social Development, be received for information; and*
- (2) *That the report be distributed to Richmond Members of Parliament, Richmond Members of the Legislative Assembly and the Richmond School District (SD38).*

CARRIED

ADJOURNMENT

It was moved and seconded
That the meeting adjourn (4:55 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, March 2, 2026.

Mayor Malcolm D. Brodie
Chair

Raman Grewal
Legislative Services Associate