



General Purposes Committee

Date: Monday, January 19, 2026

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed (by teleconference)
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Absent: Councillor Chak Au

Call to Order: The Chair called the meeting to order at 4:02 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on January 5, 2026, be adopted as circulated.

CARRIED

FINANCE AND CORPORATE SERVICES DIVISION

1. **AWARD OF CONTRACT – 8490P SUPPLY AND DELIVERY OF COMPUTER EQUIPMENT AND RELATED SERVICES**
(File Ref. No. 04-1300-01) (REDMS No. 8254315)

It was requested that staff provide a memo, prior to the next Council meeting, summarizing the contracts awarded for computer services in the last four years.

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In response to queries from Committee, staff noted (i) there have been two computer services contracts in the last five years, one specifically for procurement of Apple devices and the other for the City's standard Windows based desktops/laptops, (ii) computer equipment contracts are based on the City's assets maintained for five years and refreshed in the sixth year, averaging \$600,000 per year, (iii) the computers typically have little value in terms of resale after five years and recycled through the City's circular economy; previous attempts to repurpose through an organization was not successful, (iv) based on best practices and research, five years is an optimal lifecycle to maintain computers with up to date technology, especially with the introduction of Windows 11 and the increased security protection it provides, and (v) the City's security platform is based on many layers of defence that does protect the City's environment extensively.

It was moved and seconded

- (1) *That Contract 8490P – Supply and Delivery of Computer Equipment and Related Services be awarded to 341234 BC Ltd. (Microserve), for an initial five-year term at an estimated contract value of \$2,572,107 exclusive of taxes, as described in the report titled “Award of Contract – Supply and Delivery of Computer Equipment and Related Services”, dated December 19, 2025, from the Director, Information Technology;*
- (2) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to extend the initial five-year contract, up to the maximum total term of seven years, for the maximum total amount of \$3,748,680, as described in the report titled “Award of Contract – Supply and Delivery of Computer Equipment and Related Services” dated December 19, 2025, from the Director, Information Technology; and*
- (3) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to execute Contract 8490P Supply and Delivery of Computer Equipment and Related Services and all related documentation with 341234 BC Ltd. (Microserve).*

CARRIED

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ENGINEERING AND PUBLIC WORKS DIVISION

2. **PROPOSED UPDATE TO RICHMOND'S DEMOLITION WASTE AND RECYCLABLE MATERIALS BYLAW NO. 9516 TO INCREASE DIVERSION**

(File Ref. No. 10-6125-07-04) (REDMS No. 8206701)

It was moved and seconded

- (1) *That each of the following bylaws be introduced and given first, second and third readings:*
 - (a) *Demolition Waste and Recyclable Materials Bylaw No. 9516, Amendment Bylaw No. 10664;*
 - (b) *Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10717; and*
- (2) *That the implementation plan as outlined in the report titled "Proposed Update to Richmond's Demolition Waste and Recyclable Materials Bylaw No. 9516 to Increase Diversion", dated December 4, 2025, from the Director, Climate and Environment, be approved.*

The question on the motion was not called as discussion ensued with respect to the phased implementation plan.

In response to queries from Committee, staff noted (i) the phased implementation approach was supported by the industry unanimously; through the engagement process, it was a priority/key ask for the lead time and phased in approach which allows all builders and developers to adjust their business models, understand the changes and prepare appropriately for salvage and reuse, (ii) the lead time also allows staff to develop a very comprehensive range of support mechanisms, (iii) only one and two family dwelling demolition units are being considered at this time as, through the engagement process, large developers and companies proved they are above 80% diversion at this stage as it makes sense from an economic and business opportunity perspective instead of sending to the landfill, and (iv) the proposed changes would bring the City inline with Metro Vancouver and other regional municipalities; there are some municipalities where the diversion rate is at 90%.

CARRIED
Cllr. Loo and McNulty Opposed

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MAYOR MALCOLM BRODIE

3. COUNCILLOR CHAK AU

(File Ref. No.) (REDMS No.)

It was moved and seconded

That:

WHEREAS Councillor Chak Au has expressed his intention to resign from the office he holds as a Councillor of the City of Richmond provided that his resignation will not result in a by-election;

AND WHEREAS subsection 54(3) of the Local Government Act, [RSBC 2015] CHAPTER 1, as amended, provides that a council may decide that a by-election is not to be held if all of the circumstances listed in subsection 54(3) apply;

THEREFORE, BE IT RESOLVED, that pursuant to subsection 54(3) of the Local Government Act, the Council of the City of Richmond confirms the City of Richmond will not hold a by-election to fill the vacancy in the event of Councillor Chak Au's resignation as contemplated in this resolution.

The question on the motion was not called as discussion ensued with respect to the merits of the motion. Staff confirmed the motion, as provided, is defensible. As a result, the following **amendment motion** was introduced:

It was moved and seconded

That the first Whereas clause be removed and the reference to Councillor Au in the third paragraph be replaced with "any Council member".

The question on the amendment motion was not called as a brief discussion ensued with respect to the merits of the amendment motion.

The question on the amendment motion was then called and it was **CARRIED**, with Cllrs. Heed and Loo opposed.

The question on the main motion as amended, which reads as follows:

That:

WHEREAS subsection 54(3) of the Local Government Act, [RSBC 2015] CHAPTER 1, as amended, provides that a council may decide that a by-election is not to be held if all of the circumstances listed in subsection 54(3) apply;

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THEREFORE, BE IT RESOLVED, that pursuant to subsection 54(3) of the Local Government Act, the Council of the City of Richmond confirms the City of Richmond will not hold a by-election to fill the vacancy in the event of any Council member resignation as contemplated in this resolution.

was then called and it was **CARRIED**.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:42 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, January 19, 2026.

Mayor Malcolm D. Brodie
Chair

Lorraine Anderson
Legislative Services Associate