



General Purposes Committee

Date: Monday, January 16, 2012

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Linda Barnes
Councillor Derek Dang
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Absent: Councillor Evelina Halsey-Brandt
Councillor Ken Johnston

Call to Order: The Chair called the meeting to order at 4:06 p.m.

AGENDA ADDITION

It was moved and seconded

That Unused Richmond Farmland be added to the agenda as Item No. 3.

CARRIED

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on Monday, December 12, 2011, be adopted as circulated.

CARRIED

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COMMUNITY SERVICES DEPARTMENT

1. VANCOUVER AIRPORT FUEL DELIVERY PROJECT – ENVIRONMENTAL ASSESSMENT UPDATE

(File Ref. No.) (REDMS No. 3437242)

With the aid of a rendering, Cecilia Achiam, Interim Director, Sustainability and District Energy, and Robert Gonzalez, General Manager, Engineering and Public Works, reviewed the proposed alternative Highway 99 Pipeline Route.

It was noted that members of the Environmental Assessment Office (EAO) Working Group were holding a meeting on January 24, 2012, and that the Vancouver Airport Fuel Facility Corporation (VAFFC) was holding an independent public information and comment session for the proposed Vancouver Airport Fuel Delivery Project (VAFD) on Saturday, January 28, 2012 between 10:00 a.m. and 2:00 p.m. at the East Richmond Community Hall.

A discussion then ensued about the following:

- staff's recommendation that the City engage with the provincial Ministry of Transportation on the review of issues related to the proposed Highway 99 route;
- protocol outlined in the Port Metro Vancouver's documents for ships that travel in the Fraser River area;
- the process for submitting comments to the BC Environmental Assessment Office (BCEAO). It was noted that petitions were counted as one objection regardless of the number of signatures, and that members of the public were now being encouraged to make individual submissions;
- concerns related to the possible conflict of interest with respect to the Port Metro Vancouver conducting the water study, as the Port would financially benefit from the Proposal;
- concerns that the VAFFC public information and comment session appears to focus only on the proposed Highway 99 route and does not seem to address concerns related to tankers in the Fraser River or the proposed jet fuel loading and storage facility;
- the role of the City as a participant with no authority in the final decision related to the matter. It was noted that Council's position in opposition to the VAFD Project has been reiterated and very clearly documented on the BCEAO website;
- how staff's participation within the EAO Working Group enables the City's voice to be heard with the Ministers of Environment at the provincial and federal levels as well as other groups;

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- Richmond Fire Rescue's concerns related to the emergency response and risks associated with the VAFD proposal. Reference was made to a memo from the Deputy Chief, Operations, dated October 13, 2011. A copy of the memo is attached as Schedule 1 and forms part of these minutes;
- seeking the support of other groups that are opposed to the VAFD Proposal; and
- how thus far Council and Committee meetings have been the forum for the public to voice their opposition, and Council may consider a separate forum such as enabling the public to make submissions online.

It was moved and seconded

- (1) *That having reviewed the Vancouver Airport Fuel Delivery (VAFD) proposed Highway 99 Addendum pipeline route option, the City reiterate its position by stating that City Council continues to be opposed to the transportation of jet fuel on any arm of the Fraser River;*
- (2) *That the City continue to participate in the EAO and Oil and Gas Commission processes;*
- (3) *That the City engage with the provincial Ministry of Transportation on the review of issues related to the Highway 99 route proposal.*
- (4) *That letters be sent to Port Metro Vancouver requesting a meeting regarding the dangers related to tanker traffic on the Fraser River as well as the offloading and storage of jet fuel; and*
- (5) *That staff be directed to enable correspondence reflecting citizen opinion, including mail and emails received, to be forwarded to the VAFFC, BCEAO, the Provincial Minister of Environment, and Port Metro Vancouver.*

CARRIED

PROJECT DEVELOPMENT & FACILITY MANAGEMENT DEPARTMENT

2. **RICHMOND OLYMPIC OVAL – LEGACY CONVERSION UPDATE**

(File Ref. No. 06-2050-20-ROO/Vol 01) (REDMS No. 3420098 v.3)

Greg Scott, Director, Project Development, accompanied by John Mills, General Manager, Richmond Olympic Oval, noted that the amenities table on page 4 of staff report (GP-38) required corrections to replace the word "revenue" to "funding" for the scoring and display budget line item and the contingency budget line item.

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A discussion took place, and the following was noted:

- the proposed permanent cafe would be viable as it would be inline with the current traffic at the Oval;
- the principal location of the cafe would be on the ground level, with capacity to deal with events on the activity level when warranted;
- the types of food that would be served at the cafe would include healthy food choices such as salads, sandwiches and healthier versions of pizza;
- feedback from Oval users indicates that the Oval requires a food facility; and
- the Oval receives approximately 1500 visits per day, as well as large numbers of visitors at events on weekends.

It was moved and seconded

That the adjustment of the remaining legacy conversion projects and funding as outlined in the staff report entitled "Richmond Olympic Oval – Legacy Conversion Update" dated January 13, 2012, by the Director, Project Development, be approved.

CARRIED

3. **UNUSED RICHMOND FARMLAND**

Reference was made to an email from Councillor Harold Steves and an application by the Food Security Group to the Real Estate Foundation regarding a study on the availability of unused Richmond farmland for farming. A copy of email and application is attached as Schedule 2 and forms part of these minutes.

It was moved and seconded

That staff investigate and report back on the application by the Food Security Group to the Real Estate Foundation on the availability of private unused Richmond farmland for farming.

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:57 p.m.).

CARRIED

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Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, January 16, 2012.

Mayor Malcolm D. Brodie
Chair

Shanan Dhaliwal
Executive Assistant
City Clerk's Office



City of Richmond

Schedule 1 to the Minutes of the
General Purposes Committee
meeting held on Monday,
January 16, 2012.

Memorandum

Fire-Rescue Department

To: Mayor and Councillors
From: Tim Wilkinson
Deputy Chief - Operations

Date: October 13, 2011
File:

Re: Response to Jet Fuel Pipeline Update Referral From
September 12, 2011 Council Meeting

Origin

This memo addresses the following staff referral made by Council when discussing the "Response to Jet Fuel Pipeline Update" item at their September 12, 2011 meeting:

"In addition, staff were directed to provide an update regarding the implications for the City's emergency response in case of a fire or other disaster involving the jet fuel line or the proposed fuel storage facility."

Background

Vancouver Airport Fuel Facilities Corporation (VAFFC) has been examining various delivery options to secure a jet fuel supply for Vancouver International Airport (YVR). The proponent indicates in their proposal that the current delivery system is unable to meet YVR's fuel requirements during peak periods without the use of daily tanker trucks to augment the system. VAFFC evaluated 14 options and identified a preferred option.

VAFFC's preferred option consists of a marine terminal and fuel receiving facility (tank farm) at an existing industrial site located on the south arm of the Fraser River, and an underground jet fuel pipeline connecting the marine terminal with the receiving facility and YVR.

Risks Associated with the Preferred Option

The activities conducted by a fuel services operation have inherent risk associated with them. VAFFC proposes to receive, maintain and transport through a pipeline Jet "A" and Jet "A-1" fuels. These fuels are a kerosene-type distillate with a flash point of 38-41 degrees Celsius which makes the fuel difficult to ignite but once ignited difficult to extinguish. Jet "A" fuels are considered to be relatively low in toxicity causing only minor irritation when coming into contact with skin or eyes. Jet fuels will not readily biodegrade and the possibility of bio-accumulation exists.

From the time the fuel enters the fuel system until it is finally loaded onto an aircraft there are a variety of risks that require consideration. The main risks are as follows:

1. Natural events – lightning strikes, earthquakes, etc.
2. Intentional damage to the fuel system
3. Fire
4. Fuel spills
5. Catastrophic failure of one or all tanks at the tank farm
6. Equipment failure
7. Pipeline rupture

There are only two alternatives for combating a jet fuel fire - either to let it burn out and thereby self extinguish or alternately actively extinguish the fire using fire fighting agents.

Allowing a tank to self extinguish is likely to take days, assumes a complete loss of product, environmental problems and large cooling operations to protect against fire spread to adjacent tanks. In addition to these hazards in some severe cases a boil over or BLEVE may occur which will lead to catastrophic failure of the tank(s).

Statistics gathered by the Swedish National Testing and Research Institute regarding tank farm fires indicate that between 1951 and 2003, some 480 tank fires were reported. Two recent examples of tank fires that have burned for extended periods occurred at Miami International Airport in March of 2011 and Bayamon Oil Refinery (San Juan, Puerto Rico) in October of 2009.

In the case of a large tank-fire occurring, extinguishment will only be achieved through the use of fire fighting agents within automatic fire suppression systems and a fire fighting crew equipped with a large fire fighting agent capacity within close proximity.

Emergency Response

Large scale tank fires are rare, but when they occur they present a severe challenge for any fire department. The impacts to the City of Richmond in providing emergency response to a fuel tank farm and/or its associated pipeline cannot be underestimated.

Richmond Fire-Rescue's (RFR) response to the proposed tank farm area is currently 9 minutes from both the Crestwood and Shellmont Fire halls. This response time is outside the industry standards (NFPA 1710) of 4 minutes and 20 seconds. An extended response time allows a small fire to grow exponentially into a large fire thus rendering the event larger than that which RFR is currently equipped or staffed to manage.

Vancouver International Airport (YVR) does have a trained fire response team with significant fire suppressing capability. While the YVR response capabilities would be helpful in response to fighting a tank farm fire, RFR can not rely on this resource. YVR fire response crews would assume no role outside of the aerodrome's secure area as their primary duty is dedicated to Aircraft Rescue Fire Fighting.

A fire in a tank farm can burn for days expelling large doses of CO, CO₂, sulphur and soot into the environment. A significant fire could potentially burn for up to one week. Given prevailing winds, it is very conceivable that Steveston Highway, Highway 99, the George Massey tunnel and surrounding area roadways may be impacted with no or low visibility due to heavy black smoke from a fuel tank farm fire. The low visibility and impact on traffic flow will affect RFRs response times as direct routing to the fire may not be possible.

Residences and businesses in the Watermania and Ironwood areas may be significantly impacted by a "shelter in place" order in the short term or an evacuation order for a longer period of time due to the health issues with the smoke. However, it is noted that evacuation into the smoke will be hazardous unto itself, especially for the vulnerable population and challenges to complete logistically and safely. Residents may be only able to return to their home for a brief period of time even after the evacuation order has been lifted and the fire response is complete. The limited return is due to the continuing impacts of the smoke or other resulting contaminants from the fire. Additionally, there will be an environmental impact to the Fraser River from the fire.

RFR is identified in the City of Richmond Emergency, Spill Response and CBRNE plans as the lead agency in the case of a major fire, or fuel spill within the boundaries of Richmond.

RFR does have a capable and ready Hazardous Materials Team. This team is not equipped or staffed to mitigate a fuel spill that resulted from a catastrophic failure of one or all of the proposed tanks nor a catastrophic failure of a pipeline. To mitigate an event of this magnitude RFR would engage the services of several lower mainland fire departments through existing mutual aid agreements. There would be significant costs associated with provision of the mutual aid services over an extended period.

RFR has studied the activities of Phoenix Regional Fire who service Sky Harbour Airport in Phoenix, Arizona. Phoenix has a fire station located close to the tank farm with an additional two stations located within minutes of the tank farm who also have tank farm fire fighting capacity. Phoenix has specialized equipment, stringent fire prevention planning and enforcement, specialized training for fire fighters and mutual aid response agreements in place to mitigate the tank farm fire and spill risk.

RFR would recommend a fully staffed Fire Station be situated sufficiently close to the tank farm site to mitigate the risk. A fire station is estimated to cost \$7-8 million in capital, land and construction costs, purchase of a fire apparatus costing \$1.2 million and operational staffing of 24/7 crews are approximately \$2.5 million annual cost (2010 collective agreement). RFR personnel would also need to be trained in shipboard and tank farm firefighting techniques as this is not part of RFR's current training platform.

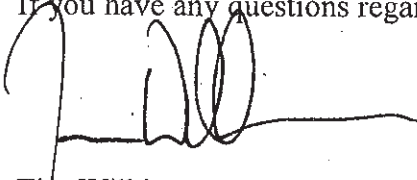
Currently, fires that occur aboard a ship midstream are the responsibility of the Canadian Coast Guard however once a vessel is moored it is the responsibility of RFR. RFR does not have the capacity or training to fight fires that occur aboard ships. To mitigate this risk, RFR would, at a minimum, enter into agreements with other agencies to provide on-the-water fire coverage.

October 7, 2011

- 4 -

The City of Richmond has requested that the VAFFC group assume the costs associated with this proposal and to date, the VAFFC has not agreed. The VAFFC responds that the tank farm will have a state of the art suppression system in their plan but RFR has not been made privy to their plan despite requests to be provided with the information.

If you have any questions regarding this information I would be pleased to answer them.



Tim Wilkinson
Deputy Chief – Operations
604-303-2701

TW:tw



Schedule 2 to the Minutes of the General Purposes Committee meeting held on Monday, January 16, 2012.

TO: MAYOR & EACH COUNCILLOR
FROM: CITY CLERK'S OFFICE

Mayor and Councillors

From: Steves, Harold
Sent: January 9, 2012 1:45 PM
To: Mayor and Councillors
Subject: FW: Real Estate Foundation Application
Categories: 08-4040-08-01 - Food Security
Attachments: Real Estate Fdn_GrantApplicationForm_revApril2011-1.rtf

pc: J. Erceg
B. Jackson
for appropriate action
TAG for information

Mayor and Council

Arzeena Hamir has been working on an application for funding from the Real Estate Foundation to do a followup study on the availability of unused Richmond farmland for farming. Metro Vancouver and the BC Ministry of Agriculture have already completed a study on what lands are being farmed in Richmond and what lands are not.

There is some degree of urgency to get more land available for farming. Kent Mullinix recently announced Kwawntlen's new urban agriculture curriculum is starting now. A portion of the Garden City Lands could be used. However, planning the Garden City Lands will take time and about 50 acres of land may be needed to provide both a training farm and incubator farms. We should be looking at the availability of private lands now.

Now that the agricultural land inventory has been completed, the next step is to analyze the data from the Ministry of Agriculture, hold public consultation to identify rural and urban parcels of land suitable for immediate conversion to cropping and investigate ways of making that land available for farming. The Real Estate Foundation will fund 50% of the project. Under Arzeena's proposed budget there is a \$12,000 shortfall.

I propose that Richmond Council supply a matching grant from the Council Contingency Fund at the next Council Meeting. Arzeena can reduce the ask from the Real Estate Foundation to match any funding we could provide, if necessary.

I understand that Arzeena has to have the grant application in by next Friday.

Cheers,

Harold



GRANT APPLICATION FORM

revised April 2011

The Real Estate Foundation of BC aims to be a pivotal connection in making land use knowledge and practice in BC a model for the world, "leading learning" and "aligning resources" relating to the sustainable use and conservation of land and real estate. The Foundation will give preference to projects that support our mission by demonstrating:

- Leadership and innovation
- Partnership and collaboration
- Sustainability/longevity
- Scalability/replicability

Details are provided under section C - Effectiveness Criteria.

GRANT APPLICATION REQUIREMENTS

Length	Eight pages maximum, including the budget. If your application is too long, we will ask you to revise it.
Method of submission	Email to submissions@refbc.com in DOC, PDF or RTF format. We will confirm by return email when we receive your application. We do not require a hard copy of your grant application. However, we do require the signature page to be completed. It is acceptable to email the signature page as part of your application. If you are unable to email the entire application, we will accept a fax copy of the signature page, which we will attach to your emailed application (fax to 604.688.3669).
Green text	Please delete or type over all green text. It is there to provide advice and guidance. There should be no green text in your submitted application.
Letters of support	Stage 2 applications must be accompanied by two current letters of support per the instructions on www.refbc.com/grants . Letters of support are not required for Stage 1.
Addenda	If there are other documents which are key to comprehending your project, please indicate what they are in your email to 'submissions'. Our staff will follow up with you, as required.

A - APPLICANT INFORMATION

1. Legal name of applying organization:

Richmond Food Security Society (RFSS)

2. Full mailing address:

100 3675 Westminster Highway
PO Box 22006
Richmond BC
V7C 5V2

Website:

www.richmondfoodsecurity.org

3. Project Contacts

Arzeena Hamir, Coordinator
Phone: (604) 727 9728
Email: arzeenahamir@shaw.ca

Kathleen Zimmerman, Regional Agrologist
Phone: 1-888-221-7141 X 3048
Email: Kathleen.Zimmerman@goy.bc.ca

4. Board of Directors

Arran Stephens
Mary Gazetas
Alissa Ehrenkrantz
Steve Easterbrook
Dieter Geesing
Bill Picha

5. Organizational mandate

The RFSS works to ensure that all people in the community, at all times, have access to nutritious, safe, personally acceptable and culturally appropriate foods, produced in ways that are environmentally sound and socially just.

6. Brief history of organization

In 2001, the Richmond Poverty Response Committee developed a Food Security Task force to address issues of food insecurity within vulnerable populations in the community. Participants in the Task Force included the Richmond Food Bank, Richmond Fruit Tree Sharing Project, community nurses, community nutritionists and faith groups who provided community meals. After receiving core funding from Vancouver Coastal Health's Community Food Action Initiative funds (CFAI), the Task Force evolved into the Richmond Food Security Society in 2009 and works to address food security issues for all residents.

B - PROJECT INFORMATION

1. Project title: Richmond Foodlands Strategic Plan

2. Amount applied for: \$35,000

Total project budget: \$50,000

3. Start date: April 1, 2012

End date: Oct 31, 2012

4. What is the specific project for which funding is requested?

We propose to conduct an assessment of Richmond's potential food lands and develop a strategic plan to increase food production in Richmond over the next 3 years.

5. If this project is a component of a larger project, please provide a brief overview of the larger project.

The Richmond Food Security Society currently manages a Local Food First project that focuses on education and skills building in the community. This strategic plan will provide the framework for us to move forward and increase the capacity of food production in the region.

6. Implementation Plan

Feb-March

RFP for candidates to conduct the research, contingent on funding being available

April

Meet with staff from Metro Vancouver, Richmond's Agricultural Advisory Committee, Richmond Food Security Society, Ministry of Agriculture, and the City of Richmond so that all parties are aligned and can share data that they have collected

May

Review data collected by the Ministry of Agriculture on land use in the ALR, rural, and agricultural zones of Richmond. Identify strategic tracts of land that could easily be converted into food growing land. Review data from Richmond's GIS system to identify food-growing areas within City limits. Conduct workshops in the community to increase awareness and elicit new ideas

June

Visit other projects in the Lower Mainland that have converted land into food production, including SoleFood Farm, Skeeter Farm, Abbotsford Eco-Dairy & Glen Valley Organic Farm. Identify the barriers to land conversion and formulate policy recommendations. Formulate draft of strategic plan & circulate to all parties for comment

July – August

Finalize strategic plan & policy recommendations

September

Present finalized strategic plan to staff of Metro, AAC, RFSS, Ministry of Agriculture, City of Richmond, and other strategic partners

October

Host a forum with local planners, city staff, farmers, urban agriculturalists, community members. Develop an Action Plan for land conversion

(a) Describe the organization's specific capacity to carry out the project activities and achieve the project goals.

The RFSS has been working in the Richmond community for a decade and has developed relationships with key parties, including City of Richmond Parks staff, City Councillors, Agricultural Advisory Committee members, Ministry of Agriculture Staff and a number of the more innovative farms in the region. The Coordinator of the Society, Arzeena Hamir, is a Professional Agrologist and would provide strong support to the consultant awarded this contract. A number of previous projects conducted by the society, including an inventory of church and school lands, will also provide valuable data.

The members of the Board of the Society will also be providing critical guidance in the projects. Steve Easterbrook is a 3rd generation Richmond farmer and member of the Agricultural Advisory Committee. Dieter Geesing is also a Professional Agrologist and has connections to the farming community through his work with Fraser Richmond Soil & Fibre. Mary Gazetas is the founder of the Richmond Sharing Farm and has been a member of the RFSS since it was a Task Force in 2001. She also brings a number of connections to City as a retired staff person.

(b) How has the need for this project been established?

According to the BC Ministry of Agriculture's Food Self Reliance report conducted in 2006, the province requires over 200,000 acres of new land with access to irrigation in order to achieve even moderate levels of food security. We know Richmond still has over 3,000 acres of land within the ALR. Although some of this land is in blueberry and cranberry production, we know a large percentage is not in production.

In 2010, UBC's Land and Food Systems 350 class conducted a study of Richmond's fruit and vegetable production. They found that if all of the vegetables grown in Richmond were consumed within the City, we would still only meet 8% of our daily requirements.

The RFSS conducted an incubator farm pilot project in 2011 to see if there was a demand for small tracts of land for new farmers. More than twice as many applicants asked for land than there was space available.

We know we need to increase food production in the region. We know that there is population of new farmers wanting to grow food locally. Land access is the limiting factor. Identifying the tracts of land that could be converted into production and the underlying factors that currently prevent the land from being used productively will be a key outcome of this project and will help kickstart new farming initiatives in Richmond.

(c) How do you ensure this type of project or program does not already exist in your community and will not duplicate existing efforts and resources?

The Coordinator of the RFSS has already met with and discussed this project with the following key individuals/committees:

City of Richmond staff

Richmond's Agricultural Advisory Committee
Ministry of Agriculture staff

All parties have agreed that this project is necessary and have agreed to provide a letter of support

C - EFFECTIVENESS CRITERIA

1. Leadership & Innovation

When the city of Richmond developed its Agricultural Viability Strategy, it did work with the Ministry of Agriculture. This, however, is that first time that a community group is involved from the initial stages.

2. Partnership & Collaboration

Organization:	Richmond Food Security Society	Individual:	Arzeena Hamir
Phone:	(604) 244-7377	Email:	Coordinator@richmondfoodsecurity.org
Description of involvement:	Provide \$15,000 worth of funding for the project coordinator's wage Provide office & administrative support		

Organization:	BC Ministry of Agriculture	Individual:	Kathleen Zimmerman
Phone:	1-888-221-7141 X 3048	Email:	Kathleen.Zimmerman@gov.bc.ca
Description of involvement:	Provide data from the 2011 land use inventory Will work with the project lead to identify key tracts of land and provide technical advice on land use suitability		

Organization:	Agricultural Advisory Committee	Individual:	Kevin Ng
Phone:	604-247-4626	Email:	kevin.eng@richmond.ca
Description of involvement:	Provide technical assistance on land use decisions Enable introduction to land owners Provide names/addresses of farmland owners in their database in order to conduct a mail out		

3. Sustainability/Longevity

The Board of the RFSS will meet with the Project Lead on a regular basis to ensure that progress is being made. Progress Reports will be expected in May, July & September.

Both the Strategic Plan and the Action Plan will be the lasting legacy of this project. The Strategic Plan will provide the Board, the City, and the Agricultural Advisory Committee with a framework from which to work on a number of different projects which may include community garden citing, incubator farm projects; church farms, and more.

The development of the Action Plan will engage the community, ensuring that even more partners are committed into seeing progress in food production

4. Scalability

Richmond is not unique in the region in terms of agricultural land availability but with barriers to land conversion. The RFSS has heard similar stories from Maple Ridge, Surrey, and Pitt Meadows.

The methodologies used in this process are not revolutionary but they are unique in that we are engaging newly acquired data from the Ministry of Agriculture and leveraging connections with the non-profit and agricultural communities to spread the message and impact. The project lead will certainly be breaking new ground in this manner and can provide assistance to other consultants who wish to do similar work.

Other regions certainly have all of these players in place and would benefit from hearing how this project was conducted and what the outcomes were.

D - PUBLIC RELATIONS & FOUNDATION INVOLVEMENT

1. How will the project be promoted?

The initial RFP (which will include all the logos of the project partners) will be circulated via e-mail to a number of mailing lists, including COABC, BC Institute of Agriologists, Metro Vancouver, BC Food Systems Network, and will also be posted on the RFSS website

Once a final report is completed, it will also be circulated via the above lists

The project lead will help coordinate a public session in Richmond in order to disseminate the information within the community and develop an action plan.

The project lead will also hold a minimum of 3 public sessions on their methodology and findings. Potential speaking engagements could include Metro Vancouver's Sustainability Breakfasts, BC Institute of Agrology AGM,

2. How will the Real Estate Foundation be recognized for its contribution to the project?

E - OUTCOMES

1. If your project is successful, what do you think the impact will be?

Acres will be identified and converted into food production within a 3 year time frame

New farms will be created in Richmond

New policies will be developed to decrease the barriers to land conversion and provide an incentive for land owners (both rural and urban)

Urban land will be identified and converted into community gardens

Overall, we will see an increase in food production within the City of Richmond

2. How will the outcomes and learning be shared with the broader community?

Staff at the RFSS have consistently shared project ideas with other regions (eg incubator farms, pocket markets) and the outcomes of this project will be disseminated through electronic means and through talks at conferences and food/agricultural forums

F - PROJECT BUDGET

Budget form appears after the Signing Authority & Privacy Disclosure.

Please see attached

G - SIGNING AUTHORITY & PRIVACY DISCLOSURE

Applications must be signed by the chief officer of the applicant organization's Board of Directors (e.g. Chair or President). Educational institutions should follow normal authorization procedures.

By signing this grant application, by hand or with an electronic copy of my signature, I acknowledge that my organization is committed to account for the receipt and expenditure of funds as well as the conduct of the proposed project. I understand that the Real Estate Foundation of BC reserves the right to impose an audit on the use of Foundation funds. I also acknowledge that the Real Estate Foundation of BC may disclose any and all information that my organization submits to the Foundation, as required under Freedom of Information legislation. I understand that the Real Estate Foundation may contact individuals outside the applicant organization for additional information related to this proposal.

____ Arran Stephens, Chair of the Board _____

____ Nov 17, 2011 _____
Date

Signature

Print Name & Title

Date

Signature

Revenues:

Show all cash and in-kind contributions to the project.

Source	Cash	In-kind	Total amount	Pending or confirmed	Contact Person / phone number
Real Estate Foundation of BC	35,000	0	35,000	P	
Richmond Food Security Society	15,000	6,000	23,000	C	Airran Stephens, 604 248 8848
City of Richmond		2000			Dave Semple, 604 787-3331
TOTAL	50000	8000	58,000		

Expenses:

Item	Detail	Cash	In-kind	Total	REFBC share of cash
Project Lead	1060 hrs X \$45/hr	48000		48000	33,800.00
Administrative Support	400 hours X \$15/hr			6000	6000
Printing			1000	1000	500
Travel expense (driving)	3 trips Richmond – Fraser Valley		300	300	200
October Conference	Venue rental + food & facilitators		700	2000	2700
TOTAL		50,000		8000	58,000
					35,000