



Time:

3:30 p.m.

Place:

Remote (Zoom) Meeting

Present:

Wayne Craig, General Manager, Planning and Development, Chair

Marie Fenwick, Director, Arts, Culture and Heritage

Milton Chan, Director, Engineering

The meeting was called to order at 3:30 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Development Permit Panel held on August 27, 2025 be adopted.

CARRIED

DEVELOPMENT PERMIT 24-012258

(REDMS No. 8078092)

APPLICANT:

Jim Ralph

PROPERTY LOCATION:

3200 No. 3 Road

INTENT OF DEVELOPMENT PERMIT:

Permit the construction of a hotel and residential development at 3200 No. 3 Road on a site zoned "Residential/Limited Commercial and Artist Residential Tenancy Studio Units (ZMU25) – Capstan Village (City Centre)".

Applicant's Comments

Jim Ralph, of Pinnacle International, introduced the project, and Doug Nelson, of Bingham + Hill Architects, and Dylan Chernoff, of Durante Kreuk Ltd., with the aid of a visual presentation (attached to and forming part of these minutes as <u>Schedule 1</u>), provided background information on the application, highlighting the following:

- in 2022, a Development Permit (DP 18-821292) was issued by Council for Phase 4 (the subject phase, which includes Building K and Building L), the final phase of the multi-phase Pinnacle Centre at Capstan Village and a Building Permit was subsequently issued later that year;
- in 2024, a Development Permit (DP 24-012258) application proposing changes to the previously approved DP (DP 18-821292) was considered and endorsed by the Development Permit Panel which includes, among others, changing the use and form of Building L from residential to hotel use;
- the subject proposal is proposing further changes affecting both Building K and Building L as part of the previously endorsed DP 24-012258;
- proposed architectural changes include, among others, revisions to the façades of Building K and Building L, modifications to the east elevation of the development adjacent to the auto court, revisions to the residential and hotel floor plans, and changing the arrangement of indoor amenity spaces;
- proposed change of material for the exterior wall at the northeast corner of Building L from metal to glass spandrel to deter graffiti and address Panel concerns at the previous consideration of the subject Development Permit application;
- proposed landscape changes include, among others, relocating the swimming pool and outdoor deck from the podium level to the rooftop of Building L and associated changes to the landscaping on the podium, increasing the number of private outdoor residential terraces on the rooftop of Building K, landscape changes at the entrance to and in the auto court, and installing a planter at the base of the wall at the northeast corner of Building L to restrict access to the wall to avoid graffiti; and
- there will be no changes to the proposed use, building height, number of storeys, gross floor area, and materials and colours of Building K and Building L.

Staff Comments

Joshua Reis, Director, Development, noted that (i) the construction of Buildings K and L is currently underway, (ii) there is a Servicing Agreement associated with the proposed development including utility works, frontage improvements including the future road improvement between No. 3 Road and Carscallen Road, and construction of adjacent parks, (iii) the proposed hotel use, height and densities are consistent with the zoning of the subject site, (iv) the applicant is required to register a legal agreement to ensure that the rooftop area is used in a manner that is consistent with the Aeronautical Zoning Regulations applicable to the site with respect to height, (v) the applicant has agreed to register a legal agreement regarding the use of the hotel suites and units to ensure that those units will not be stratified, and (vi) the applicant's consultants have confirmed that the relocation of the pool to the upper level of Building L is structurally feasible.

Panel Discussion

In reply to queries from the Panel, the applicant noted that (i) a number of residential studio units have been combined to create one-bedroom units, thereby reducing the number of residential units while maintaining their gross floor area, (ii) the relocation of the swimming pool from the podium to the rooftop of Building L is proposed to provide for a bigger pool due to the large number of hotel units proposed, avoid the noise from the Skytrain, and allow more sunlight exposure into the pool and deck area, (iii) the planter along the wall at the northeast corner of Building L is proposed to be installed to limit access to the blank wall to deter graffiti, (iv) the terraces on the rooftop of Building K are private outdoor spaces and are not intended for shared use, and (v) the applicant is applying for air space parcel subdivision to separate the residential units.

Correspondence

None.

Gallery Comments

None.

Panel Discussion

The Panel expressed support for the proposal, noting the applicant's attention to detail. Additionally, the Panel encouraged the applicant to work with staff regarding their application for air space parcel subdivision.

Panel Decision

It was moved and seconded

That a Development Permit (DP) be issued which would permit the construction of a hotel and residential development at 3200 No. 3 Road on a site zoned "Residential/Limited Commercial and Artist Residential Tenancy Studio Units (ZMU25) – Capstan Village (City Centre)".

CARRIED

2. DEVELOPMENT VARIANCE PERMIT 25-019257

(REDMS No. 8132067)

APPLICANT:

Site Path Consulting Ltd.

PROPERTY LOCATION:

4611 Viking Way

INTENT OF DEVELOPMENT PERMIT:

- 1. Vary the provisions of Richmond Zoning Bylaw 8500 to increase the maximum permitted height for an accessory structure from 20.0 m to 27.0 m, to facilitate construction of a telecommunication monopole tower on a site zoned "Industrial Business Park (IB1)"; and
- 2. Grant of concurrence by Richmond City Council to the proposed telecommunication monopole tower at 4611 Viking Way.

Applicant's Comments

Brian Gregg, of Site Path Consulting, with the aid of a visual presentation (attached to and forming part of these minutes as <u>Schedule 2</u>), provided background information on the application including the necessity for installing the proposed telecommunication tower, coverage objectives, rationale for selecting the proposed site, and tower design and site plan, highlighting the following:

- there is increasing demand for network connection driven by the rising number of data-intensive devices such as smartphones, tablets and laptops;
- the proposed monopole tower would infill existing coverage gaps in the light industrial and commercial areas including the business parks surrounding the proposed location of the tower;
- the proposed site was selected as the installation of the proposed tower is consistent with the zoning of the site and complies with the requirements of Council Policy 5045 Telecommunications Antenna Consultation and Siting Protocol;
- the applicant has tried to look for opportunities for co-location on existing towers in nearby areas but was unsuccessful as those towers did not have sufficient space available at the required elevation needed for their infrastructure;

- a flush-mounted monopole tower is proposed which provides more visual interest than other tower designs;
- cedar fencing and hedge planting are proposed to provide screening to the tower from the street and enhancements to existing on-site landscaping are also proposed; and
- the proposed tower has been approved by Transport Canada and NAV Canada and had no concerns with regard to its proposed height.

Staff Comments

Mr. Reis noted that (i) cedar fencing and additional landscaping are proposed to further screen the proposed tower at ground level, particularly from Highway 99, (ii) the existing on-site landscaping will be retained and additional planting is proposed, (iii) the proposed tower structure will occupy approximately three parking stalls on the subject site which continues to be compliant with its zoning and required parking under the City 's Zoning Bylaw after the installation of the facility, and (iv) the applicant has confirmed that the proposed tower can support and accommodate future co-location of future antennas.

Panel Discussion

In reply to queries from the Panel, the applicant noted (i) the proposed tower does not require approval from the Canadian Radio-Television and Telecommunications Commission (CRTC), and (ii) should another network provider make a co-location request for the subject tower in the future, they will need to submit a co-location request to the Telus co-location department in accordance with well established procedures, and as per federal tower sharing requirements, Telus would be obligated to respond to a request for co-location and offer a position on the tower.

Correspondence

None.

Gallery Comments

None.

Panel Decision

It was moved and seconded

- 1. That a Development Variance Permit be issued which would vary the provisions of Richmond Zoning Bylaw 8500 to increase the maximum permitted height for an accessory structure from 20.0 m to 27.0 m, to facilitate construction of a telecommunication monopole tower on a site zoned "Industrial Business Park (IB1)"; and
- 2. That Richmond City Council grant concurrence to the proposed telecommunication monopole tower at 4611 Viking Way.

CARRIED

3. New Business

It was moved and seconded

That the Development Permit Panel meeting tentatively scheduled on Wednesday, September 24, 2025, be cancelled.

4. Date of Next Meeting: October 16, 2025

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (4:14 p.m.).*

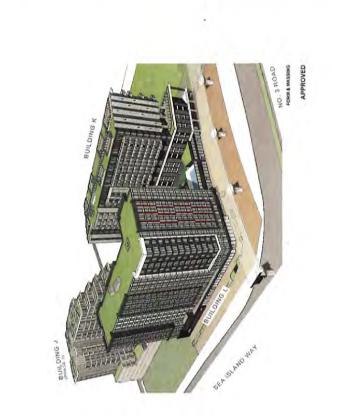
CARRIED

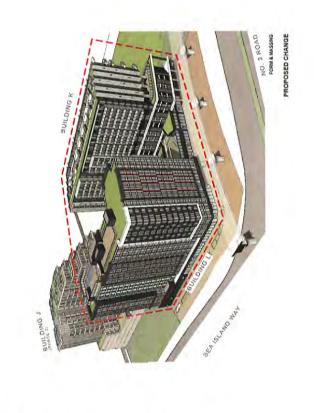
Certified a true and correct copy of the Minutes of the meeting of the Development Permit Panel of the Council of the City of Richmond held on Wednesday, September 10, 2025.

Wayne Craig	Rustico Agawin
Chair	Committee Clerk

© CAPSTAN VILLAGE: PHASE 4 PROPOSED MINOR AMENDMENTS 3200 No. 3 Rd. Richmond BC

DP 18-821292 & 24-012258 DP Panel Presentation: Sep. 10, 2025





DP 18-821292 & 24-012258 DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

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DP 18-821292 & 24-012258DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.



2



VIEW FROM SEXSMITH & SEA ISLAND WAY





VIEW FROM NO. 3 ROAD LOOKING NORTH

VIEW FROM NO. 3 ROAD LOOKING SOUTH





VIEW FROM NO. 3 ROAD LOOKING SOUTH

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

PHASE 4: BUILDING K September 5, 2025



PHASE 3





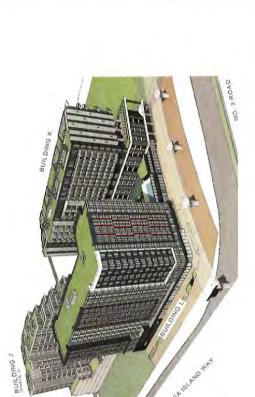
PHASE 3 July 10, 2025

DP 18-821292 & 24-012258 DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

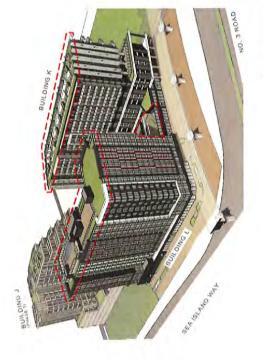
CURRENT SITE CONDITION

for: Pinnacle Living (Capstan Village) Lands Inc.



APPROVED DP

BUILDING K BUILDING L	ZMU25 ZMU25	• RESIDENTIAL • HOTEL • HOTEL	26,878.9 m ²	47.0m 47.0m	14 15	115 N/A	41.7% (48) N/A	132
	ZONING BYLAW:	APPROVED USES:	GROSS FLOOR AREA:	BUILDING HEIGHT:	NO. STOREYS:	NO. RESIDENTIAL UNITS	FAMILY UNITS	NO HOTE SIITES



PROPOSED REVISIONS

BUILDINGL	ZMU25	UNCHANGED	UNCHANGED	UNCHANGED	UNCHANGED	N/A	N/A	351	
BUILDING K	ZMU25	UNCHANGED	UNC	UNCHANGED	UNCHANGED	76	70.1% (68)	143	
	ZONING BYLAW:	PROPOSED USES:	GROSS FLOOR AREA:	BUILDING HEIGHT:	NO. STOREYS:	NO. RESIDENTIAL UNITS	FAMILY UNITS	NO. HOTEL SUITES:	

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

SUMMARY STATISTICS

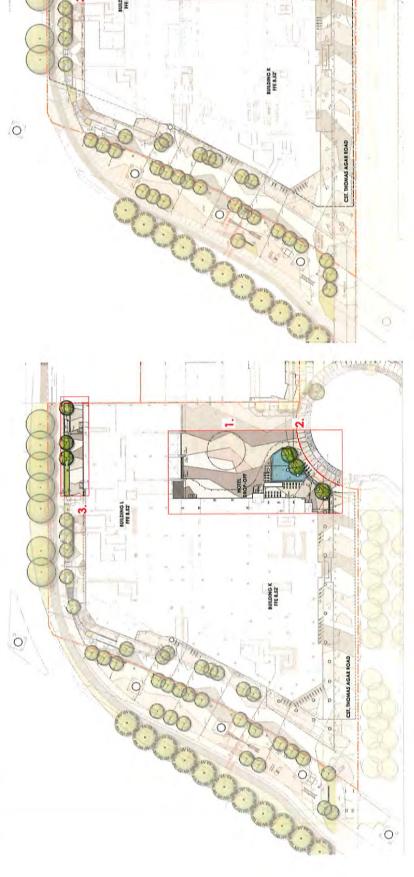
for: Pinnacle Living (Capstan Village) Lands Inc.



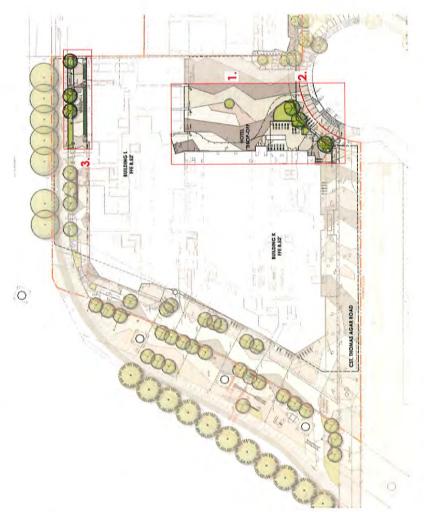




APPROVED DP APPLICATION 2024



NEW DP APPLICATION 2025



PROPOSED REVISIONS:

- 1. A PLANTER HAS BEEN ADDED TO THE AUTO-COURT.
- WATER FEATURE CHANGED TO PLANTER WITH SEASONAL PLANTING.
- 3. A PLANTER HAS BEEN ADDED TO LIMIT ACCESS TO THE BLANK WALL.



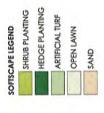




PROPOSED REVISIONS:

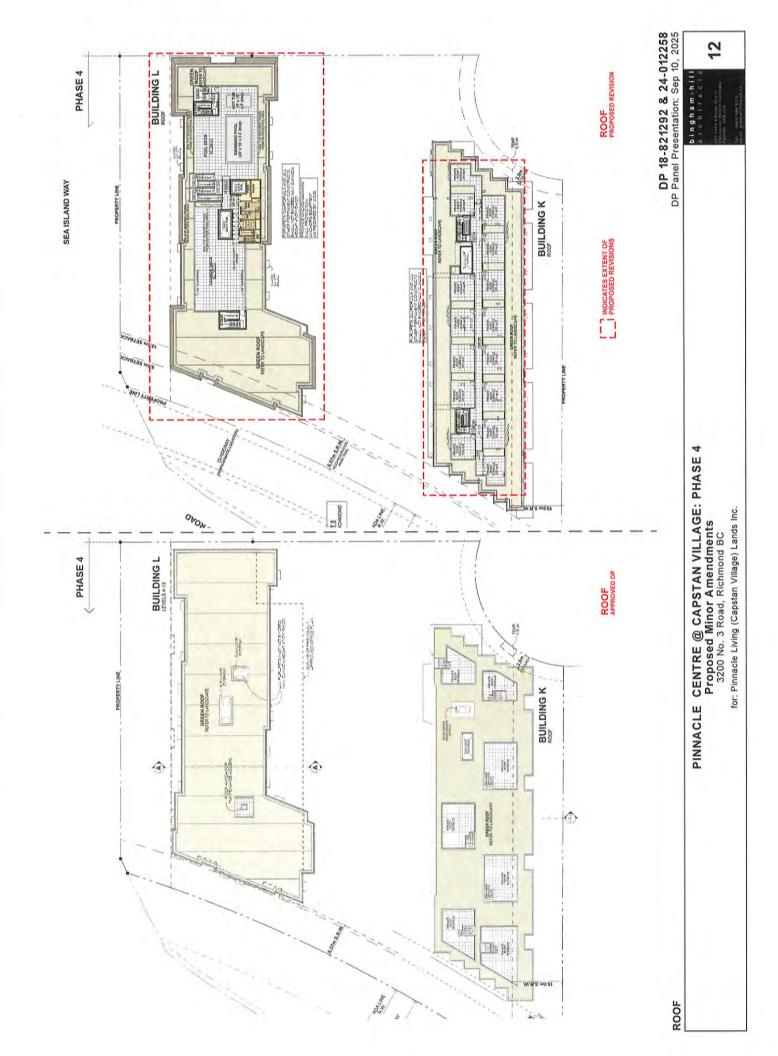
SEPARATE AMENITY SPACES FOR HOTEL GUESTS AND RESIDENTS

- EXPANDED AMENITY RE-PROGRAMMED TO ALLOW FOR FLEXIBLE USE.
- 2. SWIMMING POOL FOR THE NON-RESIDENTIAL AMENITY (HOTEL) RELOCATED TO THE ROOFTOP. OUTDOOR FITNESS EXTENDING FROM THE INDOOR FITNESS ADDED ALONG WITH A PUTTING GREEN.





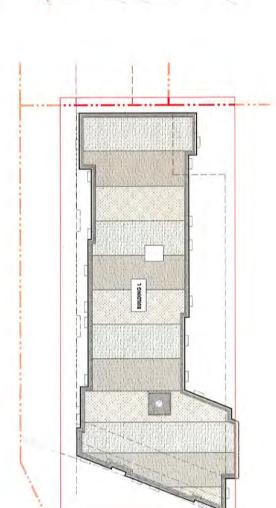




CAPSTAN VILLAGE PHASE 4 - BUILDING L ROOF

APPROVED DP APPLICATION 2024

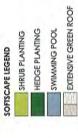




DP APPLICATION 2025

PROPOSED REVISIONS:

- 1. SWIMMING POOL FOR THE NON-RESIDENTIAL AMENITY (HOTEL) RELOCATED TO THE ROOFTOP.
- 2. LOUNGING SPACE ADDED TO THE LOWER AMENITY DECK.

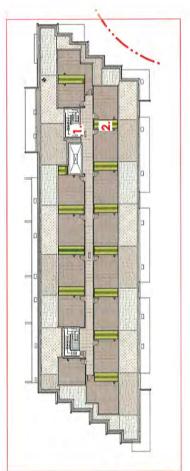




APPROVED DP APPLICATION 2024



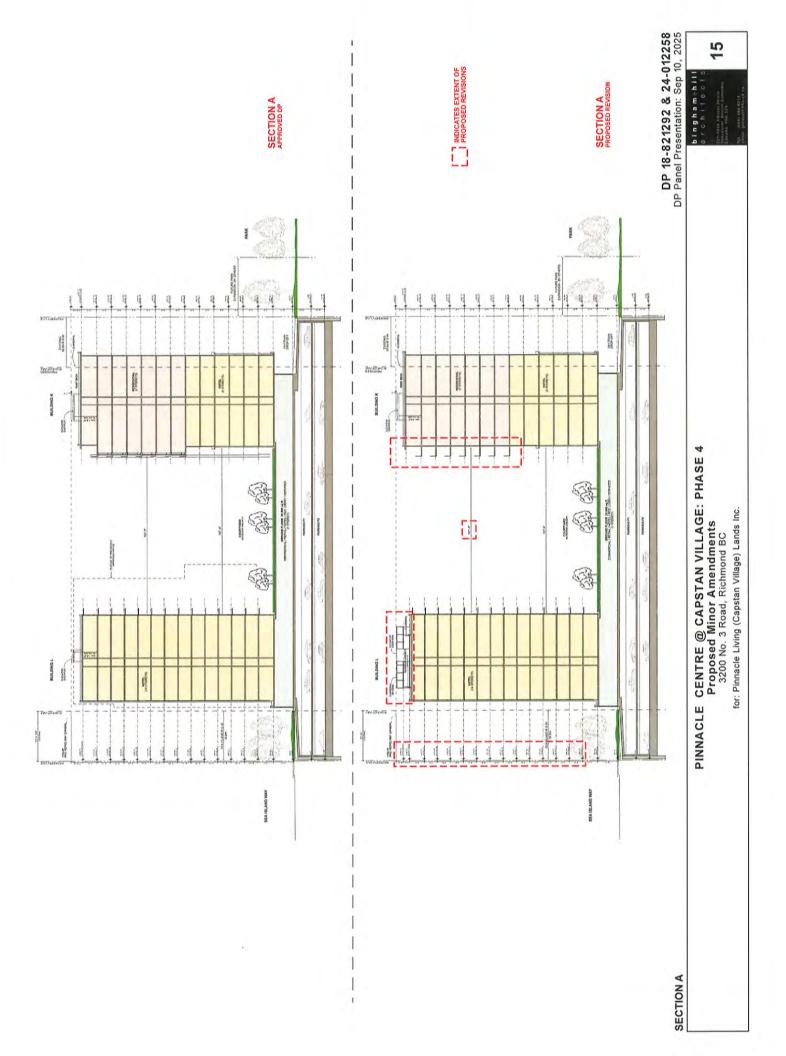




PROPOSED REVISIONS:

- 1. PATIOS UPDATED TO REFLECT UPDATED COMMON ARCHITECUTRAL STAIRCASES.
- 2. TREES REMOVED FROM THE ROOFTOP AS PER NAVCAN RESTRICTION.





LIST OF MATERIALS

NORTH ELEVATION
APPROVED DP

I PROPOSED REVISIONS

LIST OF MATERIALS

NORTH ELEVATION

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

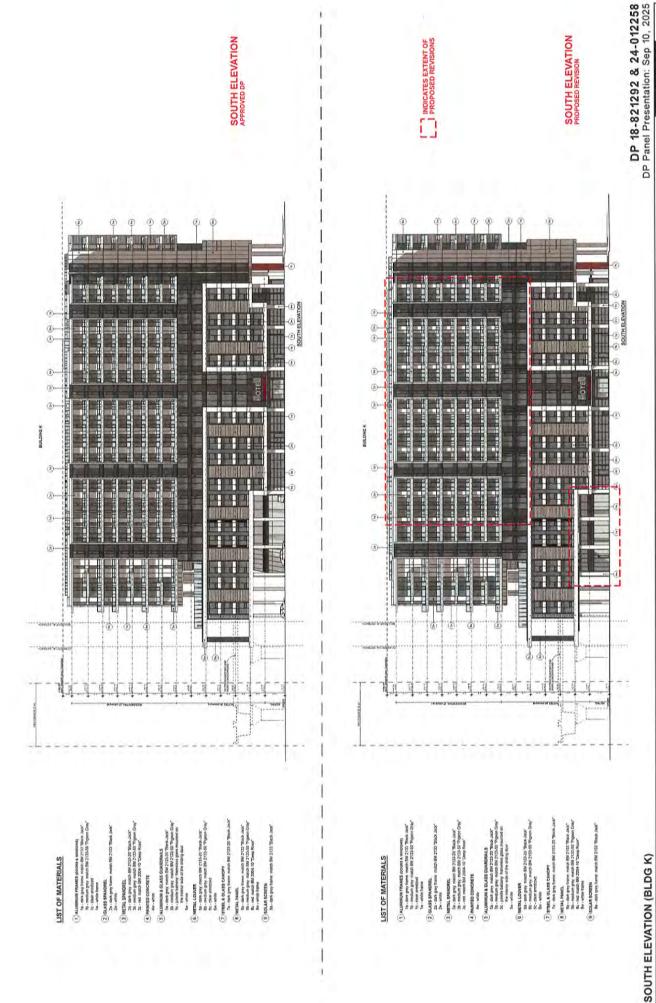
for: Pinnacle Living (Capstan Village) Lands Inc.

binghamshill architects

DP 18-821292 & 24-012258 DP Panel Presentation: Sep 10, 2025

NORTH ELEVATION PROPOSED REVISION

NORTH ELEVATION (BLDG K)



PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

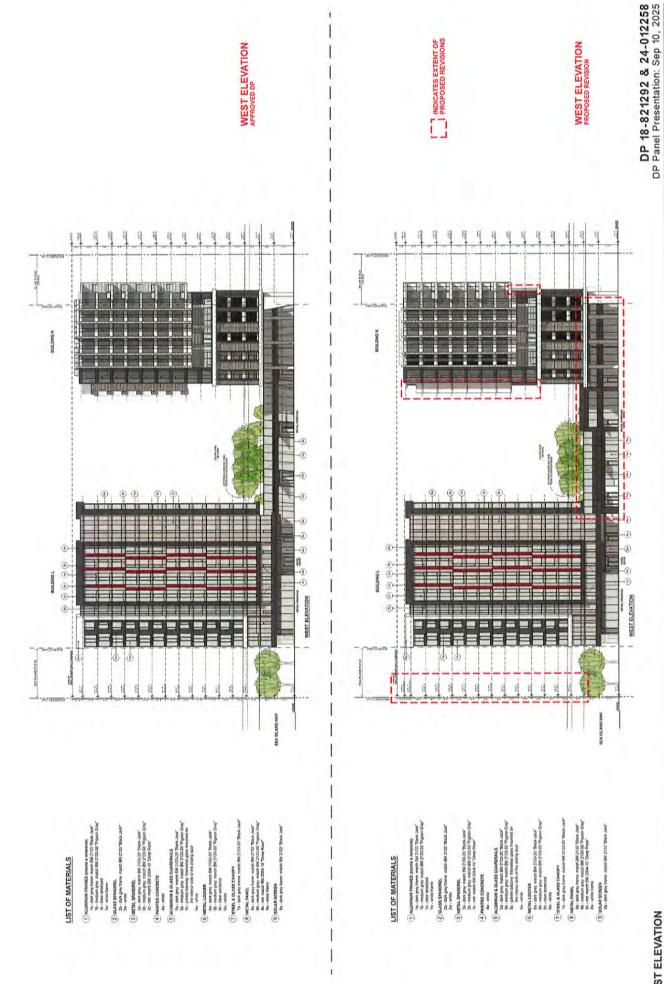
17 binghamehil



PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

200 binghamehil



PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

bingham+hill

19



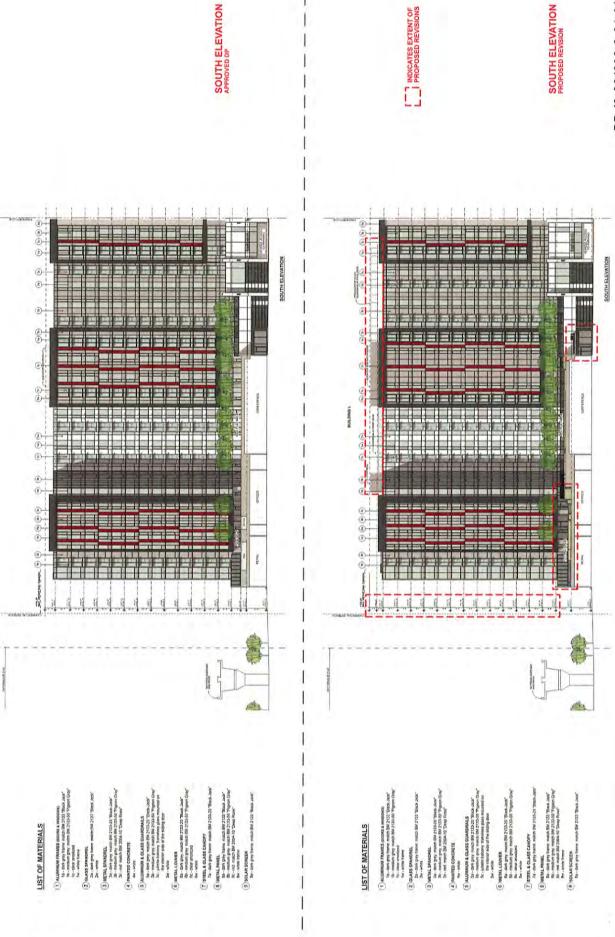
DP 18-821292 & 24-012258 DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

NORTH ELEVATION (BLDG L)

for: Pinnacle Living (Capstan Village) Lands Inc.

20 bingham hil



SOUTH ELEVATION PROPOSED REVISION

DP 18-821292 & 24-012258DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC

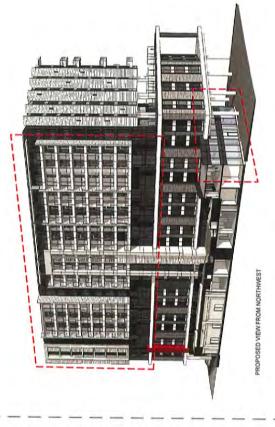
SOUTH ELEVATION (BLDG L)

for: Pinnacle Living (Capstan Village) Lands Inc.

21 bingham.hill

LIST OF MATERIALS

METAL (Including: door, window & guardrail frames, spandrel panels, metal panels and louvers)



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EXISTING VIEW FROM NORTHWEST

11

PROPOSED VIEW FROM SOUTHWEST

I PROPOSED REVISIONS

BUILDING K

EXISTING VIEW FROM SOUTHWEST

BUILDING K PROPOSED REVISION

Proposed Minor Amendments 3200 No. 3 Road, Richmond BC

for: Pinnacle Living (Capstan Village) Lands Inc.

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4

3D VIEW (BLDG K)

EXISTING VIEW FROM NORTHWEST

INDICATES EXTENT OF

BUILDING L PROPOSED REVISION

3D VIEW (BLDG L)

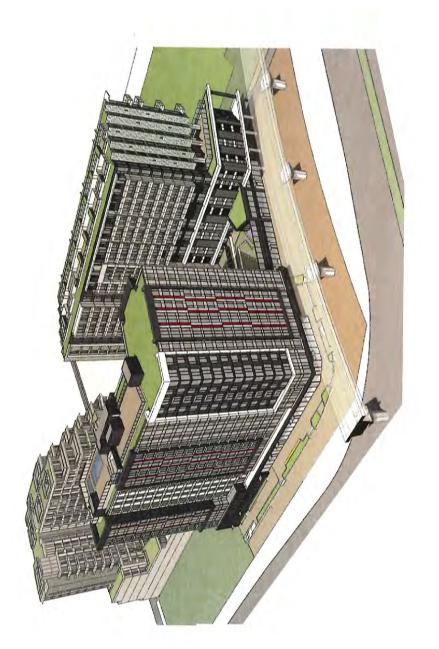
PROPOSED VIEW FROM NORTHWEST

for: Pinnacle Living (Capstan Village) Lands Inc.

24 bingham+hill architects

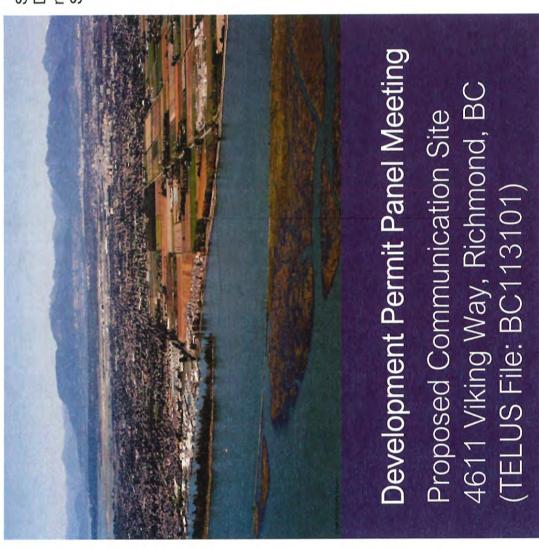
DP 18-821292 & 24-012258DP Panel Presentation: Sep 10, 2025

PINNACLE CENTRE @ CAPSTAN VILLAGE: PHASE 4
Proposed Minor Amendments
3200 No. 3 Road, Richmond BC



Thank you!

Schedule 2 to the Minutes of the Development Permit Panel meeting held on Wednesday, September 10, 2025



TELUS Communications Inc.

C/O Brian Gregg, RPP, MCIP SitePath Consulting Ltd.



Why is another tower necessary?

The rapidly increasing capabilities of smartphones has changed the way Canadians interact with one another (Statistics Canada).

Mobile data traffic continues to grow

This is driven both by the **rising number of smartphones** and **increasing average data volume** per subscription, fueled primarily by more viewing of video content at higher resolutions.

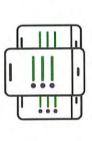


Mobile Phone Subscriptions



As the demand for bandwidth continues to grow, more towers are required to deliver high-quality service.

Mobile Phone Usage



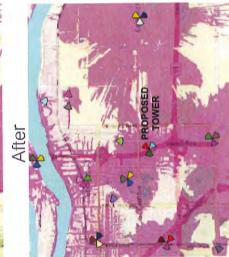
The rapidly increasing capabilities of smartphones has changed the way Canadians interact with one another.



Coverage Objectives

TELUS' primary coverage objective via this proposal is to infill existing coverage gaps in the commercial and light industrial areas on the east and west side of Knight Street to the north of Hwy 91 and south of Bridgeport Rd.





Legend
Purple = Good
Service

Note: The above coverage maps are for discussion purposes only. Actual coverage results may vary



Site Selection Rationale

- The subject property is zoned IB1 Industrial Business Park.
- The Richmond Zoning Bylaw indicates that "utility, minor" is a permitted use in the IB1 zone and includes unattended equipment needed for the operation of telephone exchange services amongst other utility type services.
- and exempts consultation for towers in industrial zones that are setback greater than 150 meters from residential zoned areas if the towers are less than 30 m The City of Richmond's Telecommunication Antenna Consultation and Siting Protocol, Policy No. 5045, encourages the siting of towers in industrial areas tall
- The tower is proposed to be setback approximately 350 meters from the closest residential uses as depicted in the image below.
- industrial properties to the north, south and east. The subject lot is located Land Use Context: Knight Street directly to the west and additional light within a large light industrial business park.

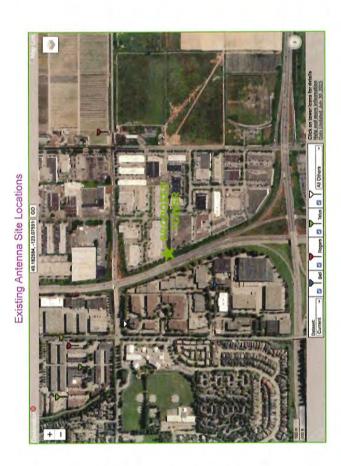


Zoning Map with Measurement to Closest Residential-Zoned Lots



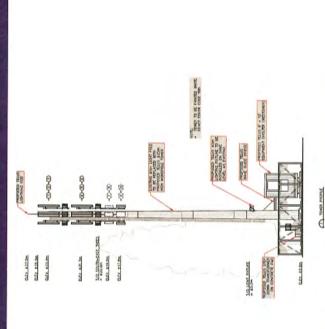
Existing Site Locations

- Prior to proposing any new tower structure, TELUS always prioritizes opportunities for co-location or sharing of existing antenna structures.
- The closest existing tower is a Rogers tower at 3600 No. 6 Road as depicted below in red. The other nearby antenna installations are small cells, omni antennas or other small scale rooftop installations that are not suitable for colocation and that provide minimal coverage in targeted areas only.
- TELUS explored co-locating on the Rogers tower, however TELUS was limited
 to just 9.0-meters of height on the tower which would be the same level as a
 hydro pole. This would make Safety Code 6 compliance challenging and would
 severely limit coverage for TELUS.



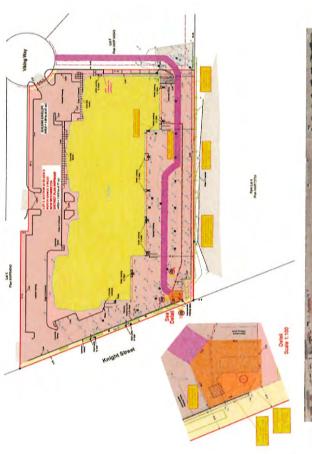


Tower Design and Site Plan













View Southeast





Questions?