



## Community Safety Committee

Date: Tuesday, May 15, 2018

Place: Anderson Room  
Richmond City Hall

Present: Councillor Bill McNulty, Chair  
Councillor Derek Dang  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded  
*That the minutes of the meeting of the Community Safety Committee held on April 10, 2018, be adopted.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

June 12, 2018, (tentative date) at 4:00 p.m. in the Anderson Room

### COMMUNITY SAFETY DIVISION

1. **BUSINESS LICENCES QUARTERLY REPORT – FIRST QUARTER 2018**  
(File Ref. No. 12-8275-01) (REDMS No. 5804841)

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Carli Edwards, Manager, Community Bylaws and Licencing, highlighted that staff conducted a successful enforcement campaign on construction sites, advising that over 100 business licences were checked and a 60% compliance rate was achieved. She noted that Richmond has joined with other municipalities to conduct these enforcement campaigns in an effort to ensure mobile contractors have proper business licences.

In reply to queries from Committee, Ms. Edwards noted that (i) Community Bylaws has an inspector dedicated to short-term rentals, who regularly checks listings and addresses complaints, (ii) discussions with building managers have been successful with regard to rentals in condominiums, (iii) staff are working with the City of Vancouver regarding procedures for short-term rentals, (iv) an increase in short-term rentals is anticipated leading into the summer months, and (v) staff are working with the RCMP and Passenger Transportation Board with regard to illegal taxis in the city.

It was moved and seconded

*That the staff report titled “Business Licences Quarterly Report – First Quarter 2018”, dated April 19, 2018, from the General Manager Community Safety be received for information.*

**CARRIED**

2. **COMMUNITY BYLAWS MONTHLY ACTIVITY REPORT - MARCH 2018**

(File Ref. No. 12-8060-01) (REDMS No. 5800616 v. 2)

In reply to queries from Committee, Ms. Edwards noted that Bylaw Officers recently went through an animal control retraining program and noted that more information can be provided with regard to equipment available to the Bylaw Officers for animal control.

It was moved and seconded

*That the staff report titled “Community Bylaws Monthly Activity Report - March 2018”, dated April 24, 2018, from the General Manager, Community Safety, be received for information.*

**CARRIED**

3. **RICHMOND FIRE-RESCUE MONTHLY ACTIVITY REPORT – MARCH 2018**

(File Ref. No. 09-5000-01) (REDMS No. 5796325 v. 3)

In reply to queries from Committee, Kevin Gray, Deputy Fire Chief, Richmond Fire-Rescue, advised that incident response times vary per FireHall depending on various factors such as distance to a call, weather and the time of day.

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In response to a query regarding the implementation plan, Mr. Gray advised that more information on the matter is forthcoming.

It was moved and seconded

*That the staff report titled “Richmond Fire-Rescue Monthly Activity Report – March 2018”, dated April 23, 2018 from the Fire Chief, Richmond Fire-Rescue, be received for information.*

**CARRIED**

4. **FIRE CHIEF BRIEFING**

(Verbal Report)

Item for discussion:

None.

5. **RCMP MONTHLY ACTIVITY REPORT – MARCH 2018**

(File Ref. No. 09-5000-01) (REDMS No. 5780750 v. 5)

Superintendent William Ng, Officer in Charge, Richmond RCMP, highlighted that (i) the Road Safety Unit conducted four successful campaigns targeting speeding drivers along River Road, (ii) Speed Watch Volunteers were situated along River Road and issued 102 warning letters, and (iii) RCMP Officers from the Crime Reduction Unit partnered with local Loss Prevention Officers (LPOs) to target crime at multiple retail locations. Superintendent Ng then noted that the marginal increase to the serious assault section can be attributed to LPOs being sprayed with bear spray.

In reply to queries from Committee, Superintendent Ng advised that (i) tickets will not be issued to cyclists along River Road until the education campaign is complete, (ii) final details are being discussed with Vancouver Coastal Health with regard to a mental health nurse and the Car 67 initiative and staff are examining the City of Vancouver’s protocols with regard to the initiative, and (iii) there will be increased foot patrols during the summer months.

It was moved and seconded

*That the report titled “RCMP Monthly Activity Report – March 2018”, dated April 19, 2018, from the Officer in Charge, Richmond RCMP Detachment, be received for information.*

**CARRIED**

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6. **RCMP/OIC BRIEFING**

(Verbal Report)

Item for discussion:

***Coffee with a Cop***

Superintendent Ng advised that the first Coffee with a Cop session was successful and a great way to connect with the community. He noted that there will be two more sessions, on June 4<sup>th</sup> at Aberdeen Centre and on June 10<sup>th</sup> at the McDonalds at Ironwood Mall.

7. **EMERGENCY PROGRAMS QUARTERLY ACTIVITY REPORT – FIRST QUARTER 2018**

(File Ref. No. 09-5126-01) (REDMS No. 5819209 v. 4)

Norman Kotze, Manager, Emergency Programs, advised that the Richmond Resilient Communities Program workshops have come to an end and staff have commenced planning for next year's workshops.

Discussion took place on whether Emergency Programs has adequate resources to manage an emergency situation and it was noted that information on resources available or required would be valuable.

Joe Erceg, General Manager, Planning and Development, advised that staff will provide an update to Committee with information on current resources and Committee may discuss whether those resources are adequate for an emergency.

Discussion further took place and it was noted that both RFR and Richmond RCMP have established protocols as it relates to emergencies.

As result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

- (1) ***That staff examine the development of emergency response plans, including a public education component and report back; and***
- (2) ***That a plan for Emergency Services staffing be developed including appropriate budget implications and report back in a timely manner.***

The question on the referral motion was not called as discussion took place on flooding in the Township of Langley and it was noted that the public is looking for more information with regard to what to do in an emergency.

The question on the referral motion was then called and it was **CARRIED**.

In reply to queries from Committee regarding the recent AlertReady notification, Mr. Kotze advised that, with any notification of that scale additional logistical improvements are to be expected.

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It was noted that although there have not been any recent large scale emergencies in the city, it is important to highlight to the community that there are programs available on emergency preparedness should an emergency arise.

It was moved and seconded

*That the staff report titled "Emergency Programs Quarterly Activity Report – First Quarter 2018", dated April 26, 2018, from the General Manager, Community Safety, be received for information.*

**CARRIED**

**8. RICHMOND RESILIENT COMMUNITIES PROGRAMS UPDATE**

(File Ref. No. 09-5126-01) (REDMS No. 5820068 v. 5)

Mr. Kotze advised that the first year of the Resilient Communities Program is coming to an end and staff are gathering statistics to measure the growth of the Program. Also, he highlighted that participants were provided a skills training workshop, such as first aid and food safe training, to ensure there are individuals in the community that can assist in the event of an emergency.

It was moved and seconded

*That the staff report titled "Richmond Resilient Communities Programs Update", dated April 26, 2018, from the General Manager, Community Safety, be received for information.*

**CARRIED**

**9. COMMITTEE STANDING ITEM**

*E-Comm*

The Chair advised that Strategic Planning sessions are still underway with regard to the future of E-Comm and its integration into other areas of emergency services.

**10. MANAGER'S REPORT**

None.

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:33 p.m.).*

**CARRIED**

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Certified a true and correct copy of the Minutes of the meeting of the Community Safety Committee of the Council of the City of Richmond held on Tuesday, May 15, 2018.

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Councillor Bill McNulty  
Chair

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Sarah Kurian  
Legislative Services Coordinator