



## Council/School Board Liaison Committee

- Date: September 21, 2016
- Place: Anderson Room  
Richmond City Hall
- Present: Councillor Linda McPhail, Chair  
Councillor Alexa Loo  
Trustee Debbie Tablotney (entered at 9:06 a.m.)  
Trustee Donna Sargent  
Trustee Alice Wong
- Also Present: Clive Mason, Director, Facilities Planning, SD38 (entered at 9:04 a.m.)  
Victor Wei, Director, Transportation, COR  
Cathryn Volkering Carlile, General Manager, Community Services, COR  
Kim Somerville, Manager, Community Social Develop, COR  
Mark De Mello, Secretary Treasurer, SD38  
Mike Redpath, Senior Manager, Parks, COR  
Serena Lusk, Senior Manager, Recreation and Sport Services, COR
- Call to Order: The Chair called the meeting to order at 9:00 a.m.

### AGENDA

It was moved and seconded

*That the Council/School Board Liaison Committee agenda for the meeting of September 21, 2016, be adopted as circulated.*

**CARRIED**

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Council/School Board Liaison Committee held on May 25, 2016, be adopted as circulated.*

**CARRIED**

## STANDING ITEMS

### 1. **TRAFFIC SAFETY ADVISORY COMMITTEE**

Victor Wei, Director, Transportation, COR, provided the Traffic Safety Advisory Committee's minutes from April 7, 2016 to the Committee (attached to and forming part of these minutes as Schedule 1). Mr. Wei outlined some key highlights of the meeting, which included: (i) the dissolution of the Parking Advisory Committee, (ii) removal of hazardous real estate signage, and (iii) new amendments to the Traffic Control and Regulation Bylaw to address sightline obstructions.

*Clive Mason (9:04 a.m.) and Trustee Debbie Tablotney (9:06 a.m.) entered the meeting.*

Mr. Wei noted that signage reminding people to not use their cellphone while driving is being considered in various areas upon completion of analysis within the area. Mr. Wei also remarked that the rationale of placing "no cellphone" signage might be ineffective as those on their cellphone while driving will not be aware of the signs; negotiations are still underway with the supplier. In reply to questions on signage on Steveston Highway across from Ironwood Mall, Mr. Wei said that he was not aware of these signs and would investigate.

In reply to questions from the Committee, Mr. Wei suggested that an improved design of a parking lot along with education provided to parents who are driving their children are all measures which could be taken to calm traffic in schools. Mr. Wei also agreed to attend a School district Parent Advisory Committee meeting and provide a letter and pamphlet to parents.

*Victor Wei left the meeting and did not return (9:18 a.m.).*

### 2. **CANADA 150 CELEBRATION UPDATE**

Councillor Linda McPhail briefed the Committee on the Canada 150 Celebration, noting that: (i) the first intake of grants has been completed and there were a total of 33 applications, (ii) one of the applications received were from a Parent Advisory Committee, (iii) there have been many requests for the calendar of events, and (iv) it is hoped that more of the Parent Advisory Committees apply in order to encourage the involvement of Richmond's youth and their families.

Mike Redpath, Senior Manager, Parks, COR, informed the Committee that the tall ship, Kaiwo Maru, is currently scheduled to arrive from Japan on May 3, 2017 and that there might be an opportunity to organize a "school day" visit to Garry Point. The visit is a tribute to Japanese heritage in Richmond and Canada.

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The Committee questioned whether it may be beneficial for the School District to be involved in the steering committee. Councillor Linda McPhail noted that there were many steering committees for each event and that one committee did not oversee all events. Cathryn Volkering Carlile, General Manager, Community Services, offered to prepare a package for the School District outlining a list of the steering committees.

As a result of the discussion, it was confirmed that correspondence would be forwarded to the School District with information on (i) the Canada 150 grant second intake, (ii) Street Banners Contest submission, (iii) Canada 150 Calendar of events, and (iv) information on a potential presentation to a School Board meeting or committee.

### **3. SCHOOL PLANNING AND CONSTRUCTION SCHEDULE**

Clive Mason, Director, Facilities Planning, SD38, reported to the Committee on (i) the completion of the Tait Elementary building envelope, (ii) the commencement of the building envelope remediation at Talmey, (iii) the initiation of the 5 year capital plan process, and (iv) the progress of the project definition reports for Cook Elementary and Hugh Boyd Secondary.

## **BUSINESS ARISING & NEW BUSINESS**

### **4. ADULT BASIC EDUCATION FEES**

Kim Somerville, Manager, Community Social Development, COR, briefed the Committee on the status of the Adult Basic Education report which received endorsement at the Planning Committee meeting on September 20, 2016.

### **5. CHILD CARE STRATEGY UPDATE**

Ms. Somerville noted that the City of Richmond has embarked on the child care needs assessment and strategy update which involves meeting with stakeholders and the public. Surveys will also be launched to the public and to operators to examine the needs, challenges, and the gaps regarding child care. The Committee expressed interest in having the results of the Child Care needs assessment and strategy update added to a future Council School Board Liaison Committee Agenda.

Ms. Somerville pointed out that there has been a low response from the public with regards to the survey. The survey is quite extensive in addressing the needs of parents, the challenges to accessing childcare, the forms of childcare being utilized, and where childcare can be accessed. The Committee noted that the low response from the public might be caused by people focusing their energy on the topic of school closures rather than actively participating in the child care issues.

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### 6. UBCM RESOLUTIONS COMMITTEE

Trustee Debbie Tablotney highlighted the importance of receiving the support of Richmond City Council with the ongoing advocacy efforts regarding the topic of school closures. Ms. Carlile informed the Committee that a memo is currently being prepared containing the highlights of UBCM motions in the Community Social Development Area and that this topic could be added to the memo.

### 7. FENTANYL

Trustee Debbie Tablotney discussed the seriousness of the fentanyl drug while making reference to the handout provided to the Committee (attached to and forming part of these minutes as Schedule 2). Trustee Tablotney suggested that it would be a good idea to have a meeting similar to the forum conducted in Delta, where there has been a recent case of overdoses, in order to raise awareness to the drug.

It was noted by the Committee that the topic of Fentanyl has been discussed at previous City of Richmond Community Safety Committee meetings and that all first responders are aware of how to react to the drug. As a result of the discussion, the following motion was introduced:

It was moved and seconded

*That the City of Richmond and the School Board work together to have a forum on fentanyl.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

November 23, 2016 at 9:00 a.m. in the Anderson Room

### ADJOURNMENT

It was moved and seconded

*That the meeting adjourn (9:55 p.m.).*

**CARRIED**

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Certified a true and correct copy of the Minutes of the meeting of the City of Richmond Council/School Board Liaison Committee held on September 21, 2016.

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Councillor Linda McPhail  
Chair

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Shaun Divecha  
Legislative Services Coordinator  
City Clerk's Office



**CITY OF RICHMOND**

**TRAFFIC SAFETY ADVISORY COMMITTEE  
MINUTES**

**HELD Thursday, April 7, 2016 - 9:30 a.m.  
Meeting Room M.1.003**

**RICHMOND CITY HALL**

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**In Attendance:**

Sgt. Rob Quilley, Richmond RCMP  
Michael Palmer, Richmond School District  
David Hill, ICBC  
Kirby Graeme, Richmond Fire - Rescue  
Peter Tellis, Richmond Fire – Rescue  
Caitlyn Van Neck, Richmond Fire - Rescue

Susan Lloyd, City of Richmond, Community Bylaws  
Joan Caravan, City of Richmond, Transportation  
Bill Dhaliwal, City of Richmond, Transportation  
Cameron Robertson, City of Richmond, Transportation  
Mike Nivens, City of Richmond, Transportation

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**1. Next Meeting**

Next meeting – **Thursday, June 2, 2016, 9:30 a.m., Meeting Room M.1.003, Richmond City Hall.**  
Please submit agenda items to Lynda Epps, Transportation, at least one week before the meeting date:  
(Tel: 604-276-4271 / Email: lepps@richmond.ca).

**2. Adoption of Agenda**

The agenda of the meeting dated April 7, 2016 was adopted.

**3. Adoption of Minutes**

The minutes of the meeting dated February 4, 2016 were adopted as read.

**4. Richmond Parking Advisory Committee**

J. Caravan gave a brief overview on the history and function of the Richmond Parking Advisory Committee (RPAC) and advised TSAC members that questions have recently been raised regarding the continuing relevance of the RPAC. The RPAC is a Council appointed committee that began in 2004 as a recommendation under the City Centre Area Plan. The RPAC is made up of stakeholders representing the business community, City employees and Richmond residents that together provide input into the planning and management of vehicle parking across Richmond. Recently, concerns have been raised that many of the items brought to the RPAC for discussion tend to reflect personal concerns of individual members and that the issues tend to be more associated with traffic rather than parking management.

The RPAC has had difficulty in recent times coming up with relevant discussion items that are solely concerned with vehicle parking in Richmond. Instead, meetings have evolved to become a forum for members to have their traffic pet peeves heard. Given the current movement towards more sustainable modes of transportation, it may be that topics strictly associated with vehicle parking have become

exhausted. For this reason, future continuation of the Richmond Parking Advisory Committee is currently being reviewed.

It was agreed by TSAC members that if the RPAC is now serving as more of a traffic complaint forum than a parking management panel then there is some redundancy in its function, since traffic issues in Richmond have traditionally been dealt with by stakeholders represented on TSAC.

#### **5. Removal of Real Estate Directional Signage**

S. Lloyd informed TSAC of an initiative by the City's Community Bylaws Department to address the issue of the illegal placement of real estate signs on City boulevards. The initiative follows a directive from the City's Mayor's office to take action to remove from city property the growing number of signs used by realtors to direct people to open houses. Community Bylaws has been working closely with the City's Public Works Department on the on-going removal of the signs and has also worked to amend the City's Sign Bylaw to include a fine schedule for the placement of these signs on city property. The local real estate community has been advised of the recent increase in realty signage clean-up and enforcement activity by the City.

#### **6. Richmond Traffic Bylaw Amendments - Update**

R. Gilchrist was not in attendance at the meeting however, S. Lloyd provided comments on some of the upcoming changes that will be included in the amended Traffic Regulation Bylaw. Two items that will be removed from the Bylaw are the five minute relaxation in a No Parking zone and the three hour residential parking allowance. Currently, a driver may stop in a No Parking zone for up to five minutes and not be ticketed regardless if actively engaged in loading or not. The amended Bylaw will only provide a five minute allowance if the vehicle is being actively loaded. If the vehicle is unattended, it will automatically be subject to ticketing. The three hour allowance, which prohibits vehicles unknown to a property owner from parking in front of that owner's parcel for longer than three hours, will be removed as it has historically been used by residents as a neighbourhood dispute tool.

Further details on Richmond's Traffic Bylaw Amendments will be provided by R. Gilchrist at the next TSAC meeting.

#### **7. TransLink RTAC Working Committee**

R. Gilchrist was not in attendance, therefore this item is deferred to the next TSAC meeting.

#### **8. Distracted Driving Signage in Richmond**

R. Gilchrist was not in attendance, however J. Caravan provided comments on proposed distracted driving signage that is being promoted by Develotech BC, the supplier of the street mounted school "Pedestrian Zone Marker" signs that the City is currently evaluating. The proposed distracted driving signs are intended to be mounted in the street at approaches to intersections and would display an image of a mobile phone with a red interdictory symbol and the current penalty for drivers using a mobile device while driving.

A meeting was requested by Develotech BC as a means of promoting the signage to the City to determine the level of interest in the product. City staff have agreed to meet with the supplier, however, ICBC will not be at the meeting. They are not in support of the signs as they feel the signs themselves would be a distraction to drivers.

Sgt. Rob Quilley, Chairperson

Michael Nivens, Recorder

- ❖ Any corrections to the above minutes should be forwarded to the recorder within one week of receipt of these minutes, or otherwise they are deemed to be accurate and *“Certified a true and correct copy of the minutes of the meeting of the Traffic Safety Advisory Committee of the Council of the City of Richmond held on April 7, 2016.”*

Traffic Safety Advisory Committee - Distribution List

Sgt. Rob Quilley, Richmond RCMP – Traffic (Chairperson)	Bill Dhaliwal, City of Richmond – Transportation
Michael Palmer, Richmond School District	Gordon Chan, City of Richmond – Transportation
Wanda Plante, Richmond School Board	Cameron Robertson, City of Richmond – Transportation
David Hill, ICBC	Joan Caravan, City of Richmond – Transportation
Joanne Bergman, ICBC	Mike Nivens, City of Richmond – Transportation
Kirby Graeme, Richmond Fire-Rescue	Steve Matheson, City of Richmond – Transportation
Sandra Jansen, Richmond Fire-Rescue	Donna Chan, City of Richmond – Transportation
Brian MacLeod, Richmond Fire-Rescue	Michelle Orsetti, City of Richmond - Community Bylaws
Bob Alexander, BC Ambulance Service	Susan Lloyd, City of Richmond – Community Bylaws
Victor Wei, City of Richmond - Transportation	Councillor Harold Steves
Robert Gilchrist, City of Richmond - Transportation	Councillor Ken Johnston

Traffic Safety Advisory Committee – Member Agencies

City of Richmond – Fire/Rescue	Richmond District Parent Association
City of Richmond – Parking Enforcement	Richmond RCMP Detachment – Traffic Section
City of Richmond – Transportation	Richmond School District
ICBC	





What you need to know about



# FENTANYL

***Fentanyl is very toxic. Just a small amount, the size of two grains of salt, can be deadly.***

According to the BC Coroners Service, there have been 238 illicit drug overdose deaths with Fentanyl detected from January 2016 to June 2016.

- ***Fentanyl is a powerful opioid drug (painkiller) that is prescribed by medical professionals. BUT it is now being made and sold illegally.***
- ***Fentanyl is being combined with other street drugs for the sole purpose of increasing profit. Overdose can occur on your first use.***
- ***Fentanyl is odourless and tasteless. Drugs don't discriminate – ANY drug can contain a deadly amount of Fentanyl.***
- ***Both drug-active children and those in the experimental stage are vulnerable to serious harm or death from Fentanyl.***

***"Never try it, because it's going to take you..."***

***warns a young BC man who recently lost both his brother and 16-year-old girlfriend both to Fentanyl overdoses.***

## TIPS for Parents

- VISIT [knowyoursource.ca](http://knowyoursource.ca) and learn about Fentanyl and other opioids (painkillers).
- TALK to your child about drug use, let them know you care about them and you want them to be safe.
- LISTEN to them and respect their opinion. Give them room to participate and ask questions.
- ASK them what they know about drugs and encourage open and honest communication
- DON'T ASSUME they are using drugs. Stay calm and tell them what you know. Plan the main points you want to discuss and avoid saying everything you think all at once.
  - Fentanyl is a very dangerous drug that is being seen more and more in BC;
  - Trying any drugs even just one time could kill them if they're cut with Fentanyl
- FOCUS ON FACTS rather than emotions. If your teenager is using drugs, you may feel anger, sadness, fear or confusion. Those are natural reactions, but talking about the issue is more productive than talking about your feelings.
- Avoid being judgmental.
- RESPECT their independence. Tell them you are trying to help them make good decisions, by giving them information they may not know.
- BE CLEAR about why you are worried. Whatever your teenager may think, communicate that your main concern is for their well-being.
- You are your teenager's role model and their best defense against drug use. Start early and answer their questions with facts not fear.

ADVISE YOUR CHILD - if they see any of the following signs of a possible overdose in one of their friends

- Severe sleepiness – can't wake them
- Breathing is slow or not breathing at all
- Nails and/or lips are blue
- Nausea & vomiting
- Cold, clammy skin;
- Trouble walking or talking
- Seizures

**Immediately call 911. Your call will be treated as a medical issue**

Please review this information and educate yourself on the dangers of Fentanyl. Learn the signs and symptoms of use via the links below.

Share this knowledge with your family.

Knowledge is Power (KIP)

### SUSPECTED OVERDOSE

If you suspect an overdose dial 911 and follow SAVE ME protocol while waiting for first responders.

<http://www2.gov.bc.ca/gov/content/overdose/help-and-resources/responding-to-an-overdose>

For non-emergency issues you can call 811 to speak with a nurse any time of the day or night.

Friendships are a very important part of our kids' lives. Encourage your child to look out for their friends, to share information about the dangers of Fentanyl, and to support their friends making good decisions.

### RESOURCES

#### FRASER HEALTH

Provider assessment and a connection to services and resources for people with substance use problems.  
<http://www.fraserhealth.ca/health-info/mental-health/substance-use/mental-health-and-substance-use-centre/>

#### ASTRA DELTA

Assists Fraser Valley youth who would like to change their relationship with alcohol and/or drugs. Phone: 604 836 6273  
<http://www.gc.ca/our-services/astra/>

#### FETCH BC

<http://health.fetchbc.ca/?page=about-us>  
North Delta, Phone: 804 592 3700  
South Delta, Phone: 604 946 7022

#### MINISTRY OF HEALTH - FAQ

<http://www2.gov.bc.ca/gov/content/overdose/faq-overdose-and-qa-questions>

#### BC CORONERS

Report an Fentanyl-Detected KIP Drug Overdose - Health Alert - June 30, 2014  
<http://www2.gov.bc.ca/gov/content/safety/government-safety-and-emergency-services/death-investigation/statofcsl/fentanyl-detected-overdose.pdf>

#### SOUTH DELTA LITTLE HOUSE SOCIETY

Committed to reducing and preventing the harm associated with substance abuse  
<http://littlehousesociety.ca/>

#### CHILD & YOUTH MENTAL HEALTH & SUBSTANCE USE (CYMHSU) Collaborative

Committed to increasing timely access to support & services for child & youth mental health & substance use services.  
<http://www.shanecare.ca/health-services/cymhsu/call-support>



**PLEASE** - Share this information and visit the resources referenced.



[www.saferchoolstogether.com](http://www.saferchoolstogether.com)