



**Special Council  
Monday, April 20, 2020**

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie  
Councillor Chak Au  
Councillor Carol Day (attending via teleconference)  
Councillor Kelly Greene (attending via teleconference)  
Councillor Alexa Loo (attending via teleconference)  
Councillor Bill McNulty (attending via teleconference)  
Councillor Linda McPhail (attending via teleconference)  
Councillor Harold Steves (attending via teleconference)  
Councillor Michael Wolfe (attending via teleconference)

Corporate Officer – Claudia Jesson

Call to Order: Mayor Brodie called the meeting to order at 4:00 p.m.

RES NO. ITEM

Mayor Brodie recessed the meeting at 4:01 p.m. for the General Purposes Committee and Special Finance Committee meetings.

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The meeting reconvened at 5:26 p.m. with all members of Council present except for Cllr. Au.

**FINANCE COMMITTEE –**  
Mayor Malcolm D. Brodie, Chair

- 1. REVISED CONSOLIDATED 5 YEAR FINANCIAL PLAN (2020-2024)  
BYLAW NO. 10183**  
(File No.: 03-0985-01; 12-8060-20-010183) (REDMS No. 6449954; 6449951)



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RES NO. ITEM

SP20/6-1

It was moved and seconded

- (1) *That the Revised Consolidated 5 Year Financial Plan (2020-2024) Bylaw No. 10183 be introduced and given first, second, and third readings; and*
- (2) *That staff undertake a process of public consultation as required in Section 166 of the Community Charter.*

**CARRIED**

Opposed: Cllr. Greene

Mayor Brodie recessed the meeting at 5:27 p.m. for the closed General Purposes Committee meeting.

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The meeting reconvened at 6:04 p.m. with all members of Council present.

**PUBLIC ANNOUNCEMENT**

Mayor Brodie made the following announcement:

- That Council proceeded with the recent decision to utilize provisions in the Community Charter to present an alternative property tax deadline and penalty scheme for the benefit of Richmond taxpayers, including a 2020 property tax deadline set at July 2, 2020 without penalty if paid on or before September 30, 2020;
- That the Chief Administrative Officer will be authorized to maintain existing regular full time and regular part time staff complement contingent on the ability of City departments to demonstrate that productive work can be achieved through redeployment to COVID-19 related duties, seasonal work, extraordinary facility maintenance team assignments, and other tasks yet to be identified; and subject to satisfactory budget impacts as a result of existing mitigation efforts, and a reduction in budgeted transfers to reserves as described in the Staff Report;



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- That staffing levels and redeployment will be reviewed by the Chief Administrative Officer and a status report be presented to Council by June 22, 2020;
- That should mitigating measures noted above require further support, such as borrowing from the City's reserves, Staff will provide updated financial analysis and seek further direction from Council prior to taking any corrective action.

**ADJOURNMENT**

SP20/6-2

It was moved and seconded  
*That the meeting adjourn (6:07 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the Special meeting of the Council of the City of Richmond held on Monday, April 20, 2020.

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Mayor (Malcolm D. Brodie)

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Corporate Officer (Claudia Jesson)