



## Regular Council

**Monday, March 24, 2025**

Place: Council Chambers  
Richmond City Hall

Present: Mayor Malcolm D. Brodie  
Councillor Chak Au  
Councillor Carol Day  
Councillor Laura Gillanders  
Councillor Kash Heed  
Councillor Andy Hobbs  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Michael Wolfe

Corporate Officer – Claudia Jesson

Call to Order: Mayor Brodie called the meeting to order at 7:00 p.m.

RES NO.    ITEM

### MINUTES

- R25/6-1    1. It was moved and seconded  
*That:*
- (1) *the minutes of the Regular Council meeting held on March 10, 2025, be adopted as circulated;*
  - (2) *the minutes of the Regular Council meeting for Public Hearings held on March 17, 2025, be adopted as circulated; and*
  - (3) *the Metro Vancouver 'Board in Brief' dated February 21 and February 28, 2025, be received for information.*

**CARRIED**

**Regular Council**  
**Monday, March 24, 2025**

**COMMITTEE OF THE WHOLE**

- R25/6-2      2.    It was moved and seconded  
*That Council resolve into Committee of the Whole to hear delegations on agenda items (7:01 p.m.).*

**CARRIED**

3.    Delegations from the floor on Agenda items – None.

- R25/6-3      4.    It was moved and seconded  
*That Committee rise and report (7:02 p.m.).*

**CARRIED**

**CONSENT AGENDA**

- R25/6-4      5.    It was moved and seconded  
*That Items No. 6 through No. 16 be adopted by general consent.*

**CARRIED**

6.    **COMMITTEE MINUTES**

*That the minutes of:*

- (1)    the Community Safety Committee meeting held on March 11, 2025;*
- (2)    the General Purposes Committee meeting held on March 17, 2025;*
- (3)    the Planning Committee meeting held on March 18, 2025; and*
- (4)    the Public Works and Transportation Committee meeting held on March 19, 2025;*

*be received for information.*

**ADOPTED ON CONSENT**

**Regular Council**  
**Monday, March 24, 2025**

**7. WEST RICHMOND PAVILION – CHARACTER DESIGN**  
(File Ref. No. 06-2052-20-HBSC) (REDMS No. 7963915)

*That the character design for the West Richmond Pavilion as outlined in the report titled, “West Richmond Pavilion – Character Design” dated February 18, 2025, from the Director, Facilities and Project Development and the Director, Recreation and Sport Services, be endorsed.*

**ADOPTED ON CONSENT**

**8. REFERRAL RESPONSE – ACCEPTED FORMS OF PAYMENT**  
(File Ref. No. 12-8000-05) (REDMS No. 7884702)

*That the City advocate for the establishment of a Provincial Anti-Money Laundering Office and apply to become a member of the Counter Illicit Finance Alliance of British Columbia as detailed in Option 1 in the staff report titled “Referral Response – Accepted Forms of Payment”, dated March 5, 2025, from the Director, Business Services.*

**ADOPTED ON CONSENT**

**9. APPLICATION FOR A NEW LIQUOR PRIMARY LIQUOR LICENCE - SPARK KARAOKE LTD - 8291 ALEXANDRA RD UNIT 155**  
(File Ref. No. 12-8275-30-001) (REDMS No. 7934593, 7981479, 7934311)

*(1) That the application from Sparke Karaoke Ltd., for a new Liquor Primary Liquor Licence seeking the following capacity, hours of liquor sales, and endorsement terms for a new Karaoke Lounge at the premises located at 8291 Alexandra Road Unit 155, with liquor service, not be supported:*

- (a) A new Liquor Primary Liquor Licence with total person capacity of 150 occupants;*
- (b) Proposed hours of liquor sales from Monday to Sunday, from 9:00 AM to 2:00 AM; and*
- (c) A Family Foodservice Endorsement to allow minors when accompanied by a parent/guardian until 10 PM, where the service of food will be served from 9:00 AM to 10:00 PM;*

**Regular Council**  
**Monday, March 24, 2025**

- (2) *That a letter be sent to the Liquor and Cannabis Regulation Branch recommending that the application for Liquor Primary Liquor Licence submitted by Spark Karaoke Ltd., described in Recommendation 1 of this memorandum, should be rejected for the reasons and based on the evidence set out in the memorandum of the Director, Community Bylaws and Licensing, dated March 5, 2025, which shall be appended to said letter; and*
- (3) *That the letter contemplated by Recommendation 2 of this memorandum also include the additional prescribed information required by s.71 Liquor Control and Licensing Regulation that is set out in Attachment 1 of this memorandum.*

**ADOPTED ON CONSENT**

**10. AWARD OF CONTRACT 8190 NOITC - MULTI-YEAR ENTERPRISE AGREEMENT WITH ESRI CANADA INC. FOR LICENSING AND MAINTENANCE OF DESKTOP AND SERVER GIS SOFTWARE**  
(File Ref. No. 03-1000-20-8190) (REDMS No. 7979025)

- (1) *That Contract 8190 NOITC – Multi-Year Enterprise Agreement with Esri Canada Inc. for Licensing and Maintenance of Desktop and Server GIS Software be awarded to Esri Canada Inc., for a contract value of \$825,990.00 CAD, excluding taxes, for a contract term of three years as described in the report title “Award of Contract 8190 NOITC - Multi-Year Enterprise Agreement with Esri Canada Inc. for Licensing and Maintenance of Desktop and Server GIS Software” dated March 10, 2025 from the Director, Information Technology; and*
- (2) *That the Chief Administrative Officer and General Manager, Finance and Corporate Services be authorized to execute the contract with Esri Canada Inc.*

**ADOPTED ON CONSENT**

**Regular Council**  
**Monday, March 24, 2025**

**11. TO RESCIND THE APPOINTMENT OF AN APPROVING OFFICER**

(File Ref. No. 01-0172-02) (REDMS No. 7969178)

*That the appointment of Suzanne Smith as Approving Officer for the City, as per Council Resolution S03/5-02, adopted by Council on October 26, 2020, be rescinded.*

**ADOPTED ON CONSENT**

**12. RICHMOND ADVISORY COMMITTEE ON THE ENVIRONMENT  
2024 ANNUAL REPORT AND 2025 WORK PROGRAM**

(File Ref. No. 01-0100-30-ACEN1-01) (REDMS No. 7927679)

- (1) That the Richmond Advisory Committee on the Environment 2024 Annual Report as presented in the staff report titled “Richmond Advisory Committee on the Environment 2024 Annual Report and 2025 Work Program”, dated February 20, 2025 from the Director, Policy Planning, be received for information; and*
- (2) That the Advisory Committee on the Environment’s 2025 Work Program be approved.*

**ADOPTED ON CONSENT**

**13. RICHMOND HERITAGE COMMISSION 2024 ANNUAL REPORT  
AND 2025 WORK PROGRAM AND BUDGET ALLOCATION**

(File Ref. No. 01-0100-30-HCOM1-01) (REDMS No. 7979548)

- (1) That the Richmond Heritage Commission 2024 Annual Report, as presented in the staff report titled “Richmond Heritage Commission 2024 Annual Report and 2025 Work Program and Budget Allocation” dated February 20, 2025 from the Director, Policy Planning, be received for information; and*
- (2) That the Richmond Heritage Commission’s 2025 Work Program and Budget Allocation be approved.*

**ADOPTED ON CONSENT**

**Regular Council**  
**Monday, March 24, 2025**

**14. RENTAL DEVELOPMENT PARKING REQUIREMENTS**

(File Ref. No. 12-8060-20-010640; 12-8060-20-010641) (REDMS No. 7923762, 7969203, 7969199)

- (1) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10640 be introduced and given first reading;*
- (2) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10640, having been considered in conjunction with:*
  - (a) *the City's Financial Plan and Capital Program; and*
  - (b) *the Greater Vancouver Regional District Solid Waste and Liquid Waste Management Plans;*

*is hereby found to be consistent with said program and plans, in accordance with Section 477(3)(a) of the Local Government Act;*

- (3) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10640, having been considered in accordance with Section 475 of the Local Government Act and the City's Official Community Plan Bylaw Preparation Consultation Policy 5043, is found not to require further consultation; and*
- (4) *That Richmond Zoning Bylaw 8500, Amendment Bylaw 10641 be introduced and given first reading.*

**ADOPTED ON CONSENT**

**15. REVIEW OF ROADS NEAR THE SOUTH DYKE TRAIL**

(File Ref. No. 10-6450-10-01) (REDMS No. 7938107)

- (1) *That staff monitor the traffic operations and community feedback regarding vehicle speed on Dyke Road as described in the staff report titled "Review of Roads Near the South Dyke Trail", dated February 26, 2025, from the Director, Transportation; and*
- (2) *That staff be directed to consult with residents regarding speed limits and other traffic calming needed in the section between Andrews Road and London Road.*

**ADOPTED ON CONSENT**

**Regular Council**  
**Monday, March 24, 2025**

**16. RECOMMENDATION TO AWARD CONTRACT 8398Q - SUPPLY AND INSTALLATION OF CONDUITS AND WATER SERVICE PIPES USING TRENCHLESS TECHNOLOGY AND OTHER RELATED CIVIL WORKS**

(File Ref. No. 03-1000-20-8398) (REDMS No. 7963627)

- (1) That Contract 8398Q - Supply and Installation of Conduits and Water Service Pipes using Trenchless Technology and Other Related Civil Works be awarded to Ulmer Contracting Limited for an initial three-year term estimated at \$7,653,189 exclusive of taxes, as described in the staff report titled "Recommendation to Award Contract 8398Q-Supply and Installation of Conduits and Water Service Pipes using Trenchless Technology and Other Related Civil Works", dated February 13, 2025, from the Director, Transportation;*
- (2) That the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized to extend the initial three-year term, up to the maximum total term of five years, for the maximum total amount of \$13,144,353 exclusive of taxes, as described in the staff report titled "Recommendation to Award Contract 8398Q – Supply and Installation of Conduits and Water Service Pipes using Trenchless Technology and Other Related Civil Works", dated February 13, 2025, from the Director, Transportation; and*
- (3) That the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized to execute the contract with Ulmer Contracting Limited.*

**ADOPTED ON CONSENT**

**BYLAWS FOR ADOPTION**

R25/6-5

It was moved and seconded

*That the following bylaws be adopted:*

*Transportation Demand Management Reserve Fund Establishment Bylaw No. 10563;*

**Regular Council**  
**Monday, March 24, 2025**

*Richmond Zoning Bylaw 8500, Amendment Bylaw No. 10616;*

*Richmond Official Community Plan Bylaw 9000, Amendment Bylaw No. 10630; and*

*Richmond Zoning Bylaw 8500, Amendment Bylaw No. 10631.*

**CARRIED**

**PUBLIC DELEGATIONS ON NON-AGENDA ITEMS**

- R25/6-6      17. It was moved and seconded  
*That Council resolve into Committee of the Whole to hear delegations on non-agenda items (7:12 p.m.).*

**CARRIED**

Jeff Golby, Richmond resident, highlighted the discrepancy between the City's short-term rental bylaws and provincial regulations, which creates challenges for short-term rental operators in Richmond.

Mayor Brodie noted that this matter is in progress with staff, and an update to streamline the process is forthcoming.

Discussion ensued regarding (i) the City's business licence requirements for a Bed and Breakfast or Boarding and Lodging business and (ii) short-term rental regulations in other municipalities.

- R25/6-7      18. It was moved and seconded  
*That Committee rise and report (7:20 p.m.).*

**CARRIED**

**ADJOURNMENT**

- R25/6-8      It was moved and seconded  
*That the meeting adjourn (7:21 p.m.).*

**CARRIED**



**Regular Council**  
**Monday, March 24, 2025**

Certified a true and correct copy of the  
Minutes of the Regular meeting of the  
Council of the City of Richmond held on  
Monday, March 24, 2025.

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Mayor (Malcolm D. Brodie)

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Corporate Officer (Claudia Jesson)