



Regular Council

Monday, February 9, 2026

Place: Council Chambers
Richmond City Hall

Present: Mayor Malcolm D. Brodie
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Corporate Officer – Claudia Jesson

Call to Order: Mayor Brodie called the meeting to order at 7:00 p.m.

RES NO. ITEM

MINUTES

R26/3-1 1. It was moved and seconded
That:

- (1) *the minutes of the Regular Council meeting held on January 26, 2026, be adopted as circulated; and*
- (2) *the minutes of the Special Council meeting held on February 2, 2026, be adopted as circulated;*

CARRIED



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APPOINTMENT TO THE FIRST NATIONS BUILDING COMMITTEE
(File Ref. No.) (REDMS No.)

R26/3-2

It was moved and seconded

That Councillor Laura Gillanders be appointed to the First Nations Building Committee.

CARRIED

COMMITTEE OF THE WHOLE

R26/3-3

2. It was moved and seconded

That Council resolve into Committee of the Whole to hear delegations on agenda items (7:01 p.m.).

CARRIED

3. Delegations from the floor on Agenda items

Item No. 19 – 2026 Health, Social and Safety Grants

Fr. Bill Mok, Rector of St. Alban's Anglican Church, spoke to their written submission in support of their grant funding application (attached to and forming part of these minutes as Schedule 1), noting the impact of the support and advocacy work they provide through a number of community outreach programs for those Richmond residents facing food insecurity.

Item No. 19 – 2026 Health, Social and Safety Grants

Jerome Dickey, Richmond resident, spoke to the increased need for grant funding and the pressure on municipalities, and provided considerations for the grant process as a whole.

Item No. 18 – 2026 Parks, Recreation and Community Events Grants

Tamás Revoczi, Sea Island Community Association, spoke to the Association's grant application in support of the Burkeville Hallowe'en Fireworks display, a 12-minute professional fireworks show (at a cost of approximately \$4,700) organized and provided by the Association through fund raising, donations and the enormous amount of volunteer support.

2.



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Item No. 19 – 2026 Health, Social and Safety Grants

Glenda Strang, Salvation Army Richmond Community Church, spoke to the mobile feeding (food truck) services provided for the homeless in Richmond and the long-term investment goals (e.g., a commercial kitchen, installation of emergency showers, etc.), noting the funding application is seen as a collaboration not dependency, to provide the essential outreach and support services needed by starting with a meal and building trust.

Item No. 19 – 2026 Health, Social and Safety Grants

Wayne Massing, Church on Five (Refuge Church) spoke to the collaborative food aid delivery (FAD) and the extensive Refuge Church outreach services provided within the community, noting outreach is not just the time to provide a meal, but a time to have the conversation, build a relationship and enable the wrap around services where needed.

Item No. 19 – 2026 Health, Social and Safety Grants

Ramsey Anderson, spoke in appreciation for the welcoming and respectful support he received from the Salvation Army Richmond Community Church, noting the positive impact the support made in his ultimate journey to find permanent housing.

Item No. 19 – 2026 Health, Social and Safety Grants

Andrew Spence, spoke as a past and current client of the support and outreach services provided by Salvation Army and Refuge Church.

Item No. 19 – 2026 Health, Social and Safety Grants

Tyler Kelly, a former client of the Salvation Army and Refuge Church, spoke to the generous support he received during a very difficult time in his life, and encouraged Council to continue to support the important programs and services (and hope), the Salvation Army provides.

- R26/3-4 4. It was moved and seconded
That Committee rise and report (7:57 p.m.).

CARRIED



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CONSENT AGENDA

- R26/3-5 5. It was moved and seconded
That Items No. 6 through No. 16 be adopted by general consent.

CARRIED

6. **COMMITTEE MINUTES**

That the minutes of:

- (1) *the Parks, Recreation and Cultural Services Committee meeting held on January 27, 2026;*
- (2) *the General Purposes Committee meeting held on February 2, 2026;*
- (3) *the Finance and Audit Committee meeting held on February 2, 2026;*
and
- (3) *the Planning Committee meeting held on February 3, 2026;*
be received for information.

ADOPTED ON CONSENT

7. **2026 COMMUNITY MURAL PROGRAM PROJECTS**

(File Ref. No. 11-7000-09-20-255) (REDMS No. 8214349, 8214869, 8217935)

That the 2026 Community Mural Program Projects as presented in the report titled “2026 Community Mural Program Projects”, dated January 5, 2026, from the Director, Arts, Culture and Heritage Services, be approved.

ADOPTED ON CONSENT



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8. VOLUNTEER MANAGEMENT STRATEGY – GUIDING PRINCIPLES

(File Ref. No. 01-0370-20-006) (REDMS No. 8152829)

That the guiding principles, as detailed in the report titled “Volunteer Management Strategy – Guiding Principles”, dated January 5, 2026, from the Director, PRC Planning and Strategic Initiatives, be approved and used to inform the strategic directions and actions of the new five-year Volunteer Management Strategy.

ADOPTED ON CONSENT

9. AWARD OF CONTRACT 8523Q – MICROSOFT SUBSCRIPTIONS AND LICENSING WITH TEAMS

(File Ref. No. 03-1000-20-8523Q) (REDMS No. 8275682)

(1) That Contract 8523Q – Microsoft Subscriptions and Licensing with Teams be awarded to Econix Infotech Ltd. for a three-year term for an estimated value of \$2,866,268.52, excluding taxes as described in the report titled “Award of Contract 8523Q – Microsoft Subscriptions and Licensing with Teams” dated January 8, 2026, from the Director, Information Technology; and

(2) That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to execute the contracts and all related documentation with Econix Infotech Ltd.

ADOPTED ON CONSENT

10. 2026 ARTS AND CULTURE GRANTS

(File Ref. No. 03-1085-01) (REDMS No. 8245108, 8188858)

(1) That the Arts and Culture Grants be awarded for the total recommended amount of \$132,380, as identified in the report titled “2026 Arts and Culture Grants”, dated January 12, 2026, from the Director, Arts, Culture and Heritage; and

(2) That the grant funds be disbursed accordingly, following Council approval.

ADOPTED ON CONSENT



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11. 2026 ENVIRONMENTAL ENHANCEMENT AND FOOD SECURITY GRANTS

(File Ref. No. 03-1085-07) (REDMS No. 8257870, 7526012)

- (1) *That the Environmental Enhancement and Food Security Grants be awarded for the total recommended amount of \$68,178, as identified in the report titled “2026 Environmental Enhancement and Food Security Grants”, dated January 12, 2026, from the Director, Parks Services; and*
- (2) *That the grant funds be disbursed accordingly, following Council approval.*

ADOPTED ON CONSENT

12. 2026 CHILD CARE GRANTS

(File Ref. No. 03-1085-01) (REDMS No. 8203333, 6353944, 7780016)

- (1) *That the 2026 Child Care Capital Grants be awarded for the total recommended amount of \$46,295.05 as identified in the report titled “2026 Child Care Grants”, dated January 16, 2026, from the Director, Community Social Development; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

ADOPTED ON CONSENT

13. REVENUE ANTICIPATION BORROWING (2026) BYLAW NO. 10738

(File Ref. No. 12-8060-20-010738) (REDMS No. 8267465, 8267455)

That Revenue Anticipation Borrowing (2026) Bylaw No. 10738 be introduced and given first, second and third readings.

ADOPTED ON CONSENT



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14. RICHMOND SENIORS ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM

(File Ref. No. 01-0100-30-SADV1-01) (REDMS No. 8255327, 8255650, 8258657)

- (1) *That the Richmond Seniors Advisory Committee's 2025 Annual Report, as outlined in the report titled, "Richmond Seniors Advisory Committee 2025 Annual Report and 2026 Work Program", dated January 15, 2026, from the Director, Community Social Development, be received for information; and*
- (2) *That the Richmond Seniors Advisory Committee's 2026 Work Program be approved.*

ADOPTED ON CONSENT

15. RICHMOND INTERCULTURAL ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM

(File Ref. No. 01-0100-30-RIAD1-03) (REDMS No. 8244991, 8207789, 8207786)

- (1) *That the Richmond Intercultural Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Intercultural Advisory Committee 2025 Annual Report and 2026 Work Program", dated January 15, 2026, from the Director, Community Social Development, be received for information; and*
- (2) *That the Richmond Intercultural Advisory Committee's 2026 Work Program be approved.*

ADOPTED ON CONSENT

16. CULTURAL HARMONY PLAN 2024-2025 HIGHLIGHTS REPORT

(File Ref. No. 08-4055-20-CHAR1) (REDMS No. 8241610, 8265105)

- (1) *That the Cultural Harmony Plan 2024–2025 Highlights Report as outlined in the report titled, "Cultural Harmony Plan 2024–2025 Highlights Report", dated January 16, 2026, from the Director Community Social Development, be received for information; and*



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- (2) *That the Cultural Harmony Plan 2024–2025 Highlights Report be posted on the City website and distributed to key partners, local Members of Parliament and the Legislative Assembly, and federal and provincial ministries related to multiculturalism, immigration and anti-racism.*

ADOPTED ON CONSENT

CONSIDERATION OF MATTERS REMOVED FROM THE
CONSENT AGENDA

NON-CONSENT AGENDA ITEMS

PARKS, RECREATION AND CULTURAL SERVICES
COMMITTEE

Councillor Michael Wolfe, Chair

- 17. **FIRST NATIONS BUILDING COMMITTEE TERMS OF REFERENCE AND REFERRAL RESPONSE**

(File Ref. No. 01-0100-20-FNAT1-01) (REDMS No. 8266114, 8261636, 8261637, 2787619, 7373274, 8319790)

Correspondence received on table (copy on file, City Clerk’s Office).



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R26/3-6

It was moved and seconded

That the First Nations Building Committee Terms of Reference, as detailed in the report titled “First Nations Building Committee Terms of Reference and Referral Response”, dated January 5, 2026, from the Director, Arts, Culture and Heritage Services, be approved, provided that the Musqueam Indian Band be invited to be a voting member of the First Nations Advisory Committee.

The question on Resolution R26/3-6 was not called as discussion ensued with respect to the documentation of the existing building.

In response to queries from Council, staff reported (i) video and photography imaging of the building has been documented and there are plans to continue the documentation of the building, (ii) any of the wood that is salvageable will be salvaged and integrated into the reconstructed building in the future, (iii) there hasn't been any conversations with First Nations groups to date however, by having Musqueam at the table for the First Nations Building Committee to talk about future research on the history of the building, staff will proceed with that work and continue to investigate the history of the building.

The question on the Resolution R26/3-6 was then called and it was **CARRIED**.

GENERAL PURPOSES COMMITTEE

Mayor Malcolm D. Brodie, Chair

18. **2026 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 8141733, 8141827, 8141786)

In accordance with Section 100 of the Community Charter, Cllr. Loo declared to be in a conflict of interest as she is the Director of Recognition of KidSport – Richmond Chapter, and Cllr. Loo left the meeting (8:06 p.m.).



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R26/3-7

It was moved and seconded

- (1) *That the 2026 Parks, Recreation and Community Events Grants be awarded for the total recommended amount of \$127,862, as identified in the report titled “2026 Parks, Recreation and Community Events Grants”, dated January 12, 2026, from the Director, PRC Planning, Strategic Initiatives, Director, Parks Services, and the Director, Recreation and Sport Services; and*
- (2) *That the grant funds be disbursed accordingly, following Council approval.*

The question on Resolution R26/3-7 was not called as a brief discussion ensued with respect to facility rental fees for sport hosting events for grant recipients.

In response to a query from Council, staff noted (i) the Richmond Oval is charging rental fees for the use of their facilities which are in line with the standard fees for other sport hosting events, and (ii) OneAbility Games has applied for a Parks, Recreation and Community Events Grant, specifically for funding to support personnel expenses, volunteer supports and equipment, program supplies and accessibility measures related to the Games, not to support rental costs for hosting the games at the Richmond Oval; similar to a number of other grant applicants that have applied for, and being recommended for, a grant to support specific programs and events that would utilize City subsidized facilities (including park and aquatic facilities facilities).

The question on Resolution R26/3-7 was then called and it was **CARRIED**.

Cllr. Loo returned to the meeting (8:13 p.m.).

19. **2026 HEALTH, SOCIAL AND SAFETY GRANTS**

(File Ref. No. 03-1085-01) (REDMS No. 8227458, 8240919, 8241245, 8311347, 8319793)

Correspondence received on table (copy on file, City Clerk’s Office).



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R26/3-8

It was moved and seconded

- (1) *That the 2026 Health, Social and Safety Grants be awarded for the total recommended amount of \$516,908 as identified in the report titled “2026 Health, Social and Safety Grants”, dated January 20, 2026, from the Director, Community Social Development, including an addition of \$10,000 to the Richmond 55+ers Wellness and Fitness Society; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

The question on the Resolution R26/3-8 was not called as it was noted there was a referral from the General Purposes Committee meeting of February 2, 2026, requesting more information on Church On Five, Salvation Army and St. Albans Parish Church, including an analysis of their needs and other sources of funding they have, and the outcomes of previous grants, noting that the requested information is anticipated for the next General Purposes Committee meeting.

The rationale for a further referral motion was provided, noting the need for a broader overview not directly tied into the three organizations identified in the earlier noted referral.

In response to queries from Council, staff noted (i) success stories of the City’s outreach workers will be included with the Homelessness Strategy Update anticipated to be brought forth in April, and (ii) staff have provided different grant opportunities to the three entities identified in earlier referenced referral, as well as other recipients of the 2025 grants; when there are opportunities, staff continue to advocate for other forms of funding and also look for other forms of funding that are available.

The question on Resolution R26/3-8 was then called and it was **CARRIED**.

The following **referral motion** was introduced:

R26/3-9

It was moved and seconded

As an interim measure prior to the Homelessness Strategy Update, the Poverty Plan Update and the Community Action Food Plan reports being presented to Council for consideration later this year and further to a funding decision, that staff provide:



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- (1) *An overview of the current provision of community outreach and other services to individuals experiencing homelessness in Richmond, including schedules, funding and services delivered; and*
- (2) *An overview of community programs addressing food insecurity in Richmond, including schedules, funding and services delivered.*

The question on Resolution R26/3-9 was not called as discussion on the merits and timeline of the referral was considered.

In response to queries from Council, staff noted (i) there is currently a program manager for Homelessness that oversees the outreach workers and works with staff in a number of entities, (ii) the Homeless Strategy update and the Poverty Plan update will provide highlights, and (iii) the Community Action Food Plan is intended to be a future oriented plan, looking at how the City can better coordinate some of the food initiatives, which will come forward to Council later in the year.

The question on Resolution R26/3-9 was then called and it was **CARRIED**.

BYLAWS FOR ADOPTION

R26/3-10

It was moved and seconded

That the following bylaws be adopted:

Richmond Zoning Bylaw No. 8500, Amendment Bylaw No. 10574; and

Richmond Zoning Bylaw No. 8500, Amendment Bylaw No. 10734

CARRIED

R26/3-11

It was moved and seconded

That Demolition Waste and Recyclable Materials Bylaw No. 9516, Amendment Bylaw No. 10664, be adopted.

CARRIED

R26/3-12

It was moved and seconded

That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10717, be adopted.



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CARRIED

R26/3-13 It was moved and seconded
That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10724 (OCP Update), be adopted.

CARRIED
Opposed: Cllr. Hobbs

R26/3-14 It was moved and seconded
That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10725 (Environmentally Sensitive Areas Update), be adopted.

CARRIED

DEVELOPMENT PERMIT PANEL

R26/3-16 20. It was moved and seconded
(1) That the Chair's reports for the Development Permit Panel meetings held on May 28, 2025 and July 16, 2025, be received for information; and
(2) That the recommendations of the Panel to authorize the issuance of:
(a) Development Permit (DP 24-043129) for the property at 8460 Alexandra Road, and
(b) Development Permit (DP 24-049965) for the properties at 5120 and 5140 Williams Road,
be endorsed, and the Permits so issued.

CARRIED



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ADJOURNMENT

R26/3-16

It was moved and seconded
That the meeting adjourn (8:42 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the Regular meeting of the Council of the City of Richmond held on Monday, February 9, 2026.

Mayor (Malcolm D. Brodie)

Corporate Officer (Claudia Jesson)

Schedule 1 to the Minutes of the Regular meeting of Richmond City Council held on Monday, February 9, 2026

ON TABLE ITEM

Date: February 9, 2026
Meeting: Open Council
Item: 19

Jesson, Claudia

From: garychristie garychristie@telus.net <garychristie@telus.net>
Sent: Monday, February 9, 2026 12:30 PM
To: Jesson, Claudia
Cc: Carol Day; Fr. Bill Mok
Subject: St Albans Information
Attachments: THIS IS US.docx; Response to Questions 2026.docx

You don't often get email from garychristie@telus.net. [Learn why this is important](#)

City of Richmond Security Warning: This email was sent from an external source outside the City. Please do not click or open attachments unless you recognize the source of this email and the content is safe..

Claudia

I am contacting you and the advice of Carol Day to provide an opportunity for the Mayor and others on council to understand the need for, and the impact of our food programs at St. Albans

Please find attached two documents:

- This is Us
- Response to Questions

St Albans Advocacy and Outreach Team prepared the attached documents in preparation the council meeting tonight. Please forward the email (with documents) to the Mayor and council members. Thank you.

The documents outline the advocacy work at St. Albans and clearly demonstrates the need for, and the impact of the food programs in Richmond. We support those facing food insecurity, marginalization and poverty in Richmond.

Further to the discussion regarding funding, when a community as a corporation or municipal authority is unable to respond to the needs of its members or constituents, charitable organizations step in with compassionate care - that's our function. For faith-based programming, it's even more fundamental for our focus in respecting and supporting the dignity and integrity of all persons. That is accomplished by feeding the hungry, assisting the homeless and so on.

For any faith-based organizations, through their work build community and increase the social capital of the city. Unless the city is prepared to feed the hungry directly - food banks and community meals will continue to be needed. Funding the organizations who feed the hungry reduces the burden on the city on providing direct services. Every organization providing food *wants* to be able, one day, to close their doors because there is no longer a need for them but until that day community meals, food banks, hamper, lunch and sandwich programs are needed, and need to be funded.

Thank you again as we work together seeking to shelter the unhoused, feed the hungry and support the marginalized within our Richmond community

Stephanie Christie
St. Albans Outreach and Advocacy
Associate Warden



St. Alban Outreach and Advocacy

Since 1998, St. Alban Anglican Church has been a leader in the Richmond Community in developing outreach ministries with the help and support of our congregation, local business, city government and a very large list of dedicated individuals that volunteer day in and day out to keep numerous programs going.

Over the years, St. Albans has initiated a number of community outreach programs including the Richmond Food Bank and the Community Meal. Other faith-based organization followed suit, and Richmond currently has a free community meal available daily.

Additional program previously at St. Albans

- Cold-weather shelter centre and clothing distribution
- Free shower program - commercial size laundry facilities for use by clients
- Saturday morning breakfast program
- Foot care program - overseen by retired nurse
- Reaching Home Hampers - closed June 2025 - the cost of this program was part of the 2026 application. Our hope is to restart this program in Sept 2026

Currently St. Albans operates five long-standing food security programs, and a sixth, more recent program, in response to the growing needs of the precariously housed in our community.

With a strong foundation of community partnerships and dedicated volunteers our programs are designed to meet people where they are - whether housed individuals experiencing food insecurity, living in shelters, vehicles or without any housing at all. We provide consistent access to nutritious meals, fresh food hampers, gently used clothing and household supplies and all as essential outreach support. We serve a diverse population that includes seniors, new immigrants, refugees, families with children and individuals facing poverty, marginalization and food insecurity. While we do not solicit this information, we are aware we also serve members of the Aboriginal community, BIPOC and LGBTQ2S communities through our food programs.

Our intent, through the Health, Safety and Social Grant, is strengthen and expand our capacity to serve the most vulnerable, the marginalized, and those in need in our Richmond community by providing inclusive, safe space and nutritious, wholesome food.

Community Meal (since 1997)

- 100 meals prepared weekly
- Hot, hearty, 'take-away' meal
- Prepared by a Red Seal certified chef
- All welcome

Tuesday Takeaway Meals (launched 2024)

- 100 meals prepared weekly
- Created to meet the growing demand among individuals 'living in the rough'
- Substantial, ready-to-eat meal distributed in outdoor or mobile outreach setting

Reaching Home Hampers (since spring 2020)

- in partnership with SD#38 – families with children attending SD38 school are provided with a weekly hamper. Families are identified by school administration, counsellors or staff
- Pick up at the Hall or delivered to child's school
- 245 individuals served weekly
- Nutritious hampers filled with family friendly food – eggs, bread, milk, protein, and fresh produce.
- Also includes culturally appropriate food and food for those dietary concerns such as allergies, vegan or vegetarian needs
- Provides access to additional free food, clothing and household items
- This program was suspended June 2025, as funding from the School District was cancelled, and the program is on hold pending new funding sources

Friday Hot Lunch Program (since 2018)

- 40 ± meals provided weekly
- Sit-down format
- Access to gently used clothing and household items

Sunday Outreach Program (since 2018)

- Originally a sandwich program, this program now delivers mini hampers with ready-to-to-eat food to individuals with no or limited cooking facilities
- Volunteers deliver the food, speak with hamper recipients, conduct visual wellness checks and make referrals when needed
- Supports 100-120 people weekly, including pets

Sandwich Program (since 2021)

- 300 sandwiches prepared in St. Albans kitchen by volunteers
- Bread generously donated by local bakery, sandwich fillings donated by various local and regional vendors
- Carefully prepared and wrapped sandwiches are delivered Sunday to unhoused individuals in Richmond, while the remaining sandwiches are taken to support those in need in Vancouver's Downtown East side

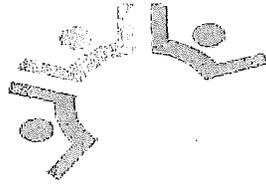
Beyond the weekly programs St. Albans also provides:

- Referrals for individuals in need of additional care
- Assistance in obtaining low-cost housing
- Assistance in finding employment
- Opportunities for volunteers from Aspire, with developmental disabilities, to acquire skills needed for employment opportunities
- Supportive communication

St. Albans also provides space to local support agencies such as:

- Touchstone
- AA

The funds from the Health, Social and Safety Grant allow St. Albans and the volunteers to continue to provide service, in many forms, to Richmond's vulnerable communities.



ST. ALBAN OUTREACH & ADVOCACY

1. What other sources of funding do you receive?

We have over the course of the last year received private donations - approximately \$16,400.

These are one-time donations, not on-going or consistent.

We do receive limited (minimal) funds from the Diocese from a Care and Share program. Funds received are inconsistent - money is forwarded when the Diocese receives donations from parishioners, and the funds are shared by other food ministries in the Diocese. It is not a sustainable funding model for our programs.

2. What are your plans to receive yearly funding from sources other than the city?

We are consistently looking for additional funding.

For example:

- The Reaching Home Hamper program was supported by a federal grant (no longer available,) Second Harvest (one-time grant) and small grants from Union Gospel Mission and the Salvation Army provided 'recovery food,' for the hampers (these funds are no longer available) and Save-On -Foods provided food donations, bins, and covered delivery costs of purchased food and more recently from SD#38's Feeding Futures program. As of June 2025, no additional funds from the Feeding Futures program were made available, and the Hamper program was suspended. Money to restart the Reaching Home Hamper program is part of the grant request this year.
- The Mini (Sunday) Hamper program relies primarily on food donations from the Richmond Food Bank.
- Last year we applied for a grant from Honda Canada - we did not receive any money.
- Research and application to Foundation and Granting Agencies

Over the years the Outreach and Advocacy Team have raised funds through various fundraising opportunities.

Currently:

- we have an on-going Bottle Drive
- "Feed the Need" - walkathon - scheduled for September 12, 2026
- Tea with silent auction - planning stage

3. What is the \$ value of your services in comparison to the grant the city is offering? This is a difficult question to answer – immeasurable is my first response! However, the money requested in the grant is the money needed to run the food programs at St. Albans. We based our budget on last year’s costs with COL increase. As per our budget submission, we have some money held in reserve to cover maintenance and repair of our aging facilities and appliances – this is to ensure our food programs could continue.

To put a value on the programs

\$138,000.00 (as noted in the Proposed City Grant Budget submitted)
 \$232,192.80 (271 volunteer hours per week @ \$17.85/hour X 48 weeks, averaged)
 Total:
 \$370,192.80

Note: we pay our chefs, however all other labour is done by volunteers, including administrative duties.

PROGRAM	PEOPLE SERVED	#WEEKS/YEAR	TOTAL NUMBER SERVED	
Community Meal	100	46	4600	
Tuesday Take-Away	100	52	5200	
Reaching Home Hampers	245	44	10780	
Friday Hot Lunch Program	40	52	2080	
Sunday Mini Hamper	100	42	4200	
Sandwich Program	300	52	15600*	*2080 Richmond *13520 DTES

4. What would happen to the services IF you did not receive the grant you requested? As a committee we would need to determine which programs we can financially support, and which programs would be suspended until further funding is available. We would not restart the Reaching Home Hamper Program.

We are conservative in our budgeting and will continue to augment food costs through donations in kind, such as bread from Cobbs and fish from a local supplier.

With less money available we may need to increase the amount of ‘filler foods,’ such as potato, rice and noodles, and cut back on protein foods as well as reduce portion size.