



Council/School Board Liaison Committee

Date: Wednesday, March 28, 2012
Place: Anderson Room
Richmond City Hall
Present: Councillor Linda McPhail, Vice-Chair
School Trustee Donna Sargent
School Trustee Rod Belleza
Absent: Councillor Linda Barnes, Chair
Call to Order: The Vice-Chair called the meeting to order at 9:00 a.m.

AGENDA

It was moved and seconded

That the Council/School Board Liaison Committee agenda for the meeting of Wednesday, March 28, 2012, be adopted as circulated, with the addition of the "Woodward School/Neighbourhood Park Characterization Plan" as Item No. 16 and the materials from the Closed Agenda associated with Item No. 11.

CARRIED

MINUTES

It was moved and seconded

That the minutes of the meeting of the Council/School Board Liaison Committee held on Wednesday, January 18, 2012, be adopted as circulated.

CARRIED

STANDING ITEMS

1. **JOINT SCHOOL DISTRICT / CITY MANAGEMENT COMMITTEE**
(COR – Dave Semple; RSD – Monica Pamer)
None.

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2. **PROGRAMS**

(COR – Vern Jacques; RSD – Monica Pamer)

None.

3. **SCHOOL PLANNING AND CONSTRUCTION SCHEDULE**

(RSD – Clive Mason)

None.

BUSINESS ARISING & NEW BUSINESS

4. **2012-2015 RICHMOND INTERCULTURAL STRATEGIC PLAN AND WORK PROGRAM**

(COR – Alan Hill)

In reply to queries from Committee, Alan Hill, Cultural Diversity Coordinator, provided the following information:

- there is a School District representative on the Intercultural Advisory Committee;
- the Intercultural Advisory Committee was involved in the consultation phase of the 2012-2015 Richmond Intercultural Strategic Plan and Work Program; and
- the Intercultural Advisory Committee has created subgroups to identify and oversee key actions of the Plan and Work Program.

In reply to a query from Committee, Monica Pamer, Superintendent, School District No. 38, advised that the 2012-2015 Richmond Intercultural Strategic Plan and Work Program would be forwarded to the School District's Executive Team to review. Also, she noted that the Plan and Work Program are compatible with the School District's current activities.

Discussion ensued regarding how the School District could further participate in the Plan and Work Program. Mr. Hill advised that the Plan and Work Program encourage intercultural civic life and as such, there are many potential partnerships opportunities.

In response to a comment, Ms. Pamer advised that she would inquire about the School District's representative's attendance to the Intercultural Advisory Committee meetings.

School Trustee Sargent remarked that the School District would like to partner with the City on mutual interest activities such as the 2012-2015 Richmond Intercultural Strategic Plan and Work Program. She suggested that perhaps the Joint School District / City Management Committee may be the avenue to share such interests.

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It was moved and seconded

- (1) *That the 2012-2015 Richmond Intercultural Strategic Plan and Work Program be received for information; and*
- (2) *That the 2012-2015 Richmond Intercultural Strategic Plan and Work Program be referred to the Joint School District / City Management Committee and report back to the Council / School Board Liaison Committee.*

CARRIED

5. UPDATE ON SNOW GEESE

(COR – Dave Semple)

Dave Semple, General Manager, Parks and Recreation, reviewed the memorandum dated March 9, 2012 entitled “Snow Geese Update.”

Vern Jacques, Acting Director, Recreation, commented on a snow geese educational program developed by the Richmond Nature Park. He stated that Nature Park staff attended several elementary schools and spoke of the ecology of snow geese. Mr. Jacques distributed a photograph of a snow geese display at a local elementary school (attached to and forming part of these Minutes as Schedule 1).

Discussion ensued and it was noted that (i) the School District is concerned regarding the deterioration of the school fields due to the snow geese; and (ii) snow geese over population and domestication is a concern.

In reply to a query from Committee, Mark De Mello, Secretary-Treasurer, School District No. 38, advised that the School District is primarily concerned regarding the cleanliness of the school grounds due to the snow geese. Also, Mr. De Mello stated that students are not utilizing the school fields due to their condition and instead congregate on paved areas, which does not provide the same level of mobility.

It was moved and seconded

That the March 9, 2012 memorandum entitled ‘Snow Geese Update’ be received for information.

CARRIED

6. TRAFFIC SAFETY ADVISORY COMMITTEE - PROPOSED 2012 INITIATIVES

(COR – Victor Wei)

Victor Wei, Director, Transportation, advised that ICBC, Richmond Fire-Rescue and the Richmond RCMP launched a pedestrian safety campaign that targeted four key locations in Richmond (No. 1 Road and Blundell Road, No. 3 Road and Cambie Road, No. 3 Road and Saba Road, and Lansdowne Road and Garden City Road) in an effort to educate pedestrians on road safety.

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Mr. Wei stated that staff are currently looking to engage an expert on pedestrian safety who has successfully carried out a similar campaign elsewhere. He commented on discussions with Coast Mountain Bus Company regarding signage on buses as many of the recent pedestrians struck by vehicles have been transit users. Also, Mr. Wei spoke of the City of Vancouver's expansive pedestrian safety campaign. Mr. Wei advised that the Richmond RCMP, Richmond Fire-Rescue and the BC Ambulance Service are continuing to distribute arm bands and flyers at various Canada Line stations in an effort to further educate the public about pedestrian safety.

Discussion ensued and it was suggested that a joint letter from the Richmond School Board and Richmond City Council to Coast Mountain Bus Company regarding signage on buses may be of value. Mr. Wei advised that he would continue to pursue the matter at a staff level.

It was moved and seconded

- (1) *That the report entitled "Traffic Safety Advisory Committee - Proposed 2012 Initiatives" be received for information; and*
- (2) *That the Council/School Board Liaison Committee be updated on the Traffic Safety Advisory Committee's 2012 Initiatives.*

CARRIED

7. RICHMOND COMMUNITY CYCLING COMMITTEE – PROPOSED 2012 INITIATIVES

(COR – Victor Wei)

Mr. Wei provided background information and commented on the expansions and improvement of the City's cycling network. He noted that feedback from cyclists indicated that they were deterred from cycling as they did not feel safe sharing the roads with motor vehicles. Mr. Wei advised that more off-street bike paths like the Crabapple Ridge Bikeway, which connects Terra Nova to Steveston Village via local roads and pathways, would be developed.

In reply to a queries from the Vice-Chair, Mr. Wei advised that (i) Traffic Safety pamphlets are provided to local schools in .pdf format for distribution; and (ii) the pamphlets are available in Chinese.

School Trustee Sargent requested that the pamphlet, and in particular the Chinese version, be highlighted at a future meeting with local elementary school principals.

It was moved and seconded

- That the report entitled "Richmond Community Cycling Committee – Proposed 2012 Initiatives" be received for information.*

CARRIED

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8. UPDATE ON TRAFFIC CONCERNS AT GARDEN CITY ELEMENTARY

(COR – Victor Wei)

Mr. Wei provided background information and advised that traffic signal improvements have been installed at Garden City Elementary. He stated that the operation begins the week the students return from Spring Break. Also, he advised that the signals will flash for one hour everyday – 30 minutes prior to school commencing and 30 minutes after school has been dismissed.

In reply to queries from Committee, Mr. Wei advised the following:

- a notice of the new traffic signals and an explanation of their operation will be published on the City Board;
- staff will conduct a speed study to measure the effectiveness of the new signals;
- a reduced speed limit along Garden City Road at Garden City Elementary School is not feasible as this is a midpoint of an arterial road; and
- a reduced speed limit along No. 1 Road at Moncton Street is more suitable as No. 1 Road comes to an end at Moncton Street.

It was moved and seconded

- (1) *That the verbal report on Traffic Concerns at Garden City Elementary be received for information; and*
- (2) *That Traffic Concerns at Garden City Elementary be added to the next Council/School Board Liaison Committee agenda for an update.*

CARRIED

9. PLANNING AND COMMUNITY ROADS IN THE HAMILTON AREA PLAN

(COR – Victor Wei - Verbal Report)

With the aid of a map (attached to and forming part of these Minutes as Schedule 2), Mr. Wei reviewed various road improvements in the Hamilton area. He highlighted that the main objective of these upgrades is to provide continued pedestrian access from McLean Avenue to Smith Crescent along Westminster Highway.

Mr. Wei spoke of a TransLink bus operations and maintenance facility at Boundary Road in Hamilton.

The Vice-Chair remarked that an update on TransLink's application is anticipated to be brought forward to the City's Planning Committee in May 2012. Also, she noted that the application would include consultation with the City of New Westminster and School District No. 40 (New Westminster).

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In reply to a query from Committee, Mr. Wei advised that the various road improvements in the Hamilton area are short-term improvements. He advised that a Hamilton area plan update triggered by development would call for a comprehensive transportation plan for the area.

Discussion ensued regarding the future child care facility in Hamilton and it was noted that TransLink has committed to the transfer of land and funds to the City to establish a child care facility in Hamilton as there is a need for this facility.

The Vice-Chair commented on the process for the future child care facility in Hamilton, noting that it would go through the Child Care Development Advisory Committee, which has a School District representative. Also, the Vice-Chair highlighted that there are a lot of resources on the City's website regarding the Hamilton Area Plan Update.

In reply to comments from Committee, Mr. Wei advised that the City would work with the developer to identify long-term needs for the area and once land use planning has been determined, infrastructure needs would be addressed.

It was moved and seconded

That the verbal report on Planning and Community Roads in the Hamilton Area Plan be received for information.

CARRIED

10. **PROMOTING INFORMATION ON LOCAL SITES WITH DISTRICT
IE: GULF OF GEORGIA**

(COR – Dave Semple - Verbal Report)

Discussion ensued regarding the protocol for the distribution of promotional materials on the Gulf of Georgia Cannery to local schools.

Ms. Pamer advised that a copy of the promotional material distribution guideline would be forwarded to Mr. Semple.

11. **LONG RANGE FACILITIES PLAN – PUBLIC MEETINGS**

(RSD – Donna Sargent)

School Trustee Sargent provided background information and noted that although there was low public turnout, she was pleased to have had two meetings.

Mr. De Mello stated that the School District was thankful to have Terry Crowe, Manager, Policy Planning, attend the meetings as he was a great resource and provided information regarding the Official Community Plan.

It was moved and seconded

That the verbal report on Long Range Facilities Plan – Public Meetings be received for information.

**CARRIED
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12. **BOARD/COUNCIL DINNER**

(RSD – Mark De Mello - Verbal Report)

Discussion ensued regarding establishing a mutual date for a School Board and Council dinner.

It was moved and seconded

That a mutual date be chosen so that the School Board and Council can meet over a dinner to discuss items of mutual interest.

CARRIED

13. **COMMUNITY USE OF SCHOOL SPACE**

(RSD – Mark De Mello - Verbal Report)

Mr. De Mello provided background information and noted that the School District would partner with the City to determine whether the needs of the community could be met better.

It was noted that this matter be discussed at the future Board/Council Dinner.

In reply to a query from Committee, Mr. De Mello advised that the School District's surplus properties are currently utilized for their own purposes or are being rented. Also, he commented on utilizing schools that are already open and staffed in an effort to avoid incremental costs associated with making the facility available.

It was moved and seconded

That the verbal report on Community Use of School Space be received for information.

CARRIED

14. **COURTESY BUS RIDER REPORT**

(RSD – Mark De Mello)

Mr. De Mello commented on the termination of bus service to students living within walking distance to Anderson Elementary School as there are now dedicated pedestrian walkways along Granville Avenue, east of No. 4 Road. Also, he stated that the number of students receiving courtesy bus service to Tomsett Elementary School remains high as there is a portion of sidewalk along Odlin Road that remains to be completed.

It was moved and seconded

That the Courtesy Bus Rider Report dated February 15, 2012 be received for information.

CARRIED

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15. **SIDEWALK CONSTRUCTION ON ODLIN DRIVE**

(RSD – Mark De Mello – Verbal Report)

School Trustee Sargent stated that the School District continues to provide bus service to Tomsett Elementary School students as a portion of sidewalk along Odlin Road remains to be completed. She noted that she would like to see the sidewalk completed as this a cost for the School District.

It was moved and seconded

That Sidewalk Construction on Odlin Drive be referred to staff for follow up and report back to the next Council/School Board Liaison Committee.

CARRIED

16. **WOODWARD SCHOOL / NEIGHBOURHOOD PARK CHARACTERIZATION PLAN**

(COR – Dave Semple – Verbal Report)

Mr. Semple distributed a copy of the staff report entitled “Woodward School / Neighbourhood Park Characterization Plan”, dated February 23, 2012 (copy on file, City Clerk’s Office).

The Vice-Chair advised that the staff report would be considered at the April 10, 2012 Regular Council meeting.

Discussion ensued regarding the various proposed upgrades and it was noted that the proposed upgrades would be completed by September 2012.

In reply to a query from Committee, Mr. Semple advised that the funding for the asphalt walkway, storm drainage and sports fields is from a developer contribution that was originally intended for improvements at Thomas Kidd Elementary School. He noted that due to community demands, these improvements were made prior to receiving the funds from the developer and were funded from the 2007 Parks Characterization Capital fund. As such, it is recommended that these funds be transferred to the 2012 Parks Characterization account for use at Woodward School / Neighbourhood Park.

The Vice-Chair advised that Errington Elementary School has approached the City for park characterization work. She noted that a staff report is anticipated to be brought before the Parks, Recreation and Cultural Services Committee in June 2012, however the proposal was not approved for the 2012 capital works budget.

School Trustee Sargent requested that a five year characterization plan update on school park sites be provided at the next Joint School District / City Management Committee meeting and the next Council/School Board Liaison Committee meeting.

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It was moved and seconded

- (1) *That the staff report entitled "Woodward School / Neighbourhood Park Characterization Plan", dated February 23, 2012 be received for information; and*
- (2) *That a five year characterization plan update on school park sites be referred to the Joint School District / City Management Committee and a future Council/School Board Liaison Committee meeting.*

CARRIED

NEXT COMMITTEE MEETING DATE

Wednesday, May 16, 2012 (tentative date) at 9:00 a.m. in the Anderson Room

The Vice-Chair advised that a report on Current Issues That May Be Impacting Richmond Adolescents would be on the next Council/School Board Liaison Committee agenda.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (11:10 a.m.).

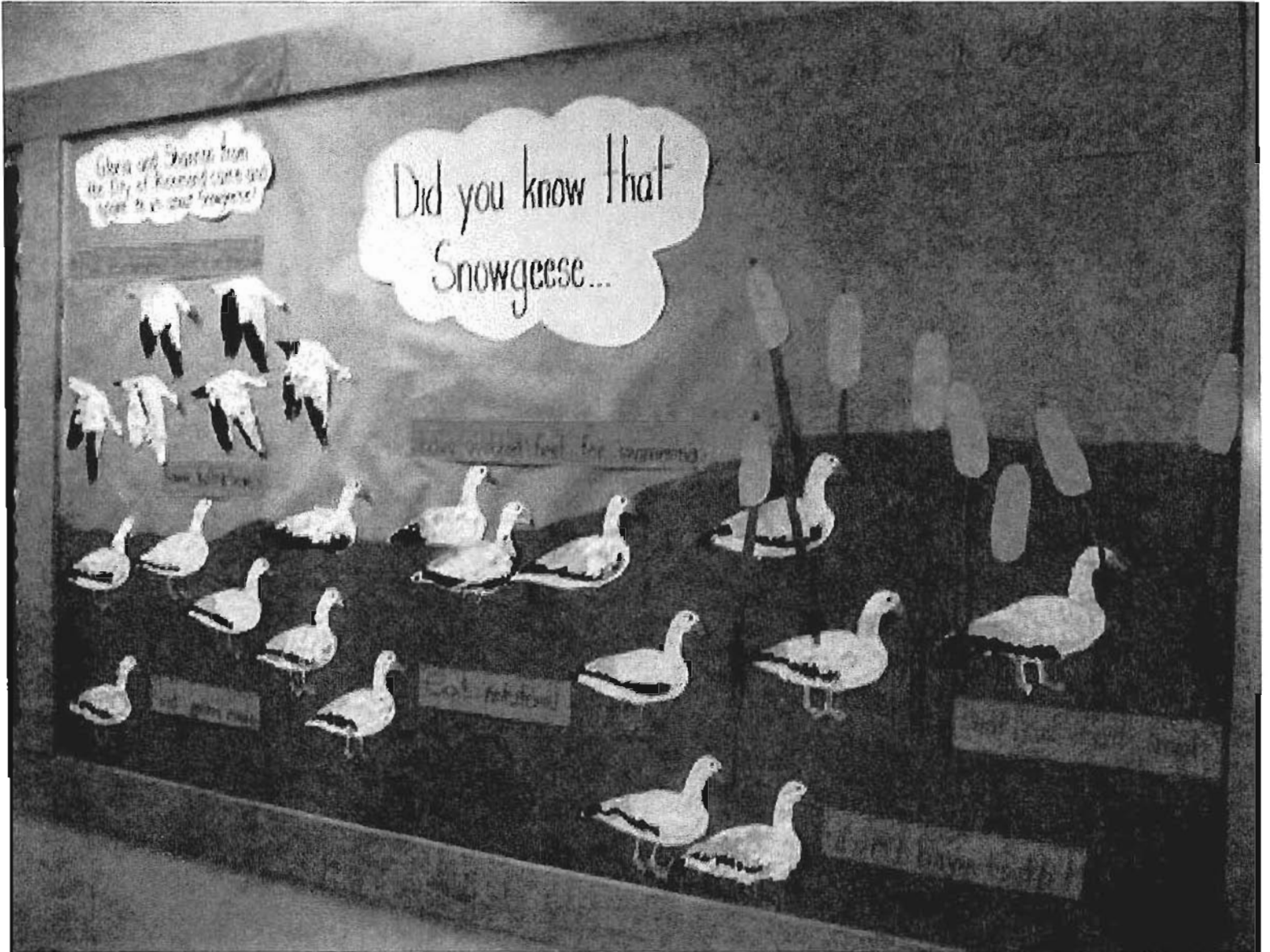
CARRIED

Certified a true and correct copy of the Minutes of the meeting of the City of Richmond Council/School Board Liaison Committee held on Wednesday, March 28, 2012.

Councillor Linda McPhail
Vice-Chair

Hanieh Berg
Committee Clerk

Schedule 1 to the Minutes of the Council/School Board Liaison Committee meeting held on Wednesday, March 28, 2012.



Hamilton Neighbourhood Plan Update

TRANSPORTATION

Schedule 2 to the Minutes of the Council/School Board Liaison Committee meeting held on Wednesday, March 28, 2012. 1

