



Council/Board Liaison Committee Public Minutes

Wednesday, May 18, 2011
9:00 a.m.

School District Administration Offices 4th Floor Conference Room

Present: Trustee Debbie Tablotney, Chair
Trustee Linda McPhail
Councillor Linda Barnes
Councillor Greg Halsey-Brandt

Also Present: M. Pamer, Superintendent of Schools, SD 38
M. De Mello, Secretary Treasurer, SD 38
D. Semple, General Manager, Parks and Recreation, COR
V. Jacques, A/Director, Recreation and Cultural Services, COR
K. Champion, Director of Instruction-Learning Services, SD 38
V. Wei, Director, Transportation, COR
S. Carter-Huffman, Senior Planner, Urban Design, COR
C. Black, Executive Assistant, SD 38

Regrets: Trustee Donna Sargent

Call to Order: The Chair called the meeting to order at 9:00 am.

1. ADOPTION OF AGENDA

It was moved and seconded

That the agenda for the meeting of Wednesday, May 18, 2011 be approved as presented.

Item 4.5 was moved to follow item 3.2.

2. MINUTES

It was moved and seconded

That the minutes of the meeting of the Council/Board Liaison Committee held on Thursday, May 18, 2011 be adopted as circulated.

3. STANDING ITEMS

3.1 Joint School District / City Management Committee

- The Superintendent of Schools and the General Manager of Parks and Recreation noted the joint meetings are very positive and both City and School District staff are working well together to support each other.
- The School District is preparing a letter regarding the School Site Acquisition Charge (SSAC) so that the increase can be forwarded to Council.

- Other topics discussed at the joint meeting included: updates on Project We, City Works Yard Open House, Hamilton Community Centre opening, and the new Brighthouse School opening as well as a discussion regarding the possible relocation of the School District Works Yard.
- It was noted that the City now has a computer system that is compatible with the School District's Apple system making communication easier.

ACTION: The Secretary Treasurer, SD #38 will forward a letter regarding the School Site Acquisition Charge (SSAC) increase to the City of Richmond for Council.

3.2 PROGRAMS

- The Acting Director of Recreation and Cultural Services distributed notes from the Joint City and School District Program Committee meeting of May 9, 2011.
- The main topic of discussion was social media from the City's perspective and from the School District's perspective.
- Two week Spring Break was also discussed and Trustee McPhail noted that a two-week Spring Break was approved by the Board of Education at their regular Public Board meeting on May 16, 2011. Spring Break dates next year are March 12 – 23, 2012. The viability of a two-week break will be reviewed by the Board of Education on a biannual basis.
- The Council/Board Liaison Committee discussed the benefits of having at least one week of Spring Break common with other metro districts.
- The Acting Director of Recreation & Cultural Services also noted that the Tall Ships will be arriving in Richmond on Friday, June 3, 2011.

ACTION: Trustee McPhail will add the topic "common Spring Break week" to the next meeting of the BCSTA for discussion with other metro districts.

ACTION: The Acting Director of Recreation and Cultural Services will contact the School District's Communications & Marketing Manager regarding posting information about the Tall Ships event on the School District website.

T. Crowe, Manager, City Policy Planning, entered the meeting at 9:20 a.m.

Item 4.5 moved to this point in the agenda.

4.5 2041 OCP Concept

- The City's Manager of Policy Planning updated the group regarding the Proposed 2041 OCP Update Concept for the City of Richmond highlighting the main concepts.
- The City's Manager of Policy Planning noted that the third round of public consultation is proposed for June 2011 and feedback from that consultation will come back to Council in September 2011.
- Comments and feedback from the Richmond School District is welcome.

ACTION: The School District will submit a letter of feedback regarding the Proposed 2041 OCP Update Concept by the end of July 2011.

ACTION: The topic "Proposed 2041 OCP Update Concept " will be added to the next School District Personnel & Finance Committee meeting Public agenda on Monday, June 13, 2011 for discussion in preparation of a letter of comments and feedback to the City of Richmond.

3.3 School Planning and Construction Schedule

- The Secretary Treasurer, SD 38, reviewed the School Planning Construction Schedule attached with agenda noting that Modular Learning Centres (MLC) are currently being delivered for Full Day Kindergarten.
- The Secretary Treasurer, SD 38, also noted that the District continues to wait for ministerial approval for the land exchange with the City.
- There was discussion about the official opening of Brighthouse School. The District is waiting for the Ministry to select an official date but expect it to be in October 2011.
- The Superintendent of Schools noted that the District currently has a consultant doing an in depth study regarding a fair and equitable way to manage rentals at the Neighbourhoods of Learning Centre (NLC).

The Manager, City Policy Planning departed the meeting at 9:45 a.m.

3.4 Traffic Safety Advisory Committee

- The City's Director of Transportation reviewed the 2011 initiatives for the Traffic Safety Advisory Committee (TSAC) for information.
- The City's Director, Transportation noted concern from the TSAC that there was no longer a representative from the Richmond District Parent Association (RDPA) on the Committee for their monthly meetings.
- The City is proposing to locate a V-Calm device to No. 2 Road & Steveston Highway, noting that V-Calm becomes less effective as motorists become used to the electronic billboard.
- City and School District staff are currently assessing traffic safety at Bridge Elementary School to come up with effective solutions.

ACTION: Trustee Tablotney and Trustee McPhail will discuss representation on the City's TSAC Committee with the new RDPA President.

4. BUSINESS ARISING & NEW BUSINESS

4.1 Youth Support Workers

- The School District Director of Instruction of Learning Services reviewed her report regarding Youth Support Workers presented to the Board of Education in Public session for information on May 2, 2011.
- It was noted that the data on the impact of losing the Youth Support Worker positions has been inconclusive. Two new positions (1.5 FTE) Youth Connections Workers have been created.
- There was a discussion about whether or not School District staff is connecting with outside agencies for increased support and the Director of Instruction of Learning Services noted that the School District has created a database to track support for Youth that will include tracking support from outside agencies.
- Trustee Barnes noted that the Richmond Community Services Advisory Committee (RCSAC) have invited School District to have a representative on their Committee.

ACTION: The topic "Data re: Tracking Services for At Risk Youth" be added to the Council/Board Liaison Committee Public agenda in February 2012 for review and further discussion with the Director of Instruction of Learning Services and the Committee.

ACTION: Trustee McPhail and Trustee Tablotney will discuss finding a RCSAC representative from the School District to attend their monthly meetings.

4.2 Hamilton Community Centre Operating Agreement Revision Update

- The Secretary Treasurer, SD 38 noted that the City's Manager of Community Recreation Services and the School District's Manager of Facilities have been working diligently on the Hamilton Community Centre Operating Agreement and it is now ready to send to the lawyers.
- It was noted that the Unions have been advised.

4.3 Richmond Community Cycling Committee-Proposed 2011 Initiatives

- The City's Director of Transportation reviewed the Richmond Community Cycling Committee's proposed initiatives for 2011.
- The city is looking at two potential corridors (Railway and Shell Road) to increase the current cycling network. It was also noted that more east-west connections are needed.
- The City's Director of Transportation noted that the School District staff are welcome to contact him for cycling education information.

4.4 Sidewalks Scheduled for Construction

- The City's Director of Transportation provided a verbal update regarding the construction of sidewalks noting that the City is currently look at any gaps on major arterial roads throughout Richmond.

ACTION: The City's Director of Transportation welcomes any comments or feedback from the School District regarding any safety issues around access to schools. He will add these concerns to a list and investigate if there is available funding for these projects.

4.6 Richmond Secondary Community Garden Expansion

- The Secretary Treasurer, SD38 noted that the School District receives joint funding through UBCM and the Ministry of Education for community garden projects. He noted that currently there are community gardens and Richmond Secondary School and Brighthouse Elementary School and that it makes sense for School District inventory of gardens to be added to City's inventory to ensure that the gardens are managed cohesively.

ACTION: The Secretary Treasurer, SD 38 and the General Manager of Parks and Recreation will draft an agreement to have Richmond Secondary School community garden lands added to the City's portfolio at no cost. They will also ensure that appropriate insurance coverage is in place.

ACTION: The Secretary Treasurer, SD 38 will bring a full report back to a Public Council/Board Liaison meeting in the Fall of 2011.

4.7 Wellness Opportunities – Joint Use

- The General Manager of Parks and Recreation noted that there is now a new community association.

ACTION: The General Manager of Parks and Recreation will report back to the Public Council/Board Liaison meeting in the Fall of 2011.

4.8 Model Motorized Airplanes

- The Secretary Treasurer, SD 38 reviewed a letter of concern and petition regarding the safety of flying motorized airplanes in the school yard at Steveston London Secondary School.
- The General Manager of Parks and Recreation noted that upon review, the City bylaw has to be amended in this regard and in some other areas as well.

ACTION: The General Manager of Parks and Recreation will review City Bylaw No. 7310 and make the necessary amendments as discussed.

5. NEXT MEETING

Wednesday, September 21, 2011 from 9:00 a.m. - 4th floor School Board Office.

6. ADJOURNMENT

The meeting adjourned at 10:50 a.m.