



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** January 6, 2025
From: Martin Younis, B. Eng., M. Eng. **File:** 10-6000-01/2024-Vol 01
 Director, Facilities and Project Development
Re: **Major Construction Projects Oversight Committee Policy – Referral Response**

Staff Recommendation

That the Major Construction Projects Oversight Committee Policy 1021, as described in the report titled “Major Construction Projects Oversight Committee Policy – Referral Response” dated January 6, 2025, from the Director, Facilities and Project Development, be approved.

Martin Younis, B. Eng., M. Eng.
 Director, Facilities and Project Development
 (604-204-8501)

Att. 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF DEPUTY CAO
Business Services	<input checked="" type="checkbox"/>	
City Clerk's Office	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: CS	APPROVED BY CAO

Staff Report

Origin

At the December 16, 2024, General Purposes Committee meeting, Committee adopted the following referral motion:

That staff be directed to develop a policy that an Oversight Committee be considered at the outset of each project for projects with a Capital cost exceeding \$50 million dollars.

The purpose of this report is to address the referral by establishing a new policy that an Oversight Committee be established at the onset of all new Capital Construction Projects exceeding \$50 Million.

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.1 Ensure effective financial planning to support a sustainable future for the City.

4.2 Seek improvements and efficiencies in all aspects of City business.

4.3 Foster community trust through open, transparent and accountable budgeting practices and processes.

Background

The Major Projects Oversight Committee ("the Committee") for capital construction projects over \$50 million will provide oversight review of the project plans and programs providing advice to the project team for:

- Value for money spent within the Council-approved direction for the project;
- Best practices; and
- Compliance with Council-approved project goals including Project guiding principles.

The City takes a comprehensive approach to maintaining and constantly improving how projects are managed and delivered. There are multiple layers of accountability and transparency built into the City's capital management and delivery process that are essential to creating successful outcomes.

The addition of an Oversight Committee will further solidify the approach to major capital construction projects and will aid the City in delivering the projects on time and budget.

Financial Impact

None.

Conclusion

The City will continue to apply established, rigorous processes for major capital construction projects compliance with the project deliverables, budget and schedule. Project Oversight Committees within major capital construction projects will enhance existing controls.

A handwritten signature in black ink, appearing to read 'Martin Younis', written over a horizontal line.

Martin Younis, B. Eng., M. Eng.
Director, Facilities and Project Development
(604-204-8501)

MY:ek

Att. 1: Draft Policy 1021 – Major Construction Projects Oversight Committee



Page 1 of 1	Major Construction Projects Oversight Committee	Policy 1021
Adopted by Council: Date TBD		

Policy 1021:

It is Council policy that:

1. A Major Construction Projects Oversight Committee for capital construction projects, with a budget exceeding \$50 Million, be established. Applicable projects that meet this criteria will be brought forward to Council for referral to this Major Construction Projects Oversight Committee.
2. Staff will prepare a Terms of Reference for Council consideration which will include the details of membership, duties, procedures and code of conduct protocols.
3. Council will appoint Committee Members that have relevant experience in major capital project design and delivery.
4. A Council liaison will be assigned by Council to the Committee.