



For Metro Vancouver meetings on Friday, July 26, 2019

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact Greg.Valou@metrovancouver.org or Kelly.Sinowski@metrovancouver.org

Metro Vancouver Regional District

E 1.1 Electoral Area A Zoning Bylaw Review – Scope of Work and Engagement Process **APPROVED**

The Board approved the scope of the proposed Electoral Area A Zoning Bylaw Review and authorized staff to proceed with the engagement process as presented. In addition to OCP-related issues, the zoning bylaw will be reviewed to incorporate improvements to language and formatting identified by staff, and other issues identified through the engagement process. Meetings with residents, property owners, and business operators in Howe Sound, Indian Arm/Pitt Lake and Barnston Island in the summer, fall and winter 2019 are the principle engagement methods proposed for this review.

E 1.2 Barnston Island Agricultural Viability Study – Action Plan **ENDORSED**

The Board endorsed recommendations and proposed follow up actions to improve and enhance the viability of farming on Barnston Island. Conducting a study to explore ways to improve the long-term viability of agriculture on the island was an action item identified through the development of the OCP.

E 2.1 Appointment of External Auditors **APPROVED**

The Board approved the re-appointment of BDO Canada LLP as external auditors for the fiscal years 2019-2023. Legislation requires that Metro Vancouver’s financial statements be audited annually by an external audit firm appointed by the Boards of the respective entities. BDO Canada LLP has been the external auditor for Metro Vancouver for the past five fiscal years. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

E 3.1 Where Matters: Health and Economic Impacts of Where We Live Final Report **RECEIVED**

The Board received for information a report on the results of the “Where Matters: Health and Economic Impacts of Where We Live” study and an associated Policy Brief. The study findings demonstrate strong associations between high levels of walkability and high levels of park access with better health outcomes. The Board will forward the report and its attachment to member jurisdiction Mayors and Councils for information.

E 3.2 Metro 2050 Engagement Plan

REFERRED

The Board referred the recommendation as presented back to staff to report back to the Board through the Regional Planning Committee with further information. The Board also referred the consideration of holding three public hearings, with at least one south of the Fraser.

The Metro 2050 Engagement Plan provides opportunities for plan signatories, non-signatory stakeholders, First Nations and the public to provide input into the comprehensive update to Metro 2040. The engagement plan is intended to meet the requirements of the Local Government Act and to align with Metro Vancouver's Public Engagement Policy.

E 3.3 Housing Needs Reports – A Regional Approach

RECEIVED

The Board received for information a report on how the Regional Planning Division intends to support member jurisdictions in its completion of Housing Needs Reports, as required by recent updates to provincial legislation. The Housing Needs Reports are intended to strengthen the ability of local governments to understand and respond to the long-term, community-specific housing needs, and to ensure that local policies, plans, and development decisions are prepared based on recent documented data.

E 3.4 2019 Agriculture Awareness Grant Recommendations

APPROVED

The Board awarded a total of \$45,000 in Agriculture Awareness Grants to the following 13 non-profit organizations:

- BC Agriculture in the Classroom Foundation, "Take a Bite of BC" project - \$6,000
- BC Chicken Grower's Association, "Poultry in Motion Educational Mini Barn" project - \$4,000
- Delta Farmland & Wildlife Trust, "Day at the Farm" event - \$2,000
- DRS Earthwise Society, "Tomato Festival" - \$2,000
- FarmFolk CityFolk, "Climate and Food Story Series" - \$4,500
- Growing Chefs Society, "Classroom Gardening and Cooking Program" - \$5,000
- Haney Farmers Market Society, "The Market Goes to the Farm" event - \$500
- Langley Environmental Partners Society, "Langley Eats Local" project - \$4,000
- Maple Ridge Agricultural Advisory Committee, "Booth-in-a-Box" display - \$2,250
- North Shore Neighbourhood House, "Edible Garden Seed Saving Project" - \$5,750
- Public Health Association of BC, "Farm to School BC Learning Circles: Growers to Sowers" - \$3,000
- The Sharing Farm, "10th Annual Garlic Festival" - \$3,000
- Vancouver Urban Farming Society, "8th Annual Urban Farming Forum" - \$3,000

E 4.1 Collaborative Regional Flood Management Strategy

ENDORSED

The Board endorsed a collaborative approach for the Fraser Basin Council's Lower Mainland Flood Management Strategy between all levels of government in the Lower Mainland and requested that the Fraser Basin Council share the Flood Management Strategy with the Integrated Partnership for Regional Emergency Management (IPREM).

The Board also referred the strategy to Metro Vancouver staff to review Metro Vancouver's potential role under the Lower Mainland Flood Management Strategy.

E 5.1 Boundary Bay Park Association Contribution Agreement

APPROVED

The Board approved a Contribution Agreement between the Metro Vancouver Regional District and the Boundary Bay Park Association for a one-year term in the amount of \$7,000, commencing January 1, 2020 and ending December 31, 2020. The Boundary Bay Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

E 5.2 Burnaby Lake Park Association Contribution Agreement

APPROVED

The Board approved a Contribution Agreement between the Metro Vancouver Regional District and the Burnaby Lake Park Association for a one-year term in the amount of \$13,000, commencing January 1, 2020 and ending December 31, 2020. The Burnaby Lake Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

E 5.3 Colony Farm Park Association Contribution Agreement

APPROVED

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Colony Farm Park Association for a one-year term in the amount of \$5,000, commencing January 1, 2020 and ending December 31, 2020. The Colony Farm Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

E 5.4 Derby Reach Brae Island Parks Association Contribution Agreement

APPROVED

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Derby Reach Brae Island Parks Association for a one-year term in the amount of \$15,000, commencing January 1, 2020 and ending December 31, 2020. The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives.



E 5.5 Minnehada Park Association Contribution Agreement

APPROVED

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Minnehada Park Association for a one-year term in the amount of \$13,000, commencing January 1, 2020 and ending December 31, 2020. The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives.

E 6.1 Aligning Climate 2050 with the IPCC Special Report on Global Warming of 1.5°C

ENDORSED

The Board endorsed proposed amendments to the Climate 2050 Strategic Framework to reflect a commitment to a carbon neutral region by 2050, and an interim target of reducing greenhouse gas emissions by 45% from 2010 levels by 2030. Staff were also directed to bring forward a proposed amendment to Metro 2040, the regional growth strategy, to the Metro Vancouver Board for consideration, to incorporate revised greenhouse gas reduction targets (including interim targets).

E 7.1 2019-2022 Board Strategic Plan

APPROVED

The Board approved the 2019-2022 Board Strategic Plan, which will guide the work of staff over the next four years and will assist in communicating the important role of Metro Vancouver in the region among the public, member jurisdictions, government and key stakeholders of Metro Vancouver. Members of the MVRD Board met on April 26-27, 2019 to set strategic directions for the organization over the next four years, within a 30-year planning context.

E 8.1 Metro Vancouver 2019 Appointments to External Agencies – Amendment for Lower Mainland Local Government Association

APPROVED

The Board appointed Director Neil Belenkie as the 2019 Metro Vancouver representative to the Lower Mainland Local Government Association for the remainder of 2019 term. The appointment will ensure that inter-agency relations are sustained and that Metro Vancouver will have continued representation and input on discussions affecting its interests.

G 1.1 City of New Westminster – Metro Vancouver Regional District Security Issuing Bylaw No. 1288, 2019

APPROVED

At the request of the City of New Westminster, the Board approved the adoption of a Security Issuing Bylaw No. 1288, 2019 to authorize a borrowing request in the amount of \$22,145,000 for Construction and Improvements to Civic Infrastructure, Fibre Optic and the Purchase of Land for inclusion the Fall 2019 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

G 1.2 City of Port Coquitlam – Metro Vancouver Regional District Security Issuing Bylaw No. 1289, 2019 **APPROVED**

At the request of the City of Port Coquitlam, the Board adopted a Security Issuing Bylaw No. 1289, 2019 to authorize a borrowing request in the amount of \$52,000,000 for Construction of the Port Coquitlam Community Recreation Complex for inclusion in the Fall 2018 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

G 1.3 Township of Langley – Metro Vancouver Regional District Security Issuing Bylaw No. 1287, 2019 **APPROVED**

At the request of the Township of Langley, the Board approved the adoption of a Security Issuing Bylaw No. 1287, 2019 to authorize a borrowing request in the amount of \$19,950,000 for Construction of various facility capital works and various transportation capital works for inclusion in the Fall 2019 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

H 1 Notice of Motion **DEFEATED**

Director Kim Richter provided the following Notice of Motion on July 9, 2019 for consideration at the next regular MVRD Board meeting:

Procedure Bylaw Amendment

“Whereas Section 9.1 of the MVRD Procedure Bylaw Number 1205, 2014 (the “Bylaw”) states that any Director desiring to bring before the Board any new matter, other than a point of order or privilege, shall do so by way of motion;

“And whereas Part 10 of the Bylaw sets out the procedure for reconsidering “a matter”;

“And whereas section 9.1 may be interpreted or used to prevent directors from bringing forward motions regarding matters that are related to but separate from “a matter” that has been before the Board;

“And whereas Directors should be free to bring forward to the Board matters that are not subject to Part 10 of the Bylaw;

Therefore Be It Resolved that the MVRD Board request staff to bring forward an amendment to the MVRD Procedure Bylaw Number 1205, 2014 to delete the word “new” in Section 9.1.”



I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from Standing Committees.

George Massey Crossing Task Force – June 27, 2019

Delegation Summary:

- **3.1 Roderick V. Louis**

Electoral Area Committee – July 3, 2019

Information Items:

- **5.2 Electoral Area A Building Administration Bylaw – Permit Fees**
This report provides information on proposed revisions to the building permit fee schedule of GVRD Electoral Area A Building Administration Bylaw, No. 1043, 2006, which are part of a series of revisions to be considered by the Electoral Area Committee and MVRD Board as a single bylaw amendment at a later date. Three main areas for review have been identified: bylaw language and regulations, permit fees, and service area boundaries.

Performance and Audit Committee – July 4, 2019

Information Items:

- **5.2 Interim Financial Performance Report – April 2019**
This report provides information on the projected results of 2019 operations generating an estimated surplus of \$15.9 million, approximately 1.9% of the overall Metro Vancouver 2019 budget. This projected surplus would be available in future years to either avoid debt or pay for regional projects.
- **5.3 Capital Program Expenditure Update as at April 30, 2019**
This is the first report for 2019 on the financial performance of the capital program for the four months ending April 30, 2019. Updates on the capital program and its expenditures keep members informed on Metro Vancouver’s financial performance and include the actual financial progress of Metro Vancouver’s capital expenditures compared to the approved spending limits. Three updates are planned for the fiscal year 2019, which is consistent with the Performance and Audit Committee Terms of Reference.
- **5.4 Investment Position and Returns – January 1 to April 30, 2019**
This report provides investment performance and related information for receipt by the Board. Investment updates are brought to the Board to keep members informed on Metro Vancouver’s investments. The Corporate Investment Policy requires that an investment update report be presented to the Committee three times per year. This is the first report for 2019.
- **5.9 Tender/Contract Award Information – March 2019 to May 2019**
This report provides the Board with information regarding contracts handled through the Purchasing and Risk Management Division, with a total anticipated value at or in excess of \$500,000 (exclusive of taxes).

Regional Planning Committee – July 5, 2019

Information Items:

- **5.4 2016 Urban Centre and Frequent Transit Development Area Data Profiles and Dashboard**
This report conveys the 2016 Urban Centre and Frequent Transit Development Area Data (FTDA) Profiles and provides an overview of the new Urban Centre and FTDA Dashboard. The Urban Centre and FTDA Policy Review project began in 2016 as an initiative to consider opportunities to enhance the existing Urban Centre and FTDA policies. Creating new Urban Centre and FTDA Data Profiles using 2016 Census data and the creation of the new online dashboard are components of the Policy Review that will help to inform a potential update to the growth framework and inform discussions related to updating the centre types, criteria, and targets with stakeholders as part of the Policy Review.
- **5.5 Urban Centre and Frequent Transit Development Area Policy Review Update**
This report provides the Regional Planning Committee with a summary of stakeholder engagement conducted in the spring of 2019 as part of the Metro 2040 Urban Centre and Frequent Transit Development Area (FTDA) Policy Review, and the Growth Framework Background Paper.
- **5.6 Metro Vancouver and TransLink Collaboration on Land Value Capture Study**
This report provides a progress update on the collaboration between Metro Vancouver and TransLink exploring land value capture. Metro Vancouver and TransLink staff have developed a plan to collaborate on a land value capture study that will inform the preparation of appropriate policy options for consideration in Metro 2050 and Transport 2050. Land value capture is seen as a potential approach to reinvest a portion of the increased land value derived in part from regional transportation investments back into the regional transportation system or other regional priorities such as affordable rental housing.
- **5.8 Housing Agreements Workshop 2019**
This report provides a summary of the proceedings of the Housing Agreements Workshop held at Metro Vancouver Head Office on April 11, 2019. It proposes some directions for potential next steps. The workshop brought together municipal housing planners and other key partners to share and discuss the issues and emerging best practices for entering into, administering and enforcing Housing Agreements (as per Section 483 of the Local Government Act).
- **5.10 Agricultural Land Use Planning Policy Forum Results**
This report provides information about highlights from the Agricultural Land Use Planning (AgLUP) Policy Forum held on April 3, 2019, and the next steps in moving forward with the Metro 2040 Agriculture Policy Review. The purpose of the forum was to have an introductory dialogue to support a Metro 2040 Agriculture Policy Review and to help establish a provincial AgLUP Policy Lab being led by Dr. David Connell, from University of Northern British Columbia (UNBC).



Regional Parks Committee – July 10, 2019

Information Items:

- **5.7 Regional Parks Land Acquisition and Capital Development Funding Options**
This report outlines the financial implications associated with various options that could advance the implementation of the Regional Parks Land Acquisition 2050 strategy. The report also compares the scope and scale of the MVRD regional parks program to that of other regional district park programs in British Columbia.
- **5.8 Brunette Fraser Regional Greenway - Cumberland Point Potential Habitat Compensation Project**
This report provides information on the potential habitat compensation project at the Brunette Fraser Regional Greenway's Cumberland Point, as a result of the Pattullo Bridge Replacement. Cumberland Point is envisioned as a picnic area and rest point along the Brunette Fraser Greenway. The 0.8-hectare site has room to accommodate habitat compensation works and a picnic area. This project may help advance public access to this site ahead of what can be accommodated in the current capital budget.

Climate Action Committee – July 12, 2019

Information Items:

- **5.3 Metro Vancouver's Climate Actions and Carbon Neutral Progress in 2018**
This report provides an update on Metro Vancouver's climate actions and carbon neutral progress for 2018. It includes a comprehensive list of actions to reduce GHG emissions and adapt to the changing climate in our region.
- **5.4 Strata Energy Advisor Pilot Program Update**
This report provides an update and summary of the results to date of the Strata Energy Advisor Pilot Program. The Pilot Program is on track to achieve the implementation targets, which include 300 registered strata buildings, 88 energy audits, and over 60 building tune-ups or smart building upgrades. The program will run until November 30, 2019 and staff intend to bring a final report to the Climate Action Committee in early 2020 with recommendations on any future iterations of the program.
- **5.5 Update on Metro Vancouver's Grow Green Website**
This report provides an update on the Grow Green website that provides residents throughout the region with guidance on how to grow an eco-friendly lawn or garden, regardless of gardening skill or space constraints. Web-traffic data collected in 2018 indicates Grow Green is growing in popularity (58% increase in web traffic in 2018 compared to 2017; 85% new visitors), with high levels of engagement on social media.

Greater Vancouver Water District

E 1.1 Appointment of External Auditors

APPROVED

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

E 2.1 Award of Section 1 of Phase C, Construction Engineering Services for the Kennedy Newton Main and Annacis Main No. 5 South

APPROVED

The Board approved the award of a contract for Phase C, Construction Engineering Services – Section 1 – Kennedy Newton Main 84th to 72nd Avenue, in the amount up to \$1,520,088 (exclusive of taxes) to the Phase A and B project consultant, CH2M Hill Canada Limited, for the Kennedy Newton Main and Annacis Main No. 5 South; and authorized the Commissioner and the Corporate Officer to amend the contract.

E 2.2 Award of Contract Resulting from Tender No. 19-129: Construction of Kennedy Newton Main 84th to 72nd Avenue

APPROVED

The Board approved the award of a contract in the amount of \$21,485,800 (exclusive of taxes) to Matcon Civil Constructors Inc. resulting from Tender No. 19-129: Construction of Kennedy Newton Main 84th to 72nd Avenue; and authorized the Commissioner and the Corporate Officer to execute the contract.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received an information item from the Water Committee.

Water Committee – July 11, 2019

Information Item:

- **5.2 GVWD Capital Program Expenditure Update to April 30, 2019**

This report provides an update on the financial performance of the capital program ending April 30, 2019. This is the first in a series of three reports on capital expenditures for 2019. The Water District is projecting to be under spent for both ongoing and completed capital projects. It is anticipated that in aggregate, ongoing capital projects will be slightly under spent because the full contingency is not required.

Greater Vancouver Sewage and Drainage District

E 1.1 Appointment of External Auditors

APPROVED

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

E 2.1 Liquid Waste Services Capital Program Expenditure Update as at April 30, 2019

RECEIVED

The Board received a report on the status of the Liquid Waste Services' capital program for the period ending April 30, 2019.

Liquid Waste Services is projecting to under spend its annual Capital Budget by \$229 million (40%). The variance is primarily due to construction delays with a major project and obtaining third party approvals in a timely manner.

E 2.2 Award of Contract Resulting from Request for Proposal No. 19-011: Annacis Island Wastewater Treatment Plant Trickling Filter Media, Rotary Distributor and Ducting Replacement

APPROVED

The Board approved the award of a contract for an amount of up to \$32,870,400 (exclusive of taxes) to Maple Reinders Constructors Ltd., resulting from Request for Proposal No. 19-011: Annacis Island Wastewater Treatment Plant Trickling Filter Media, Rotary Distributor and Ducting Replacement.

E 2.3 Regional Sewerage Services – Village of Anmore

APPROVED

The Board approved a recommendation directing staff to review the GVS&DD Cost Apportionment Bylaw No. 283, 2014 with respect to how growth charges would be calculated and apportioned to the village of Anmore if it becomes a GVS&DD member to determine if the formula is equitable within the context of the principles of membership within the GVS&DD or, alternatively, whether some adjustments to the bylaw may be appropriate.

E 3.1 Organics and Paid Recyclables Management at Metro Vancouver Transfer Stations

APPROVED

The Board approved a funding and service model for organics and paid recyclables (including yard trimmings, clean wood, new gypsum and mattresses) at Metro Vancouver transfer stations.

The Board:

- a) approved setting tipping fees for paid recyclables to recover operational costs, except where the risk of illegal dumping or other negative impacts exist, alternate fees structures will be considered;
- b) approved providing municipal organics transfer services upon request and under contract with full cost recovery;
- c) directed staff to initiate procurement for processing services for municipal organics from the North Shore Transfer Station; and
- d) directed staff to develop a business case for the provision of commercial organics transfer services at Metro Vancouver transfer stations and report back on options.

E 3.2 Initiating Procurement for Bottom Ash Beneficial Use

APPROVED

The Board approved a recommendation directing staff to initiate a procurement process for bottom ash beneficial use. Approximately 42,000 tonnes of bottom ash are produced at the Waste-to-Energy Facility annually. Bottom ash is used beneficially in many jurisdictions, and a range of beneficial uses for the bottom ash are possible. A key requirement is that a beneficial use of the ash will not lead to human health or environmental impacts. Any beneficial use of the bottom ash would require approval of the Ministry of Environment and Climate Change Strategy.

E 3.3 Support for Municipal Jurisdiction to Regulate Single-Use Items

APPROVED

The Board approved a recommendation resolving to write a letter to the Province of BC and the Union of British Columbia Municipalities in support of municipal jurisdiction to regulate single use items, as it relates to the June 24, 2019 District of West Vancouver Council resolution.

G 1.1 Proposed Amendments to GVS&DD Cost Apportionment Bylaw No. 283, 2014

APPROVED

The Board approved a recommendation to give first, second and third readings to Greater Vancouver Sewerage and Drainage District Cost Apportionment Amending Bylaw No. 328, 2019, and later passed and finally adopted said bylaw. The bylaw amendments allow for the direct application of Development Cost Charge (DCC) revenues, the allocation of revenue from Tier I and Tier II capital projects, and the establishment of a cost apportionment formula for the purpose of applying growth charges to the University of British Columbia (UBC) to cover their proportionate share of the liquid waste system growth costs within the Vancouver Sewerage Area.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from the Zero Waste Committee.

Zero Waste Committee – July 12, 2019

Delegation Summaries:

- 3.1 Nicholas Ponce and Jim Hutchinson, Republic Services

Information Items:

- **5.4 Alternative Fuel and Recyclables Recovery Project Update**
The report provides an update on the scope of a business case for an alternative fuel and recyclables recovery project approved by the Board in March 2019. The business case will focus on processing small vehicle waste, a material that has high potential fuel value, and has characteristics similar to construction and demolition waste. The business case will consider the Coquitlam Landfill, adjacent to the new transfer station, as a potential site for the facility, with the development of the facility subject to all municipal statutory approvals. The project has the potential to result in 70,000 to 85,000 tonnes per year in greenhouse gas emission reductions.
- **5.5 2018 Single-Use Items Waste Composition Study**
This report contains the results of the 2018 single-use items waste composition study, which provides a baseline for the number of single-use items disposed of annually. Common single-use items: retail bags, cups, takeout containers, straws and utensils represent about 2.4% of the overall waste stream and approximately 1.1 billion single-use items disposed each year. Retail bags and takeout containers were more prevalent in multi-family waste and cups; straws and utensils were more prevalent in commercial/institutional waste. Metro Vancouver will continue to monitor single-use items in the years to come to help analyze the impact of programs and policies targeted at single-use item diversion and reduction.
- **5.6 Status of Solid Waste Services Capital Expenditures to April 30, 2019**
The Board received an update on the status of its utilities capital expenditures for the Solid Waste Services Department. Solid Waste Services is projecting to underspend its capital budget by approximately \$342,000 for ongoing and completed projects to April 30, 2019.

Metro Vancouver Housing Corporation

E 1.1 Appointment of External Auditors

APPROVED

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).