



City of Richmond

Report to Committee

To: Community Safety Committee *To Community Safety - Apr 15, 2008*
From: Phyllis L. Carlyle **Date:** March 17, 2008
 General Manager, Law & Community Safety **File:** 01-0125-01
Re: **39th Annual LIBOA-BC Conference - Oct 7-10, 2008**
Licence Inspectors & Bylaw Officers Association of B.C.

Staff Recommendation

THAT the City of Richmond host the October 2008 LIBOA-BC Conference.

Phyllis L. Carlyle
General Manager, Law & Community Safety
(604.276.4104)

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ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER			
Business Licences.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				
Communications.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				
REVIEWED BY TAG	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	REVIEWED BY CAO	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		

Staff Report

Origin

The License Inspectors & Bylaw Officers Association (LIBOA) is an organization that was founded in 1970 and represents about 200 industry employees within British Columbia. The objective of the association is to promote provincial standards related to municipal bylaw enforcement, as well as aid in the exchange of information among participating municipalities.

"The goal of the Association is to promote uniform licensing regulations and bylaw enforcement throughout British Columbia and to promote regulatory licensing and bylaw enforcement in the public interest. The Association strives to promote a high standard of inspection and enforcement services throughout British Columbia and to promote close co-operation by Licence Inspectors and Bylaw Enforcement Officers, with other regulatory organizations in the Provincial and Federal governments, as well as close co-operation by the Association with relevant departments of the Federal and Provincial governments and the Union of British Columbia Municipalities."

The annual LIBOA conference is a key mechanism used by the association to facilitate exchange-of-information, as well as educate the membership. The conference is organized and hosted by a member municipality under the guidance of the Association executive. In addition, the conference is held in a new location every year, with the most recent host cities being Campbell River, Kamloops and Sooke, B.C.

Analysis

The 2007 conference was well attended, including representation from the City and it was both educational and informative, as in previous years.

Discussions were initiated with the LIBOA executive to host the 2008 conference. Community Bylaw staff is eager to play a role in revitalizing the Metro Vancouver chapter of LIBOA.

The City of Richmond would stand to reap rewards through recognition and profile by hosting the conference, and would not bear any financial risk.

City staff, including Business Licensing and Community Bylaws, would be entirely responsible for planning, organizing and overseeing the conference. However, City staff is eager to participate on their personal time and also possess the necessary skills and resources to execute a successful conference. This is an opportunity for Richmond to host one of the most unique and well-attended annual conferences in LIBOA history.

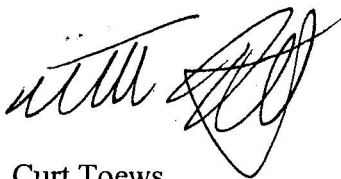
City staff look forward to presenting the attractions and hospitality of Richmond in the best possible light and sharing the excitement of an Olympic venue city with all attendees.

Financial Impact

Community Bylaws and Business Licensing are recommending a City contribution of \$2,000 to host the event. Historically, City staff would attend the Conference so the cost of hosting the event would be offset by the savings realised from staff not having to travel.

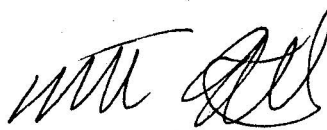
Conclusion

Community Bylaws staff and Business Licensing staff are looking forward to hosting a very successful annual Conference for the Licence Inspectors & Bylaw Officers Association of British Columbia from October 7 to 10, 2008 and providing an enjoyable and memorable event for attendees from various municipalities across the province.



Curt Toews
Supervisor, Parking Program
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WGM:wgm



Wayne G. Mercer
Manager, Community Bylaws
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