City of Richmond

Report to Council

To:	Richmond City Council	Date:	July 23, 2008
From:	Councillor Harold Steves	File:	08-4045-20-10
	Chair, Planning Committee		
Re:	**NEW SCHOOL – CITY CENTRE**		

The Planning Committee, at its meeting held on July 22, 2008, considered the attached material and recommends as follows:

Committee Recommendation

That the following recommendation be forwarded to City Council and to the Board of Education of School District No. 38 (Richmond) for approval:

> *"That support be given to the need for expanded school capacity within the City Centre Area and the process to find options to meet this need be commenced as soon as possible."*

Councillor Harold Steves, Chair
Planning Committee

Attach.

<u>VARIANCE</u>

Please note that the Council/School Board Liaison Committee recommended the following:

That the following recommendation be forwarded to City Council and to the Board of Education of School District No. 38 (Richmond) for approval:

> "That approval in principle be given to the location of a new school within the City Centre Area Plan, and that the process to find a location for this facility be commenced as soon as possible."

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To Planning-July 22, 2008

6.4A CITY CENTRE AREA ELEMENTARY SCHOOL
(COR – Terry Crowe; RSD – Ken Morris)

Mr. Crowe circulated to members of the Committee, a copy of a draft Work Program which had been prepared in response to a request from the Joint Management Committee, which would help to determine the location of a new elementary school in the City Centre. A copy of this Work Program is attached as Schedule A and forms part of these minutes. The proposed plan was then reviewed in detail by Mr. Crowe. Mr. Morris also spoke about the proposed Work Program, noting that development of the program had been collaborative in nature, and had an aggressive time frame in which to complete the work.

With reference to the Work Program, advice was given that updates would be provided at future Committees meetings on the progress of this Program.

A brief discussion ensued, during which City staff were thanked for their work on the new CCAP and the report which had been provided to the School Trustees. Concern was expressed however about where children would attend school within the CCAP, the availability of funds from the Ministry of Education for a new school, and the potential timeline for construction as a new school would not be constructed for four to five years.

As a result of the discussion, the following motion was introduced:

It was moved and seconded
That the following recommendation be forwarded to City Council and to the Board of Education of School District No. 38 (Richmond) for approval:

> *"That approval in principle be given to the location of a new school within the City Centre Area Plan, and that the process to find a location for this facility be commenced as soon as possible."*

CARRIED

(Mr. Crowe then left the meeting (10:53 a.m.), and did not return.)

4. NEW BUSINESS

4.1 Underutilized Space in Schools
(RSD - Update – Oral Report)

Designated Speaker: Ken Morris

Mr. Morris reviewed the correspondence received from the Ministry of Education regarding underutilized space in local schools, and which indicated that '*the Ministry of Education supports the expanded utilization of school assets to benefit the community and wants to ensure that excess school space is used effectively to meet the needs of the surrounding community.*'

SCHEDULE A TO THE MINUTES
OF THE COUNCIL/SCHOOL
BOARD LIAISON COMMITTEE
MEETING HELD ON TUESDAY,
JUNE 17, 2008.
June 11, 2008 5pm

DRAFT

WORK PROGRAM
To Determine The Location Of A New Elementary School In the City Centre
Richmond School Board [SB] and City Of Richmond [City]

1. **Directives**

   (1.) Directive # 1: From the City - SB Joint Directives Management Committee - April 10, 2008
   - ❑ To prepare a discussion paper and schedule, for SB and City collaboration, for selecting a new elementary school form, size and location in the City Centre.
   - ❑ form, size, location and implementation for this school.
   - ❑ The idea is to be prepared with a 'road map' for the next Board and Council for dealing with this issue.
   - ❑ The draft will be brought to the joint management committee by TC and KM for review.

   (2.) Directive # 2: School Board – May 20, 2008
   - ❑ CCAP Implementation Strategy Highlights: THAT the Board of Education (Richmond) direct staff to continue to meet with the City of Richmond and to prepare a report by the end of June/early July regarding acquiring a school site that will be brought to a future meeting of the Board. - CARRIED

2. **Purpose Of This Report**
   - ❑ This report outlines a work program, by which the SB and City can collaborate to select a new elementary school form, size and location in the City Centre.
   - ❑ As there are many possible options, the solution may be either in or near the City Centre.

3. **Draft Work Program**
   (1.) To facilitate the completion of the Work Program, it is proposed that:
   - Richmond Council /School Board Liaison Committee (CSBLC) address this issue by holding special meetings, perhaps twice a month
   - SB and City staff prepare information in summary from, and
   (2.) The draft Work Program below may be lengthened to accommodate:
   - any extra time for City, SB and Provincial consultation and approvals, and
   - any community consultations.
   (3.) A final school site decisions are anticipated to made in 2009.

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Work Program To Acquire A New Elementary School In the City Centre		
Topic	**Who does it?**	**Schedule (Done By)**
1. **Draft Work Program (this report)**	SB and City	June 30, 2008
2. **Need For New School**		
☐ Statement of Need – Why is a new school needed?	SB	By July 31, 2008
☐ When will the new school be needed? (e.g., in 5, 10 years?)		
☐ Demographics		
☐ Other		
3. **General New School Considerations (Facts, Pertinent Points)**		
(1) Relevant BC MoE initiatives and policies		
(2) BC Maximum Allowable (school site and building) – (e.g., for 300 children - 2ha. + .2 ha for every +50 children)	SB	By August 31, 2008
(3) Review Existing City and SB Resolutions and understandings regarding land acquisition and the recent refinements of those understandings.		
(4) BC School Site Selection Guide		
(5) Walk-Limits		
(6) Busing		
(7) Transfer students		
(8) Portables		
(9) District Programs		

(10) Preliminary Preferences:
  – Board
  – City
  – Provincial
  – Community		

(11) Funding sources:
  – SSAC,
  – Provincial $$$,
  – Sale of SB lands,
  – Possible Senior Gov't & Other Green Initiatives $$$
  – Possible Senior Gov't & Other Green Grants		

(12) Cost considerations:
  – Land
  – Construction		

4. **New School Type Option: For each option:**
  – Describe the nature of the possible school/educational experience):
  – Pros
  – Cons
  – Conclusion per Option
	SB	By August 31, 2008

(1) New School with maximum allowable (7 acres)
  – single storey
  – two storey		

(2) New School with minimum size (3 acres?)
  – single storey
  – two storey		

(3) Only expand existing schools through renovation		
(4) Use Portables		
(5) Bus students anywhere in the City that has space		
(6) Require parents to transport to existing facilities (within walk limits)		
(7) Relocate the French Immersion program @ Anderson		
(8) Other		
(9) Conclusion		

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Work Program		
To Acquire A New Elementary School In the City Centre		
Topic	Who does It?	Schedule (Done By)

5. **Inventory Of New School Type & Site Options**
Sites may be in or near the City Centre. For each option:
– Describe the nature of the possible school/educational experience):
– Pros
– Cons
– Conclusion per Option
  (1) New School with maximum allowable (7 acres)
    ❑ single storey
    ❑ two storey
      – Site A
      – Site B
      – Site C
  (2) New School with minimum size (3 acres?)
    ❑ single storey
    ❑ two storey
      – Site A
      – Site B
      – Site C
  (3) Only expand existing schools through renovation
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (4) Use Portables
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (5) Bus students anywhere in the City that has space
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (6) Require parents to transport to existing facilities (within walk limits)
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (7) Relocate the French Immersion program @ Anderson
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (8) Other
    ❑ Site A
    ❑ Site B
    ❑ Site C
  (9) Conclusion
	SB & City	By Sept 30, 2008

6. **Cost Options**	SB & City	By Sept 30, 2008
7. **Determine How To Pay**	SB & City	By Sept 30, 2008

8. **Rank School Type and Site Options**
  (1) Ranking 1 - By Preference [quality of facility & educational experience]
  (2) Ranking 2 - By Cost [highest – lowest]
  (3) Ranking 3 - By Practicality [all factors][
  (4) Conclusions (e.g., preferred solution - all factors)
  (5) SB & City staff recommendation
	SB & City	By Sept 30, 2008

9. **SB - City Liaison Committee decision and recommendation to SB & City.**		In 2009

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Work Program To Acquire A New Elementary School In the City Centre		
Topic	Who does It?	Schedule (Done By)
10. SB Decision		In 2009
11. City decision		In 2009

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