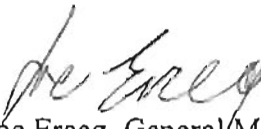




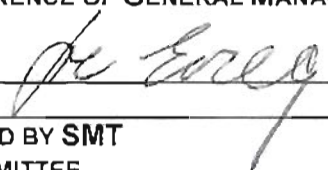


**To:** Planning Committee **Date:** December 5, 2012  
**From:** Joe Erceg, General Manager **File:** 08-4200-01/2012-Vol 01  
 Planning & Development  
**Re:** RICHMOND HERITAGE COMMISSION 2012 ANNUAL REPORT AND 2013  
 WORK PLAN

**Staff Recommendation**

That the Richmond Heritage Commission 2013 Work Plan be endorsed, as outlined in the staff report dated December 5, 2012 from the General Manager, Planning and Development.

  
 Joe Erceg, General Manager  
 Planning & Development

Attach. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
	
REVIEWED BY SMT SUBCOMMITTEE	INITIALS: 
REVIEWED BY CAO	INITIALS: 

## Staff Report

### Origin

The Richmond Heritage Commission (RHC) is required to present to Council:

- an Annual Report (see **Attachment 1**) to City Council, and
- a Work Program for the coming year (see **Attachment 2**).

### Findings of Fact

#### *Commission Purpose*

The Richmond Heritage Commission (RHC) is appointed for the following purposes:

- to advise Council on strategies and programs for heritage conservation and promotion;
- to undertake and provide support for various planning matters with heritage implications;
- to assist with the maintenance of heritage registers and inventories; and
- to support heritage education and public awareness (e.g., Heritage Week, Newsletters, and Heritage Recognition Programs).

The Commission consists of:

- nine (9) voting members appointed for (2) year terms; and
- one (1) non-voting Council liaison.

### Analysis

#### 1. 2012 Annual Report

- The 2012 Annual Report highlights key RHC activities undertaken in 2012. A high level of volunteerism, professionalism and commitment to heritage conservation and promotion in Richmond has been demonstrated (see **Attachment 1**).

#### 2. 2013 Work Program

- The proposed 2013 RHC Work Program details ongoing and current initiatives for 2013 (see **Attachment 2**).
- The 2013 Work Program is aligned with Council's goals as set forth in the Museum & Heritage Strategy (May 2007), notably:
  - To value and encourage community involvement;
  - To showcase community values, traditions, and significant historical information; and
  - To allow the community to retain and convey a sense of its unique history through heritage conservation.
- Key activities in the 2013 Work Program include:
  - Ongoing Activities include:
    - Providing advice to implement the Steveston Village Conservation Program;
    - Providing advice on the heritage conservation aspects of continuing projects such as Terra Nova, the Japanese Nurses' Residence (Doctor's/Hospital Offices), the Branscombe House, and the Steveston Tram Building;
    - Producing the Newsletter in conjunction with the Richmond Museum and Heritage Services; and
    - Making Heritage Awards (in conjunction with the Richmond / Delta Heritage Fair).

- Main Current Initiatives include:
  - The annual Heritage Fair, providing heritage outreach to youth through workshops, tours and hands-on activities during the fair;
  - Explore partnering opportunities with the Friends of the Richmond Archives Society, such as joint meetings, coordination of projects and objectives;
  - Explore partnering opportunities with the Richmond Museum Society to advance shared interests and objectives (articulated in the Museum & Heritage Strategy).
  - Continuing sponsorship and volunteer opportunities with the 2013 Doors Open Program; and
  - Provide heritage reviews of proposals such as ASPAC's River Green development, and developments in the Steveston Village Heritage Conservation Area.

**Financial Impact**


None.

**Conclusion**

Staff recommend that the 2013 Work Plan be endorsed.



Terry Crowe, Manager  
Policy Planning



Barry Konkin, Planner  
Policy Planning

BK:cas

2012 ANNUAL REPORT  
RICHMOND HERITAGE COMMISSION

Heritage Commission 2012 Accomplishments

Projects	Results Expected	Accomplishments and Comments
Richmond / Delta Heritage Fair	Community awareness / education	<ul style="list-style-type: none"> <li>Fair held in May, 2012.</li> </ul>
Doors Open	Community awareness	<ul style="list-style-type: none"> <li>Event held May 2012</li> </ul>
Heritage Awards	Recognition of local heritage efforts and preservation work.	<ul style="list-style-type: none"> <li>Three awards presented: To <b>Graham Turnbull</b> for promoting local heritage / awareness of Richmond's heritage. To <b>Jack and Joseph Lubzinski</b> for promoting heritage and their donation of significant cultural / archival documents and materials. To <b>Claudia Chan</b> for her book: <i>A Thematic Guide to the Early Records of Chinese Canadians in Richmond.</i></li> </ul>
Support heritage education and public awareness	Heritage Week, Newsletters, and Heritage Recognition Programs	<ul style="list-style-type: none"> <li>Ongoing publication of the <i>Mouth of the Fraser</i> newsletter</li> <li>Heritage Week is combined with Delta / Richmond Heritage Fair</li> </ul>

HERITAGE COMMISSION

2013 WORK PROGRAM

**Heritage Commission Role in the Work Program**

- A high level of volunteerism, professionalism and commitment to heritage conservation and promotion in Richmond will be provided.
- Review relevant policy and relevant heritage-related development applications.
- Assist in the implementation of the Steveston Village Conservation Strategy.
- Begin exploring terms of reference for a future consultant-aided city-wide heritage conservation strategy, e.g. 2015.
- Provide comments to relevant City Divisions on heritage conservation

**Heritage Commission Proposed 2013 Work Program**

The following items are proposed to comprise the Heritage Commission work program for 2013

Projects	Results Expected	Objectives and Deliverables
Richmond / Delta Heritage Fair	On-going out-reach and community awareness of heritage.  Funding provided for heritage awards.	<ul style="list-style-type: none"> <li>• Provide a \$2,000 contribution to the Heritage Fair and associated workshops</li> <li>• Members to take part in the Fair if they wish</li> </ul>
Doors Open 2013	On-going out-reach and community awareness of heritage.  Funding provided for the event.	<ul style="list-style-type: none"> <li>• \$1,000 contribution to be provided for the event.</li> <li>• Event to be held May 4 and 5, 2013.</li> </ul>
Assist in Implementing the Steveston Heritage Conservation Area	Ensure that guidelines and objectives of the Conservation Area are met for new developments in Steveston.	<ul style="list-style-type: none"> <li>• Commentary to be provided on refinements to the Steveston Heritage Conservation Area</li> <li>• On-going review and comment on development applications.</li> </ul>
Support heritage education and public awareness	Heritage Week, Newsletters, and Heritage Recognition Programs	<ul style="list-style-type: none"> <li>• On-going contribution to the Mouth of the Fraser Newsletter</li> </ul>
City-wide Heritage Strategy	Begin exploring terms of reference for a consultant-aided city-wide heritage conservation strategy.	<ul style="list-style-type: none"> <li>• Commission to provide input and comment on the terms of reference.</li> </ul>