

Parks, Recreation & Cultural Services Committee
Tuesday, October 23, 2012

It was moved and seconded

That the City enter into a license with Sun Life Assurance Company of Canada ("Sun Life") whereby Sun Life licenses to the City a portion of the lands legally known and described as Lot 8, Section 32, Block 5 North, Range 5 West, New Westminster District, Plan 64718 as described in the staff report titled Sun Life Assurance Company of Canada Field Use Agreement, from the Senior Manager, Parks and on the terms and conditions set out in the staff report, including, specifically, that the City grant to Sun Life an indemnity for any losses that Sun Life may suffer in relation to the City's use of the lands.

CARRIED

COUNCILLOR LINDA BARNES

2A. TERMS OF REFERENCE FOR SITE BUILDING COMMITTEES

(File Ref. No.)

Councillor Barnes commented on the activities of past Site Building Committees and spoke of communication and protocol challenges. As a result, the following motion was introduced:

It was moved and seconded

(1) That the terms of reference for Site Building Committees for heritage projects include the following:

- (a) Review the tender package prior to the tender process;*
- (b) Review any subsequent changes that affect heritage conservation outside of the Council approved project scope; and*
- (c) Appropriate heritage documents be included in the orientation package.*

CARRIED

2B. HERITAGE BUILDINGS INFORMATION SESSION

(File Ref. No.)

Councillor Barnes spoke of the benefits a heritage focused information session would have for staff. She commented on several ongoing heritage-related projects, noting that such an information session would help build on staff's knowledge.

Discussion ensued and Committee commented that a small handbook detailing important information related to heritage buildings would be valuable. It was noted that such a handbook could act as a tool for staff and for Site Building Committees. As a result of the discussion, the following motion was introduced:

3.