



# City of Richmond

## Report to Committee

**To:** General Purposes Committee  
**From:** Cathryn Volkering Carlile  
General Manager - Community Services  
**Re:** 2012 Health, Social and Safety Grants


**Date:** January 27, 2012

**File:**

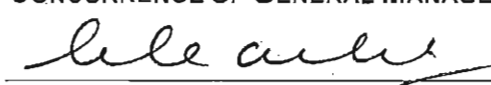

### Staff Recommendation

That, as per the report from the General Manager of Community Services, dated January 27, 2012:

1. Health, Social and Safety Services Grants be awarded for the recommended amounts, and cheques disbursed for a total of \$530,237.
2. The following applicants be recommended for the first year of a three-year funding cycle, based on Council approval of each subsequent year of funding:
  - Big Sisters of the Lower Mainland
  - Canadian Mental Health Association – Richmond Branch
  - CHIMO Crisis Services
  - Family Services of Greater Vancouver
  - Richmond Addiction Services
  - Richmond Family Place
  - Richmond Multicultural Community Services
  - Richmond Youth Service Agency
  - Volunteer Richmond Information Services Society

  
Cathryn Volkering Carlile  
General Manager - Community Services

Att. 3

FOR ORIGINATING DEPARTMENT USE ONLY			
<b>ROUTED TO:</b>		<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Budgets		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Arts, Culture and Heritage		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Parks and Recreation		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Information Technology		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	<b>REVIEWED BY CAO</b>
			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

## **Staff Report**

### **Origin**

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

In July 2011, Council adopted a City Grant Policy (**Attachment 1**) establishing three separate programs, to be designed, administered and reported by the respective departments:

- Health, Social and Safety (Community Social Services, with representation from Community Safety)
- Arts, Culture and Heritage (Arts, Culture and Heritage), and
- Parks, Recreation and Community Events (Parks and Recreation).

The City Grant Policy and programs support the following 2008 – 2011 Council Term Goal:

*Improve the effectiveness of the delivery of social services in the City through the development and implementation of a Social and Community Service Strategy that includes:*

- *Clearly articulated roles and services for the City, and a viable funding strategy,*
- *The development of civic engagement and capacity growing programs that supplement grant programs for addressing social service issues.*

This report provides information and recommendations pertaining to the 2012 Health, Social and Safety Grant Program.

### **Findings Of Fact**

#### **1. 2012 Health, Social and Safety Grant Budget**

The proposed 2012 Health, Social and Safety Grant Budget is \$536,719, to be considered as part of the 2012 budget review process.

#### **2. Notice Given and Applications Received**

Notices were placed on the City Page/City Notice Board in the Richmond Review and on the City website in August and September, 2011 advising the community that applications would be accepted until October 14<sup>th</sup>, 2011 for the 2012 Health, Social & Safety and Parks, Recreation & Community Events Programs. The Program and Application Form (same documents for both programs) were posted on the City website, available at the Information Counter and circulated electronically to the RCSAC and Community Associations, as well as by request.

A separate process and documents were developed for the Arts and Culture Grant Program. A report with grant recommendations from Arts, Culture and Heritage staff is anticipated in the Spring of 2012.

In the Health, Social & Safety category, a total of 29 applications were received for a total request of \$855,471. A table outlining requests and recommended allocations for the 2012 Health, Social & Safety Grant Program is provided in **Attachment 2**. Grant Application Summary Sheets, prepared by the applicant to provide key information about the proposal, are found in **Attachment 3**. Staff recommendations and comments are included in the Summary Sheets.

As indicated in the Grant Program guidelines, all proposals must demonstrate that primarily Richmond residents will be served to be considered eligible. While some applicants serve wider geographic areas (e.g., Family Services of Greater Vancouver; Canadian Mental Health Association, Vancouver-Burnaby Branch), all requests met this criteria as they were for programs/services serving primarily Richmond residents.

### **3. Late Applications**

No applications were received after the October 14<sup>th</sup>, 2010 deadline. The City Grant Policy indicates that late applications will not be accepted, and the deadline is identified on each page of the application form to ensure that no late submissions are received.

### **4. New Applications**

Two applications were received from two organizations that had not previously applied for a City Grant:

- Alzheimer Society of BC, and
- Boys & Girls Clubs of South Coast BC.

### **5. Application Review Process**

A Health, Social & Safety Grant Review Committee, consisting of staff from the Community Services Department, reviewed the 2012 Health, Social & Safety applications. Recommended allocations were determined by committee rather than individual reviewers.

## **Analysis**

### **1. Health, Social & Safety Grant Program Information, 2010 – 2012**

In the 2012 Operating Budget, an additional level of \$190,784 was approved for the overall City Grant budget. For the Health, Social and Safety program, this meant an increase of \$87,021 above the amount allocated by Council in 2011. This increase included the annual cost of living adjustment.

Information regarding applications, allocations and 2012 recommendations in the Health, Social and Safety (HSS) category are:

Previous HSS Applications, Allocations (2010/11) and Recommendations (2012)*			
	2010	2011	2012
Total number of applications	34	29	29
New applicants	7	4	2
Late applications	0	0	0
Grants denied (did not meet criteria)	9	2	0
Partial amount of request recommended	22	27	23
Full amount of request recommended	3	0	6
Total Grant Program budget	\$511,500 (all categories)	\$518,000 (all categories)	\$536,719** (HSS category only)
Total HSS allocated	\$433,550	\$449,698	TBD

\*some categories overlap; numbers are not meant to be totalled \*\*2012 operating budget

## 2. Reasons for Partial or No Funding

Most applicants (80%) are recommended for partial funding. Principal reasons for partial funding are: (1) the City supports, but is not a primary funder, of non-profit organizations, whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts, and (2) the total amount requested exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial or no funding include, but are not limited to:

- Programs previously funded by other levels of government,
- Funding responsibility lies in other jurisdictions,
- Other funding partners have not been sought,
- Insufficient community benefit demonstrated,
- Lack of partnerships,
- Duplication of service,
- Unaccounted surplus,
- Fee-based (user pay) budget should be used,
- City provides other forms of support to the organization, and
- Quality, including completeness, of the application

For 2012, no denials in the Health, Social and Safety category have been recommended. All recommendations are for either partial (80% of applicants) or full funding (20% of applicants) of the requested amount.

### **3. Cost of Living Increase**

When approving the 2011 City Grant Policy, Council resolved:

*"That a general review of the City Grant Program be undertaken with Council Representatives Councillors Linda Barnes and Evelina Halsey-Brandt including a review of the funding sources and application."*

In reviewing City Grant Program funding, it was determined that the City Grant budget had not kept pace with Cost of Living increases, based on an analysis of grant funding since 1993. While the overall City Grant Program budget increased by \$183,500 in 2005, this increase was primarily allocated to Richmond Addiction Services for substance abuse prevention (\$80,900) and problem gambling prevention (\$91,050), for a total of \$171,950. Grant funding for all other applicants increased by 5% over the 18-year period, although BC Statistics estimates that the Cost of Living in the Lower Mainland rose by 27.8% in the same period. The recommended funding increase for the Health, Social & Safety category was intended to address this shortfall in total amount allocated.

In determining 2012 recommendations, the Grant Review Team considered a range of Cost of Living increases for repeat recipients, depending on number of years receiving City grants, increased demand, numbers served, programs offered, other documented cost increases, and previous grant history. Also considered were factors such as demonstrated need, cost-sharing, partnerships, overall quality of application, and other eligibility criteria.

### **4. Minor/Major Grant Requests**

In response to stakeholder requests to make application requirements less onerous for those seeking small grants, two tiers were established in the 2011 City Grant Policy; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. If applying for a minor grant, applicants need to complete the 2012 Grant Application Summary Sheet, rather than the full application form, plus provide required documentation and signatures. The full application form is required for major grant or three-year funding cycle requests.

In the Health, Social & Safety category, four organizations applied for grants of \$5,000 or less:

- Boys & Girls Clubs of South Coast BC,
- Richmond Carefree Society,
- Richmond Food Security Society, and
- Richmond Poverty Response Society.

## 5. Multi-Year Funding Request

As part of the City Grant Policy adopted in 2011, applicants receiving City Grants for a minimum of the five most recent consecutive years have the option of applying for a maximum three-year funding cycle. Grants are thereby recommended, rather than guaranteed, for three-year cycles; Council will review recommendations to fund each subsequent year of a cycle. In the first year of a cycle, the full application form is required. For the following two years of a cycle, the Grant Application Summary Sheet must be completed and required documents and signatures attached.

Based on advice from the City of West Vancouver where multi-year funding is implemented, staff propose to stagger the number of full cycles initiated each year to help ensure a balanced yearly intake of full applications. Staff recommend that organizations receiving City grants for the longest period be prioritized for a three-year cycle beginning in 2012. Of the 13 organizations requesting multi-year funding, the following 9 applicants have been receiving City grants for at least 18 years:

- Big Sisters of the Lower Mainland
- Canadian Mental Health Association – Richmond Branch
- CHIMO Crisis Services
- Family Services of Greater Vancouver
- Richmond Addiction Services
- Richmond Family Place
- Richmond Multicultural Community Services
- Richmond Youth Service Agency
- Volunteer Richmond Information Services Society

Staff recommend that these agencies' requests for multi-year funding cycles be approved for the first year of a three-year cycle, thereby reducing their application requirements for the next two years. In subsequent years, other qualified applicants so requesting will be recommended to enter three-year cycles.

## 6. Stakeholder Consultation

In approving the 2011 City Grant Policy, Council requested that:

*Staff report back, following implementation of the 2012 City Grant Program and prior to implementation of the 2013 City Grant Program, regarding:*

- (a) stakeholder consultations regarding the new Policy and Programs, including the appropriate amounts for each category, and*
- (b) possible impacts of the Social Planning Strategy on the Health, Social and Safety Grant Program.*

Stakeholder consultation will be conducted for each of the three programs following completion of the 2012 Grant cycle, and results will be reported to Council by mid-2012.

It is anticipated that staff will present the draft Social Planning Strategy to Council in the Spring of 2012, seeking Council's approval to circulate the draft for comment. Following adoption of the Strategy, anticipated in the Fall of 2012, an implementation plan will be proposed, at which time implications for the Health, Social & Safety Grant Program will be addressed.

## 7. On-line Application

In adopting the City Grant Policy, Council also requested that:

*Staff explore the development of an information technology system whereby City Grant Program applications, including Attachments, may be submitted on-line.*

A report from Information Technology addressing this referral will be presented to Council for consideration in the First Quarter of 2012.

## Financial Impact

The 2012 Health, Social and Safety Grant Program has a proposed budget of \$536,719. The 2012 allocations itemized in **Attachment 2** are recommended.

Health, Social and Safety Grant Proposed Budget	\$536,719
Total recommended allocations	<u>\$530,237</u>
Remaining	\$ 6,482

## Conclusion

The Health, Social and Safety Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. Staff recommend that 2012 Health, Social and Safety Grants be allocated as indicated (**Attachment 2**) for the benefit of Richmond residents.



Lesley Sherlock  
Social Planner  
(604-276-4220)

LS:ls



## City Grant Policy

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
  - Health, Social and Safety (Community Social Services, with representation from Community Safety)
  - Arts, Culture and Heritage (Arts, Culture and Heritage)
  - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each Program receives an annual Cost of Living increase.
4. Recipients who received a grant the preceding year for the same purpose will receive a Cost of Living increase.
5. A City Grant Steering Committee consisting of a representative of Community Social Services, Community Safety, Arts and Culture, and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
6. Applications will be assessed based on relevance to the City's Corporate Vision, Council Term Goals and adopted Strategies, as well as program-specific criteria.
7. Each Program will consist of two tiers, one for minor (\$5,000 or less) and one for major grant requests. Application requirements for minor grant requests will be streamlined.
8. Only registered non-profit societies serving Richmond residents, governed by a volunteer Board of Directors, are eligible.
9. Applicants may apply to one of the three Programs.
10. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
11. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
12. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.



Health Social and Safety Services - Recommended Grant Allocation					SEE ATTACHMENT 3
APPLICANT NAME	2011 GRANT	2012 REQUEST	2012 RECOM.	COMMENTS	
Alzheimer Society of BC*	N/A	\$5,600	2,000	To assist with rental expenses of early stage dementia support groups.	Page 1
Big Brothers of Greater Vancouver	3,045	\$10,000	4,500	Increase to help reduce waiting time for matching boys with Big Brothers.	Page 3
Big Sisters of BC Lower Mainland	N/A	\$6,000	4,500	Increase to help reduce waiting time for matching girls with Big Sisters.	Page 5
Boys & Girls Clubs of South Coast BC*	N/A	\$5,000	2,000	Operating expenses for a 4 day/week after school activity program targeting Mitchell School in the East Richmond area.	Page 7
Canadian Mental Health Association - Richmond Branch	27,405	\$34,000	34,000	Full grant amount recommended for operating assistance and the meal program due to rising costs.	Page 9
Canadian Mental Health Association - Vancouver/Burnaby Branch	4,060	\$12,000	4,200	Same level as last year plus cost of living increase for Super Saturday Kids Program.	Page 11
Canadian Red Cross Society	N/A	\$17,648	8,000	To assist with the purchase of 15 walkers for loan to seniors plus a half day/week technician.	Page 13
Chimo Crisis Services	44,660	\$50,000	47,000	Same level as last year plus cost of living increase for crisis response and community engagement/education services.	Page 15
Chinese Mental Wellness Association	8,526	\$37,000	8,700	Same level as last year plus cost of living increase to support operating expenses for social activities and referrals to other community services.	Page 17
Family Integration & Resource Support Team (FIRST)	1,015	\$65,000	1,100	Same level of funding as last year plus cost of living increase for operating expenses to assist with integration of Filipino and other immigrants.	Page 19
Family Services of Greater Vancouver	45,675	\$52,000	46,600	Same level as last year plus cost of living increase for individual, family and group counseling.	Page 21
Heart of Richmond AIDS Society	7,613	\$14,000	10,000	Cost of living increase, based on a vulnerable population served, no duplication of services, significant increase in number of people served and long-term grant recipient.	Page 23
Integration Youth Services Society	3,045	\$30,589.21	3,150	Same level as last year plus cost of living increase to assist with the Mustard Seed Theatre Program.	Page 25
Multicultural Helping House Society	N/A	\$45,000	8,000	To provide operating assistance for ongoing activities to support live-in caregivers and seniors in partnership with CMWAC.	Page 27
Richmond Addiction Services	174,530	\$194,487	194,487	To provide a continuum of programming about gambling, substance abuse, and addictive behaviors with increase based on rising numbers served.	Page 29
Richmond Carefree Society	2,538	\$5,000	5,000	Cost of living increase to reflect the expansion of programs and high demand for the playgroup through the years.	Page 31
Richmond Family Place Society	18,270	\$25,000	24,000	Cost of living increase recommended due to the increased number of Richmond residents served by family support programs.	Page 33
Richmond Food Security Society	2,030	\$5,000	4,000	Funding for the "Stir-it-up Youth Kitchen" provides a safe, accessible environment for Richmond youth to gain skills in cooking and personal food security.	Page 35

\* New Applicant

N/A = Not applicable - did not apply in 2011 (may have previously applied).

Health Social and Safety Services - Recommended Grant Allocation					SEE ATTACHMENT 3
APPLICANT NAME	2011 GRANT	2012 REQUEST	2012 RECOM.	COMMENTS	
Richmond Hospice Association	5,075	\$50,000	6,500	Funding for staff positions with appropriate cost of living increase included reflecting increased demand for services.	Page 37
Richmond Mental Health Consumer & Friends Society	3,045	\$6,747	3,500	Infrastructure building for volunteer program for mental health consumers	Page 39
Richmond Multicultural Community Services	8,120	\$15,000	10,000	To support administrative positions and core operations that provide integration, settlement and other services	Page 41
Richmond Poverty Response Committee	6,090	\$5,000	5,000	Demonstrated need for Rental Connect Project, fills a community service gap.	Page 43
Richmond Society for Community Living	11,165	\$18,000	14,000	Rapidly increasing number of families who require support and strong demonstrated need for Family Resource Coordinator.	Page 45
Richmond Women's Resource Centre Association	14,616	\$50,400	15,000	Demonstrated need through continued demand for services and programs to support women.	Page 47
Richmond Youth Services Agency	9,947	\$12,500	12,500	To provide support for a child & youth activity worker, increased numbers served	Page 49
St Albans Church	4,060	\$7,000	7,000	To support the Community Meal and Extreme Weather Shelter, full funding recommended due to community need, cost sharing and significant volunteer contribution.	Page 51
Touchstone	N/A	\$25,000	4,000	A grant for the Street Smarts Program is recommended to match Touchstone's contribution.	Page 53
Turning Point Recovery Society	2,030	\$12,500	5,000	Increase recommended due to opening of women's facility, resulting in higher demand for the Domestic Violence Substance Abuse Program.	Page 55
Volunteer Richmond Information Services Society	35,525	\$40,000	36,500	To support volunteer and information programs, including cost of living increase for operating assistance.	Page 57
<b>Total</b>	<b>442,085</b>	<b>855,471</b>	<b>530,237</b>		
<b>Total Available 2012</b>			<b>\$536,719</b>		
<b>Balance Remaining</b>			<b>\$6,482.00</b>		

\* New Applicant

N/A = Not applicable - did not apply in 2011 (may have previously applied).

**HEALTH, SOCIAL AND SAFETY SERVICES  
GRANT APPLICATION SUMMARY SHEETS**



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Alzheimer Society of B.C.		
2.	Grant Request: \$ 5,600	Proposal Title: Support Groups in Richmond	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request (including proposed activities, target group(s), community benefit):</b> <b>Objective of Support Groups</b> <p>To strengthen the coping abilities of people with Alzheimer's disease and related dementias and their caregivers through.</p> <ul style="list-style-type: none"> <li>• Encouraging people with the early stages of Alzheimer's disease and related dementias to plan early and to actively engage in protecting and maintaining their physical and emotional health.</li> <li>• Sharing common experiences and learning about dementia, its progression and the impact it may have on individuals and families; and learning practical coping strategies with other caregivers</li> </ul> <p><u>Early Stage Support Groups</u></p> <p>Having a diagnosis of Alzheimer's disease or a related dementia impacts many areas of life and people in this situation experience a variety of feelings. The reality of the disease can make it difficult to stay in touch with friends and family, and can lead to loneliness and isolation. Our <i>Early Stage Support Groups</i> provide people in the early stages of dementia an opportunity to learn about living with dementia and its progression, share feelings and common experiences, exchange practical coping strategies, and participate in discussions with people in similar situations.</p> <p><b>Benefits of Early Stage Support Groups</b>          The <i>Early Stage Support Groups</i> provide a safe place to exchange information with others whose lives are affected by dementia, an opportunity to express feelings and find a positive outlook, and a chance to regain some control in the face of a disease that cannot be controlled.</p>		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): N/A		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 4,922,714	\$ 5,676,362
	Total Expenses	\$ 4,673,594	\$ 6,028,866
	Annual Surplus or (Deficit)	\$ 183,811	\$ (352,504)
	Accumulated Surplus or (Deficit)	\$ 1,670,177	\$ 1,429,664
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: The Alzheimer Society of B.C. board requires us to keep a reserve of 25% of our annual operating expenses.	Please explain: The Alzheimer Society of B.C. board requires us to keep a reserve of 25% of our annual operating expenses.

10.	Previous City Grant: Amount:	Year: n/a	Use:
11.	Proposed City Grant Use:		
	1. Use: Professional & administrative salaries	Amount: 3,600	
	2. Use: Office Rent	Amount: 2,000	
	3. Use:	Amount:	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request:		
	\$5,600		
	Other Funding Sources for this Proposal:		
	1. Source: Andrew Mahon Foundation	Amount: 600	Purpose: promotions, office supplies/equipment and volunteer support and recognition
	2. Source:	Amount:	Purpose:
12.	For Staff Use Only (SD / AH)		
	<b>Recommended Grant: \$2000</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> Establish effective support groups for individuals with early stage dementia and family support caregivers.		<b>Staff Comments/Conditions:</b> Recommend \$2000 toward their rent cost. Request that Alzheimer Society connect with Minoru Place Senior Services staff to explore opportunities for partnership or collaboration on delivery of services. This will help to ensure there is no duplication or overlap in service provision.



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Big Brothers of Greater Vancouver		
2.	Grant Request: \$10,000	Proposal Title: Richmond's Big Brother & Teen Mentoring Program	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit): Please see attached.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): N/A		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 1,384,927	\$ 1,744,800
	Total Expenses	\$ 1,388,405	\$ 1,742,800
	Annual Surplus or (Deficit)	\$ (3,478)	\$ 1,800
	Accumulated Surplus or (Deficit)	\$ 82,787	\$ N/A
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Surplus is less than 1 month's expenses.	Please explain:
10.	Previous City Grant: Amount: \$3,045 Year: 2011 Use: Richmond's Big Brother & Teen Mentoring Programs		
11.	Proposed City Grant Use:		
	1. Use: Salaries & Benefits	Amount: \$5,500	
	2. Use: Office (rent, supplies, etc.)	Amount: \$4,100	
	3. Use: Materials	Amount: \$300	
	4. Use: Travel	Amount: \$100	
	5. Use:	Amount:	
	Total City Grant Request: \$10,000		
	Other Funding Sources for this Proposal:		
	1. Source: United Way Lower Mainland	Amount: \$5,000	Purpose: Toward Richmond service delivery.
	2. Source: BBGVF	Amount: \$46,800	Purpose: Toward Richmond service delivery.
	3. Source:	Amount:	Purpose:
	Total project budget: \$61,800		

12.	<b>For Staff Use Only (SD / AH)</b>	
	<b>Recommended Grant: \$4500</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> Provide funding to match children and youth with "Big Brothers"	<b>Staff Comments/Conditions:</b> Slight increase in funding to try and help reduce waiting time for matching.



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Big Sisters of BC Lower Mainland		
2.	<b>Grant Request:</b> \$6,000	<b>Proposal Title:</b> Big and Little Sister Program	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  We match girls, ages 7-17, with a volunteer Big Sister in a one-to-one mentoring relationship. For a minimum of one year, each Big & Little Sister match meets once a week to spend 2-4 hours together. In 2010 we supported 333 Big & Little Sister matches. We target an extremely vulnerable, socially disadvantaged population. Research has shown that a supportive relationship with a caring adult is a key factor in helping children overcome challenges in their lives. We believe that each Little Sister benefits immediately from the relationship formed with a supportive woman and benefits in the long term by gaining self-esteem and confidence to make positive life choices. Research has shown that children who participate in a Big & Little Sister Program are 46% less likely to begin using illegal drugs; 27% less likely to begin using alcohol; 52% less likely to skip school; 37% less likely to skip class and are more confident in their schoolwork performance.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> n/a		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 967,599	\$ 973,948
	Total Expenses	\$ 969,739	\$ 984,536
	Annual Surplus or (Deficit)	\$ (2,140)	\$ (10,588)
	Accumulated Surplus or (Deficit)	\$ n/a	\$ n/a
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: n/a nominal	Please explain: n/a nominal
10.	<b>Previous City Grant:</b> Amount: 3,000 <b>Year:</b> 2010 <b>Use:</b> Counsellor Salaries \$3,000		
11.	<b>Proposed City Grant Use:</b> 1. Use: Counsellor Salaries Amount: \$6,000 2. Use: Amount: 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: <b>Total City Grant Request:</b> <b>Other Funding Sources for this Proposal:</b> 1. Source: BC Gaming Amount: \$3,497 <b>Purpose:</b> Program Expenses 2. Source: United Way Amount: \$4,204 <b>Purpose:</b> Administration/Memberships 3. Source: Fundraising Events/Interest Amount: \$30,970 <b>Purpose:</b> Staff/Travel <b>Total project budget:</b>		



12.	<b>For Staff Use Only (SD/AH)</b>	
	<b>Recommended Grant: \$4500</b> <b>Year 1 of 3 Multi-year Funding Cycle</b> <b>Purpose:</b> Provide funding to match children and youth with "Big Sisters"	<b>Staff Comments/Conditions:</b> Slight increase in funding to try and help reduce waiting time for matching girls with Big Sisters.



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Boys and Girls Clubs of South Coast BC (BGC)		
2.	<b>Grant Request:</b> \$5,000	<b>Proposal Title:</b> Boys and Girls Club Services at Mitchell Elementary	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  We are seeking support from the City of Richmond to assist with the establishment of new Boys and Girls Club services in Richmond. The Richmond Club opened at the beginning of the new school year (September 2011), operating out of Mitchell Elementary School, and already serves 25 children per day. It provides a safe, accessible place for children that enhances their physical, educational, character, and skill development through supervised social and recreational activities. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts, crafts, leadership programs, and sports and physical activities that promote active lifestyles. Programs are currently offered 4 days per week for participants aged 6 through 12. We have a policy that no one is turned away due to an inability to pay, which ensures that everyone, regardless of their circumstances, can access our programs, services, and supports where and when they need them.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> n/a		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$ 9,000,575 (combined figures for 2010)	\$ 9,141,800
	Total Expenses	\$ 9,009,113	\$ 9,141,800
	Annual Surplus or (Deficit)	\$ (8,538)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 1,157,775	\$ 1,157,775
	Justification for any Annual and Accumulated Surplus or (Deficit)	<b>Please explain:</b> Sound fiscal management over 75 years	
10.	<b>Previous City Grant: Amount:</b> n/a <b>Year:</b> <b>Use:</b>		
11.	<b>Proposed City Grant Use:</b>		
	1. Use: Staff Salaries	Amount:	\$ 3,500
	2. Use: Program Supplies	Amount:	500
	3. Use: Transportation	Amount:	500
	4. Use: Centralized Support & Admin.	Amount:	500
	5. Use:	Amount:	
	<b>Total City Grant Request:</b> \$ 5,000		
	<b>Other Funding Sources for this Proposal:</b>		
	1. Source: United Way	Amount:	\$ 60,000
	2. Source: The BCGGV Foundation	Amount:	41,475
	3. Source: Program Fees/Memberships	Amount:	1,500
	<b>Total project budget:</b> \$107,975		
	<b>Purpose:</b> Salaries / Supplies / Transport / Admin. <b>Purpose:</b> Salaries / Supplies / Transport / Admin. <b>Purpose:</b> Salaries / Supplies / Transport / Admin.		

12.	<b>For Staff Use Only (SD / AH)</b>	
	<p><b>Recommended Grant: \$2000</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>          Operating expenses for a 4 day/week afterschool activity program targeting Mitchell School in the East Richmond area.</p>	<p><b>Staff Comments/Conditions:</b>          New application           Applicant should explore opportunities to work with City of Richmond Parks and Recreation department and the East Richmond Community Association.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Canadian Mental Health Association, Richmond Branch		
2.	Grant Request: \$34,000	Proposal Title: Pathways Clubhouse	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year 1 of a 3 year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  <b>Meal Program - \$22,000</b> The Clubhouse provides accessible, affordable, nutritious meals to members every day of the week, plus 2 evenings, and all statutory holidays. <b>Target Group:</b> For the majority of our members, eating at the Clubhouse is their main and/or only meal of the day. Due to our members being on disability benefits, many live on low incomes and some lack the skills to prepare meals for themselves. For the physical well-being of our members, it is crucial that the Clubhouse provide meals that are accessible, affordable and nutritious. Unfortunately, due to the rising cost of food, our meal program had to increase to cost of meals this month \$.50 each. This is a hardship to our members since their disability pensions have not increased. <b>Community Benefit:</b> This past year, over 18,000 meals were served. A meal program evaluation survey showed that 99% of our members were satisfied with the meal program, with 100% finding it both affordable and nutritious. 49% of survey participants eat at Pathways 4-5 times a week, and 92% eat here at least once a week.  <b>Operations, including Rent, Light, Telephone - \$12,000</b> The rest of the grant would assist in operations which include rent, hydro, and telephone service. <b>Target Group:</b> Many of our members are completely reliant on public transportation, which requires us to lease and operate a location close to the City Centre. As a result, we require assistance for operational costs, including rent, light, telephone. We have been at our present location for 10 years and our rent will increase \$20,000 this next fiscal year. <b>Community Benefit:</b> Accessible direct services available to the members of the Clubhouse.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): Permissive Tax Exemption for Apartment Block - \$6,500		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$2,753,413	\$2,906,699
	Total Expenses	\$2,800,881	\$2,943,484
	Annual Surplus or (Deficit)	\$(47,468)	\$(36,785)
	Accumulated Surplus or (Deficit)	\$	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Included in the financial statement is amortization of \$53,217	Please explain: Included in the budget is amortization of \$52,190
10.	Previous City Grant: Amount: \$27,405 Year: 2010 Use: \$27,405		





This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Canadian Mental Health Association, Vancouver-Burnaby Branch		
2.	Grant Request: \$12,000	Proposal Title: Super Saturday Club Kids Program serving Richmond	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: Jan 2012 End: Dec 2012		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle. If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit): Super Saturday Club Kids Program is a recreation based program for children of parents with serious mental illness. The children are generally from lower income and immigrant families living in Richmond. The program establishes strong support relationships between children who have similar situations in their home life. It also provides parents with respite time to attend to their own self-care. Children of parents with mental illness are at higher risk of developing mental illness or other emotional problems. Super Saturday Clubs Kids Program is an upstream approach that focuses on early intervention, prevention that support families, and build resilience in children. Many studies have been done to prove that upstream strategies in treating mental health related illness are effective, help people to reach their potential and result in significant savings in long-term government health dollars.		
8.	Non-Grant City Supports Currently Received (e.g., facility use, permissive tax exemption):		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 2510,116	\$ 2393,928
	Total Expenses	\$ 2497,507	\$ 2393,929
	Annual Surplus or (Deficit)	\$ 12,609	\$ (1)
	Accumulated Surplus or (Deficit)	\$ 246,756	\$ 246,755
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Contingency for contract cancellation.	Please explain: Contingency for contract cancellation.
10.	Previous City Grant: Amount: \$4,060 Year: 2011 Use: \$4,060		
11.	Proposed City Grant Use:		
	1. Use: Program staff wages & benefits	Amount: \$6,900	
	2. Use: Program activities & fees	Amount: \$3,600	
	3. Use: Transportation	Amount: \$1,500	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request: \$12,000		
	Other Funding Sources for this Proposal:		
	1. Source: CMHA Internal fundraising	Amount: \$5,850	Purpose: Program staff wages & benefits.
	2. Source: CKNW Orphans' Fund	Amount: \$850	Purpose: Program activities and admissions
	3. Source:	Amount:	Purpose:

12.	<b>For Staff Use Only (SD/AH)</b>	
	<p><b>Recommended Grant: \$4200</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> Funding requested for Super Saturday Kids Program, a recreation based program for children of parents with serious mental illness.</p>	<p><b>Staff Comments/Conditions:</b> Same level as last year plus cost of living increase</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Canadian Red Cross – Health Equipment Loan Program (HELP) – Richmond Depot
2.	Grant Request: \$ \$17,648 Proposal Title: No Isolation, Full Community Participation - Increasing Capacity at the Richmond HELP Depot.
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: End:
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle. If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.
7.	Summary of Request (including proposed activities, target group(s), community benefit): <u>Proposed Activities</u>  By funding this proposal, the City of Richmond will be responsible for introducing 44 Four-Wheeled Walkers (4WWs) to the Richmond HELP Depot for loan to seniors who cannot move about their homes or community without support.  In addition, this proposal is requesting that the City of Richmond fund the costs of a HELP Equipment Technician who will travel to the Richmond Depot for one day each week to: (1) train all equipment cleaning and repair volunteers (there are 30 in total, each a Richmond local), (2) conduct spot checks of equipment to ensure all hygiene and standards are met, (3) assist with cleaning and maintenance, and (4) to maintain parts stocks.  <u>Target Groups</u>  While approximately 70% clients that borrow equipment from HELP Depots are seniors, HELP volunteers will loan medical equipment to any Richmond community member, young or old. HELP ensures that no member of the Richmond community is excluded from moving around their home or participating in community life due to a lack of mobility or safety equipment.  <u>Community Benefit</u>  By funding this project, the City of Richmond will benefit the Richmond community by: <ul style="list-style-type: none"><li>• Providing vital medical equipment to relieve pain and promote healing</li><li>• Protecting community members by preventing falls that lead to re-injury and re-hospitalization</li><li>• Preventing injuries in family members struggling to care for loved ones</li><li>• Promoting independence by helping the sick or injured to perform personal care tasks unassisted by others</li><li>• Allowing community members to return to employment and community life as soon as possible</li><li>• Saving community members on fixed incomes by providing medical equipment without obligation to pay</li><li>• Freeing up acute care beds at Richmond Hospital by providing medical equipment crucial for recovery at home</li></ul>
8.	Non-Grant City Supports Currently Received (e.g., facility use, permissive tax exemption): n/a



9.	<b>Your Society's Total Budget:</b> this is for the HELP program in the Lower Mainland <b>Total Revenue</b> <b>Total Expenses</b> <b>Annual Surplus or (Deficit)</b> <b>Accumulated Surplus or (Deficit)</b> <b>Justification for any Annual and Accumulated Surplus or (Deficit)</b>	<b>Most Recent Completed Year</b> <b>(e.g., Audited Financial Statement)</b> <b>\$ 1,071,217</b> <b>\$ 1,071,217</b> <b>\$ 0</b> <b>\$ 0</b> <b>Please explain:</b>	<b>Budget for Current Year</b> <b>\$ 1,144,271</b> <b>\$ 1,144,271</b> <b>\$ 0</b> <b>\$ 0</b> <b>Please explain:</b>									
10.	<b>Previous City Grant: Amount: \$ 3000    Year: 2003    Use: Red Cross RespectED: Violence and Abuse Program</b>											
11.	<b>Proposed City Grant Use:</b> <b>1. Use: Purchase 44 Four-Wheeled Walkers    Amount: \$9,240</b> <b>2. Use: Fund 1 Equipment Technician (1 day/week)    Amount: \$8,408</b> <b>3. Use:    Amount:</b> <b>4. Use:    Amount:</b> <b>5. Use:    Amount:</b> <b>Total City Grant Request: \$17,648</b> <b>Other Funding Sources for this Proposal:</b> <p>For this project, the City of Richmond is the only funder. However, there are multiple sources that directly and indirectly fund the Richmond HELP Depot. Sources of funding include: Community Gaming grants, various Provincial Government grants, Federal Government grants, Corporate Donors and Individuals. In this proposal, we have separated the Project Budget from all other sources of funding to ensure that it is absolutely clear that this grant is aimed at improving services <i>exclusively</i> at the Richmond HELP Depot for the benefit of the Richmond community.</p> <table border="0"> <tr> <td><b>1. Source:</b></td> <td><b>Amount:</b></td> <td><b>Purpose:</b></td> </tr> <tr> <td><b>2. Source:</b></td> <td><b>Amount:</b></td> <td><b>Purpose:</b></td> </tr> <tr> <td><b>3. Source:</b></td> <td><b>Amount:</b></td> <td><b>Purpose:</b></td> </tr> </table> <b>Total project budget:</b>			<b>1. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>	<b>2. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>	<b>3. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>
<b>1. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>										
<b>2. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>										
<b>3. Source:</b>	<b>Amount:</b>	<b>Purpose:</b>										
12.	<b>For Staff Use Only (SD/AH)</b> <table border="0"> <tr> <td data-bbox="151 1182 771 1463"> <b>Recommended Grant: \$8000</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b>            Requested funding is for 44 four wheel walkers and salary for a 1 day/week technician.            These are loan items for seniors who require temporary aid for mobility.         </td> <td data-bbox="779 1182 1537 1463"> <b>Staff Comments/Conditions:</b>            Grant amount would assist with the purchase of 15 walkers plus a half day/week technician.         </td> </tr> </table>			<b>Recommended Grant: \$8000</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> Requested funding is for 44 four wheel walkers and salary for a 1 day/week technician. These are loan items for seniors who require temporary aid for mobility.	<b>Staff Comments/Conditions:</b> Grant amount would assist with the purchase of 15 walkers plus a half day/week technician.							
<b>Recommended Grant: \$8000</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> Requested funding is for 44 four wheel walkers and salary for a 1 day/week technician. These are loan items for seniors who require temporary aid for mobility.	<b>Staff Comments/Conditions:</b> Grant amount would assist with the purchase of 15 walkers plus a half day/week technician.											



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: CHIMO Crisis Services		
2.	Grant Request: \$ 50,000	Proposal Title: Strengthening Crisis Prevention & Response: Building Knowledge, Skills and Resilience Across Richmond	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  This grant supports delivery & expansion of CHIMO's Crisis Response and Community Engagement/Education Services, all of which are delivered by professionally trained and supervised volunteers. In 2010/11, these services supported over 17,000 people.  Crisis Response Services help individuals and families in Richmond navigate their way through wide-ranging life crises in up to 20 different languages. They offer immediate emotional support; help with identifying and resolving problems; provide strong linkages to key public & community resources, give practical assistance with poverty, administrative, family, immigration & civil law matters; and intervene in life-threatening situations. As a result, individuals/families are supported, lives are saved, people are able to resolve their issues expediently and live in the community with greater clarity, capacity, energy, robustness and readiness to address future challenges in their lives.  Community Engagement/Education Services help children, youth, partners, newcomers and families become more knowledgeable about social concerns and understand how to address them in healthy and effective ways. They provide important information to newcomers and help them adjust to life in Canada. Social/emotional learning activities strengthen family and community communication and build skills and resiliency for addressing future life challenges. These services are delivered in all Richmond high schools as well as to newcomers, parents and others in the broader community.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): Use of City-owned lot for social housing (60 yr no cost lease for Nova House property); partial tax relief for Nova House property		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$1,791,625	\$1,923,095
	Total Expenses	\$1,795,099	\$1,929,555
	Annual Surplus or (Deficit)	\$ (3,474) or (\$19,615) after amortization	\$ (5,860)
	Accumulated Surplus or (Deficit)	\$ (28,782) excluding contingency reserve	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: This deficit was Board approved in advance as a temp measure.	Please explain: Explanation similar to last fiscal, 2012/13 budget is balanced
10.	Previous City Grant: Amount: \$44,660 Year: 2011 Use: Crisis Response and Community Engagement/Education Services		
11.	Proposed City Grant Use:		
	1. Use: Crisis Response Services	Amount: \$ 18,000	
	2. Use: Community Engagement/Education Services	Amount: \$ 32,000	
	Total City Grant Request: \$ 50,000		
	Other Funding Sources for this Proposal:		
	1. Source: VCH & Prov of BC Contracts	Amount: \$ 339,785	Purpose: Crisis Response Services
	2. Source: Gaming, Law Foundation, Grants	Amount: \$ 185,900	Purpose: Crisis Response/Community Engage/Ed
	3. Source: CHIMO donations, fees, misc.	Amount: \$ 94,000	Purpose: Crisis Response/Community Engage/Ed
	Total project budget: \$669,685		

12.	<b>For Staff Use Only (SD/AH)</b>	
	<p><b>Recommended Grant: \$47,000</b>  <b>Year 1 of 3 Multi-year Funding Cycle</b>  <b>Purpose:</b>  This grant supports delivery and expansion of CHIMO's Crisis Response and Community Engagement/Education Services</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Same level as last year plus cost of living increase. Range of services offered has significantly increased over the years.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> The Chinese Mental Wellness Association of Canada	
2.	<b>Grant Request:</b> \$37,000	<b>Proposal Title:</b> CMWAC Mental Wellness Promotion and Prevention Programs
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.	
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)	
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>	
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.	
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  CMWAC is a registered non-profit charitable organization that was established in 1995. Our objective is to help and empower those with mental challenges (permanent and temporary) in the community by supporting them to recover to achieve self reliance and, to remove the social stigma against mental illness through education and support of the community by creating a support network offering recreational activities. The purpose of these activities is to create an opportunity for affected individuals to participate in social events and to obtain peer support from one another. Affected individuals will be supported through activities like karaoke, dancing, tea groups, support group, field trips, festival events, outreach, English conversation class, Chinese literature class and Chinese calligraphy class. Individuals affected with depression can attend our depression recovery workshop which is a 2 week program and learn strategies of healing. Counselling (Group and individual) is also available by appointment and drop in. Language barriers are often a problem for new immigrants, therefore translation is also provided in English, Cantonese and Mandarin. Through our counselling techniques our clients and affected families members will learn new strategies to cope with mental health issues. In conjunction, with a professional support group. There is a need for a support network in the community. There is a strong international consensus that recovery is an important concept for people with mental health problems. It implies a commitment to the principle that people should be helped to live their lives to the fullest extent possible within the limitations of their illness. Recovery requires appropriate patient support, including peer-to-peer support, family or caregiver support, community interventions and supportive housing programs. Recovery requires a departure from traditional service delivery models and it requires working "with" patients, not seeking to solve their problems for them or to simply reduce their symptoms. CMWAC fosters an environment of personal empowerment and self reliance. CMWAC often receives telephone calls to schedule counselling appointments and information about the activities we offer. Often people walk-in to ask for assistance related to their mental health concerns. CMWAC offers free monthly mental health education presentations for the general public and makes referrals to the proper resources and support. During these presentations, the audience will learn about symptoms, early prevention and detection. The knowledge gained from these presentations is beneficial to the affected individuals. Our monthly mental health education presentations are one of the most important activities we offer, different topics are given each month, such as Schizophrenia, Bi-Polar, Obsessive- Compulsive Disorder and Anxiety Disorder.	
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):	

9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$83,949	\$77,280
	Total Expenses	\$84,434	\$80,660
	Annual Surplus or (Deficit)	\$(485)	\$(3,380)
	Accumulated Surplus or (Deficit)	\$3,763	\$383

<b>Justification for any Annual and Accumulated Surplus or (Deficit)</b>	<b>Please explain:</b>	<b>Please explain:</b>
<p>Previous City Grant: Amount: \$8,526.00 Year: 2011</p> <p>Use: To cover 3 months of casual labour, office rent, telephone, insurance, office supplies &amp; printing</p>		

11.	<p><b>Proposed City Grant Use:</b></p> <p>1. Use: Professional and administrative salaries and benefits (full time) Amount: \$11,040</p> <p>2. Use: Professional and administrative salaries and benefits (part time) Amount: 4,180</p> <p>3. Use: Volunteer support (e.g., expenses, recognition) Amount: 3,600</p> <p>4. Use: Office rent Amount: 14,600</p> <p>5. Use: Supplies Amount: 1,270</p> <p>6. Use: Equipment Amount: 800</p> <p>7. Use: Light Amount: 130</p> <p>8. Use: Telephone Amount: 1,380</p> <p style="text-align: right;"><b>Total City Grant Request: \$37,000</b></p> <p><b>Other Funding Sources for this Proposal:</b></p> <p>1. Source: BC Gaming Commission Amount: \$10,000</p> <p>Purpose: Monthly mental health education presentations; Mental Health Resource Centre, Depression Recovery Program; Recreation Programs; Counselling (Group &amp; Individual), Outreach, Craftworks, Chinese Calligraphy &amp; Classics Yi-Ching, Festival Events; Field Trips, Peer Support, Peer Support and Youth Volunteers Trainings</p> <p>2. Source: CMWAC Amount: \$33,660</p> <p>Purpose: Monthly mental health education presentations; Mental Health Resource Centre, Depression Recovery Program; Recreation Programs; Counselling (Group &amp; Individual), Outreach, Craftworks, Chinese Calligraphy &amp; Classics Yi-Ching, Festival Events; Field Trips, Peer Support, Peer Support and Youth Volunteers Trainings</p> <p>3. Source: Amount:</p> <p>Purpose:</p> <p style="text-align: right;"><b>Total project budget: \$80,660</b></p>		
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12.	<p><b>For Staff Use Only (SD/AH)</b></p> <table border="1"> <tr> <td data-bbox="136 1310 760 1589"> <p>Recommended Grant: \$8700</p> <p>Year ____ of ____ Multi-year Funding Cycle</p> <p>Purpose:</p> <p>To fund staff wages and operational expenses.</p> </td> <td data-bbox="760 1310 1534 1589"> <p><b>Staff Comments/Conditions:</b></p> <p>Same level as last year plus cost of living to support operating expenses for social activities and referrals to other community services.</p> </td> </tr> </table>		<p>Recommended Grant: \$8700</p> <p>Year ____ of ____ Multi-year Funding Cycle</p> <p>Purpose:</p> <p>To fund staff wages and operational expenses.</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Same level as last year plus cost of living to support operating expenses for social activities and referrals to other community services.</p>
<p>Recommended Grant: \$8700</p> <p>Year ____ of ____ Multi-year Funding Cycle</p> <p>Purpose:</p> <p>To fund staff wages and operational expenses.</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Same level as last year plus cost of living to support operating expenses for social activities and referrals to other community services.</p>			



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> FIRST Society (Family Integration & Resource Support Team)		
2.	<b>Grant Request:</b> \$65,000.00	<b>Proposal Title:</b> FIRST Multicultural Resource Program	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  The FIRST Multicultural Resource Program is an initiative that aims to meet the growing needs of the multicultural communities in Canada, particularly in Richmond. Aims to 1) assist in the integration and settlement of multi cultural immigrants 2) aims to provide information on public services and help expedite delivery of such 3) aims to assist and promote unity by encouraging community involvement through volunteerism 4) develop camaraderie through mentorship 5) Host tailored workshops specific to seniors' concerns and needs.  To meet the programs' objectives we will conduct a series of trainings, interactive workshops, and speaker series featuring experts in various fields. With this program we intend to serve new immigrants, families, seniors, parents, youth and children.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): 1) Steveston Community Centre - room usage; fee waived 2) King George Park - events venue - rental fee waived		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 2,947.00	\$ 79,700.00
	Total Expenses	\$ 741.40	\$ 74,357.00
	Annual Surplus or (Deficit)	\$ 2,205.60	\$ 5,343.00
	Accumulated Surplus or (Deficit)	\$ 2,642.63	\$ 7,985.63
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Income from events & donations	Please explain: anticipated grant approval
10.	<b>Previous City Grant: Amount:</b>	<b>Year:</b>	<b>Use:</b>
11.	<b>Proposed City Grant Use:</b> 1. Use: Administrative expense <b>Amount:</b> \$20,000.00 2. Use: Operating Expense <b>Amount:</b> \$22,000.00 3. Use: Consultancy Fees <b>Amount:</b> \$10,000.00 4. Use: Others <b>Amount:</b> \$13,000.00 5. Use: <b>Amount:</b> <b>Total City Grant Request:</b> \$65,000.00  <b>Other Funding Sources for this Proposal:</b> 1. Source: none <b>Amount:</b> <b>Purpose:</b> 2. Source: <b>Amount:</b> <b>Purpose:</b> 3. Source: <b>Amount:</b> <b>Purpose:</b> <b>Total project budget:</b>		

12.	<b>For Staff Use Only (SD/AH)</b>	
	<p><b>Recommended Grant: \$1100</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> To fund staffing, operation costs and program costs of the organization.</p>	<p><b>Staff Comments/Conditions:</b></p> <p>There are no financial partners other than the City for this application. No clear demonstrated need is provided. Staff recommends this group arrange a meeting with staff to develop a case for future applications.</p> <p>Same level of funding as last year, plus cost of living increase</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Family Services of Greater Vancouver		
2.	<b>Grant Request:</b> \$52,000.00	<b>Proposal Title:</b> Richmond Counselling, Support & Therapeutic Education Prog.	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  This current grant request will be used to continue the counselling, support and therapeutic education program that Family Services (FSGV) has provided in the city of Richmond for the last 33 years. This program offers individual, family and group counselling and is fully accredited by CARF International. The FSGV Counselling, Support and Education program serves clients of all ages, family configurations and income groups, addressing a wide spectrum of concerns including parenting issues, emotional and behavioural difficulties in children and youth, family conflict, relationship difficulties, settlement, loss and grief. This program prioritizes and works primarily with residents of Richmond. This program is preventative in nature, unique to Richmond, and works in partnership with other Richmond agencies. It is accessible to people who can't afford private counselling and who don't qualify for any other services.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 22,276,296	\$ 23,620,164
	Total Expenses	\$ 22,259,637	\$ 23,796,537
	Annual Surplus or (Deficit)	\$ 16,659	\$ (176,373)
	Accumulated Surplus or (Deficit)	\$ 881,655	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: see Attachment 1 for explanation	Please explain: see Attachment 1 for explanation
10.	<b>Previous City Grant:</b> Amount: \$45,675 Year: 2011 Use: Program operations (salaries; benefits, program expenses)		
11.	<b>Proposed City Grant Use:</b> 1. Use: Salaries, Wages, and Benefits Amount: \$ 41,912 2. Use: Office Rent Amount: \$ 2,641 3. Use: Supplies, Equipment Amount: \$ 1,301 4. Use: Telephone, Photocopy Amount: \$ 946 5. Use: IT, Travel, Prof. Dev., Admin Amount: \$ 5,200 <b>Total City Grant Request:</b> \$ 52,000  <b>Other Funding Sources for this Proposal:</b> 1. Source: UWLM Amount: \$ 25,018 Purpose: Program operations 2. Source: Fundraising/Gaming Income Amount: \$ 13,000 Purpose: Program operations 3. Source: FSGV additional revenue Amount: \$ 20,000 Purpose: Program operations <b>Total project budget:</b> \$110,018		



12.	<b>For Staff Use Only (KR/DKB)</b>	
	<b>Recommended Grant: \$ 46,600</b> <b>Year <u>1</u> of <u>3</u> Multi-year Funding Cycle</b> <b>Purpose:</b> FSGV Richmond Counselling, Support and Therapeutic Education Program	<b>Staff Comments/Conditions:</b>  Same level as last year plus cost of living increase for individual, family and group counselling.



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Heart of Richmond AIDS Society		
2.	Grant Request: \$14,000.00	Proposal Title: Office Operations	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  To provide office operations for a wide range of support services for persons with HIV/AIDS and their families and caregivers. To provide support services, prevention and education to the community as well as drop in and meal programs.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): N/A		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$134,678.00	\$199,500
	Total Expenses	\$133,643.00	\$199,500
	Annual Surplus or (Deficit)	\$	\$
	Accumulated Surplus or (Deficit)	\$1036.00	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Increase from fundraising initiative.	Please explain:
10.	Previous City Grant: Amount: 7613.00 Year: 2011 Use: Office operations		
11.	Proposed City Grant Use:		
	1. Use: Office Rent	Amount: \$10,000.00	
	2. Use: Phone/Internet	Amount: \$2,000.00	
	3. Use: Insurance	Amount: \$2,000.00	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request:		
	Other Funding Sources for this Proposal:		
	1. Source: BC Gaming	Amount: \$6,000.00	Purpose: Office Operations
	2. Source: Vancouver Coastal Health	Amount: \$8,000.00	Purpose: Office Operations
	3. Source: Fundraising event	Amount: \$2000.00	Purpose: Office Operations
	Total project budget: \$30,000		

12.	<b>For Staff Use Only (KR/DKB)</b>		
	<table border="1"> <tr> <td data-bbox="138 210 763 562"> <b>Recommended Grant:</b> \$10,000  <b>Year __ of __ Multi-year Funding Cycle</b>  <b>Purpose:</b> Office Operations for supporting persons with HIV/AIDS </td><td data-bbox="763 210 1524 562"> <b>Staff Comments/Conditions:</b>  Staff recommends a COL increase, based on a vulnerable population, no duplication of services, significant increase in number served (from 60 in 2000 to 1870 in 2011) and long-term grant recipient. </td></tr> </table>	<b>Recommended Grant:</b> \$10,000 <b>Year __ of __ Multi-year Funding Cycle</b> <b>Purpose:</b> Office Operations for supporting persons with HIV/AIDS	<b>Staff Comments/Conditions:</b> Staff recommends a COL increase, based on a vulnerable population, no duplication of services, significant increase in number served (from 60 in 2000 to 1870 in 2011) and long-term grant recipient.
<b>Recommended Grant:</b> \$10,000 <b>Year __ of __ Multi-year Funding Cycle</b> <b>Purpose:</b> Office Operations for supporting persons with HIV/AIDS	<b>Staff Comments/Conditions:</b> Staff recommends a COL increase, based on a vulnerable population, no duplication of services, significant increase in number served (from 60 in 2000 to 1870 in 2011) and long-term grant recipient.		



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Integration Youth Services Society (IYSS)		
2.	<b>Grant Request:</b> \$30,589.21	<b>Proposal Title:</b> IYSS 2011-2012 City of Richmond Grant Application	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit): The proposed grant will be allocated into our three pillar programs: 1) The Mustard Seed Theatre allows young actors to receive theatrical training and demonstrate their talents on stage 2) The Youth Drugs-free Project is dedicated to raising public awareness on teen drug addiction through research and events 3) The Personal Growth Program gives youth an opportunity to visit impoverished regions in the world and gain a greater appreciation for life. Our target groups are youth and their families. Since our programs are executed based on public response, we are certain that our organization can bring various benefits to the community including: 1) promoting livability/city's appeal 2) building a legacy/complete community 3) advocating for volunteerism/wellness. At the same time, we are confident that our tailored services will benefit the general population, especially children, youth, families and new immigrants. In addition, our programs (especially the Youth Drugs-free Project) are performing preventive and intervening work for the community.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): N/A		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 126,305.14	\$ 377,721.42
	Total Expenses	\$ 251,416.28	\$ 251,416.28
	Annual Surplus or (Deficit)	\$ -125,111.14	\$ 125,111.14
	Accumulated Surplus or (Deficit)	\$ -125,111.14	\$ 0
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Deficit mostly due to wages and benefits	Please explain: Proposed revenue covers deficit
10.	<b>Previous City Grant:</b> Amount: \$3025.00 Year: 2010-11 Use: \$3025.00		
11.	<b>Proposed City Grant Use:</b> 1. Use: Full-time Salaries and Benefits Amount: \$8,060.00 2. Use: Part-time Salaries and Benefits Amount: \$7,000.00 3. Use: Office Rent/Supplies Amount: \$9,693.06 4. Use: Telephone/Photocopying Amount: \$1,452.32 5. Use: Program Booklet - Promotion Amount: \$4,383.83 <b>Total City Grant Request:</b> \$30,589.21 <b>Other Funding Sources for this Proposal:</b> 1. Source: Organization Amount: \$337,132.21 Purpose: Fundraising Events 2. Source: Direct Access Amount: \$10,000.00 Purpose: Grant 3. Source: Richmond City Grant Amount: \$30,589.21 Purpose: Grant <b>Total project budget:</b> \$377,721.42		

12.	<b>For Staff Use Only (KR/DKB)</b>	
	<p><b>Recommended Grant: \$ 3150</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> IYSS Youth Programs</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Staff recommends that the Grant \$\$ be used to assist funding of the Mustard Seed Theatre Program. The Mustard Seed Theatre provides theatrical training and performing opportunities for children to fully express their creativity on stage, while developing a well-rounded character.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Multicultural Helping House Society		
2.	<b>Grant Request:</b> \$45,000	<b>Proposal Title:</b> Health & Wellness Program for Seniors & LIC in Richmond	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity. Start Date: End:		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle. If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  MHHS seeks funding for the Innovative Health & Wellness Program for live-in caregivers and seniors in Richmond. A group The Society is very aggressive in targeting this population since we believe that the earlier a person is help, the more prepared and psychologically sound they will be in their efforts to combat isolation and loneliness. In partnership with Chinese Mental Wellness Association of Canada, it will provide individual counselling, peer support group, monthly mental health education, depression recovery workshop and 24/7 Wellness Line. Health and Wellness program improves functioning and promotes successful living. It will likely lead in the reduction of seniors and live-in caregivers being hospitalized. Moreover, it will help decrease the incidence of mental illnesses which can be costly to the health care and welfare system of Canada.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 978,882.00	\$ 1,008,646.00
	Total Expenses	\$ 983,626.00	\$ 1,007,149.00
	Annual Surplus or (Deficit)	\$ (4,744.00)	\$ 2,497.00
	Accumulated Surplus or (Deficit)	\$ 1,842,543.00	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain:
10.	<b>Previous City Grant:</b> Amount: \$10,000.0 Year: 2009 Use:		
11.	<b>Proposed City Grant Use:</b> 1. Use: Prof/Admin Salaries & Benefits Amount: \$32,537.00 2. Use: Consultant Services Amount: \$ 2,000.00 3. Use: Volunteer Support Amount: \$ 2,000.00 4. Use: Office Rent/Equipment/Supplies Amount: \$ 8,463.00 5. Use: Amount: Total City Grant Request: \$45,000.00  <b>Other Funding Sources for this Proposal:</b> 1. Source: Chinese Mental Wellness Amount: \$15,750.00 Purpose: Venue rental inclusive of utilities 2. Source: MHHS Amount: \$18,362.00 Purpose: 3. Source: Amount: Purpose: Total project budget: \$79,112.00		

12.	<b>For Staff Use Only (KR/DKB)</b>	
	<p><b>Recommended Grant: \$8000</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle (n/a)</b></p> <p><b>Purpose:</b> To provide operating assistance for on-going activities, which include: Individual counselling, peer support, mental health education, depression recover and 24 hour/7 day a week wellness line for Seniors and Caregivers. Services offered throughout Richmond and include multi-lingual services to the Filipino, Chinese, and Bangla communities.</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Partnership has been established with the Chinese Mental Wellness Association of Canada. Further discussions are recommended with the City's Seniors Services and Volunteer Richmond to promote collaborative programming opportunities.</p>



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> Richmond Addiction Services		
2.	<b>Grant Request:</b> \$194,487	<b>Proposal Title:</b> Centre of Excellence in the Prevention of Gambling, and Substa	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  The City grant enables Richmond Addiction Services to offer the continuum of prevention services in the city of Richmond. Gambling and substance use prevention is occurring across the community in schools, in community agencies and public places. We aim to delay onset of first use and reduce the harm if use has begun. We wish to raise awareness in the community regarding the consequences of problematic gambling and substance use and other addictive behaviours such the overuse of the computer or the internet. Increasing awareness in parents, children, grandparents and adults enables the community to learn how to communicate about these issues in safe ways where people can ask for help and support. In addition to community members, we aim to build capacity in other professionals and community partners allowing our community to help and support its citizens holding true that every door is the right door to ask for help.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): Use of city space rental fees are waived for one monthly meeting and National Addiction Awareness Week event.		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 980,650	\$ 1,070,792
	Total Expenses	\$ 1,053,517	\$ 1,139,248
	Annual Surplus or (Deficit)	\$ (72,867)	\$ (64,157)
	Accumulated Surplus or (Deficit)	\$ 150,920	\$ 96,763
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Shortfall due to reduced annual funding	Please explain: Due to reduced annual funding
10.	<b>Previous City Grant:</b> Amount: 174,530 Year: 2011 Use: Prevention services and programs		
11.	<b>Proposed City Grant Use:</b> 1. Use: Salaries Amount: \$162,362 2. Use: Rent Amount: \$10,358 3. Use: Program expenses Amount: \$11,197 4. Use: Admin costs Amount: \$10,570 5. Use: Amount: <b>Total City Grant Request:</b> \$194,487  <b>Other Funding Sources for this Proposal:</b> 1. Source: VCH Amount: \$684,334 Purpose: Treatment and Prevention Programs 2. Source: MoPSSG Amount: \$115,000 Purpose: Gambling Treatment and Prevention 3. Source: Amount: Purpose: <b>Total project budget:</b> \$993,821		



12.	<p><b>For Staff Use Only (KR/DKB)</b></p> <p><b>Recommended Grant: \$194,487</b>  <b>Year 1 of 3 Multi-year Funding Cycle</b>  <b>Purpose:</b> To provide a continuum of education, prevention and awareness programming about gambling, substance abuse, and addictive behaviours in the City's schools, community agencies and public places, including partial funding of a Richmond problem gambling prevalence and demographic study.</p> <p><b>Staff Comments/Conditions:</b> Recommended multi-year funding with a CoL increase.</p> <p>The CoL increase reflects the expansion of services and programs that RAS has offered, which has increased from 350 total clients in 2000 to 4,000 youth and 100 families in 2010.</p> <p>Funding is to equally support 1) problem gambling prevention and 2) substance abuse and other addictive behaviours prevention.</p>
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This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Carefree Society		
2.	<b>Grant Request:</b> \$5000	<b>Proposal Title:</b> Richmond Carefree Society Children's Playgroup	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (Including proposed activities, target group(s), community benefit): Richmond Carefree Society provides support for local families with special needs by providing a twice weekly playgroup for children ages 6 months to 3 years. Committed to helping Richmond families who may be at risk, the Children's Playgroup provides social stimulation, age-appropriate activities and weekly music therapy for infants and toddlers who have a special need, or who have a family member that needs extra support. This may include parents of multiples or families with a member with health concerns or mental health challenges. Operating since 1969 with the loving care of volunteers, Richmond Carefree Society provides children with a safe and friendly environment to grow and learn, while allowing their parents a much-needed break. In order to ensure that all qualifying families are able to participate, Richmond Carefree Society provides safe transportation for the children to and from the program for those requiring the service.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): Use of East Richmond Hall at no cost; transportation and music therapy subsidy		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 8,232	\$ 18,520
	Total Expenses	\$ 14,707	\$ 18,280
	Annual Surplus or (Deficit)	\$ (6,475)	\$ 240.00
	Accumulated Surplus or (Deficit)	\$ 7,323	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Insufficient grant funding	Please explain:
10.	<b>Previous City Grant:</b> Amount: 2,538 <b>Year:</b> 2011 <b>Use:</b> Insurance; Music therapy; program supplies/equipment		
11.	<b>Proposed City Grant Use:</b> 1. Use: Insurance Amount: 1,373 2. Use: Program Supplies/Equipment Amount: 2,500 3. Use: Coordinator contract fee Amount: 1,127 4. Use: Amount: 5. Use: Amount: <b>Total City Grant Request:</b> <b>Other Funding Sources for this Proposal:</b> 1. Source: Variety Club Amount: 5,000 <b>Purpose:</b> Program Supplies, transportation etc 2. Source: Gaming Amount: 5,000 <b>Purpose:</b> Coordinator contract fee, program cost 3. Source: Researching other sources Amount: <b>Purpose:</b> as above <b>Total project budget:</b> 18,280		

12.	<p><b>For Staff Use Only (KR/DKB)</b></p> <p><b>Recommended Grant: \$5,000</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle n/a</b></p> <p><b>Purpose:</b> To provide parent relief to families who have special needs (i.e. multiple health concerns or mental health challenges). The program provides a weekly supportive, therapeutic playgroup for children (6 mo.-3years), while giving parents and care providers a much needed break.</p>	<p><b>Staff Comments/Conditions:</b> Funding is recommended for 2012 with CoL to reflect the expansion of the programs and high demand of the playgroup through the years, which has expanded to two playgroups per week.</p> <p>Future applications to incorporate accounting of all City supports provided and to work with the City's Community Services Department to clarify this arrangement.</p>
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This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Family Place Society		
2.	<b>Grant Request:</b> \$ 25,000	<b>Proposal Title:</b> Richmond Family Place	
3.	<b>Grant Program (apply to one only):</b> <input type="checkbox"/> xHealth, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> xGroup Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1st</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (Including proposed activities, target group(s), community benefit): Richmond Family Place Society (RFP) is seeking funding to support its operating costs. RFP provides a wide array of preventative services and support programs to families with children birth to 12 years of age living in Richmond. These programs are delivered by qualified Early Childhood Educators and Pre-Teen Workers at 14 different sites throughout Richmond. The essence of a Richmond Family Place is to promote community initiatives, enhance the parenting skills of caregivers, provide children opportunities to learn the skills they need, and to support the family as a whole. By participating in Family Place programming, parents feel less isolated, develop important social networks, establish a sense of belonging to their community and acquire a greater level of self confidence and self-esteem. This enables them to play a more active role in the community; they are more willing to be involved, to participate in problem solving efforts, to participate in community building initiatives, to care for and look after one another and to have a greater level of commitment to improving the community they live in. Families are given information about other community resources. In addition to this, space at Debeck is made readily available and accessible to other community serving agencies for the purpose of providing programs that benefit the health and well-being of families, and therefore communities. Strong and healthy families build strong and healthy communities.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> Facility use, permissive tax exemption		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$ 785,508	\$ 980,796
	Total Expenses	\$ 764,576	\$ 965,050
	Annual Surplus or (Deficit)	\$ 18,932	\$ 15,746
	Accumulated Surplus or (Deficit)	\$ 16,497	\$ 32,243
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: reserves for building repairs and emergencies	Please explain: reserves for building repairs and emergencies
10.	<b>Previous City Grant:</b> Amount: 18,270 Year: 2010 Use: operating costs		

11.	<b>Proposed City Grant Use:</b>		
	1. Use: administrative salary and benefits Amount: \$10,000	Amount: \$10,000	
	2. Use: administrative salary and benefits Amount: \$10,000	Amount: \$10,000	
	3. Use: equipment	Amount: \$1,000	
	4. Use: Heat	Amount: \$1,000	
	5. Use: Telephone	Amount: \$1,000	
	<b>Total City Grant Request: \$25,000</b>		
	<b>Other Funding Sources for this Proposal:</b>		
	1. Source: Ministry for Children and Family Development drop-in programs expenses and salaries	Amount: \$100,500	Purpose: play and learn
	2. Source: United Way of the Lower Mainland and program expenses for various programs	Amount: \$200,000	Purpose: staff salaries
	3. Source: BC Gaming Commission	Amount: \$63,750	Purpose: staff salaries and program expenses
	<b>Total project budget: 755,753</b>		
12.	<b>For Staff Use Only (KR/DKB)</b>		
	<p><b>Recommended Grant: \$24,000</b></p> <p><b>Year 1 of 3 Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> To support operating costs to provide an array of preventative and support services to families with children ages 0 to 12 years, which includes: parenting skills, community resources, social skills, community service provision space, accessible and available programming to decrease isolation, increased self confidence/esteem, a sense of community belonging, and family resources.</p>	<p><b>Staff Comments/Conditions:</b> Year 1 of 3 of the multi-year funding is recommended with an appropriate CoL increase applied, as the number of Richmond residents (families, individuals and youth) served by the programs have increased exponentially in 19 years, from 10,000 individuals served in 2000 to 36,594 individuals in 2010.</p>	



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Food Security Society		
2.	<b>Grant Request:</b> \$5,000	<b>Proposal Title:</b> Stir It Up (SIP) Youth Kitchen	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date: October, 2011 End: June 2012		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request (including proposed activities, target group(s), community benefit):</b>  The Stir It Up (SIP) Youth Kitchen provides a safe, accessible environment for Richmond youth to gains skills in cooking and personal food security. The Kitchen was developed through a collaboration between community nurses, Steveston Community Center staff, and youth workers in high schools as a direct response to various issues that were being seen in schools such as absenteeism, poor emotional and social skills, lack of cooking skills, and reports of empty food cupboards at home  Youth are referred to this program by youth workers, community nurses and parents and the kitchen runs once a week at Steveston Community Center. This site was chosen due to its accessibility by transit and the support given to the program by staff at the Center. A facilitator guides the program and develops menus, purchases the ingredients, and then guides the youth in the preparation of the meal. Enough food is made so that the youth get a chance to eat that evening and take leftovers home.  Youth who attend this program get a chance to connect with youth workers and resources in the community that can help them overcome emotional and social barriers that they may be facing. The food that is provided fills two meal spots but, more importantly, youth are given a chance to build cooking skills in order to feed themselves healthy food, economically.  We would like to host 25 weeks of this program, giving youth a solid base of skills and menus to refer to. The Steveston Community Center is providing both kitchen space and staff time as an in-kind donation. We will also be partnering with the Richmond Food Bank and the Terra Nova Sharing Farm in order to keep food costs to a minimum and also to provide youth with extra food in case they need to take home extra food.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use, permissive tax exemption):</b> Kitchen space, 3 hrs/week. Youth worker 3 hrs/week		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$55,000	\$ 93,000
	Total Expenses	\$55,000	\$ 93,000
	Annual Surplus or (Deficit)	\$0	\$ 93,000
	Accumulated Surplus or (Deficit)	\$0	\$ 93,000
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain:
10.	<b>Previous City Grant: Amount:</b> \$2500 <b>Year:</b> 2011 <b>Use:</b> East Richmond Schoolyard Society		
11.	<b>Proposed City Grant Use:</b> Funding for Facilitator honorarium		

- |                          |                |
|--------------------------|----------------|
| 1. Use: Facilitator time | Amount: \$3750 |
| 2. Use: Food supplies    | Amount: \$1250 |
| 3. Use:                  | Amount:        |
| 4. Use:                  | Amount:        |
| 5. Use:                  | Amount:        |

**Total City Grant Request: \$5000**

**Other Funding Sources for this Proposal:**

- |                                       |                |
|---------------------------------------|----------------|
| 1. Source: Steveston Rotary           | Amount: \$1000 |
| 2. Source: Gilmore Park Dream Auction | Amount: \$1500 |
| 3. Source:                            | Amount:        |

**Purpose: Facilitator time & advertising**

**Purpose: Food**

**Purpose:**

**Total project budget: \$7500**

**12. For Staff Use Only (KR/DKB)**

**Recommended Grant: \$4000**

**Year \_\_\_\_\_ of \_\_\_\_\_ Multi-year Funding Cycle**

**Purpose: Funding for the "Stir-it-up Youth Kitchen":**

Provides a safe, accessible environment for Richmond Youth to gain skills in cooking and personal food security.

**Staff Comments/Conditions:**

Staff recommends an additional \$1679, bringing the Grant amount to \$3750. SIP is a program that benefits low-asset youth in Richmond, allowing them to not only make nutritious meals but also connect with resources in the community that can help them overcome social and emotional barriers they may be facing.



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Hospice Association		
2.	<b>Grant Request:</b> \$50,000	<b>Proposal Title:</b> Support for Staff and operating for Hospice Palliative Support	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> <b>End:</b>		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request (Including proposed activities, target group(s), community benefit):</b> Fund two staff positions at risk of being lost which are critical to the delivery of hospice palliative support in the city. These positions provide volunteer management and training and group facilitation of all the hospice palliative volunteers in Richmond. This includes scheduling, programs, monthly drop in support groups, weekly walking and relaxation groups, community education, hospice library resources, hospice visiting in all settings, 6-six week support groups and two - thirty hour training programs annually. Referrals are received from other agencies and medical professionals. Our services are offered free of charge to anyone in need in the community. Demand for services has increased in recent years. Individuals who are supported at a time of death and dying and grief and loss are less likely to need additional resources and return to leading healthy productive lives sooner if they are able to be supported in grief. This is a great benefit to the community.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b>		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$ 75,224	\$ 70,000
	Total Expenses	\$ 84,888	\$ 86,698
	Annual Surplus or (Deficit)	\$ (26,162)	\$ (16,448)
	Accumulated Surplus or (Deficit)	\$ (27,068)	\$ (43,516)
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Loss of funding from VCH not replaced yet	Please explain: Funding avenues are being explored
10.	<b>Previous City Grant:</b> Amount: 5075.00 Year: 2011 Use: Grief support programming		
11.	<b>Proposed City Grant Use:</b> 1. Use: 2 part time salaries and benefits Amount: 40,000 2. Use: Volunteer support Amount: 1,000 3. Use: Rent Amount: 4,000 4. Use: Telephone Amount: 1,000 5. Use: Training and Workshops Amount: 4,000 <b>Total City Grant Request: 50,000</b> <b>Other Funding Sources for this Proposal:</b> 1. Source: BC Gaming Commission Amount: 50,000 Purpose: adminstration and overhead 2. Source: VCH (funding denied) Amount: Purpose: 3. Source: Amount: Purpose: <b>Total project budget:</b>		



12.	<b>For Staff Use Only (KR/DKB)</b>	
	<p><b>Recommended Grant: \$6500</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle (n/a)</b></p> <p><b>Purpose:</b> To fund two staff positions to provide volunteer management and training; group facilitation; and programming (i.e. drop-in support, weekly walk/relaxation groups, community education, hospice library resources, hospice visits, 6-week support groups, and 2 annual 30 hour volunteer training programs.</p>	<p><b>Staff Comments/Conditions:</b> Recommended funding with appropriate CoL increase included, reflecting an increase in demand and services from 250 residents served in 2000 to 890 terminally ill people and families served by programming in 2011.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Richmond Mental Health Consumer and Friends' Society (RCFC)		
2.	Grant Request: \$6,747.00	Proposal Title: Infra-Structure Building for Volunteer Program	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes. If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (Including proposed activities, target group(s), community benefit):  The target group for the proposal is mental health consumers who are volunteers with our organization. Our purpose is to encourage the group to move ahead in their lives by acquiring skills that may help them in daily living or in a workplace. In order to facilitate this process we would like to hire, on a part time basis, an administrative support staff who is currently a volunteer. The benefit to the community will be that the hiring of a person with a disability may demonstrate to both employers and potential employees that individuals with challenges such as mental illness are capable of being productive members of the workforce. As a result, some of the stigma surrounding psychiatric disabilities could be eradicated.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): Office space at the Richmond Mental Health Team and computers.		
	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$549,694.00	\$502,511.00
	Total Expenses	\$549,694.00	\$504,174.67
	Annual Surplus or (Deficit)	\$ 0.00	\$ (1,663.67)
	Accumulated Surplus or (Deficit)	\$ n/a	\$ n/a
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain: Had to pay EI & CPP retroactively for employees.
10.	Previous City Grant: Amount: \$3,045.00 Year: 2011 Use: Peer Companion Program		
11.	Proposed City Grant Use:		
	1. Use: Infra-Structure Building	Amount: \$6,747.00	
	2. Use:	Amount:	
	3. Use:	Amount:	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request: \$6,747.00		
	Other Funding Sources for this Proposal:		
	1. Source: n/a	Amount:	Purpose:
	2. Source: n/a	Amount:	Purpose:
	3. Source: n/a	Amount:	Purpose:
	Total project budget:		

12.	<b>For Staff Use Only (ES/LS)</b>	
	<p><b>Recommended Grant: \$3500</b>  <b>Year _____ of _____ Multi-year Funding Cycle</b>  <b>Purpose:</b> Infrastructure building for volunteer program.</p>	<p><b>Staff Comments/Conditions:</b> Cost of living increase based on increased number of residents served, from 250 in 2000 to 890 in 2011.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Multicultural Community Services (RMCS)		
2.	<b>Grant Request:</b> \$15,000	<b>Proposal Title:</b> RMCS Capacity Building	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="radio"/> No <input checked="" type="radio"/> Yes If yes, this is for year 1 of a 3 year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (Including proposed activities, target group(s), community benefit):  The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS, maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and, provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada."		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): N/A		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 1,200,000	\$ 1,207,450
	Total Expenses	\$ 1,150,000	\$ 1,207,450
	Annual Surplus or (Deficit)	\$ not finalized yet	\$ N/A
	Accumulated Surplus or (Deficit)	\$ not finalized yet	\$ N/A
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: deferrals & adjustments need to be made	Please explain: N/A
10.	<b>Previous City Grant:</b> Amount: \$8,120 Year: 2011 Use: Administrative Salaries and Benefits		
11.	<b>Proposed City Grant Use:</b> 1. Use: Administrative Salaries/Benefits Amount: \$15,000 2. Use: Amount: 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: <b>Total City Grant Request: \$15,000</b>  <b>Other Funding Sources for this Proposal:</b> 1. Source: RMCS Amount: \$4,000 Purpose: Office/phone/Internet/printing/supplies 2. Source: United Way Amount: \$19,000 Purpose: Administrative Salaries/Benefits 3. Source: Amount: Purpose: <b>Total project budget: \$38,000</b>		

<b>12.</b>	<b>For Staff Use Only (ES/LS)</b>		
	<table border="1"> <tr> <td data-bbox="138 210 763 558"> <p><b>Recommended Grant: \$10,000</b>  <b>Year <u>1</u> of <u>3</u> Multi-year Funding Cycle</b>  <b>Purpose:</b> Capacity building – to subsidize administrative positions and support core operating functions of RMCS.</p> </td><td data-bbox="763 210 1539 558"> <p><b>Staff Comments/Conditions:</b> Cost of living increase due to demonstrated need, increased programming and positive impact on the community as evident in client needs assessment and satisfaction surveys.</p> </td></tr> </table>	<p><b>Recommended Grant: \$10,000</b>  <b>Year <u>1</u> of <u>3</u> Multi-year Funding Cycle</b>  <b>Purpose:</b> Capacity building – to subsidize administrative positions and support core operating functions of RMCS.</p>	<p><b>Staff Comments/Conditions:</b> Cost of living increase due to demonstrated need, increased programming and positive impact on the community as evident in client needs assessment and satisfaction surveys.</p>
<p><b>Recommended Grant: \$10,000</b>  <b>Year <u>1</u> of <u>3</u> Multi-year Funding Cycle</b>  <b>Purpose:</b> Capacity building – to subsidize administrative positions and support core operating functions of RMCS.</p>	<p><b>Staff Comments/Conditions:</b> Cost of living increase due to demonstrated need, increased programming and positive impact on the community as evident in client needs assessment and satisfaction surveys.</p>		



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Richmond Poverty Response Committee		
2.	Grant Request: \$5,000	Proposal Title: Rental Connect Project	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit): see attached		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption): None		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 11,093	\$ 25,000
	Total Expenses	\$ 22,970	\$ 25,000
	Annual Surplus or (Deficit)	\$ (11,877)	\$ 0
	Accumulated Surplus or (Deficit)	\$ \$12,151	\$ 0
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: deferred from 2010 for 2011 projects	Please explain:
10.	Previous City Grant: Amount: \$6090 Year: 2011 Use: operating assistance and community service		
11.	Proposed City Grant Use:		
	1. Use: Web site development	Amount: \$1,000	
	2. Use: ongoing website management	Amount: \$3,000	
	3. Use: project coordination	Amount: \$1,000	
	4. Use:	Amount:	
	5. Use:	Amount:	
	Total City Grant Request: \$5,000		
	Other Funding Sources for this Proposal:		
	1. Source: Vancity Foundation	Amount: \$10,000	Purpose: Rental Connect Project
	2. Source: Rmd Community Foundation	Amount: \$ 5,000	Purpose: Rental Connect Project
	3. Source:	Amount:	Purpose:
	Total project budget: \$25,000		

12.	<b>For Staff Use Only (ES/LS)</b>	
	<p><b>Recommended Grant: \$5000</b></p> <p><b>Year _____ of _____ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> The Rental Connect Project – for website development, management and coordination to create a Housing Registry for low-income individuals/families.</p>	<p><b>Staff Comments/Conditions:</b> Full grant request awarded – demonstrated need for this service and fills a community service gap.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Richmond Society for Community Living	
2.	Grant Request: \$ 18,000	Proposal Title: Family Resource Program
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.	
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)	
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:	
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.	
7.	Summary of Request (including proposed activities, target group(s), community benefit):  Richmond Society for Community Living (RSCL) is a community-based non-profit organization that serves children, youth, and adults with developmental disabilities. Through the programs and support services offered to individuals and to their families, RSCL assists more than 1000 people with developmental disabilities to participate and contribute fully as valued members in the Richmond community. As Richmond's largest non-profit service provider, RSCL recognizes the unique abilities of all individuals and is dedicated to the vision of <i>Seeing Beyond Disability to Ability</i> .  The Family Resource Program provides information, resources and support to families that face the extraordinary circumstances that come with having a loved one who has a developmental disability. The Family Resource Coordinator provides referrals for families to access services and programs offered by community partners and can act as an advocate for the family to ensure appropriate continuum of care. Recognizing the need for support over the life-course, the Family Resource Program provides assistance to families and individuals with a developmental disability during all of life's transitions, resulting in the improvement in the quality of life for the individuals and the improved well-being of the family unit.  The Family Support Coordinator provides information about supports and services available locally and provincially; and aids families and individuals during significant transitions. The Family Support Program aims to assist families through periods of transition that are not limited to times of crisis. The program provides family-to-family networking, training and information sessions for family members and individuals with a developmental disability in the community, as well as opportunities for parents to share their experiences and important information with others.  Through the Family Resource Program, health care partners and other social service providers in Richmond are able to communicate with one person who can facilitate the connections for families with other specialized and generic services and supports. This creates efficiency in the referral process between organizations and consistency for families who require multiple forms of support. In addition, the Family Resource Program promotes the partnership of other like-minded organizations through a series of workshops which provide information on a range of disability-related topics.	



8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> RSCL currently receives tax exemption for five residential properties which are part of RSCL's Residential Program and are home to eleven adults with developmental disabilities. In addition, RSCL leases child care space through the City of Richmond for \$1/year to operate Treehouse early Learning Centre which provides day care and preschool to 30 children ages 30 months to five years. Further, each year the City of Richmond waives the rental fee for King George Park and provides use of a City BBO for reduced rate to support RSCL's annual Family Picnic		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year (e.g., Audited Financial Statement)</b>	<b>Budget for Current Year</b>
	Total Revenue	\$ 9,569,026	\$ 9,717,584.59
	Total Expenses	\$ 9,526,549	\$ 9,761,414.02
	Annual Surplus or (Deficit)	\$ 42,477	\$(43,829.43)
	Accumulated Surplus or (Deficit)	\$	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain: Reserves will be used to shore up shortfall
10.	<b>Previous City Grant: Amount: \$11,165.00 Year: 2011 Use: Family Resource Program</b>		
11.	<b>Proposed City Grant Use:</b>		
	<b>1. Use: Salaries and benefits (part-time) Amount: \$ 14,400</b>		
	<b>2. Use: Telephone and Internet Amount: \$ 1,066</b>		
	<b>3. Use: Photocopying Amount: \$ 860</b>		
	<b>4. Use: Mileage Amount: \$ 175</b>		
	<b>5. Use: Workshops Amount: \$1,500</b>		
	<b>Total City Grant Request: \$18,000</b>		
	<b>Other Funding Sources for this Proposal:</b>		
	<b>1. Source: Direct Access (BC Gaming) Amount: \$13,000 Purpose: salaries, benefits and other costs directly related to the Family Resource Program</b>		
	<b>2. Source: Coast Capital Savings Amount: \$ 4,000 Purpose: facilitate a Peer Social Group for youth with disabilities</b>		
	<b>3. RSCL Amount: \$ 4,000 Purpose: Admin costs, supplies and rent</b>		
	<b>Total project budget: \$39,000</b>		
12.	<b>For Staff Use Only (ES/LS)</b>		
	<b>Recommended Grant: \$14,000</b> <b>Year __ of __ Multi-year Funding Cycle</b> <b>Purpose: Family Resource Coordinator to provide support to families affected by a family member with a developmental disability.</b>	<b>Staff Comments/Conditions:</b> Cost of living increase due to rapidly increasing number of families, from 225 in 2000 to 1027 in 2011, who require support and strong demonstrated need for this service.	



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Richmond Women's Resource Centre		
2.	Grant Request: \$50,200	Proposal Title: City of Richmond Grant	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year 2012 of a 2013 year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	Summary of Request (including proposed activities, target group(s), community benefit):  The RWRC is the only women's centre in Richmond. Our mission statement is, "To provide a supportive environment in which all women are supported and encouraged to achieve their fullest potential." We provide support and programs that empower women.  Our primary role is to enable women to obtain the assistance they need, which increases their well-being and the well-being of their families. Many women we help come back to volunteer and help other women, thus giving back to the community.		
8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):		
	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$ 165,410	\$ 157,795
	Total Expenses	\$ 165,638	\$ 157,795
	Annual Surplus or (Deficit)	\$ -228	\$ 0
	Accumulated Surplus or (Deficit)	\$	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Programs were added this year	Please explain: Year End is March 31, 2012
10.	Previous City Grant: Amount: 14,616 Year: 2011-12 Use:		
11.	Proposed City Grant Use:		
	1. Use: Supplement Wages	Amount: 32,623	
	2. Use: Office Rent	Amount: 13,350	
	3. Use: Telephone	Amount: 789	
	4. Use: Photocopying	Amount: 356	
	5. Use: Materials to run programs	Amount: 3,282	
	Total City Grant Request: 50,400		
	Other Funding Sources for this Proposal:		
	1. Source: BC Gaming Grant	Amount: 79,000	Purpose: to support cost of running programs
	2. Source: Gov't of Canada C.A.P	Amount: 3,855	Purpose: to support computer access program
	3. Source:	Amount:	Purpose:
	Total project budget:		

12.	<b>For Staff Use Only (ES/LS)</b>	
	<p><b>Recommended Grant: \$15,000</b></p> <p><b>Year __ of __ Multi-year Funding Cycle</b></p> <p><b>Purpose:</b> Operating assistance, primarily to supplement wages.</p>	<p><b>Staff Comments/Conditions:</b> Cost of living increase based on continued demand for services and need for women's support programs.</p>



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization:</b> Richmond Youth Service Agency Society		
2.	<b>Grant Request:</b> \$ 12500	<b>Proposal Title:</b> Richmond Youth Centre Programs and Activities	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year 1 of a 3 year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (Including proposed activities, target group(s), community benefit):  This grant request is to provide support for a child and youth activity worker within the Richmond Youth Centre. The centre provides activities, programs and support that includes home work clubs for elementary aged children, spring break and summer camps for children with social, behavioural and financial challenges, youth volunteer and leadership activities, community improvement projects led by youth, outreach for at risk youth to support life skill development and staying in school and community and cultural events and activities. The target groups for this proposal include children, youth, seniors and the community at large through the proposed activities and events. Activities through the centre will increase health and wellness of participants, promote improved access to services and supports, encourage volunteerism, leverage community assets, create legacy impact through participants and community improvement activities and support families in need.		
8.	<b>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</b> none		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 1381670	\$ 154875
	Total Expenses	\$ 1359796	\$ 154875
	Annual Surplus or (Deficit)	\$ 25387	\$ 0
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Investments and rental of property	Please explain:
10.	<b>Previous City Grant:</b> Amount: 9800 Year: 2010 Use: wages and benefits		
11.	<b>Proposed City Grant Use:</b> 1. Use: Wages and Benefits Amount: 12500 2. Use: Amount: 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: Total City Grant Request: 12500  <b>Other Funding Sources for this Proposal:</b> 1. Source: Coast Capital Savings Amount: 10000 Purpose: wages and program expenses 2. Source: Childrens Aid Foundation Amount: 15000 Purpose: tutoring and bursaries 3. Source: Rogers Communications Amount: 112000 Purpose: Wages prog expenses Total project budget: 192000		

12.	<b>For Staff Use Only (ES/LS)</b>	
	<b>Recommended Grant: \$12,500</b> <b>Year 1 of 3 Multi-year Funding Cycle</b> <b>Purpose:</b> Richmond Youth Centre child and youth activity worker	<b>Staff Comments/Conditions:</b> RYSA has been receiving City Grants since 1993. In 2000, RYSA was serving 400 youth; in 2011 it served 1,635; based on increased costs, staff recommend funding the full RYSA request of \$12,500.



**This Summary Sheet will be provided to City Council for consideration. Please type.**

1.	<b>Organization:</b> St. Alban's Community Social Services - weekly free community meal and Richmond extreme weather shelter.		
2.	<b>Grant Request:</b> \$7,000	<b>Proposal Title:</b> St. Alban community meal & extreme weather shelter	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input type="checkbox"/> An Ongoing Activity, and/or <input checked="" type="checkbox"/> A One-time Activity Start Date 09/13/11: End:06/21/12		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit):  <b>The community meal reaches out to the marginalised in the community-working poor bringing their children, the homeless, the isolated, the disabled, new immigrants, the mentally handicapped, and elders especially women on low income.</b>  <b>The shelter provides a place of refuge for the homeless during extreme cold and wet weather. We are open on an emergency basis, with criteria for opening set by the City of Richmond in consultation with the shelter operator. BC Housing pays 57% of the cost and the balance is raised by the St. Alban shelter committee.</b>		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption):		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$70,165	\$72,142
	Total Expenses	\$64,758	\$72,142
	Annual Surplus or (Deficit)	\$5,407	\$
	Accumulated Surplus or (Deficit)	\$5,407	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: start-up costs for coming year eg wages, food, supplies	Please explain:
10.	<b>Previous City Grant:</b> Amount: \$4,060 <b>Year:</b> 2011 <b>Use:</b> start-up costs ed wages, food, equipment		
11.	<b>Proposed City Grant Use:</b> 1. Use: Start up costs-wages & food Amount: \$4,000 2. Use: new equipment eg mattresses, Amount: \$3,000 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: <b>Total City Grant Request:</b> \$7,000  <b>Other Funding Sources for this Proposal:</b> 1. Source: Private donations Amount: \$28,142 Purpose: wages, food, utilities, supplies 2. Source: BCHousing Amount: \$27,000 Purpose: wages, food, supplies, laundry 3. Source: Fund raising events Amount: \$17,000 Purpose: wages, clothing & comforts for guests <b>Total project budget:</b> \$72,142 <b>volunteer appreciation</b>		

12.	<b>For Staff Use Only (Initials ES/LS)</b>	
<b>Recommended Grant: \$7,000</b> <b>Year _____ of _____ Multi-year Funding Cycle</b> <b>Purpose:</b> This request is to support the Community Meal Program (\$3,000) and the Extreme Weather Shelter (\$4,000).		<b>Staff Comments/Conditions:</b> Full funding of request to support the Community Meal and Extreme Weather Shelter recommended due to community need, cost sharing and significant volunteer contribution.



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Touchstone Family Association	
2.	Grant Request: \$25,000.00	Proposal Title: Street Smarts
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.	
4.	Purpose: <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)	
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:	
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.	
7.	<p>Summary of Request (including proposed activities, target group(s), community benefit):</p> <p>The proposal is for funding for the Street Smarts Group an initiative of the Community Assessment Action Network (C.A.A.N) membership consisting of the RCMP, City of Richmond, MCFD, Richmond School District, RAS. The group runs for 12 weeks and supports 18-20 youth in each cycle. The program connects at risk youth from across the community to discuss timely issues impacting their lives in a safe, supportive, non-judgemental and confidential group environment. The main objective of Street Smarts is to support at-risk youth in Richmond by offering after school services that serves youth aged 13-19 to develop leadership skills and to fulfill their potential within the context of a developmental asset approach. These youth have been identified as low asset youth and vulnerable to gang involvement. The youth struggle with identity issues, low self-esteem and lack the resources to make positive choices.</p> <p>Through the C.A.A.N. discussions it was decided back in 2008 to pilot the Street Smarts Program as an intervention group focused on building leadership skills, pro social activities and a sense of community connectedness for low asset, vulnerable youth. The group has been a huge success and is seeking secure funding from different partners. The Street Smarts group benefits the Richmond community as it builds a sense of connectedness for our most isolated youth. Richmond is a unique community in so far as the majority of its population speaks neither English nor French. While the diversity of the population alone would not necessarily be an issue, the issues of immigration and the isolation youth often experience along with everyday challenges for youth transitioning to adulthood make them vulnerable for anti social activity. Street Smarts promote pro social developmental skills using a developmental asset approach.</p>	



8.	Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue 2,651,023	\$2,899,944	\$2,640,791
	Total Expenses 2,681,024	\$2,899,684	\$2,692,131
	Annual Surplus or (Deficit) (11,101)	\$(28,362)	\$(49,240)
	Accumulated Surplus or (Deficit)	\$	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain:	Please explain:
10.	Previous City Grant: Amount: 15,000.00 Year: 2008 Use: Restorative Justice Bridge funding		
11.	<b>Proposed City Grant Use:</b> 1. Use: Staff costs Amount: \$25,000.00 2. Use: Amount: 3. Use: Amount: 4. Use: Amount: 5. Use: Amount: Total City Grant Request: \$25,000.00 <b>Other Funding Sources for this Proposal:</b> 1. Source: Ministry of Public Safety Amount: \$6,000.00 Purpose: youth honorariums activities, bus fare 2. Source: Touchstone Family Ass. Amount: \$4,000.00 Purpose: Food, space, office supplies, posters 3. Source: Amount: Purpose: Total project budget: \$35,000.00		
12.	<b>For Staff Use Only (ES/LS)</b> Recommended Grant: \$4,000 Year _____ of _____ Multi-year Funding Cycle – N/A Purpose: This grant is to support the Street Smarts Group to provide after-school services for at risk youth.		
	<b>Staff Comments/Conditions:</b> A grant of \$4,000 is recommended to match Touchstone's contribution. The program was initiated by a group of Richmond stakeholders, the Community Assessment Action Network, and is unique in Richmond.  In 2010, the City entered a three year contract for Touchstone to provide Restorative Justice services. This is a fee-for service arrangement and not a City Grant.		



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	<b>Organization: Turning Point Recovery Society</b>		
2.	<b>Grant Request: \$12,500</b>	<b>Proposal Title: Domestic Violence Substance Abuse (DVSA) Program</b>	
3.	<b>Grant Program (apply to one only):</b> <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	<b>Purpose:</b> <input type="checkbox"/> Group Operating Assistance, and/or <input checked="" type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	<b>Duration:</b> <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity <b>Start Date:</b> October 2011 <b>End:</b> N/a		
6.	<b>Are you applying for a multi-year funding cycle?</b> (See Grant Program for eligibility requirements) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, this is for year ____ of a ____ year cycle If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<b>Summary of Request</b> (including proposed activities, target group(s), community benefit): Turning Point is requesting funds to continue to provide our innovative Domestic Violence Substance Abuse (DVSA) counselling program to the residents in our men's residential support recovery facility in Richmond and to expand the program to provide services to women in our new 9-bed women's facility opening in October 2011.  The program will provide domestic violence screening, assessments, individual and group counselling services and interventions for victims and offenders of abuse with a focus on how substance abuse affects the cycle of violence.  Turning Point will continue to partner with organizations in Richmond specializing in family violence for facilitation of group sessions. Victims will be referred for further advocacy and intervention as indicated. Requested funds will help to provide approximately 50 counselling groups and over 75 individual counselling sessions during the fiscal year. Over 100 individuals will receive services through this grant and will acquire skills to aid in reducing recidivism and maintaining abstinence.  The DVSA program enhances treatment outcomes and reduces recidivism by providing clients with skills and education to assist them in living violence free and safe in recovery. By stopping the cycle of abuse the DVSA program reduces the burden on the criminal justice system, policing, and health and social services. There are no other programs of this type operating in Richmond at this time.		
8.	<b>Non-Grant City Supports Currently Received</b> (e.g., facility use; permissive tax exemption): Turning Point is leasing a house from the City of Richmond for the purposes of operating our Women's Residential Support Recovery program. The City has made significant investments to provide for necessary health and safety upgrades to prepare the house for use.		
9.	<b>Your Society's Total Budget</b>	<b>Most Recent Completed Year</b> (e.g., Audited Financial Statement)	<b>Budget for Current Year</b>
	Total Revenue	\$ 944,801	\$ 1,129,344
	Total Expenses	\$ 940,535	\$ 1,129,344
	Annual Surplus or (Deficit)	\$ 4,266	\$ 0
	Accumulated Surplus or (Deficit)	\$ n/a	\$ n/a
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: Donated funds that were received in 2010 FY originally deferred to 2011 were reversed at time of audit.	Please explain: No surplus or deficit was projected at the time the budget was cast for the current FY; a deficit is now anticipated.
10.	<b>Previous City Grant: Amount: \$ 2,030.00</b> <b>Year: 2011</b> <b>Use: DVSA Program</b>		

<p><b>11. Proposed City Grant Use:</b></p> <p>1. Use: Contracted professional services      Amount: \$4,800</p> <p>2. Use: Staffing costs      Amount: \$3,500</p> <p>3. Use: Materials/ Equipment/Office Supplies      Amount: \$3,350</p> <p>4. Use: Utilities      Amount: \$500</p> <p>5. Use: Volunteer Training/Recognition      Amount: \$350</p> <p><b>Total City Grant Request:      <u>\$12,500</u></b></p> <p><b>Other Funding Sources for this Proposal:</b></p> <p>1. Source: Green Shield Social Surplus Program Amount: <u>\$3,600</u> Purpose: DVSA Program Expenses: Staffing/Rent etc.</p> <p>2. Source: Face The World Foundation      Amount: <u>\$6,750</u> Purpose: DVSA Program Expenses: Staffing/Rent etc.</p> <p>3. Source: Self-pay revenue, Richmond Health, Other Amount: <u>\$16,525</u> Purpose: DVSA Program Expenses: Staffing/Rent etc.</p> <p><b>Total project budget: \$39,375</b></p>		
<p><b>12. For Staff Use Only (ES/LS)</b></p> <table border="1"> <tr> <td data-bbox="138 577 755 875"> <p><b>Recommended Grant: \$5000</b></p> <p>Year _____ of _____ Multi-year Funding Cycle: N/A</p> <p><b>Purpose:</b></p> <p>To provide Domestic Violence Substance Abuse counselling to residents in residential support recovery facilities</p> </td> <td data-bbox="755 577 1533 875"> <p><b>Staff Comments/Conditions:</b></p> <p>Increase recommended due to increased demand for service with opening of women's facility</p> </td> </tr> </table>	<p><b>Recommended Grant: \$5000</b></p> <p>Year _____ of _____ Multi-year Funding Cycle: N/A</p> <p><b>Purpose:</b></p> <p>To provide Domestic Violence Substance Abuse counselling to residents in residential support recovery facilities</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Increase recommended due to increased demand for service with opening of women's facility</p>
<p><b>Recommended Grant: \$5000</b></p> <p>Year _____ of _____ Multi-year Funding Cycle: N/A</p> <p><b>Purpose:</b></p> <p>To provide Domestic Violence Substance Abuse counselling to residents in residential support recovery facilities</p>	<p><b>Staff Comments/Conditions:</b></p> <p>Increase recommended due to increased demand for service with opening of women's facility</p>	



This Summary Sheet will be provided to City Council for consideration. Please type.

1.	Organization: Volunteer Richmond Information Services Society		
2.	Grant Request: \$40,000 per year	Proposal Title: Volunteer Richmond Information Services Society Core Funding	
3.	Grant Program (apply to one only): <input checked="" type="checkbox"/> Health, Social & Safety <input type="checkbox"/> Parks, Recreation & Community Events The Arts & Culture Grant Program is under development and will be posted on the City Website as of October 21, 2011.		
4.	Purpose: <input checked="" type="checkbox"/> Group Operating Assistance, and/or <input type="checkbox"/> A Community Service (e.g., Program, Project, Event)		
5.	Duration: <input checked="" type="checkbox"/> An Ongoing Activity, and/or <input type="checkbox"/> A One-time Activity Start Date: End:		
6.	Are you applying for a multi-year funding cycle? (See Grant Program for eligibility requirements) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, this is for year <u>1</u> of a <u>3</u> year cycle. If year 2 or 3, please attach information regarding any changes since Year 1 that may impact your use of City Grants.		
7.	<p>Summary of Request (including proposed activities, target group(s), community benefit):</p> <p>Volunteer Richmond Information Services (VRIS) is a non-profit charitable society that has been operating in Richmond since 1972.</p> <p>For nearly 40 years, Volunteer Richmond Information Services has been a leader in Richmond, "bringing people and services together through community information and volunteerism." VRIS contributes to an enhanced quality of life by: (1) Promoting the spirit of volunteerism in the community and coordinating the recruitment of volunteers, (2) Providing information and referral services to connect people with community services, and (3) Planning and implementing specific programs to meet identified needs in a changing community.</p> <p>We are requesting the City of Richmond grant to support operating expenses and staff costs. The grant will support program development, enhancement and instruction expenses involved with running the community Volunteer Centre and Information Services, and the administrative service costs essential to our organization's charitable work.</p> <p>The result of this support is our ability to continue, enhance and maximize the quality and delivery of programs and services to the Richmond community and to non-profit organizations in the form of volunteer recruitment and referral, training programs and resource materials. It allows us to build community capacity by promoting volunteerism and providing the community at large with information about available resources, thus connecting people with community services through quality information and referral programs.</p> <p>Services are available at our office in the Caring Place, by phone, on-line, through our ambassadors at Richmond Centre Mall and community events, and through our training and workshops.</p>		
8.	<p>Non-Grant City Supports Currently Received (e.g., facility use; permissive tax exemption):</p> <p>Use of Brighthouse Pavilion change rooms for Richmond Christmas Fund Toy Room; parking at Brighthouse lot for the Christmas Fund (6 spaces for 2 weeks for clients, 4 one-month passes for volunteer delivery drivers); loan of Emergency Social Services radios and accessories to the Christmas Fund; use of City Hall meeting rooms 5-10 times a year; participation on committees by City staff; Volunteers Are Stars nomination form printing.</p>		
9.	Your Society's Total Budget	Most Recent Completed Year (e.g., Audited Financial Statement)	Budget for Current Year
	Total Revenue	\$1,157,525	\$1,133,608
	Total Expenses	\$1,157,351	\$1,133,608
	Annual Surplus or (Deficit)	\$174	\$0
	Accumulated Surplus or (Deficit)	\$40,797 unrestricted net assets	\$
	Justification for any Annual and Accumulated Surplus or (Deficit)	Please explain: A modest surplus is necessary for stability and allows us to provide ongoing service.	Please explain:

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10.	Previous City Grant: Amount: \$35,525      Year: 2011 Use: Salary, office rent, telephone, computer support, program resources.			
11.	<b>Proposed City Grant Use:</b> 1. Use: Salaries & benefits (part time)      Amount: \$25,000 2. Use: Volunteer support      Amount: \$ 1,000 3. Use: Office rent      Amount: \$ 6,000 4. Use: Telephone      Amount: \$ 4,000 5. Use: Computer support      Amount: \$ 4,000 <b>Total City Grant Request: \$40,000</b> <b>Other Funding Sources for this Proposal:</b> 1. Source: United Way      Amount: \$120,500 (\$75,000 confirmed, balance unconfirmed) Purpose: Volunteer Centre and Information Centre, Caregivers Support Program, Richmond Seniors Planning Table 2. Source: BC Gaming Commission      Amount: \$100,000 unconfirmed Purpose: Volunteer Centre & Information Centre services, Richmond Christmas Fund 3. Source: Corporate sponsors and corporate/individual donations      Amount: \$388,000 (most unconfirmed) Purpose: Leadership Richmond, Volunteers are Stars Awards, Richmond Christmas Fund <b>Total project budget: \$1,126,450</b>			
12.	<b>For Staff Use Only (ES/LS)</b> <table border="1" data-bbox="142 774 1521 1060"> <tr> <td data-bbox="142 774 764 1060"> <b>Recommended Grant: \$36,500</b>  <b>Year 1 of 3 Multi-year Funding Cycle</b>  <b>Purpose:</b>            This grant is to support operating expenses of volunteer and information programs, serving all Richmond residents.         </td> <td data-bbox="764 774 1521 1060"> <b>Staff Comments/Conditions:</b>              Recommended grant includes annual Cost of Living increase to cover rising administrative costs.         </td> </tr> </table>		<b>Recommended Grant: \$36,500</b> <b>Year 1 of 3 Multi-year Funding Cycle</b> <b>Purpose:</b> This grant is to support operating expenses of volunteer and information programs, serving all Richmond residents.	<b>Staff Comments/Conditions:</b>  Recommended grant includes annual Cost of Living increase to cover rising administrative costs.
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