



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** January 16, 2019

**From:** Kim Somerville  
Manager, Community Social Development

**File:** 07-3040-01/2019-Vol  
01

**Re:** 2019 Health, Social and Safety Grants

### Staff Recommendation

That the 2019 Health, Social and Safety Services Grants be awarded for the recommended amounts and funding cycles, and cheques disbursed for a total of \$612,274 as per the report titled "2019 Health, Social and Safety Grants", dated January 16, 2019, from the Manager of Community Social Development (Attachment 1).

Kim Somerville  
Manager, Community Social Development  
(604-247-4671)

Att. 3

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Finance Department	<input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## Staff Report

### Origin

This report supports the Social Development Strategy Action 39:

*Administer, monitor and enhance the City Grant Program, undertaking reviews as required to ensure that the program continues to have adequate resources, targets priority community needs and makes efficient use of staff resources.*

### Findings of Fact

#### 2019 Health, Social and Safety Grant Budget

The 2019 Health, Social and Safety (HSS) Grant Budget is \$614,676. This total includes a 2.2 per cent Cost of Living increase over last year's budget, as per the City Grant Policy (No. 3712).

#### Notice Given and Applications Received

In September 2018, a call for applications for the City's 2019 Health, Social and Safety Grants was promoted through social media channels and the Community Services newsletter. The notice was circulated to the Richmond Community Services Advisory Committee as well as by request to other non-profit societies.

In the HSS category, a total of 35 applications were received for a total request of \$1,089,095. A table outlining requests and recommended 2019 allocations is provided in Attachment 1. A summary of each application is provided in Attachment 2, generated directly from application information provided in the web-based system. As summary contents are taken verbatim from the applicants' submissions, they will replicate any errors or omissions made by the applicant. Staff recommendations and comments are also included in each summary.

As indicated in the HSS Grant Program Guidelines (Attachment 3), all proposals must demonstrate that primarily Richmond residents will be served by the proposed grant use. While some applicants serve wider geographic areas (e.g., Family Services of Greater Vancouver, Canadian Mental Health Association—Vancouver-Burnaby Branch), all recommended grants support primarily Richmond residents.

#### Late Applications

As the City Grant Policy indicates that no late applications will be accepted, the web-based system is closed to submissions after the deadline. No post-deadline requests to submit were received.

#### New Applications

Four (4) applications were received from organizations that had not previously applied for Health, Social and Safety Grants: the Company of Disciples Christian Ministries Society; Pacific

Autism Family Centre Foundation; Senior Link – Independent Living Society and the Stigma-Free Society.

### Application Review Process

A HSS Grant Review Committee, consisting of staff from the Community Services Division, reviewed the 2019 HSS applications. Recommended allocations were determined by the committee rather than individual reviewers. Assessment criteria outlined in the HSS Grant Program Guidelines, Sections 4 (Eligibility) and 5 (Application Assessment Criteria) (Attachment 3) were used to determine eligibility and assess applications.

### **Analysis**

#### Health, Social and Safety Grant Application Information 2017–2019

The following table provides information about applications received, as well as allocations, over a three-year period, including this year's applications and recommendations.

	2017	2018	2019 (Recommended)
Total number of applications	34	32	35
New applicants	1	2	4
Late applications	0	0	0
Grants denied (did not meet criteria)	1	2	4
Partial amount of request recommended	23	20	21
Full amount of request recommended	8	10	10
Minor request (\$5,000 or less)	12	13	10
Total amount requested	\$891,709	\$774,832	\$1,089,095
Total budget available	\$589,074	\$601,444	\$614,676
Total HSS allocated	\$586,095	\$598,464	\$612,274*

\*Subject to Council approval

#### Reasons for Partial or No Funding

Most applicants (60 per cent) are recommended for partial rather than full funding. Principle reasons for partial funding are:

- The City supports, but is not a primary funder, of non-profit organizations whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts; and
- The total amount requested by organizations exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial or no funding include, but are not limited to:

- programs previously funded by other levels of government;
- funding responsibility lies in other jurisdictions;
- other funding partners have not been sought;
- insufficient community benefit demonstrated;
- lack of partnerships;
- duplication of service;
- unaccounted surplus;
- fee-based (user pay) budget should be used;
- City provides other forms of support to the organization; and
- quality, including completeness, of the application.

#### Minor/Major Grant Requests

Two streams of applications have been established; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. A more comprehensive application is required for major grants (i.e., applications for minor grants have fewer sections to complete). In the Health, Social and Safety category, 10 organizations applied for grants of \$5,000 or less (minor), while 25 applied for grants over \$5,000 (major).

#### Multi-Year Funding Request

City Grant Policy No. 3712 (Attachment 3, page 9) allows applicants receiving City Grants for the same purpose, for a minimum of five of the most recent consecutive years, to apply for a three-year funding cycle. In the first year of a cycle, the comprehensive application form is required, while for the following two years, a briefer application is required. Council reviews recommendations annually to determine if each year of an approved cycle will be funded.

#### **Financial Impact**

The 2019 HSS Grant Program budget is \$614,676. A total of \$612,274 is recommended for disbursement (Attachment 1). The remaining balance of \$2,402 will be transferred to the Grant Provision account for future distribution.

#### **Conclusion**

The City's HSS Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. These grants support the work of non-profit social service agencies whose mandates align with the Social Development Strategy goals of social equity and

January 16, 2019

- 5 -

inclusion; citizen engagement; and building on social assets and community capacity. Staff recommend that 2019 HSS Grants be allocated as indicated to the many societies dedicated to supporting the well-being of Richmond residents.



Lesley Sherlock  
Social Planner  
(604-276-4220)

- Att. 1: Health, Social and Safety Services Recommendations - 2019
- 2: 2019 Grant Application Summary Sheets
- 3: 2019 Grant Program Guidelines

## Health, Social and Safety Services Recommendations - 2019

APPLICANT NAME	2018 GRANT	2019 REQUEST	RESIDENTS TO BE SERVED	2019 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Amyotrophic Lateral Sclerosis Society of British Columbia	\$2,000	\$5,000	14	\$2,000	N/A	This grant will be used to purchase a Lighthouse Medilift YouFit Small Lift Chair as part of the Society's equipment loan program, for use by a Richmond resident. The recommendation is for the same level as last year.	1
Big Brothers of Greater Vancouver	\$6,000	\$10,000	41	\$6,000	3	This Multi-Year (Year 3) grant is to support matches of Big and Little Brothers in Richmond, as well as the Teen Mentoring Program matching "buddies" from elementary and high schools. The recommendation is for the same level as last year.	4
Big Sisters of BC Lower Mainland	\$6,000	\$8,000	30	\$6,000	N/A	This grant is to support matches of Big and Little Sisters in Richmond, as well as for the Study Buddy program matching older with younger students. The recommendation is for the same level as last year.	6
Boys and Girls Clubs of South Coast BC	\$5,000	\$10,000	75	\$5,115	N/A	This grant will support an after school program at Mitchell Elementary in East Richmond reaching 75 children aged 6 to 12 years and ensure accessibility to those who cannot afford to pay. This recommendation is for the same level, plus a Cost of Living increase	9
Canadian Mental Health Association, Vancouver-Fraser Branch	\$8,000	\$29,000	70	\$8,500	N/A	This grant will support staff costs of the Super Fun Group Kids Program providing weekly outings for children of parents with serious and persistent mental illness or addictions, mostly from very low income families. The recommendation is for an increased level.	12
Canadian Red Cross Society	\$2,000	\$2,000	2,522	\$2,000	N/A	This grant is for the partial staffing cost of an Equipment Technician working at the Richmond Health Equipment Loan Program (HELP) office, where free and by-donation temporary loans are available to those with limited mobility. The recommendation is for the full amount requested.	15
Children of the Street Society	\$5,000	\$5,000	3,000	\$5,000	N/A	This request is to fund workshops to educate children and youth about sexual exploitation. The workshops will reach 3,000 children and youth through over 40 workshops delivered in Richmond schools. This recommendation is for the full amount requested.	18
Chimo Community Services	\$50,000	\$50,000	7,700	\$50,000	2	This Multi-Year (Year 2) grant will support crisis response services, community engagement and outreach and advocacy programs. The recommendation is for the full amount requested.	22
Church on Five (formerly Richmond Bethel Mennonite)	\$3,000	\$5,000	225	\$3,500	N/A	This grant will assist with supplies for the Food for Life program, a free, weekly community meal that serves mainly disadvantaged groups, new immigrants, and seniors. The recommendation is for an increased level.	24
Community Mental Wellness Association of Canada	\$9,739	\$40,000	5,000	\$10,000	1	This Multi-Year (Year 1) grant will support mental wellness education, workshops and referrals to other community services. The recommendation is for the same level as last year, plus a Cost of Living increase.	27
Company of Disciples Christian Ministries Society	\$0	\$15,000	400	\$0	N/A	This request is to pay for Car2Go expenses of volunteers residing in Richmond but working in Vancouver so they can pick up groceries on their way to or from work, or during their work day, to deliver to isolated seniors registered at the Better at Home program administered by Richmond Cares, Richmond Gives (RCRG). The partnership had not been confirmed with RCRG. Denial is recommended.	30
Family Services of Greater Vancouver	\$48,007	\$48,007	200	\$48,007	2	This Multi-Year (Year 2) grant will support the Counselling, Support and Therapeutic Education Program, available to all residents on a sliding fee scale. The recommendation is for the full amount requested.	33
Heart of Richmond AIDS Society	\$11,500	\$16,300	1,100	\$12,000	1	This Multi-Year (Year 1) grant will support program costs for those with HIV/AIDS and their families, as well as education/prevention services. The recommendation is for an increased level.	35

### Health, Social and Safety Services Recommendations - 2019

APPLICANT NAME	2018 GRANT	2019 REQUEST	RESIDENTS TO BE SERVED	2019 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Minoru Seniors Society	\$5,000	\$5,000	120	\$5,000	N/A	This grant is to support an outreach program to assist at-risk frail and isolated seniors through social, recreation & leisure programs. The recommendation is for the full amount requested.	38
Multicultural Helping House Society	\$8,956	\$15,000	1,500	\$9,161	1	This Multi-Year (Year 1) grant is to support the Health & Wellness Program providing disease prevention workshops to improve health and reduce social isolation for seniors and live-in caregivers. The recommendation is for the same level, plus a Cost of Living increase.	41
Pacific Autism Family Centre Foundation		\$300,000	43,060	\$0	N/A	This Foundation provides any surplus to the Pacific Autism Family Centre Society, which is a controlled entity of the Foundation. In 2017, the Foundation donated \$477,504 to the Society. As organizations that fund other societies are not deemed eligible for a grant, and the application did not identify other operating grants being sought, no grant is recommended.	44
Pacific Post Partum Support Society	\$2,000	\$3,000	25	\$2,500	N/A	This grant will contribute to the provision of an on-site childcare for mothers who attend the weekly support group for women experiencing postpartum depression or anxiety. Offering childcare for this group reduces barriers for mothers to access help and is an important component in mothers' recoveries. The recommendation is for an increased level.	46
Parish of St. Alban's (Richmond)	\$15,000	\$15,000	1,280	\$15,000	N/A	This grant is to support homeless people and those living close to or below the poverty line who are in need of the community meal program, shower program, and information and referral services. The recommendation is for the full amount requested.	49
Pathways Clubhouse	\$35,027	\$35,027	385	\$35,027	2	This Multi-Year (Year 2) grant will assist with the Meal Program and operating expenses, supporting those with serious and persistent mental illness. The recommendation is for the full amount requested.	51
Richmond Addiction Services Society	\$217,727	\$222,411	2,500	\$222,411	2	This Multi-Year (Year 2) grant will be used to support RASS' Centre of Excellence in the prevention of substance use, misuse, problem gambling and other addictive behaviours. The same level is recommended, plus a Cost of Living increase.	53
Richmond Amateur Radio Club	\$1,646	\$2,200	All	\$1,684	N/A	This grant will assist with radio station maintenance, volunteer support, training and education expenses for amateur radio operations for local community events. The same level is recommended, plus a Cost of Living increase.	55
Richmond Family Place Society	\$27,000	\$30,000	6,900	\$28,000	2	This Multi-Year (Year 2) grant is for family support programs and other preventative services for families with children up to 12 years. The recommendation is for an increased level.	58
Richmond Food Bank Society	\$5,000	\$5,000	250	\$5,000	N/A	This grant will support the Poverty Response Committee's Self-Advocacy Network project to build capacity in the community and address poverty in Richmond. The recommendation is for the full amount requested.	61
Richmond Mental Health Consumer and Friends Society	\$5,000	\$10,000	36	\$5,250	2	This Multi-Year (Year 2) operating grant will support the Mental Health Peer Social Group Program which offers social and volunteer activities for those with mental illness, as well as experience with program administration. The recommendation is for an increased level.	64
Richmond Multicultural Community Services	\$12,000	\$15,000	3,000	\$12,500	2	This Multi-Year (Year 2) grant will support the operating expenses of immigrant, refugee and welcoming community programs. The recommendation is for an increased level.	67
Richmond Society for Community Living	\$15,000	\$20,000	5,000	\$15,500	1	This Multi-Year (Year 1) grant will provide partial funding for the Family Resource Program, supporting the families of those with developmental disabilities. The recommendation is for an increased level.	69

### Health, Social and Safety Services Recommendations - 2019

APPLICANT NAME	2018 GRANT	2019 REQUEST	RESIDENTS TO BE SERVED	2019 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Richmond Stroke Recovery Centre		\$5,000	1,000	\$1,500	N/A	This grant will support educational, recreational and therapeutic activities for stroke survivors, family and caregivers. South Arm Community Centre provides meeting space.	72
Richmond Women's Resource Centre	\$24,000	\$41,650	7,000	\$25,000	1	This Multi-Year (Year 1) grant will support women's programs and services, including skills training, English conversation and peer support groups designed to empower women and help them obtain needed assistance. The recommendation is for an increased level.	74
Richmond Youth Service Agency	\$14,000	\$20,000	1,650	\$14,321	2	This Multi-Year (Year 2) grant will support the Connections Youth Resource Centre's Youth Worker position to facilitate programs including tutors, homework clubs, community improvement and pre-employment. The same level is recommended, plus a cost of living increase.	77
Senior Link - Independent Living Society		\$12,000	1,200	\$0	N/A	This request is to provide outreach to isolated seniors in Richmond. The society's deficit of \$9,448 far exceeds their revenue, which is received through a business, Angels There For You (listed at same address, common Executive Director/General Manager), which also provides referrals. As other referring agencies are not identified, and grants cannot be used to fund a deficit, denial is recommended.	79
Stigma-Free Society		\$9,000	750	\$2,000	N/A	This grant will support a community based participatory program that aims to promote mental health, reduce stigma and support youth dealing with stigma. This program, delivered to Steveston-London Secondary students since 2016, will be expanded to other Richmond secondary and elementary schools in 2019. The recommendation is for partial funding.	82
The Kehila Society of Richmond		\$10,500	600	\$0	N/A	This grant request is for a series of workshops (e.g. parenting, social media awareness). Future topics will be based on requests. Partnerships with Richmond may result, depending on the topics identified. As no Richmond-based agencies are currently identified as partners, although they offer similar workshops, the recommendation is to deny funding.	86
Touchstone Family Association	\$5,000	\$5,000	40	\$5,000	N/A	This grant is to support the Street Smart Program for at-risk youth, designed to stop or prevent street gang involvement. The recommendation is for the full amount requested.	89
Turning Point Recovery Society	\$7,000	\$15,000	100	\$7,500	2	This Multi-Year (Year 2) grant is to support Drop-In Centre clients with outreach support and continuing after-care for those transitioning to housing at Storeys. The Centre, previously operated by St. Alban's, is temporarily located at the Salvation Army while TPRS seeks a permanent location. The recommendation is for an increased level.	92
Volunteer Richmond Information Services Society	\$40,862	\$50,000	175,000	\$41,798	2	This Multi-Year (Year 2) grant will provide operating assistance for volunteer, charitable and information programs. The recommendation is for the same level, plus a Cost of Living increase.	95
West Richmond Community Association	\$2,000	\$0	N/A	N/A	N/A	Did not re-apply.	N/A
<b>Totals</b>	<b>\$598,464</b>	<b>\$1,089,095</b>		<b>\$612,274</b>			
<b>Total Available</b>				<b>\$614,676</b>			
<b>Remaining</b>				<b>\$2,402</b>			
<b>Bold = New Applicant</b>							





**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Amyotrophic Lateral Sclerosis Society of British Columbia

**Grant Type:** \$5,000 or Less Single Year

**Grant Request:** \$5,000

**Proposal Title:** Equipment Loan Program

**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):** January 1, 2014    **End Date (if applicable):** December 31, 2014

**Number To Be Served:** 371 ALS patients and their families

**Richmond Residents:** 14 patients and their families

**Grant Request Summary:**

The Equipment Loan Program of the ALS Society of BC is designed to help people cope with the daily challenges of decreasing mobility and independence through obtaining basic and essential assistive equipment. This includes mobility equipment, lift equipment, beds and accessories, communication devices and bathroom aids. All equipment loaned is available at no charge to registered ALS patients in British Columbia. The equipment loan program is one of the principal objectives of the ALS Society of BC and has been in existence since 1981. It is the best essential care that can be provided not only to the patients but also to their families and caregivers.

The grant will be used to purchase 1 Hoyer Advance Lifter Electric (\$3,911) and 1 Lighthouse Medilift YouFit Small Lift Chair (\$1,836), less \$746.99 discount from HME Richmond. Total Final Quote - \$5,000..

**Richmond Services Received by Your Organization:**

Every month of May, the ALS Society of BC organizes the Richmond Walk for ALS at Gary Point Park in Steveston, Richmond. This walk is the biggest Walk for ALS in British Columbia. The Walk for ALS in Richmond raises an average revenue of \$100,000 for patient services and research. The presence of the city mayor and MLAs to this event is immeasurable as it provides prestige to our event and the same time an assurance to the ALS community that they have the support of the government in their journey, The society also gets help from various corporations in Richmond by sending volunteers to the office for office support and to help with fundraising events.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

Last Complete Year

**GP - 176**

Proposed Year

**Health, Social & Safety 2019****\$5,000 or Less Single Year****Amyotrophic Lateral Sclerosis Society of British Columbia****Summary Page 2**

<b>Total Revenue:</b>	2,369,501.00	2,557,875.00
<b>Total Expenses:</b>	2,189,551.00	1,741,308.00
<b>Annual Surplus or (Deficit):</b>	179,950.00	816,567.00
<b>Accumulated Surplus or (Deficit):</b>	260,353.00	1,081,677.00

**Explanation for Annual Surplus or (Deficit):****Last Complete Year:**

As indicated in the 2016 report, the society had a cash flow deficit, thus in 2017, all expenses were trimmed down. The 2017 surplus is now under GIC and will be part of 1.3M that the ALS Society BC targets to raise at the end of 2018 to fund the ALS Centre for Excellence and to set aside society rainy day funds for 6 months. For the Society to be operational for 6 months, the society needs a rainy fund of 750K (currently the operating reserve is only 162K). These discussions can be found on our board and strategic planning minutes.

**Current Year:**

The data above only indicates revenues and expenses up to September 2018. As mentioned above, the Society plans to raise 1.3M at year-end of 2018 to fund the ALS Centre for Excellence and to set aside society rainy day funds for 6 months. For the Society to be operational for 6 months, the society needs a rainy fund of 750K (currently the operating reserve is only 162K). These discussions can be found on our board and strategic planning minutes.

**Explanation for Accumulated Surplus or (Deficit):**

As mentioned the Society is raising 1.3M by the end of the year to fund the ALS Centre for Excellence (facility, additional staff, clinical research) and to set aside society rainy day funds for 6 months. For the Society to be operational for 6 months, the society needs a rainy fund of 750K (currently the operating reserve is only 162K). These discussions can be found on our board and strategic planning minutes. Note that the government of British Columbia approved a grant of 120K to conduct a pilot caregiving program up to July 2019. The funds are reflected in the Balance Sheet under deferred revenue.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$2,000.00	Health, Social & Safety
2017	\$700.00	Health, Social & Safety
2015	\$3,030.00	Health, Social & Safety

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$5,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$5,000.00</u></b>

**Financial Assistance from Other Sources (if applicable)**

Funder 1 Name	BC Gaming Community Grant	Amount	\$111,000.00
Funder 2 Name	Mr. & Mrs. P. A. Woodward Foundation	Amount	25000.00
Funder 3 Name	Lagniappe Foundation	Amount	10000.00

**Amount Your Society will Provide:** \$0.00  
**Total Proposed Budget:** \$5,000.00

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$2,000

**Recommendation:**

This grant will be used to purchase a Lighthouse Medilift YouFit Small Lift Chair as part of the Society's equipment loan program, for use by a Richmond resident. The recommendation is for the same level as last year.

**Staff Comments / Conditions:**

None



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Big Brothers of Greater Vancouver  
**Grant Type:** Over \$5000 Multi Year - Year 3  
**Grant Request:** \$10,000  
**Proposal Title:** Community and Teen Mentoring Programs  
**Number Served:** Richmond Residents: 41

**Grant Request Summary:**

Through decades of experience, Big Brothers of Greater Vancouver knows that an emotionally supported child will be equipped to handle the fast paced, technology obsessed world they find themselves in. Today's Canada needs our youth to be supported, mentally and emotionally, and ready to engage in their communities. As the 2016 BC Provincial Health Officer's Annual report, one of the key messages states that "strong and supportive families as well as having caring adults outside the family are important protective factors in young peoples' lives".

The Community Program matches adult male volunteers with boys aged 7-14 who have limited or no contact with a positive male role model in their lives. Big and Little Brothers spend 2-4 hours each week doing a wide range of low-cost fun activities together. We currently have 23 matches and 12 children in our wait pool to be matched. Children on our waitlist often wait up to 2 years before being matched with their mentors. We hope to reduce the wait pool and match at least 8 more children in the Community program this year. To do this, BBGV will continue growing relationships with Chinese Cultural Student Clubs, and creating targeted Facebook advertisements to Mandarin and Cantonese speaking individuals to address the need of new immigrant families. In addition, BBGV recruitment plans for the funding period will include allocating more resources to building and maintaining relationships with Richmond-based organizations who have an affiliation with volunteer-focused organizations as well as attending events that the City of Richmond hosts. These initiatives are being put into place to help recruit more volunteers to reduce the wait pool times for children waiting for a mentor in Richmond.

We run the Teen Mentoring Program in Richmond at Anderson Elementary School which matches 10 elementary school boys and girls (grades 1-7) with 10 teen "Buddy" mentors from the nearby high school, A.R. McNeil. Big and Little Buddies spend

**Changes that will impact grant use:**

No changes identified that will impact grant use.

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,345,406.00	2,727,367.00
Total Expenses:	2,330,670.00	2,736,077.00
Annual Surplus or (Deficit):	14,737.00	(8,710.00)
Accumulated Surplus or (Deficit):	86,425.00	77,715.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

None

**Current Year:**

Minimal

**Explanation for Accumulated Surplus or (Deficit):**

Less than one month's expenses

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$6,000	Health, Social & Safety
2017	\$4,843	Health, Social & Safety
2016	\$4,743	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:**                      \$6,000

**Recommendation:**

This Multi-Year (Year 3) grant is to support matches of Big and Little Brothers in Richmond, as well as the Teen Mentoring Program matching "buddies" from elementary and high schools. The recommendation is for the same level as last year.

**Staff Comments /**

**Conditions:**                      None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Big Sisters of BC Lower Mainland  
**Grant Type:** Over \$5000 Single Year  
**Grant Request:** \$8,000  
**Proposal Title:** Big Sisters Mentoring Programs in Richmond  
**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 30  
**Richmond Residents:** 30

**Grant Request Summary:**

Big Sisters of BC Lower Mainland provides at-risk girls with dedicated, caring volunteer mentors who help them avoid risky behaviour, guide them through life's challenges, and help them reach their full potential. We provide mentors through two of our core programs, Big Sisters Mentoring and Study Buddy:

1. Big Sisters Mentoring: matches girls (ages 7-17) with a volunteer Big Sister in a one-to-one mentoring relationship, who meet once a week for 2-4 hours for a minimum of one year. Matches enjoy a wide range of activities that focus on building the confidence and life skills of the Little Sister. In 2017, we supported 322 Big and Little Sister matches.
2. Study Buddy: matches girls (ages 7 to 17) with volunteer tutors who offer them educational support and academic assistance. For a minimum of six months, Study Buddies meet for one hour a week outside of school to work on schoolwork and study skills. With the support of a Study Buddy, Little Sisters are encouraged to improve their education performance and meet their academic goals. In 2017, we supported 146 girls through the Study Buddy program.

When a parent, school personnel, social worker, or other helping professional recognizes the need for a positive adult role model in a girl's life, they refer her to our agency. In 2017 :

- 49% of our Little Sisters' families reported being "low income" (as defined by stats Canada) with 11% being "not low income," and the remainder being unreported
- 54% of our girls come from single parent families and 4% from foster care
- 22% of our Little Sisters were born in a country other than Canada

- 47% do not speak English as their first language, with 42 different first languages represented

Research shows that mentoring has a powerful impact on the lives of young girls. We know that 96 percent of adults who had a mentor as a child say they are happy and 92 percent feel confident. They also are more likely to achieve higher earnings and hold senior positions at work.

**Richmond Services Received by Your Organization:**

Big Sisters' offices are located in Vancouver and Surrey and therefore we don't currently use any City of Richmond services.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	1,676,789.00	1,504,210.00
<b>Total Expenses:</b>	1,471,923.00	1,504,210.00
<b>Annual Surplus or (Deficit):</b>	204,866.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	907,197.00	907,197.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

We received unexpected bequests of 103,604 and we had a very successful year-end fundraiser in 2017. Both of these contributed to a surplus for the year.

**Current Year:**

We are not expecting a surplus or deficit in 2018.

**Explanation for Accumulated Surplus or (Deficit):**

Overall, we have had relatively higher donations, grants & fundraising event revenues compared to salaries and other expenses.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$6,000	Health, Social & Safety
2017	\$4,843	Health, Social & Safety
2016	\$4,743	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$8,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$8,000.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	BC Gaming	\$8,579
Funder 2 Name	United Way	\$1,758
Funder 3 Name	Service Contracts	\$1,781

Amount Your Society will Provide: \$0.00  
Total Proposed Budget: \$8,000.00

**GRANT RECOMMENDATIONS**

Recommended  
Amount: \$6,000

Recommendation: 

This grant is to support matches of Big and Little Sisters in Richmond, as well as for the Study Buddy program matching older with younger students. The recommendation is for the same level as last year.
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Staff Comments /  
Conditions: 

None
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**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Boys and Girls Clubs of South Coast BC  
**Grant Type:** Over \$5000 Single Year

**Grant Request:** \$10,000  
**Proposal Title:** Boys and Girls Club Services at Mitchell Elementary  
**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):** **End Date (if applicable):**

**Number To Be Served:** 75  
**Richmond Residents:** 75

**Grant Request Summary:**

We are seeking support from the City of Richmond to support the after-school program offered by Boys and Girls Clubs at Mitchell Elementary School in East Richmond. The drop-in program is offered four days per week (Monday through Thursday) after school for students aged 6 through 12, and a preteen evening program is offered once a week for kids in Grades 5 through 7. The Club provides a safe, accessible place for children after school, and offers supervised social and recreational programs that enhance participants' physical, educational, character, and skill development. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts and crafts, leadership programs, and sports and physical activities that promote active lifestyles. At BGC, no one is ever turned away due to an inability to pay, ensuring that all children and families can access our programs. Club members benefit, as they are supported to become engaged in positive, constructive activity during their out-of-school time. The parents and/or caregivers of the participants benefit from accessing affordable, high quality after-school programming for their children. In the long term, the neighbourhood will be safer and healthier as a result of the positive impacts the Club programs have on community members.

**Richmond Services Received by Your Organization:**

We received a \$5,000 City Grant in 2018, but receive no other services from the City of Richmond.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	11,239,846.00	11,646,100.00
<b>Total Expenses:</b>	11,249,006.00	11,616,100.00
<b>Annual Surplus or (Deficit):</b>	(9,160.00)	30,000.00

**GP - 184**

**Health, Social & Safety 2019**  
**Boys and Girls Clubs of South Coast BC**

**Over \$5000**      **Single Year**  
**Summary Page 2**

Accumulated Surplus or (Deficit):                      1,590,730.00                      1,620,730.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Actual operations resulted in a surplus. A deficit only appears when non-cash items (e.g., amortization of property and equipment) are taken into account.

**Current Year:**

The surplus forecast for the current year is very small (0.25%). BGC strives to maintain a balanced year-end position for operations.

**Explanation for Accumulated Surplus or (Deficit):**

Sound financial management over the last 80 years.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$5,000	Health, Social & Safety
2017	\$5,000	Health, Social & Safety
2016	\$5,000	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$72,050.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$7,140.00
Utilities and Telephone	\$205.00
Supplies	\$50.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,785.00
Local Travel	\$1,020.00
Other	\$12,095.00
Insurance: \$1,685	
Food: \$1,835	
Allocation for Central Administration: \$8,575	

**TOTAL                      \$94,345.00**

**GP - 185**

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	United Way of the Lower Mainland	\$30,000
Funder 2 Name	Province of BC - Gaming	\$4,800
Funder 3 Name	Membership Fees	\$12,200

**Amount Your Society will Provide:** \$37,345.00

**Total Proposed Budget:** \$94,345.00

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$5,115

**Recommendation:**

This grant will support an after school program at Mitchell Elementary in East Richmond reaching 75 children aged 6 to 12 years and ensure accessibility to those who cannot afford to pay. This recommendation is for the same level, plus a Cost of Living increase.

**Staff Comments /  
Conditions:**

None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society: Canadian Mental Health Association, Vancouver-Fraser**

**Grant Type: Over \$5000 Multi Year - Year 1**

**Grant Request: \$29,000**

**Proposal Title: Super Fun Groups - Richmond**

**Grant Purpose: Community Service / Program / Event - Ongoing**

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served: 70**

**Richmond Residents: 70**

**Grant Request Summary:**

Our grant request is to fund one of the two Super Fun Groups that we operated in Richmond. Super Fun Groups provide long-term support for children of parents living with a serious mental illness or addiction. All program participants are residents of Richmond aged 8-15. Over 90% of our participants are from families with low incomes.

To ensure families who need this service can access it, all barriers to access have been minimized (income, transportation, food security, etc.) and the program is provided at no cost to the families. Once a month, the program provides participants with a full day of recreational or leisure activities (i.e.: Playland, Beach Day, Waterslides, Aquarium, Urban Safari, in the winter - Movies, Christmas events and Snowboarding). These group activities enable them to have fun, participate in sports and special events, build social skills, establish strong friendships with other kids in the program who have similar situations in their life, and develop health attachments to non-related adults. The program also provides parents with respite to attend to their own mental health needs while knowing that their kids are well cared for by trained staff.

**Richmond Services Received by Your Organization:**

Richmond Super Fun Groups do not receive any services from the City of Richmond. The City of Richmond does support CMHA's annual bike ride fundraiser (Ride Don't Hide) by offering support in event application process, route design, water station logistics and event day route support on the portion of the route that goes through Richmond.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	7,097,540.00	7,083,727.00
<b>Total Expenses:</b>	7,054,875.00	7,081,899.00

**GP - 187**

**Health, Social & Safety 2019****Over \$5000****Multi Year - Year 1****Canadian Mental Health Association, Vancouver-Fraser Branch****Summary Page 2**

<b>Annual Surplus or (Deficit):</b>	42,665.00	1,828.00
<b>Accumulated Surplus or (Deficit):</b>	66,000.00	67,828.00

**Explanation for Annual Surplus or (Deficit):****Last Complete Year:**

Thrift Store and fee for service workshop sales were higher than expected.
--

**Current Year:**

N/A
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**Explanation for Accumulated Surplus or (Deficit):**

We are building a prudent reserve fund to ensure the organization can pay wind-up costs if required and/or can survive significant changes to contract revenue. The Accumulated Surplus will be transferred to a prudent reserve fund once there are sufficient funds to do so.
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**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$8,000	Health, Social & Safety
2017	\$6,329	Health, Social & Safety
2015	\$6,060	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$15,046.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$6,000.00
<b>Local Travel</b>	\$3,900.00
<b>Other</b>	\$4,054.00

Office support & Core Agency Services - office supplies, office space, telephone, HR, payroll and accounting, etc.
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<b>TOTAL</b>	<b><u>\$29,000.00</u></b>
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**Financial Assistance from Other Sources (if applicable):**

**Funder 1 Name**      Vaancouver Coostal Health      **Amount**      **\$17,000.00**

**Funder 2 Name**      CMHA Private Fundraising Revenue      **Amount**      **\$12,000.00**

**Funder 3 Name**

**Amount Your Society will Provide:**

**Total Proposed Budget:**      **\$58,000.00**

**GRANT RECOMMENDATIONS**

**Recommended Amount:**      \$8,500

**Recommendation:**

This grant will support staff costs of the Super Fun Group Kids Program providing weekly outings for children of parents with serious and persistent mental illness or addictions, mostly from very low income families. The recommendation is for an increased level.

**Staff Comments / Conditions:**

None



**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Canadian Red Cross Society  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$2,000  
**Proposal Title:** HELP Makes Homes Safe for Recovering Richmond Seniors  
**Grant Purpose:** Operating Assistance

**Start Date (if applicable):** **End Date (if applicable):**

**Number To Be Served:** 5366  
**Richmond Residents:** 2522

**Grant Request Summary:**

The Canadian Red Cross respectfully requests \$2,000 towards the partial staffing cost of an Equipment Technician working at the Richmond Health Equipment Loan Program (HELP) Office. The Richmond HELP program provides free, by-donation loans of basic and advanced medical equipment to community members recovering from an injury or surgery, transitioning to a permanent dependency on a mobility device, or receiving palliative care in the home. Our data shows that 71% of HELP clients are seniors, 46% are elderly seniors over the age of 75, and 33% are recovering from hip or knee surgery.

Seniors are at the heart of the HELP program. Statistics show that 1/3 of seniors fall once or more each year. It is usually in the first days after discharge from hospital that seniors are most susceptible to a fall and re-injury. Furthermore, 47% of HELP clients are low income (making less than \$20,000 a year). Without HELP, many could not access essential equipment given the high costs of purchase and rent. With the number of Richmond seniors set to double by 2036, HELP fills a critical health service gap for Richmond residents and improves the well-being of the local community. Perhaps just as important, since the Richmond HELP Office is mainly managed by volunteers, the program reinforces the culture of mutual support and community solidarity in Richmond.

While much of the work at the Richmond HELP Office is performed by volunteers, a qualified Equipment Technician is integral to ensuring the highest safety and hygiene standards and fastest turnaround of equipment. The City of Richmond's funding ensures that every community member has access to the medical equipment they need immediately after discharge and can recover safely and quickly in the comfort of their homes.

**Richmond Services Received by Your Organization:**

N/A

**FINANCIAL INFORMATION**

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	8,948,300.00	9,946,000.00
Total Expenses:	8,948,300.00	9,946,000.00
Annual Surplus or (Deficit):	0.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

Last Complete Year:

N/A

Current Year:

N/A

**Explanation for Accumulated Surplus or (Deficit):**

N/A

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$2,000.00	Health, Social & Safety
2017	\$2,000.00	Health, Social & Safety
2015	\$4,040.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$2,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00



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	<b>TOTAL</b>	<b><u>\$2,000.00</u></b>
<b>Financial Assistance from Other Sources (if applicable)</b>		
<b>Funder 1 Name</b>	Client donations in FY 17/18	<b>Amount</b> \$72,962.00
<b>Funder 2 Name</b>	Richmond Community Foundation	<b>Amount</b> 1500.00
<b>Funder 3 Name</b>	Vancouver Coastal Health	<b>Amount</b> 2000000.00
<b>Amount Your Society will Provide:</b>		<b><u>\$0.00</u></b>
<b>Total Proposed Budget:</b>		<b><u>\$2,000.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$2,000

**Recommendation:**

This grant is for the partial staffing cost of an Equipment Technician working at the Richmond Health Equipment Loan Program (HELP) office, where free and by-donation temporary loans are available to those with limited mobility. The recommendation is for the full amount requested.
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**Staff Comments / Conditions:**

None
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**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Children of the Street Society  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$5,000  
**Proposal Title:** Taking Care of our Ourselves and Taking Care of Others (TCO<sup>2</sup>)  
**Grant Purpose:** Community Service / Program / Event - Ongoing

<b>Start Date (if applicable):</b>	<b>End Date (if applicable):</b>
<b>Number To Be Served:</b> 25,000	
<b>Richmond Residents:</b> 3,000	

**Grant Request Summary:**

Taking Care of Ourselves and Taking Care of Others (TCO<sup>2</sup>) is a unique, interactive and empowering workshop for children and youth aged 10-18.

Our workshops are designed and delivered by young adults who use monologues, role-plays and other interactive activities. TCO<sup>2</sup> workshop facilitators involve kids in a meaningful discussion about what sexual exploitation is, how to recognize it and how to prevent it from happening to themselves and their peers.

While there are many organizations which offer support and services to children who have already been affected (as do we), we are the only organization in BC providing preventative programs and services to stop sexual exploitation before it ever begins.

At the conclusion of our workshop, children and teens attending our TCO<sup>2</sup> Workshop will be able to identify and describe what sexual exploitation and human trafficking is, identify characteristics of exploiters, specifically, the tactics they use to find their victims, and understand the link between gangs and all forms of sexual exploitation. Our workshop also identifies the factors that put youth at greater risk for exploitation such as drug/alcohol use, LGBTQ2, indigenous heritage, currently in a youth agreement or foster care.

While sexual exploitation still happens on the streets, the vast majority of this criminal activity has moved online, which is why our workshops engage young people in discussion on the permanence of online content, how to stay safe online, how to identify components of an unhealthy relationship (Online and Offline), and identify resources and services available for kids needing support or more information.

Our program's primary goal is to provide kids with information and practical tools to keep themselves safe from all forms of sexual exploitation. At the end of each workshop, participants are asked to fill out surveys. This allows us to measure and report on the impact of our program.

**Richmond Services Received by Your Organization:**

We do not currently receive City of Richmond Services.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	641,494.00	635,331.00
<b>Total Expenses:</b>	638,481.00	635,331.00
<b>Annual Surplus or (Deficit):</b>	3,013.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Our Fiscal year runs November 1st - October 31st. Donations and grants are received at various times throughout the year, resulting in surplus or deficits, depending on when the funds were received.

**Current Year:**

N/A

**Explanation for Accumulated Surplus or (Deficit):**

N/A

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$5,000.00	Health, Social & Safety
2017	\$4,084.00	Health, Social & Safety

2016	\$4,000.00	Health, Social & Safety
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**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$250,195.00
<b>Consultant Services</b>	\$5,600.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$600.00
<b>Office Rent or Mortgage</b>	\$20,300.00
<b>Utilities and Telephone</b>	\$4,661.00
<b>Supplies</b>	\$2,500.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$3,000.00
<b>Program Materials</b>	\$4,000.00
<b>Local Travel</b>	\$8,500.00
<b>Other</b>	\$49,296.00

Special Events, Postage & Courier, Communications & Printing, Bank Charges, Insurance, Licences & Membership, Administration Cost Allocation
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**TOTAL \$348,652.00**

**Financial Assistance from Other Sources (if applicable)**

<b>Funder 1 Name</b>	Provincial Grants - BC Gaming and Civil Forfeiture	<b>Amount</b>	<b>\$105,000.00</b>
<b>Funder 2 Name</b>	Municipal Grants	<b>Amount</b>	<b>28200.00</b>
<b>Funder 3 Name</b>	Private Foundations	<b>Amount</b>	<b>100000.00</b>

**Amount Your Society will Provide: \$2,452.00**

**Total Proposed Budget: \$348,652.00**

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$5,000

**Recommendation:**

This request is to fund workshops to educate children and youth about sexual exploitation. The workshops will reach 3,000 children and youth through over 40 workshops delivered in Richmond schools. This recommendation is for the full amount requested.
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**GR 195**

**Staff Comments /  
Conditions:**

None



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Chimo Community Services  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$50,000  
**Proposal Title:** 2019 Health, Social and Safety Grant  
**Number Served:** Richmond Residents: 7700

**Grant Request Summary:**

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. Annually, these services support approximately 19,294 people. Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges. Our Community Engagement program offers eight educational workshops for Richmond secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

**Changes that will impact grant use:**

none

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	2,040,966.00	2,109,383.00
<b>Total Expenses:</b>	2,010,535.00	2,109,383.00
<b>Annual Surplus or (Deficit):</b>	8,390.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	44,590.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The surplus reflects the savings in some program expenses and the contribution from the funder for renovations at Nova Transition House.

**Current Year:**

n/a

**Explanation for Accumulated Surplus or (Deficit):**

The accumulated surplus is due to a transfer in 2014/2015 of 62,000 from Chimo's own Innovation and Development Fund and an adjustment of our contingency reserve in the amount of 24,286.

**MOST RECENT PREVIOUS GRANT(S)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$50,000	Health, Social & Safety
2017	\$49,392	Health, Social & Safety
2016	\$48,903	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:** \$50,000

**Recommendation:**

This Multi-Year (Year 2) grant will support crisis response services, community engagement and outreach and advocacy programs. The recommendation is for the full amount requested.

**Staff Comments /**

**Conditions:**

None



**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Church on Five  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$5,000  
**Proposal Title:** Food For Life Community meal  
**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):** \_\_\_\_\_ **End Date (if applicable):** \_\_\_\_\_  
**Number To Be Served:** 225  
**Richmond Residents:** 225

**Grant Request Summary:**

Our mandate for Food For Life remains the same and this mission has continued to operate the same way. We believe that the attendees to Food For Life come not only for the meal but in many cases, for the social interaction that they would not have elsewhere. We have a large number of Mandarin and Cantonese-speaking guests and also encourage our Chinese-speaking counterparts from the Chinese church to participate in translation and community-building with them. As well, our volunteers come from various places such as local high schools, Royal Bank, other churches, etc. As they work together each week, there is a bond that builds within the volunteer group, too. Hopefully, all of this is building a greater sense of community in Richmond. We also bring in community services like RPL, health services info to the church and try and refer out as well.

**Richmond Services Received by Your Organization:**

n/a

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	430,975.00	0.00
<b>Total Expenses:</b>	430,100.00	0.00
<b>Annual Surplus or (Deficit):</b>	875.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00



**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

This is our church's overall financial statements for the year.

**Current Year:**

Our Food For Life community meal is a ministry within the church to help in the community and our budget generally is about 23000 per year for the meals alone.

**Explanation for Accumulated Surplus or (Deficit):**

based on overall figures for 2018 which we are still in calendar year

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$3,000.00	Health, Social & Safety
2017	\$2,690.00	Health, Social & Safety
2016	\$2,635.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$0.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$0.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$5,000.00
purchasing of groceries and supplies	\$0.00
<b>TOTAL</b>	<b><u>\$5,000.00</u></b>

**Financial Assistance from Other Sources (if applicable)**

<b>Funder 1 Name</b> RCRG	<b>Amount</b>	<b>\$5,000.00</b>
<b>Funder 2 Name</b> RBC - Team RBC grants	<b>Amount</b>	<b>\$5,000.00</b>
<b>Funder 3 Name</b>	<b>Amount</b>	<b>\$0.00</b>
<b>GP - 200</b>		

Amount Your Society will Provide:	<u>\$10,000.00</u>
Total Proposed Budget:	<u>\$5,000.00</u>

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$3,500

**Recommendation:**

This grant will assist with supplies for the Food for Life program, a free, weekly community meal that serves mainly disadvantaged groups, new immigrants, and seniors. The recommendation is for an increased level.
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**Staff Comments /  
Conditions:**

None
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**Society:** Community Mental Wellness Association of Canada  
**Grant Type:** Over \$5000 Multi Year - Year 1  
**Grant Request:** \$40,000  
**Proposal Title:** CMWAC Community Services Delivery  
**Grant Purpose:** Operating Assistance

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 15000  
**Richmond Residents:** 12000

**Grant Request Summary:**

The grant is requested to cover partial administrative costs of multiple ongoing programs and activities at CMWAC throughout the year - public events, monthly mental health education presentations promoting psychosocial wellness and recovery and removing stigma, English conversation classes, support groups, field trips, walking club and gardening with seniors, individual and family counselling in Mandarin and Cantonese, volunteer training and engagement, youth ambassador program to train youth in mental health awareness and resourcefulness, organized group activities including karaoke, dancing, knitting, choir and arts and crafts making. Target groups include newcomers, adults, youths and seniors of multicultural backgrounds living in Richmond and beyond seeking information, support and referrals for issues related to mental health. The benefits of such programs and activities are manyfold - greater awareness about mental health and wellness in the community, removal of stigma, accessible information and resources for mental health diagnosis, treatment and support - all of which address and enhance the social determinants of mental health.

**Richmond Services Received by Your Organization:**

The Association uses some of the Richmond facilities such as the public library community space to organize public events and workshops. The Association has also organized cultural events at the Minoru Cultural Center and the City Center Community Center.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	109,743.00	122,543.00
<b>Total Expenses:</b>	123,148.00	128,886.00
<b>Annual Surplus or (Deficit):</b>	(13,405.00)	(6,343.00)

**Health, Social & Safety 2019**  
**Community Mental Wellness Association of Canada**

**Over \$5000 Multi Year - Year 1**  
**Summary Page 2**

Accumulated Surplus or (Deficit): 0.00 0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

It is due to the timing of the operating expenses incurred. CMWAC does not accumulate much reserve for future operation.

**Current Year:**

Same as above

**Explanation for Accumulated Surplus or (Deficit):**

Same as above

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$9,739	Health, Social & Safety
2017	\$9,548	Health, Social & Safety
2016	\$9,352	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$12,000.00
Consultant Services	\$4,300.00
Volunteer Support (e.g. expenses, recognition)	\$3,800.00
Office Rent or Mortgage	\$14,100.00
Utilities and Telephone	\$2,100.00
Supplies	\$1,500.00
Equipment	\$400.00
Photocopying	\$500.00
Program Materials	\$800.00
Local Travel	\$500.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$40,000.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	BC Gaming	\$40,000
Funder 2 Name	Service Canada's New Horizons Program	\$11,300
Funder 3 Name	Richmond Community Foundation	\$2,500

Amount Your Society will Provide: **GP - 203** **\$34,000.00**

**Total Proposed Budget:**

**\$130,000.00**

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:**            \$10,000

**Recommendation:**

This Multi-Year(Year 1) grant will support mental wellness education, workshops and referrals to other community services.The recommendation is for the same level as last year, plus a Cost of Living increase.
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**Staff Comments /  
Conditions:**

None
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**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Company of Disciples Christian Ministries Society

**Grant Type:** Over \$5000 Single Year

**Grant Request:** \$15,000

**Proposal Title:** Chauffeuring and Delivering Groceries for the Elderly in Richmond

**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):** **End Date (if applicable):**

**Number To Be Served:** 400

**Richmond Residents:** 400

**Grant Request Summary:**

The Need: Volunteer drivers to deliver groceries or chauffeur the elderly who reside in Richmond during a workday. There are not enough people to volunteer during working hours when the need is the greatest.

Proposed Activities: Our organization will rent Car2Go vehicles for working professionals in our community so that they can volunteer 1hr during their workday to deliver grocery packages ordered by the elderly or chauffeur them to their appointments or activities.

Community Benefits:

1) Working professionals who live in Richmond but work in Vancouver: This program provides a platform that is flexible for working professionals who want to volunteer and help their local community but don't have access to a vehicle since most of them transit to work. By offering this program, more working professionals would be able to volunteer to meet the increasing demand of the growing elderly population in Richmond.

2) Elderly resident in Richmond: This program will benefit the elderly not only to meet their basic needs of groceries and getting to and from their medical appointments and social activities but also inter-generational connection among the young working professionals thereby creating a bridge between generations

**Richmond Services Received by Your Organization:**

None

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	<b>GP 3,205</b>	6,434.00

<b>Total Expenses:</b>	36,149.00	8,206.00
<b>Annual Surplus or (Deficit):</b>	(3,128.00)	(1,771.00)
<b>Accumulated Surplus or (Deficit):</b>	10,228.00	8,457.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

There was a surplus from the previous year and therefore we allocated some funds to make some improvements to our website and social media engagements

**Current Year:**

We decided to organize a Richmond Community Day in the summer that was not in the budget. The board voted and decided to move forward with the project to enable our community of business professionals to volunteer and participate and engage with local non-profits and the City

**Explanation for Accumulated Surplus or (Deficit):**

Will allocate the surplus to this project of delivering groceries for the elderly and driving them to their medical appointments

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$2,000.00
Local Travel	\$13,000.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$15,000.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	BC Community Gaming Grant
	\$15,000
Funder 2 Name	
Funder 3 Name	<b>GP - 206</b>

**Amount Your Society will Provide:** \$10,000.00  
**Total Proposed Budget:** \$40,000.00

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$0

**Recommendation:**

This request is to pay for Car2Go expenses of volunteers residing in Richmond but working in Vancouver so they can pick up groceries on their way to or from work, or during their work day, to deliver to isolated seniors registered at the Better at Home program administered by Richmond Cares, Richmond Gives (RCRG). The partnership had not been confirmed with RCRG. Denial is recommended.
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**Staff Comments / Conditions:**

None
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**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Family Services of Greater Vancouver  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$48,007  
**Proposal Title:** Richmond Counselling, Support and Therapeutic Education Program  
**Number Served:** Richmond Residents: 200

**Grant Request Summary:**

The grant request will be used to continue the Counselling, Support and Therapeutic Education program that Family Services (FSGV) has provided in the City of Richmond for the last 36 years. This program offers individual, family and group counselling provided by masters level registered clinical counsellors and registered social workers and is fully accredited by CARF International. The FSGV Counselling, Support and Education program serves clients of all ages, family configurations and income groups, addressing a wide spectrum of concerns including parenting issues, emotional and behavioural difficulties in children and youth, family conflict, depression and anxiety, relationship difficulties, loss and grief etc. This program prioritized and works primarily with residents of Richmond. This program is preventative in nature, unique to Richmond, and works in partnership with other Richmond agencies. It is accessible to people who can't afford private counselling or other fee based services and/or who don't qualify for any other services. Services are provided in a variety of languages, including Cantonese and Mandarin to reflect the diverse demographic of the Richmond population. All participants are given a thorough assessment at the time of intake and are actively involved in working with a clinician to set and achieve their counselling goals. On average, individuals or families are able to access 12 sessions of counselling, however, they are not limited to this number of sessions should they require further service. Our staff team collectively has the capacity to offer a wide variety of therapeutic counselling methods. This allows for service to be flexible to meet client needs. This program assists individuals to improve their coping skills, better deal with life's challenges, improve their quality of life and be active participants in their own lives and in society as a whole.

**Changes that will impact grant use:**

There are no changes expected that will impact the grant use.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	25,343,099.00	27,443,305.00
<b>Total Expenses:</b>	25,855,921.00	27,705,946.00
<b>Annual Surplus or (Deficit):</b>	(512,822.00)	(262,641.00)

**GP - 208**

**Accumulated Surplus or (Deficit):**                      466,569.00                      203,928.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The annual deficit is 512,822 due to investment spending for fundraising and communications and timing of expenses related to fiscal 2016-2017. The fiscal 2017-18 year has been audited without restatement of the previous fiscal year.

**Current Year:**

The projected annual deficit will be offset by accumulated surplus.

**Explanation for Accumulated Surplus or (Deficit):**

Accumulated surplus is the net total of the accumulated surplus (deficits) of over 100 programs to be offset by program deficits in the future.

**MOST RECENT PREVIOUS GRANT(S)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$48,007	Health, Social & Safety
2017	\$47,066	Health, Social & Safety
2016	\$47,066	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:**                      \$48,007

**Recommendation:**

This Multi-Year (Year 2) grant will support the Counselling, Support and Therapeutic Education Program, available to all residents on a sliding fee scale. The recommendation is for the full amount requested.

**Staff Comments /**

**Conditions:**                      None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society: Heart of Richmond AIDS Society**  
**Grant Type: Over \$5000 Multi Year - Year 1**

**Grant Request: \$16,300**

**Proposal Title: Office and Administrative Operations**

**Grant Purpose: Operating Assistance**

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served: 1200**

**Richmond Residents: 1100**

**Grant Request Summary:**

The office is the base for our operations and provides specific services to persons with HIV/AIDS, their friends,

families and caregivers. These include: a group meeting place; location for individual guidance and advice; free

computer facilities; information centre; distribution point for food and food vouchers; planning centre for our HIV 101 Education and Prevention Program which is presented annually to over 850 students in all Richmond high schools.

This funding will cover some of the costs of this facility and the staff who manage it. The direct benefits are better, healthier lives for those living with HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs.

Please note we have experienced the rising cost of rent in the LM and have therefore recently moved office location to reduce rent (we are still located in the same building).

**Richmond Services Received by Your Organization:**

Last year was out third year of a 3 year funding cycle where we received \$11,500. We do not receive any other City of Richmond services.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	165,164.71	165,000.00

**GP - 210**

**Health, Social & Safety 2019**  
**Heart of Richmond AIDS Society**

**Over \$5000**      **Multi Year - Year 1**  
**Summary Page 2**

<b>Total Expenses:</b>	178,811.66	(13,646.95)
<b>Annual Surplus or (Deficit):</b>	(13,646.95)	0.00
<b>Accumulated Surplus or (Deficit):</b>	(6,172.05)	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Moderate deficit due to increased rent increased cost of food (for the monthly dinners).

**Current Year:**

Expected to break even- we have moved office locations to save on rent.

**Explanation for Accumulated Surplus or (Deficit):**

The Accumulated Deficit is small and will be reduced how that out outreach worker is part time.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$11,500	Health, Social & Safety
2017	\$11,500	Health, Social & Safety
2016	\$10,750	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$1,000.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$14,800.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$500.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$0.00
<b>TOTAL</b>	<b><u>\$16,300.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

<b>Funder 1 Name</b>	<b>Annual Fundraiser</b>	<b>\$8,000</b>
<b>Funder 2 Name</b>	<b>BC Gaming</b>	<b>\$15,000</b>

**GP - 211**

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Funder 3 Name

Amount Your Society will Provide:	\$8,000.00
Total Proposed Budget:	<u>\$39,300.00</u>

**GRANT RECOMMENDATIONS**

Recommended  
Amount: \$12,000

Recommendation: 

This Multi-Year (Year 1) grant will support program costs for those with HIV/AIDS and their families, as well as education/prevention services. The recommendation is for an increased level.
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Staff Comments /  
Conditions: 

None
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**Grant Application Summary for 2019**  
**Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Minoru Seniors Society  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$5,000  
**Proposal Title:** Wellness Connections Program  
**Grant Purpose:** Community Service / Program / Event - Ongoing

<b>Start Date (if applicable):</b>	<b>End Date (if applicable):</b>
<b>Number To Be Served: 120</b>	
<b>Richmond Residents: 120</b>	

**Grant Request Summary:**

Wellness Connections is an outreach program designed to assist at-risk, frail and isolated seniors 55+ to reconnect with their community and increase independence through participation in social, leisure and recreation programs. The program reduces isolation and improves the health of Richmond residents 55+ by removing barriers to participation and fills a gap in services for those not yet needing supervised health services but not able to independently access community centre programs. Clients are bused to and from their homes, enjoy education and leisure programming, adaptive fitness classes and a nutritious lunch in a social setting. The program utilizes volunteers to assist in its delivery and is offered four times a year, in eight week sessions with either a Chinese or English speaking option. Clients and their families and caregivers receive one-on-one leisure counselling and information referral to health and community services.

The Wellness Connections program involves extensive partnerships and collaboration between the City of Richmond, Vancouver Coastal Health (VCH), Minoru Seniors Society and other Community Partners. Over time the program funding structure has shifted and in the past two years of receiving the City Grant to offset some of the user-fee (from \$240 to \$170), participation in the program has steadily increased, expanding its impact. In order to support and expand Wellness Connections, outside grant applications have been made specifically aimed at targeting other hard-to-reach and vulnerable seniors; Wellness Connections East Richmond, Wellness Connections Just for Men, and Wellness Connections Aqua are all areas under consideration for expanded program development. The Wellness Connections program supports Council Term Goal: A Vibrant, Active, Connected City as well as the Seniors Services Plan and Social Development Strategy directions to reduce barriers for isolated seniors and address the needs of an aging population.

**GP - 213**

**Richmond Services Received by Your Organization:**

Minoru Seniors Society is located in Minoru Place Activity Centre where funding for staff and building is provided by the City. Estimate at 1, 015,700 for the City portion of operations.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	554,864.00	936,100.00
<b>Total Expenses:</b>	517,699.00	935,900.00
<b>Annual Surplus or (Deficit):</b>	(39,729.00)	200.00
<b>Accumulated Surplus or (Deficit):</b>	308,526.00	302,019.70

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The Seniors Centre will be moving to the Minoru Centre for Active Living in late 2018 / 2019. To prepare for the new facility the Society invested in increased staffing positions to support the successful transition.

**Current Year:**

Projected revenue has increased based on anticipated Food Service, Program and CLT increases.

**Explanation for Accumulated Surplus or (Deficit):**

The Society has been preparing to move to a new facility. Significant funds have been earmarked and fundraising is taking place, many of these funds will be used for purchases in advance of and as the transition occurs in 2018 / 2019.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety
2016	\$3,616.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

**Personnel (Salaries and Benefits) GP - 214**

\$1,200.00

Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$100.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,400.00
Other	\$1,000.00

A hot nutritious lunch is an important component of the program as it not only ensures the participants have a healthy meal but also provides important time to connect, become comfortable at the centre and socialize.

**TOTAL      \$5,000.00**

**Financial Assistance from Other Sources (if applicable)**

<b>Funder 1 Name</b>	New Horizons for Seniors Program (ESDC)	<b>Amount</b>	<b>\$25,000.00</b>
<b>Funder 2 Name</b>		<b>Amount</b>	<b>\$0.00</b>
<b>Funder 3 Name</b>		<b>Amount</b>	<b>\$0.00</b>

<b>Amount Your Society will Provide:</b>	<b><u>\$5,000.00</u></b>
<b>Total Proposed Budget:</b>	<b><u>\$5,000.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:**            \$5,000

**Recommendation:**      This grant is to support an outreach program to assist at-risk frail and isolated seniors through social, recreation & leisure programs. The recommendation is for the full amount requested.

**Staff Comments / Conditions:**      None





**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society: Multicultural Helping House Society**

**Grant Type: Over \$5000 Multi Year - Year 1**

**Grant Request: \$15,000**

**Proposal Title: MHHS Community Service Programming**

**Grant Purpose: Community Service / Program / Event - Ongoing**

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served: 1800**

**Richmond Residents: 1500**

**Grant Request Summary:**

Our program intends to encourage volunteerism and engagement, reduce social loneliness and isolation and improve, restore, promote and maintain optimal health. It will decrease the incidence of mental illnesses which can be costly to the health care and welfare system of Canada. Proposed activities include Fitness through Dance and Meditation in Motion, Mind Games, Healthy Food Information Sessions, Health Education , Networking and Experience-sharing and fit-plus cooking.

We will continue our innovative Health & Wellness Program for 55+ers Club and live-in caregivers in Richmond. We will include activities and programs that assists live-in caregivers and seniors in Richmond to become informed on healthy lifestyles, become socially adjusted and engaged. This program will provide health information and learning resources to them. Group activities will provide an opportunity for seniors and live-in caregivers to work together to support and encourage healthier lifestyles.

**Richmond Services Received by Your Organization:**

We are given free access to the following City facilities:

Brighthouse Elementary School Gym for Saturday activities.

Garrett Wellness Centre cooking class

Richmond Public Library for Workshops

Public Parks for some fitness classes

**Health, Social & Safety 2019**  
**Multicultural Helping House Society**

**Over \$5000 Multi Year - Year 1**  
**Summary Page 2**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	672,078.00	598,934.00
Total Expenses:	689,967.00	598,934.00
Annual Surplus or (Deficit):	2,111.00	0.00
Accumulated Surplus or (Deficit):	336,424.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The last completed year surplus is minimal and insignificant, however, it is reflective of the companies strict adherence to budget.

**Current Year:**

The organization expects no surplus nor deficit at the end of the year. Any surplus or deficit, if it happens, will be very minimal due to the organization's firm observance of the budget and its implementing measures.

**Explanation for Accumulated Surplus or (Deficit):**

Last year's accumulated surplus reflects the organization's net worth for that period. These are not liquid assets and includes capital assets.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$8,956	Health, Social & Safety
2017	\$8,780	Health, Social & Safety
2016	\$8,599	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$27,456.00
Consultant Services	\$4,000.00
Volunteer Support (e.g. expenses, recognition)	\$3,000.00
Office Rent or Mortgage	\$1,200.00
Utilities and Telephone	\$0.00
Supplies	\$2,500.00
Equipment	\$0.00
Photocopying	\$150.00
Program Materials	\$1,250.00
Local Travel	\$1,000.00
Other	\$0.00

**GP - 217**

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TOTAL      **\$40,556.00**

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name    **New Horizons (Federal)**      **\$5,000**  
Funder 2 Name    **Canadian Heritage (Federal)**      **\$5,000**  
Funder 3 Name

**Amount Your Society will Provide:**      **\$15,556.00**

**Total Proposed Budget:**      **\$40,556.00**

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:**      \$9,161

**Recommendation:**

This Multi-Year (Year 1) grant is to support the Health & Wellness Program providing disease prevention workshops to improve health and reduce social isolation for seniors and live-in caregivers. The recommendation is for the same level, plus a Cost of Living increase.
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**Staff Comments /  
Conditions:**

None
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**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Pacific Autism Family Centre Foundation

**Grant Type:** Over \$5000 Single Year

**Grant Request:** \$300,000

**Proposal Title:** Pacific Autism Family Network 2019 Grant Request

**Grant Purpose:** Operating Assistance

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 46560

**Richmond Residents:** 43060

**Grant Request Summary:**

We are requesting funds to support operations of the Centre including: marketing of day programs, therapy, medical services, employment training.

**Richmond Services Received by Your Organization:**

None.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	1,903,097.00	1,902,448.00
<b>Total Expenses:</b>	2,265,516.00	1,902,448.00
<b>Annual Surplus or (Deficit):</b>	(362,419.00)	0.00
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The Foundation shortfall includes a large amortization amount. This does not accurately reflect our cash flow position

**Current Year:**

The current year we will spend only funds for which we are able to secure donations.

**Explanation for Accumulated Surplus or (Deficit):**

There is no expected surplus or deficit. We will spend every dollar we earn.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$150,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$100.00
Office Rent or Mortgage	\$48,000.00
Utilities and Telephone	\$2,400.00
Supplies	\$0.00
Equipment	\$3,000.00
Photocopying	\$0.00
Program Materials	\$96,500.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$300,000.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	General Donations	\$350,000
Funder 2 Name	Province of BC	\$20,000,000
Funder 3 Name	Federal Government of Canada	\$10,900,000

<b>Amount Your Society will Provide:</b>	<b><u>\$1,248,000.00</u></b>
<b>Total Proposed Budget:</b>	<b>\$32,798,000</b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:**      \$0

**Recommendation:**      This Foundation provides any surplus to the Pacific Autism Family Centre Society, which is a controlled entity of the Foundation. In 2017, the Foundation donated \$477,504 to the Society. As organizations that fund other societies are not deemed eligible for a grant, and the application did not identify other operating grants being sought, no grant is recommended.

**Staff Comments / Conditions:**      None



**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Pacific Post Partum Support Society  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$3,000  
**Proposal Title:** Childminding at our Richmond Postpartum Support Group  
**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):** \_\_\_\_\_ **End Date (if applicable):** \_\_\_\_\_

**Number To Be Served:** 25  
**Richmond Residents:** 25

**Grant Request Summary:**

This grant would provide for on-site childcare for mothers who attend the weekly Richmond facilitated support group for women experiencing postpartum depression or anxiety (PPD/A). Offering childcare for this group increases attendance and reduces barriers for mothers to access help. The group now usually operates at capacity: 8 women, most of whom bring one or more children. Furthermore, the childcare provided by trained and experienced childminders is an important component in mothers' recoveries. Many of these mothers are having difficulty getting well, as they have no opportunities for breaks. The professional child care workers staff a clean, spacious and welcoming child care room at Richmond Garratt Wellness Centre and provide some immediate practical relief for mothers. Many mothers experiencing postpartum depression and anxiety struggle to leave their infants with anyone, as it increases their anxiety; on-site childcare enables these mothers to both attend group and receive care for their children. Often this childcare is the first break the mother has had since the birth of the child, and this break can be a huge factor in her recovery. The mothers feel comfortable knowing their children are near, and they can temporarily leave the group meeting to nurse or settle their children. Without support and treatment, PPD/A can negatively affect the quality of life and health outcomes for parent and child, including serious consequences such as marital breakdown, child neglect and abuse, and suicide. PPD/A risk is close to 50% higher for new immigrants in urban areas, a group that includes many Richmond families.

**Richmond Services Received by Your Organization:**

We receive free use of two rooms at Richmond Garratt Wellness Centre for our support group and for the childcare for the group, weekly (ongoing).

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	366,604.00	362,356.00
	<b>GP - 221</b>	

**Health, Social & Safety 2019**  
**Pacific Post Partum Support Society**

**\$5,000 or Less Single Year**  
**Summary Page 2**

<b>Total Expenses:</b>	356,646.00	362,356.00
<b>Annual Surplus or (Deficit):</b>	9,958.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	110,362.00	110,362.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

We try to achieve a modest surplus to ensure that we have a healthy contingency fund.

**Current Year:**

Every year, we budget for a net zero accumulation with the understanding that expected funding (and, in turn, expenses) may increase/decrease.

**Explanation for Accumulated Surplus or (Deficit):**

Our goal is to have a minimum 3-6 months worth of projected expenditures on hand along with a small amount of extra funds available for special projects, capital projects, and book/manual publishing.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$2,000.00	Health, Social & Safety
2016	\$1,550.00	Health, Social & Safety
2015	\$1,515.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$7,020.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$0.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$644.00

Payroll processing fees \$144

**GP - 222**

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Administrative wages/expenses \$500		TOTAL	<b><u>\$7,664.00</u></b>
<b>Financial Assistance from Other Sources (if applicable)</b>			
Funder 1 Name	Vancouver Coastal Health - Richmond	Amount	\$26,871.00
Funder 2 Name		Amount	\$0.00
Funder 3 Name		Amount	\$0.00
Amount Your Society will Provide:			<b><u>\$4,664.00</u></b>
Total Proposed Budget:			<b><u>\$7,664.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$2,500

**Recommendation:**

This grant will contribute to the provision of an on-site childcare for mothers who attend the weekly support group for women experiencing postpartum depression or anxiety. Offering childcare for this group reduces barriers for mothers to access help and is an important component in mothers' recoveries. The recommendation is for an increased level.

**Staff Comments / Conditions:**

None





**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Parish of St. Alban's (Richmond)

**Grant Type:** Over \$5000 Single Year

**Grant Request:** \$15,000

**Proposal Title:** Extreme Weather Shelter, Hospitality Meal Distribution, Friday Lunch in

**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 1500

**Richmond Residents:** 1280

**Grant Request Summary:**

We just want to provide meals and community to people who are on the outside of what most people take for granted.

**Richmond Services Received by Your Organization:**

Brighthouse Park has been fantastic for the Friday lunch program. Most of the other services are offered at the church.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	0.00	0.00
Total Expenses:	0.00	0.00
Annual Surplus or (Deficit):	0.0	0.00
	0	
Accumulated Surplus or (Deficit):	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

no surplus

**Current Year:**

not known

**Explanation for Accumulated Surplus or (Deficit):**

none

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

**GP - 224**

**Health, Social & Safety 2019**  
**Parish of St. Alban's (Richmond)**

**Over \$5000      Single Year**  
**Summary Page 2**

<b>Year</b>	<b>Amount</b>	<b>Grant program</b>
2018	\$15,000	Health, Social & Safety
2017	\$15,315	Health, Social & Safety
2016	\$15,000	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$15,000.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$1,500.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$15,000.00
<b>Supplies</b>	\$15,000.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$0.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$0.00
<b>TOTAL</b>	<b><u>\$46,500.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

**Funder 1 Name**  
**Funder 2 Name**  
**Funder 3 Name**

<b>Amount Your Society will Provide:</b>	<b><u>\$20,000.00</u></b>
<b>Total Proposed Budget:</b>	<b><u>\$35,000.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:**                      \$15,000

**Recommendation:**

This grant is to support homeless people and those living close to or below the poverty line who are in need of the community meal program, shower program, and information and referral services. The recommendation is for the full amount requested.

**Staff Comments /**

**Conditions:**                      None

**GP - 225**



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Pathways Clubhouse  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$35,027  
**Proposal Title:** Pathways Cubhouse  
**Number Served:** Richmond Residents: 385

**Grant Request Summary:**

The major portion of the grant is to subsidize our meal program.

**Changes that will impact grant use:**

No changes.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	2,888,458.00	2,801,096.00
<b>Total Expenses:</b>	2,843,753.00	2,813,252.00
<b>Annual Surplus or (Deficit):</b>	44,705.00	(12,156.00)
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Exceeded our fundraising goal for the new clubhouse space.

**Current Year:**

Deficit is our amortization.

**Explanation for Accumulated Surplus or (Deficit):**

-

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$35,027	Health, Social & Safety
2017	\$34,340	Health, Social & Safety
2016	\$34,340	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:** \$35,027

**Recommendation:**

This Multi-Year (Year 2) grant will assist with the Meal Program and operating expenses, supporting those with serious and persistent mental illness. The recommendation is for the full amount requested.
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**Staff Comments /  
Conditions:**

None
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**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Addiction Services Society  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$222,411  
**Proposal Title:** Centre of Excellence in the Prevention of Substance Use, Misuse, Problem Gambling and other Addictive Behaviours  
**Number Served:** Richmond Residents: 2500

**Grant Request Summary:**

RASS has received funding to support the City of Richmond to prevent the impacts and consequences of substance use, misuse and addiction as well as problem gambling and other addictive behaviours. In addition, we aim to delay the onset of first use by increasing the developmental assets of our community members by supporting the development of positive coping skills, decision making skills through the workshops, training sessions and awareness events in Richmond. Our collaborative programming and overall community level prevention strategies go beyond teaching coping and decision making skills as we create partnerships with other agencies to help build the social connectedness in our city. Funding from the city supports RASS to operate a professional, highly regarded and accredited set programs and services. The target groups are children, youth, parents and seniors with culturally appropriate interventions and programs to engage, and educate our community. The benefits of our programming are seen in falling substance use rates across the community, increased community engagement and service contacts with our agency. In addition the partnerships, collaborative projects and programs illustrate the many benefits our community receives from the work being done at RASS. Examples of our collaborative and creative prevention programs are seen at the Richmond Youth Media Program at the City of Richmond Media Lab, Supporting Families Affected by Parental Mental Health and Substance Use and our annual National (Aboriginal) Addiction Awareness Week event.

**Changes that will impact grant use:**

There have been additions to the work plan from last year which included the Overdose Prevention and Education Network focused on two activation events in the City in the first quarter of 2018. This was supported by an additional grant received by RASS from Community Action Initiative. In addition to this work, RASS helped organize a parent workshop helping educate parents regarding the new changes in legislation regarding Cannabis. Given that RASS is able to react and fill gaps in services and as such these two initiatives were not included in our 2017 grant use and completed in 2018, the city can assume, that new initiatives can be added to the work plan that focus on prevention of harm and health promotion.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,359,391.00	1,881,549.00
Total Expenses:	1,359,391.00	1,881,549.00
Annual Surplus or (Deficit):	0.00	0.00
Accumulated Surplus or (Deficit):	61,814.00	61,814.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Balanced budget

**Current Year:**

Balanced budget

**Explanation for Accumulated Surplus or (Deficit):**

Carried forward from previous years.

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$217,727	Health, Social & Safety
2017	\$213,458	Health, Social & Safety
2016	\$209,068	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:** \$222,411

**Recommendation:**

This Multi-Year (Year 2) grant will be used to support RASS' Centre of Excellence in the prevention of substance use, misuse, problem gambling and other addictive behaviours. The same level is recommended, plus a Cost of Living increase.

**Staff Comments /**

**Conditions:** None



# Grant Application Summary for 2019 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Amateur Radio Club  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$2,200  
**Proposal Title:** Emergency Communications and Community Event Support  
**Grant Purpose:** Community Service / Program / Event - Ongoing  
**Start Date (if applicable):** End Date (if applicable):  
**Number To Be Served:** Population of Richmond  
**Richmond Residents:** All

**Grant Request Summary:**

For the Richmond Amateur Radio Club (RARC) to effectively carry out its Emergency Communications and Community Support programs, additional funding is required for communications collateral (GOG radio station renovations), volunteer support, and training and education expenses. This will allow RARC the necessary resources to maintain its role in supporting emergency radio communications at local community events in Richmond (i.e. Steveston Salmon Festival Canada Day Parade, Terry Fox Run, SOS Children's Villages Run) and educating the general public about Amateur radio in emergency communications at local community events (e.g. presentations at CCM Safety & Secure Living Fair, BC Science Teachers' Association Conference, City of Richmond Works Yard Open House). By supporting local community activities, and contributing to the overall public safety at those events, the RARC will be more experienced and better prepared to carry out its role in emergency radio communications support for the City of Richmond by supporting Richmond Emergency Programs' Emergency Social Services (ESS), and playing a role with Emergency Management BC (EMBC).

**Richmond Services Received by Your Organization:**

Use of City Works Yard for parking emergency communications trailer and locating the club's UHF/VHF repeater on the yard's radio tower . These are in-kind exchange of services for the club's volunteer services to the City of Richmond and Steveston Community Society without any economic value.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	5,038.47	3,791.00
<b>Total Expenses:</b>	5,260.03	3,791.00
<b>Annual Surplus or (Deficit):</b>	(221.56)	0.00

**GP - 230**

**Accumulated Surplus or (Deficit):**                      2,591.86                      2,813.42

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Unexpected repairs to damaged radio equipment and acquisition of new replacement radio.

**Current Year:**

n/a

**Explanation for Accumulated Surplus or (Deficit):**

Accumulated surplus is due to synchronization of grant approval date (Mar.) and date of Society's annual swap meet event with fiscal year end (Oct. 31), and delayed repairs and equipment acquisition under emergency communications program, therefore, not allowing time for surplus from current year's grant and extra revenues to be spent.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$1,646.00	Health, Social & Safety
2017	\$1,614.00	Health, Social & Safety
2016	\$1,581.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$0.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$400.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$200.00
<b>Equipment</b>	\$700.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$400.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$500.00
Training logistics - materials and rentals	_____
	_____
<b>TOTAL</b>	<b><u>\$2,200.00</u></b>



**Financial Assistance from Other Sources (if applicable)**

<b>Funder 1 Name</b>	<b>Amount</b>	<b>\$0.00</b>
<b>Funder 2 Name</b>	<b>Amount</b>	<b>\$0.00</b>
<b>Funder 3 Name</b>	<b>Amount</b>	<b>\$0.00</b>
<b>Amount Your Society will Provide:</b>		<b><u>\$1,250.00</u></b>
<b>Total Proposed Budget:</b>		<b><u>\$2,200.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$1,684

**Recommendation:**

This grant will assist with radio station maintenance, volunteer support, training and education expenses for amateur radio operations for local community events. The same level is recommended, plus a Cost of Living increase.
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**Staff Comments /  
Conditions:**

None
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**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Family Place Society  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$30,000  
**Proposal Title:** Strong and Healthy Families  
**Number Served:** Richmond Residents: 6900

**Grant Request Summary:**

Richmond Family Place Society (RFP) is seeking funding to support its operating costs. RFP provides a wide array of preventative family support services and s programs to families with children birth to 12 years of age living in Richmond. These programs are delivered by qualified Early Childhood Educators and Pre-Teen Workers at 12 different sites throughout Richmond. The essence of Richmond Family Place is to promote community initiatives, enhance the parenting skills of caregivers, provide children opportunities to learn the skills they need to be successful in school and beyond, and to support the family as a whole. Families are also given information about other community resources. By participating in Family Place programming, parents feel less isolated, develop important social networks, establish a sense of belonging to their community and acquire a greater level of self confidence and self-esteem. This enables them to play a more active role in the community; they are more willing to be involved, to participate in problem solving efforts, to participate in community building initiatives, to care for and look after one another and to have a greater level of commitment to improving the community they live in. In addition to this, space at Debeck is made readily available and accessible to other community serving agencies for the purpose of providing programs that benefit the health and well-being of families, and therefore communities. Strong and healthy families build strong and healthy communities.

**Changes that will impact grant use:**

We are intending to use the funds for the same purposes.

We will only be receiving \$20,000 instead of \$42,000 in core funding from the United Way in 2019-2020 as they move to their new strategic direction. This may have an impact on our core funding, and programming if we do not have support from other funders. We are waiting to hear how other funding opportunities will roll out over the coming three months.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

Last Complete Year  
~~GP - 255~~

		<u>Proposed Year</u>
<b>Total Revenue:</b>	796,226.00	772,653.00
<b>Total Expenses:</b>	752,282.00	770,685.00
<b>Annual Surplus or (Deficit):</b>	43,944.00	1,968.00
<b>Accumulated Surplus or (Deficit):</b>	192,039.00	194,007.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Strong Fiscal Discipline - Having a surplus budget , demonstrates that the organization has excellent fiscal discipline and sound financial planning .

The organization also unexpectedly received the remaining hold back of a three year grant despite being informed that the funds were not completely utilized. This could not have been anticipated and makes our small surplus planned larger than anticipated.

**Current Year:**

Following good fiscal responsibility and risk management practices a small surplus to ensure a reserve fund to deal with emerging maintenance and equipment needs and to provide a healthy accumulated surplus for cash flow and reserves.

**Explanation for Accumulated Surplus or (Deficit):**

Following good fiscal responsibility and risk management practices a small surplus to ensure a reserve fund to deal with emerging maintenance and equipment needs and to provide a healthy accumulated surplus for cash flow and reserves.

**MOST RECENT PREVIOUS GRANT(S)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$27,000	Health, Social & Safety
2017	\$25,825	Health, Social & Safety
2016	\$25,294	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:**                      \$28,000

**Recommendation:**

This Multi-Year (Year 2) grant is for family support programs and other preventative services for families

with children up to 12 years. The recommendation is for an increased level.

**Staff Comments /  
Conditions:**

None



**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Food Bank Society  
**Grant Type:** \$5,000 or Less Single Year  
**Grant Request:** \$5,000  
**Proposal Title:** Communities Mobilizing for Justice - Addressing Poverty through Dialogue to Action  
**Grant Purpose:** Operating Assistance

**Start Date (if applicable):** \_\_\_\_\_ **End Date (if applicable):** \_\_\_\_\_

**Number To Be Served:** 250+  
**Richmond Residents:** 250+

**Grant Request Summary:**

City of Richmond funds will be used exclusively for staff wages (1 part time project coordinator and 1 part time communications coordinator). The overall objective of

the project is to test the theory that establishing and supporting a self-advocacy network made up of individuals with lived experiences will meaningfully address poverty in Richmond.

Short term: Capacity Building - Network members will take advantage of training and education in literacy, leadership, advocacy, public speaking, handling the media, and knowledge of various acts, regulations and bylaws that affect them.

Medium term: Empowerment - Expected outcomes are that network members will increase their self-confidence and ability to speak out in public on issues that affect their everyday participation in civil society and will share their discoveries and findings with each other and wider audiences. Network members will inspire the need for a made-in-Richmond poverty reduction strategy.

Long term: Change at Many Levels- Specific objectives are that network members will join Richmond PRC task forces (Housing, Transportation, Food, etc) and lend their experience to the conversation that will inform future PRC advocacy activities. Network members will get 'plugged-in' to programs in the community that serve everybody, instead of being pushed only into services 'for the poor.' General public will learn about visible and invisible barriers in the community that prevent residents experiencing poverty from meaningful participation. The Network will become a driving force for systemic change in the community around issues that disproportionately affect people in poverty.

**Richmond Services Received by Your Organization:**

Family Services of Greater Vancouver book space in the Caring Place for our monthly meetings and for our bi-weekly project workshops, at no cost.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	7,480.00	18,693.00
<b>Total Expenses:</b>	20,176.00	23,954.00
<b>Annual Surplus or (Deficit):</b>	12,696.00	(5,261.00)
<b>Accumulated Surplus or (Deficit):</b>	4,400.00	10,079.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

A 5000 donation received from the BCGEU allowed the PRC to host the first ever Richmond Poverty Action Forum in September 2017.

**Current Year:**

The deficit reflects expenses associated with the start up of the current 'Dialogue to Action' project in advance of receiving all the funding streams.

**Explanation for Accumulated Surplus or (Deficit):**

as above

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety
2016	\$5,000.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$5,000.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00

**GP - 237**

**Health, Social & Safety 2019**  
**Richmond Food Bank Society**

**\$5,000 or Less Single Year**  
**Summary Page 3**

Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$5,000.00</u></b>

**Financial Assistance from Other Sources (if applicable)**

Funder 1 Name	Vancouver Foundation	Amount	\$28,500.00
Funder 2 Name	Literacy Richmond	Amount	5000.00
Funder 3 Name	Richmond Community Foundation	Amount	10000.00

**Amount Your Society will Provide:** **\$10,400.00**

**Total Proposed Budget:** **\$5,000.00**

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$5,000

**Recommendation:**

This grant will support the Poverty Response Committee's Self-Advocacy Network project to build capacity in the community and address poverty in Richmond. The recommendation is for the full amount requested.

**Staff Comments / Conditions:**

None



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Mental Health Consumer and Friends Society  
**Grant Type:** Over \$5000 Multi Year - Year 2  
**Grant Request:** \$10,000  
**Proposal Title:** Funding for Richmond Mental Health Consumer & Friends Society (RCFC) Peer Support Social Group (PSSG)  
**Number Served:** Richmond Residents: 36

**Grant Request Summary:**

The Peer Support Social Group (PSSG) has been working towards empowering and re-integrating mental health consumers into the community through volunteer work and social activities. The group is open to all Chinese-speaking and non-Chinese speaking Richmond-based mental health consumers, who are over 18 years old, with a specific target of mental health consumers in various stages of recovery. With this grant we have been offering social and volunteer activities, encouraging consumers to participate and help in the planning of both in-house and community outings such as going out for lunch, cooking, singing karaoke, learning card or board games and going to the gym. The goal of this group was to maintain the health and wellbeing of a vulnerable population, while also improving their personal abilities, diminishing their social awkwardness, and achieving their personal goals. The community benefits from this program because it promotes a positive mental health community that supports one another and their self-improvement. Our group has also been good neighbours and demonstrated social responsibility by growing food for the Richmond Food Bank, preparing harm reduction kits for the Ann Vogel clinic and helping the RCFC with other administration tasks. This group has been run in-house at our office and in the community, weekly, on Monday afternoons from the Richmond Public library as computer literacy, on Wednesdays as social activity club, and on Fridays as a gardening group during the warmer months and a cooking group during the rest of the year. While the group has been run by a trained Mental Health Peer Support Worker, some of the responsibilities of leading activities, shopping for supplies, and preparing refreshments are rotated throughout the group to promote leadership. The Peer Support Social Group has given many consumers a chance to thrive in the City of Richmond by offering hope, resources, support and a place to belong.

**Changes that will impact grant use:**

The biggest difference, between the proposed and actual grant use by the Peer Support Social Group, is the number of users partaking in this program. Our initial estimate of 20 unique users has nearly doubled, now reaching 37 and still growing. During each four week period, the program runs, on average, 12 programs and averages 75 mental health contacts with 35 more contacts by outreach. The high demand for this group has caused us to run some merged groups, consisting of both participants from the PSSG and our Therapeutic Recreation Program.

**GP - 239**



For a short period of time, our recreation program has been able to cover some of the additional cost pressures caused by this increase in participation in the PSSG. This has made it possible for us to keep accepting new mental health consumers who want to take part in a PSSG group, without resorting to a wait-list system. However, this additional support is time limited, only available due to funds from wages freed while we were looking for a new Recreation Coordinator. Starting in April of 2019 our new recreation budget will be very limited and support for the PSSG will not be available. Unfortunately, without additional funding, we may have to reduce the number of groups and wait-list new participants.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	293,430.44	300,326.21
<b>Total Expenses:</b>	268,879.20	297,292.80
<b>Annual Surplus or (Deficit):</b>	24,551.24	3,033.41
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The surplus was retained funds that were applied to the 2018-19 budget to allow a transition to a new Executive Director/ Financial Manager.

**Current Year:**

The surplus is to cover addition expenses that may occur during the transition.

**Explanation for Accumulated Surplus or (Deficit):**

Discretionary funds for our Board of Directors strategic priorities.

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$5,000	Health, Social & Safety
2017	\$3,841	Health, Social & Safety
2016	\$3,762	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$5,250

**Recommendation:**

This Multi-Year (Year 2) operating grant will support the Mental Health Peer Social Group Program which offers social and volunteer activities for those with mental illness, as well as experience with program administration. The recommendation is for an increased level.

**Staff Comments /  
Conditions:**

None



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Multicultural Community Services

**Grant Type:** Over \$5000 Multi Year - Year 2

**Grant Request:** \$15,000

**Proposal Title:** Multicultural Richmond

**Number Served:** Richmond Residents: 3000

**Grant Request Summary:**

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to:

identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian Culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada

**Changes that will impact grant use:**

n/a

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	839,815.00	622,215.00
<b>Total Expenses:</b>	1,017,882.00	623,131.00
<b>Annual Surplus or (Deficit):</b>	(178,067.00)	915.70
<b>Accumulated Surplus or (Deficit):</b>	167,391.00	166,475.30

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

In our fiscal year ending August 31, 2017, we had invested surplus dollars into programming and made the conscious decision to have a deficit.

I do not have my final audited numbers for 2017/2018 with adjustments as our AGM is in November.

**Current Year:**

We do not foresee a surplus or deficit.

**Explanation for Accumulated Surplus or (Deficit):**

Our funders require us to demonstrate that we able to support 3 months expenses in the event of a delay in payments.

**MOST RECENT PREVIOUS GRANT(S)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$12,000	Health, Social & Safety
2017	\$10,976	Health, Social & Safety
2016	\$10,750	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:**                      \$12,500

**Recommendation:**

This Multi-Year (Year 2) grant will support the operating expenses of immigrant, refugee and welcoming community programs. The recommendation is for an increased level.

**Staff Comments /**

**Conditions:**

None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society: Richmond Society for Community Living**

**Grant Type: Over \$5000 Multi Year - Year 1**

**Grant Request: \$20,000**

**Proposal Title: Family Resource Program**

**Grant Purpose: Operating Assistance**

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served: 5000**

**Richmond Residents: 5000**

**Grant Request Summary:**

Richmond Society for Community Living (RSCL) is the largest provider of services for people with developmental disabilities in the City of Richmond. RSCL programs and services support more than 1000 infants with special needs, and children and adults with developmental disabilities to participate and contribute fully as valued members in the community. RSCL offers supports for their families to navigate a complicated system of funding and care. RSCL offers awareness initiatives to schools, community groups and local businesses which help to create a more inclusive community and improve everyday life for everybody in Richmond.

The Family Resource Program provides information, resources and support to individuals and families who currently receive services. The Family Resource Coordinator provides referrals for families to access services and programs offered by community partners and can act as an advocate for the family to ensure appropriate continuum of care. Recognizing the need for support over the life-course, the program provides assistance to families and individuals with a developmental disability during all of life's transitions, resulting in the improvement in the quality of life for the individual and the improved well-being of the family unit.

The Family Resource Program responds to requests from the community including inquiries from residents who are new to the community. Workshops, information sessions, and special events such as the annual Family Picnic and the Children's Holiday party allow families to connect and create natural support networks.

Through the program health care partners and other social service providers in Richmond are able to communicate with one person who can facilitate connection for families to specialized and generic services and supports. This creates efficiency in the referral process among organizations and consistency for families who require multiple forms of support.

**GP - 244**

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**Richmond Services Received by Your Organization:**

<p>RSCL receives tax exemption for five residential properties which are part of RSCL's Supported Living Program and are home to 18 adults with developmental disabilities. In addition, RSCL leases child care space through the City of Richmond for \$1/year to operate Treehouse early Learning Centre which provides day care and preschool to 30 children ages 30 months to five years. In October 2018, RSCL was awarded the contract for the Keltic Brighthouse Early Childhood Development Hub which will open in 2021.</p>
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**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	14,248,889.00	14,952,819.00
<b>Total Expenses:</b>	14,001,119.00	14,952,819.00
<b>Annual Surplus or (Deficit):</b>	247,770.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	(229.00)	(229.00)

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The annual surplus was needed to off-set the deficit accumulated in the previous years.
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**Current Year:**

There is no planned surplus/deficit in this fiscal year.
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**Explanation for Accumulated Surplus or (Deficit):**

RSCL has a negligible accumulated deficit
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**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
2018	\$15,000	Health, Social & Safety
2017	\$15,000	Health, Social & Safety
2016	\$15,000	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$15,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
<b>GP - 245</b>	

**Health, Social & Safety 2019**  
**Richmond Society for Community Living**

**Over \$5000**      **Multi Year - Year 1**  
**Summary Page 3**

Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$5,000.00

workshops, specialized counselling services, special events

**TOTAL**      **\$20,000.00**

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name    **Direct Access - Community Grants**

\$13,000 Funder 2 Name

Funder 3 Name

**Amount Your Society will Provide:**      **\$5,000.00**

**Total Proposed Budget:**      **\$38,000.00**

**GRANT RECOMMENDATIONS**

**Recommended Amount:**      \$15,500

**Recommendation:**

This Multi-Year (Year 1) grant will provide partial funding for the Family Resource Program, supporting the families of those with developmental disabilities. The recommendation is for an increased level.

**Staff Comments / Conditions:**

None



**Society:** Richmond Stroke Recovery Centre  
**Grant Type:** \$5,000 or Less Multi Year - Year 1  
**Grant Request:** \$5,000  
**Proposal Title:** To support stroke survivors enjoy an improved quality of life provide stroke  
**Grant Purpose:** Community Service / Program / Event - Ongoing  
**Start Date (if applicable):** **End Date (if applicable):**

**Number To Be Served:** 6500  
**Richmond Residents:** 1000

**Grant Request Summary:**

To allow people with disabilities to feel a part of the community with inclusion, participation and overall worthy citizens

**Richmond Services Received by Your Organization:**

Room rental at South Arm Community Centre @ \$5.00 per member annually

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	14,297.00	19,304.00
Total Expenses:	7,010.74	5,650.62
Annual Surplus or (Deficit):	2,713.74	13,653.37
Accumulated Surplus or (Deficit):	0.00	13,653.37

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

COORDINATOR POSITION WAS PERFORMED BY VOLUNTEER FOR 8 MONTHS @ NO COST

**Current Year:**

RECEIVED CHARITABLE DONATIONS 4098

**Explanation for Accumulated Surplus or (Deficit):**

N/A



**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2016	\$0	Health, Social & Safety

**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$100.00
Office Rent or Mortgage	\$250.00
Utilities and Telephone	\$0.00
Supplies	\$125.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$4,295.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$4,770.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	CIBC	\$1,000
Funder 2 Name	RICHMOND FIREFIGHTYERS SOCIETY	\$1,200
Funder 3 Name	RICHMOND SERVICE GROUPS	\$200

<b>Amount Your Society will Provide:</b>	<b><u>\$2,570.00</u></b>
<b>Total Proposed Budget:</b>	<b><u>\$9,570.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$1,500

**Recommendation:**

To support educational, recreational and therapeutic activities for stroke survivors, family and caregivers. BC Gaming Grant also sought. South Arm provides meeting space.

**Staff Comments / Conditions:**

None

**GP - 248**



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Women's Resource Centre  
**Grant Type:** Over \$5000 Multi Year - Year 1  
**Grant Request:** \$41,650  
**Proposal Title:** Richmond Women's Resource Centre - Women Support Services Program  
**Grant Purpose:** Operating Assistance

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 7000

**Richmond Residents:** 7000

**Grant Request Summary:**

Richmond Women's Resource Centre is the only women's centre in Richmond. Our mission statement is: "To provide a supportive environment in which all women are supported and encouraged to achieve their fullest potential."

**Deliveries:** The Centre offers programs and services such as English conversation and English Writing, Single Mothers Support Group, Computer Training, Peer Support, Information and Referral services, French-speaking Women's Group, Community Volunteer Income Tax Program, Grandmothers Support Group, Hot Ink Creative Writing for Girls, Work Ready and Richmond Shares. Some of these services take place daily, some weekly, bi-weekly, monthly, or only at certain times of the year, for example, the Community Volunteer Income Tax Program takes place during the tax season every year.

**Activities:** Each program has activities tailored to achieve specific goals, to meet the needs of certain groups of women. There are classes, workshops, meetings, one-on-one tutorials, appointments, drop-ins and field-trips. They all aim to provide a safe, comfortable environment for women to learn, to improve their skills, to share experiences, and to find support so that they can better function in the community.

**Community benefit:** Empowering women by providing information and referral services, encouragement, education, and training so they are better equipped to make decisions in their own lives; provide a safe place for women to come and share their experiences and celebrate their achievements; work with other organizations in the community to provide services and address issues for women. The program is open to all women regardless of age, ability, ethnicity, religion, income, or sexual orientation. Our Centre and classrooms are wheelchair accessible.

**Richmond Services Received by Your Organization:**

**GP - 249**

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	120,099.00	144,500.00
<b>Total Expenses:</b>	126,244.00	144,500.00
<b>Annual Surplus or (Deficit):</b>	(6,145.00)	0.00
<b>Accumulated Surplus or (Deficit):</b>	40,858.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

While there is a small increase in our fundraising revenue, the amount of donation was less than last year.

**Current Year:**

N/A. We budgeted a balanced budget for the current year.

**Explanation for Accumulated Surplus or (Deficit):**

An accumulated surplus is the result of the following endeavor in recent years: the Board continues to work diligently to organize a series of fundraising events including our annual International Women's Day Breakfast Fundraiser which was well-attended. As a cost cutting measure, the Board made the difficult decision to close the Centre during the summer months. An accumulated surplus is desirable for stability due to uncertainty in funding and revenue.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Aount	Grant Program
2018	\$24,000	Health, Social & Safety
2017	\$20,420	Health, Social & Safety
2016	\$20,000	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$27,072.50
<b>Consultant Services</b>	\$1,666.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$416.50
<b>Office Rent or Mortgage</b>	\$4,165.00
<b>Utilities and Telephone</b>	\$416.50
<b>GP - 250</b>	

**Health, Social & Safety 2019**  
**Richmond Women's Resource Centre**

**Over \$5000      Multi Year - Year 1**  
**Summary Page 3**

Supplies	\$2,915.50
Equipment	\$833.00
Photocopying	\$0.00
Program Materials	\$4,165.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$41,650.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	BC Gaming	\$50,000
Funder 2 Name	TJX Canada	\$5,000
Funder 3 Name		

**Amount Your Society will Provide:** **\$26,850.00**  
**Total Proposed Budget:** **\$123,500.00**

**GRANT RECOMMENDATIONS**

**Recommended Amount:** \$25,000

**Recommendation:**

This Multi-Year (Year 1) grant will support women's programs and services, including skills training, English conversation and peer support groups designed to empower women and help them obtain needed assistance. The recommendation is for an increased level.

**Staff Comments / Conditions:**

None



**Multi-Year Grant Application for 2019**

**Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Richmond Youth Service Agency

**Grant Type:** Over \$5000 Multi Year - Year 2

**Grant Request:** \$20,000

**Proposal Title:** Connections Youth Resource Centre

**Number Served:** Richmond Residents: 1650

**Grant Request Summary:**

The grant will be used to support a portion of the Connections Youth Resource Centre (CYRC) Youth Activities Worker position that will operate the centre, organize activities, and work towards the recreational, inter-generational, learning, leadership and volunteer goals and activities of the centre. The benefits of this grant will include increased positive out of school activities, opportunities for social learning for children and youth, increased recreational opportunities, promotion of health and wellness for kids involved, opportunities for skill development for youth, support for career and life exploration, increased community connection, increased awareness for youth about social issues and supporting success for children and youth at school. In addition the grant will support volunteer driven activities by youth that impact their community at large. This will include the development of volunteer tutors, community improvement activities, a community based online magazine for youth, home work clubs and various community events which will engage and inform community members about the services, supports, opportunities for youth and families in Richmond. We will also be supporting youth in care with career and life skills supports.

**Changes that will impact grant use:**

NA

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	913,287.00	1,174,470.00
<b>Total Expenses:</b>	1,190,000.00	1,174,481.00
<b>Annual Surplus or (Deficit):</b>	2,760,000.00	11.00
<b>Accumulated Surplus or (Deficit):</b>	645,773.00	645,773.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Last year we had a gap in funding for two core programs that were expected to be renewed.

**Current Year:**

NA

**Explanation for Accumulated Surplus or (Deficit):**

The agency owns one location, has reserves for operational requirements that have been developed over the past 40 years including the sale of a previously owned property.

**MOST RECENT PREVIOUS GRANT(S)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$14,000	Health, Social & Safety
2017	\$13,186	Health, Social & Safety
2016	\$5,000	Professional and Program Development

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:** \$14,321

**Recommendation:**

This Multi-Year (Year 2) grant will support the Connections Youth Resource Centre's Youth Worker position to facilitate programs including tutors, homework clubs, community improvement and pre-employment. The same level is recommended, plus a cost of living increase.

**Staff Comments /**

**Conditions:**

None



**Society:** Senior Link - Independent Living Society

**Grant Type:** Over \$5000 Multi Year - Year 1

**Grant Request:** \$12,000

**Proposal Title:** Reaching Isolated Seniors for the Health of the Community

**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 1600

**Richmond Residents:** 1200

**Grant Request Summary:**

Our main goal is to reach isolated seniors in Richmond. Despite many social programs in the community, there is a gap of seniors who are at home, who are not able to participate in community programs, due to the fact they are unable to attend due to mental and physical disabilities, We are requesting the funds to fill this gap, for the seniors and family caregivers, who are needing support from a community organization that caters to seniors and their caregivers concerns.

**Richmond Services Received by Your Organization:**

n/a

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	2,253.25	8,000.00
<b>Total Expenses:</b>	11,701.54	11,321.00
<b>Annual Surplus or (Deficit):</b>	(9,448.29)	(3,321.00)
<b>Accumulated Surplus or (Deficit):</b>	0.00	(12,769.29)

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Senior Link was given support from Angels There for You and community support donations in previous years but SL retained its current status with Govt filings. Last year a consultant was hired to reactivate and produce a 3 Senior Link newsletters as well as 2 events. This cost was funded by Angels There for You and the deficit is owing as a result of this.

**Current Year:**

We are hosting a Seniors Yuletide luncheon for the public in Richmond and are planning to increase our membership, as well as provide a group trip to Victoria for seniors, and a Spring Tea for Two. We produce a Senior Link Newsletter 3 times per year, Spring, Fall and Winter to hand out in the Community of Richmond. Removing seniors from isolation, enhancing their opportunity to be creative, involved and support Senior Link Independent Living Society.

**Explanation for Accumulated Surplus or (Deficit):**

We still rely on Angels there for you for both in kind and monetary support to carry on these programs for seniors as we invite their clients to all of our events.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$1,200.00
Volunteer Support (e.g. expenses, recognition)	\$3,000.00
Office Rent or Mortgage	\$1,800.00
Utilities and Telephone	\$480.00
Supplies	\$1,560.00
Equipment	\$1,200.00
Photocopying	\$1,800.00
Program Materials	\$960.00
Local Travel	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$12,000.00</u></b>

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	Canada Govt New Horizons	\$5,000
Funder 2 Name	Angels There for You	\$14,800
Funder 3 Name		

Amount Your Society will Provide:	<b><u>\$8,000.00</u></b>
Total Proposed Budget:	<b><u>\$39,800.00</u></b>

**GRANT RECOMMENDATIONS**

Recommended Amount:	\$0	<b>GP - 255</b>
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**Recommendation:**

This request is to provide outreach to isolated seniors in Richmond. The society's deficit of \$9,448 far exceeds their revenue, received through a business, Angels There For You (listed at same address, common Executive Director/General Manager), which also provides referrals. As other referring agencies are not identified, and grants cannot be used to fund a deficit, denial is recommended.

**Staff Comments /  
Conditions:**

None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Stigma-Free Society  
**Grant Type:** Over \$5000 Single Year  
**Grant Request:** \$9,000  
**Proposal Title:** Stigma-Free Zone School Program  
**Grant Purpose:** Community Service / Program / Event - Ongoing  
**Start Date (if applicable):** **End Date (if applicable):**  
**Number To Be Served:** 3000  
**Richmond Residents:** 750

**Grant Request Summary:**

The Stigma-Free Zone School Program is a community-based participatory program that aims to promote mental health and reduce stigma of all kinds and to support youth dealing with stigma. The program also educates students grades 7-12 to be respectful and non-judgmental towards others. There are numerous stigmas in society, such as mental health issues, that contribute to many young people feeling alienated and not being accepted and understood by their peers. This Program encourages students to be agents of change by learning about the stigmas that cause others to be seen as 'different.' Students are educated about the trauma caused by bullying and recognize the negative consequences. Importantly, youth are prompted to take action against stigma in their school and as part of their daily lives. Following the presentation, students are encouraged to participate in the Stigma-Free Test and Stigma-Free Pledge, encouraging them to assess their views and perceptions.

**Program Objectives**

- To reduce stigmatizing attitudes and behaviour among students;
- To build mental health resilience among students;
- To promote help-seeking behaviour when students face mental health challenges;
- To cultivate students' compassion and respect toward stigmatized individuals, which helps to reduce bullying;
- To foster students' acceptance towards themselves and others.

Schools are given the option to work towards a Stigma-Free Zone designation for their school. Students, teachers and counsellors of participating schools engage in on-going

activities to promote mental health and reduce stigma.

Benefits to the City of Richmond

Presentations to 750+ Students in Grades 7-12 in City of Richmond.

In Spring 2019, the Society will be negotiating a Contract with the Richmond School District for Stigma-Free Zone presentations to 11 Secondary schools and 38 Elementary schools starting in September 2019. This will significantly increase the number of youth reached in the City of Richmond.

**Richmond Services Received by Your Organization:**

Not applicable

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	279,944.00	298,116.00
<b>Total Expenses:</b>	245,730.00	298,116.00
<b>Annual Surplus or (Deficit):</b>	34,214.00	0.00
<b>Accumulated Surplus or (Deficit):</b>	38,064.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

The Stigma-Free Society has been growing rapidly for the past two fiscal periods that has resulted in a small amount of surplus dollars. The Society is also expanding program delivery each year as more dollars are raised. The Society has between 25-33 funders per fiscal year and it is often difficult to determine repeat funding. However, the Charity has been successful in securing new funders each year making up for any potential deficit. Instead of ending each fiscal year with zero dollars, it is in the Society's best interests to have a small surplus of 12%- 15% of projected revenue annually that will safely carry the Society programming into the next fiscal year.

**Current Year:**

2018-2019 Financial Year will not be completed until 31 March 2019. Current Budget is projections only.

**Explanation for Accumulated Surplus or (Deficit):**

The Stigma-Free Society has been growing rapidly for the past two fiscal periods that has resulted in a small amount of surplus dollars. The Society is also expanding program

delivery each year as more dollars are raised. The Society has between 25-33 funders per fiscal year and it is often difficult to determine repeat funding. However, the Charity has been successful in securing new funders each year making up for any potential deficit. Instead of ending each fiscal year with zero dollars, it is in the Society's best interests to have a small surplus of 12%- 15% of projected revenue annually that will safely carry the Society programming into the next fiscal year.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$13,080.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$25.00
<b>Supplies</b>	\$125.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$750.00
<b>Local Travel</b>	\$300.00
<b>Other</b>	\$2,065.00

Presenter, development & training, \$125
Presentation video, \$250
Program insurance, \$140
Evaluation, \$50
Print & Promotion, \$875
Website & maintenance, \$625

**TOTAL** **\$16,345.00**

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	Coast Mental Health	\$5,000
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**GP - 259**

**Health, Social & Safety 2019  
Stigma-Free Society**

**Over \$5000      Single Year  
Summary Page 4**

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<b>Funder 2 Name</b>	<b>Park Place Foundation</b>	<b>\$2,000</b>
<b>Funder 3 Name</b>		

<b>Amount Your Society will Provide:</b>	<b><u>\$345.00</u></b>
<b>Total Proposed Budget:</b>	<b><u>\$16,345.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:**            \$2,000

**Recommendation:**

This grant will support a community based participatory program that aims to promote mental health, reduce stigma and support youth dealing with stigma. This program, given to Steveston-London Secondary students, will be expanded to other secondary and elementary schools in 2019. The recommendation is for partial funding.

**Staff Comments /  
Conditions:**

None



**Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** The Kehila Society of Richmond

**Grant Type:** Over \$5000 Single Year

**Grant Request:** \$10,500

**Proposal Title:** Parent and Youth Educational Program Project

**Grant Purpose:** Community Service / Program / Event - Ongoing

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 700

**Richmond Residents:** 600

**Grant Request Summary:**

We are asking the city of Richmond to partner with us via funding assistance to help heighten awareness for parents and youth in the Richmond community at large on issues that are facing them in their daily lives and to equip them with the tools, support and resources to manage these issues more effectively. This series of workshops, open to the community, in a partnership manner, include such topics as :

How social media is impacting our lives

Dealing with Anxiety and Depression

How to manage conflict effectively and without violence

Stress management

Financial management - educating parents and youth

Racism and Hate crimes

After each workshop evaluation forms would be distributed to ask about effectiveness and how to improve. Through these evaluation forms we will ask for further topics of interest and resources wanted. This will enable us to reach out to other local Richmond agencies that could assist on the resource side.

This project will be coordinated by the Kehila Society of Richmond's Co Executive Director Lynne Fader, who has over 20 years of experience in this area. The workshops will be implemented by contacting speakers who are experts on specific topics and scheduling presentations and workshops throughout the year in Richmond.

**GP - 261**

This program will benefit all local Richmond residents who are parents and youth on a no charge basis. Networking will also be encourage to develop further benefits to those who attend.

**Richmond Services Received by Your Organization:**

At this time we receive no support from the City of Richmond other than elected officials attending our holiday events.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	125,415.00	158,500.00
Total Expenses:	115,410.00	162,811.00
Annual Surplus or (Deficit):	10,005.00	(4,311.00)
Accumulated Surplus or (Deficit):	10,144.00	5,833.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Funds received and timing.

**Current Year:**

Funds moved over from last year to cover the deficit.

**Explanation for Accumulated Surplus or (Deficit):**

Expanding our programs and using our surplus for that, because of directive funds that we have received.

**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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**PROPOSED CITY GRANT USE**

Personnel (Salaries and Benefits)	\$3,000.00
Consultant Services	\$5,000.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,500.00
Local Travel	\$0.00

**GP - 262**

Other

\$0.00

**TOTAL**

**\$10,500.00**

**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name **Jewish Federation of Greater Vancouver**

**\$5,000**

Funder 2 Name **General Donors for our society**

**\$5,000**

Funder 3 Name

**Amount Your Society will Provide:**

**\$2,500.00**

**Total Proposed Budget:**

**\$18,000.00**

**GRANT RECOMMENDATIONS**

**Recommended**

**Amount:** \$0

**Recommendation:**

This grant request is for a series of workshops (e.g. parenting, social media awareness). Future topics will be based on requests. Partnerships with Richmond may result, depending on the topics identified. As no Richmond-based agencies are currently identified as partners, although they offer similar workshops, the recommendation is to deny funding.

**Staff Comments /**

**Conditions:**

None





**Grant Application Summary for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Touchstone Family Association

**Grant Type:** \$5,000 or Less Single Year

**Grant Request:** \$5,000

**Proposal Title:** Street Smarts Program

**Grant Purpose:** Operating Assistance

**Start Date (if applicable):**

**End Date (if applicable):**

**Number To Be Served:** 40

**Richmond Residents:** 40

**Grant Request Summary:**

A community based program for at risk youth called "StreetSmarts" was established in the community of Richmond in 2008. Many of the youth connected to the program self-identified as having peripheral involvement or being vulnerable to gangs. The aim of the program is to support youth to develop protective factors by providing mentorship through one to one services as well as small group work in order to build resiliency and increase positive leadership attributes.

**Richmond Services Received by Your Organization:**

Touchstone operates the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$95,000.00 per year.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	3,392,099.00	3,651,069.00
<b>Total Expenses:</b>	3,362,464.00	3,539,136.00
<b>Annual Surplus or (Deficit):</b>	29,635.00	111,933.00
<b>Accumulated Surplus or (Deficit):</b>	361,743.00	411,484.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

MCFD provided one time only funding near the end of the fiscal year to be used towards capitol cost pressures.

**Current Year:**

We expect to have a balanced budget with a very small surplus.

**Explanation for Accumulated Surplus (Deficit):**

Real estate disposal
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**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

<b>Year</b>	<b>Amount</b>	<b>Grant Program</b>
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety
2016	\$5,000.00	Health, Social & Safety

**PROPOSED CITY GRANT USE**

<b>Personnel (Salaries and Benefits)</b>	\$5,000.00
<b>Consultant Services</b>	\$0.00
<b>Volunteer Support (e.g. expenses, recognition)</b>	\$0.00
<b>Office Rent or Mortgage</b>	\$0.00
<b>Utilities and Telephone</b>	\$0.00
<b>Supplies</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Photocopying</b>	\$0.00
<b>Program Materials</b>	\$0.00
<b>Local Travel</b>	\$0.00
<b>Other</b>	\$0.00
<b>TOTAL</b>	<b><u>\$5,000.00</u></b>

**Financial Assistance from Other Sources (if applicable)**

<b>Funder 1 Name</b> Betty Averbach Foundation	<b>Amount</b>	<b>\$10,000.00</b>
<b>Funder 2 Name</b> Coast Capitol	<b>Amount</b>	<b>30000.00</b>
<b>Funder 3 Name</b> Ministry of Justice	<b>Amount</b>	<b>50000.00</b>

<b>Amount Your Society will Provide:</b>	<b><u>\$5,000.00</u></b>
<b>Total Proposed Budget:</b>	<b><u>\$5,000.00</u></b>

**GRANT RECOMMENDATIONS**

**Recommended**

**GP - 265**

**Amount:** \$5,000

**Recommendation:**

This grant is to support the Street Smart Program for at-risk youth, designed to stop or prevent street gang involvement. The recommendation is for the full amount requested.
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**Staff Comments / Conditions:**

None
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**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society:** Turning Point Recovery Society

**Grant Type:** Over \$5000 Multi Year - Year 2

**Grant Request:** \$15,000

**Proposal Title:** Turning Point Drop-in Center and Continuing Care Program

**Number Served:** Richmond Residents: 100

**Grant Request Summary:**

Turning Point Recovery Society is seeking funding from the City of Richmond to support operations at Richmond's only Drop-in Centre and Resource Hub. In May 2016, Turning Point received year-end funding from the BC Ministry of Health to secure a new permanent location for a Drop-in Centre in Richmond following the announcement that St. Albans would be closing. The grant provided \$200K for the expansion of our Outreach Counselling program and \$300K for the relocation of the Drop-in Centre. We received additional funding from the Ministry of Health in 2017 to further expand the mandate of the Drop-in Center so that we could provide additional supports for our patrons, including those that have since moved into Storeys. We are continuing to operate the Drop-in Center at the Salvation Army on Gilbert Road while we work with the City and other community partners to secure a more permanent location. Funding from the City grant this year again support Drop-in Center clients that will be residing in Storeys with Outreach Support and after care as well as the regular patrons of the centre.

A Drop-in Centre is critical to addressing the essential needs of everyone: food, shelter and community. In Richmond, these needs often go unmet for a significant percentage of our citizens. This is based on information and statistics from several sources including the 2016 Metro Vancouver Homeless Count, reports from the Richmond Food Bank and the Community Meal Program. According to the Food Bank, over 500 family's line up for groceries each week. It is critical that we have a site in Richmond where people who are struggling in our community can find the help and support they need. The primary goal of the Drop-in Centre is to provide a safe and supportive meeting place for our city's most vulnerable citizens; the poor, the unemployed, the marginalized and the isolated individuals in our city.

**Changes that will impact grant use:**

There have been no changes to operations at the Drop-in/Resource Centre with the exception that we exceeded our expected number of visitors projected in our grant last year - serving 136 vs 100. Of the 136 served, 133 were Richmond residents, clearly indicating the continued need for this critical social service.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	2,409,330.00	3,426,867.00
<b>Total Expenses:</b>	2,663,052.00	3,426,867.00
<b>Annual Surplus or (Deficit):</b>	(253,722.00)	0.00
<b>Accumulated Surplus or (Deficit):</b>	0.00	0.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

In response to the opioid crisis, the BC Ministry and Health, Vancouver Coastal Health Authority, legislated under the Community Care and Assisted Living Act that all providers of residential addiction recovery facilities in BC provide overnight awake staff. The cost to implement this change to Turning Point was approximately 80K per site. We were granted emergency one-time funding from BC Housing to help offset our deficit last year but it was not sufficient; resulting in the deficit last FY as indicated in our annual financial statements.

**Current Year:**

Vancouver Coastal Health has confirmed funding to offset our deficit for the remainder of the current FY. We are working with them on determining the funding model for next FY and beyond.

Funding for the operation of the Drop-in Center and Outreach Program at Turning Point is secured and is not impacted by these issues.

Also of note: Turning Point has added 2 new sites to our operations this FY (TP North Shore Men's and TP Squamish)

**Explanation for Accumulated Surplus or (Deficit):**

Turning Point does not carry accumulated surplus or deficits.

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$7,000	Health, Social & Safety
2017	\$6,000	Health, Social & Safety
2015	\$5,924	Health, Social & Safety

**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$7,500

**Recommendation:**

This Multi-Year (Year 2) grant is to support Drop-In Centre clients with outreach support and continuing after-care for those transitioning to housing at Storeys. The Centre, previously operated by St. Alban's, is temporarily located at the Salvation Army while TPRS seeks a permanent location. The recommendation is for an increased level.

**Staff Comments /  
Conditions:**

None



**Multi-Year Grant Application for 2019  
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

**Society: Volunteer Richmond Information Services Society**

**Grant Type: Over \$5000 Multi Year - Year 2**

**Grant Request: \$50,000**

**Proposal Title: Core Operating Funding for Richmond Cares, Richmond Gives (RCRG)**

**Number Served: Richmond Residents: 175,000**

**Grant Request Summary:**

We're seeking core funding to support the operation of our Information & Volunteer Centre.

The provision of community information is one of our organization's key activities. Richmond residents seeking information on community resources can contact us for a free referral, whether in-person, over the phone, or via e-mail. If they come to our office, they can browse through our extensive brochure library, featuring materials from hundreds of government and non-profit agencies. On our website, meanwhile, we maintain Richmond's largest online Community Services Directory, with nearly 600 listings in over 40 categories. It also includes two major sub-directories, highlighting services for seniors and services for low-income residents, respectively.

We regularly attend community events, like the Richmond World Festival, to provide the public with community information. We produce print materials as well, such as the Annual Richmond Seniors Directory, which we publish in partnership with the Richmond News.

As Richmond's Volunteer Centre, our activities focus on encouraging and facilitating volunteerism. We do it through our website, which is home to Richmond's most comprehensive Volunteer Opportunities Database, featuring more than 80 positions from 60+ organizations. We also offer a free Volunteer Match service, where trained Advisors – volunteers themselves – meet one-on-one with Richmond residents, and help them find a volunteer opportunity that matches their skills, interests, and schedule.

Our Information & Volunteer Centre has a broad target audience; indeed, everyone in

Richmond is a potential client. That's because everyone can volunteer, and everyone needs to access community services. Our role is to be a hub for community engagement – a place that connects Richmond residents with volunteer opportunities and community resources. It's important work with far-reaching benefits, as a community becomes stronger when more people are actively involved.

**Changes that will impact grant use:**

Please see the attached document for updates regarding Year 2 of our grant application.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

	<u>Last Complete Year</u>	<u>Proposed Year</u>
<b>Total Revenue:</b>	1,315,354.00	1,338,914.00
<b>Total Expenses:</b>	1,323,244.00	1,337,999.00
<b>Annual Surplus or (Deficit):</b>	(7,890.00)	915.00
<b>Accumulated Surplus or (Deficit):</b>	54,671.00	55,586.00

**Explanation for Annual Surplus or (Deficit):**

**Last Complete Year:**

Expenses are budgeted to maintain and sustain basic services; revenue is uncertain and budgeted conservatively;

The annual deficit was lower than expected last year due to deferred revenue brought in and certain expenses curtailed.

**Current Year:**

The organization strives to balance its budget and hopes to meet and exceed its projected revenues for the current year.

**Explanation for Accumulated Surplus or (Deficit):**

An accumulated surplus is necessary for stability and sustainability, due to the uncertainty and timing of funding and other revenue.

**MOST RECENT PREVIOUS GRANT(S)**

Year	Amount	Grant Program
2018	\$3,000	Professional and Program Development
2017	\$2,500	Professional and Program Development
2016	\$5,000	Professional and Program Development



**GRANT RECOMMENDATIONS**

**Recommended  
Amount:** \$41,798

**Recommendation:**

This Multi-Year (Year 2) grant will provide operating assistance for volunteer, charitable and information programs. The recommendation is for the same level, plus a Cost of Living increase.

**Staff Comments /  
Conditions:**

None

**City of Richmond**

**2019 Grant Program Guidelines**

**For**

**Health, Social & Safety**

**and**

**Parks, Recreation & Community Events**

## Table of Contents

1. <b>Overview</b> .....	3
(i) City Grant Policy.....	3
(ii) Purpose.....	3
(iii) Principles.....	3
(iv) Goal.....	3
(v) Objectives.....	3
2. <b>Program Funding</b> .....	3
(i) Base Program Funding.....	3
(ii) Annual Cost of Living Increase.....	3
(iii) Unused Program Funds.....	3
3. <b>Definitions</b> .....	4
4. <b>Eligibility</b> .....	4
(i) Who is Eligible.....	4
(ii) Who Cannot Apply.....	4
(iii) Purposes Eligible for Funding.....	4
(iv) Items Eligible For Funding.....	4
(v) Items Not Eligible For Funding.....	5
(vi) Grant Limitations.....	5
5. <b>Application Assessment Criteria</b> .....	5
(i) Key Assessment Criteria.....	5
(ii) Assessment Considerations.....	6
(iii) Less Favourably Considered Applications.....	6
(iv) Financial Statements.....	6
(v) User Pay Principle.....	6
(vi) Multi-Year Funding Criteria.....	6
6. <b>The Grant Review Process</b> .....	7
(i) The Grant Review Process.....	7
(ii) Program Guidelines and Application Forms.....	7
(iii) Application Deadline.....	7
(iv) Late Applications.....	7
(v) Staff Review.....	7
(vi) Council Review.....	7
7. <b>Awarding of Grants</b> .....	8
(i) Council Decision.....	8
(ii) Grant Disbursement.....	8
(iii) Reporting and Acknowledgement of Grant Benefits.....	8
(iv) Recuperation of Grant.....	8
(v) No Appeal.....	8
8. <b>Further Information</b> .....	8

## 1. Overview

### (i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
  - Health, Social & Safety
  - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website ([www.richmond.ca](http://www.richmond.ca)) for information about these programs.

### (ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well managed City in Canada".

### (iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user -pay when applicable
- Innovation.

### (iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

### (v) Objectives

- To assist Council to achieve Term Goals and adopted Strategies
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

## 2. Program Funding

### (i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

### (ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

### (iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are returned to the City's General Revenue Account.

### 3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

**Partnership:** A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

**Duplication:** Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

**School (public and private) based programs:** "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

**Community based programs in schools:** "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school –based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

### 4. Eligibility

#### (i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

#### (ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

#### (iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**  
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**  
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**  
Neighbourhood or community-based events to enhance quality of life for Richmond residents

#### (iv) Items Eligible For Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals [e.g., vehicles, equipment, and maintenance]
- Heat
- Light
- Telephone
- Photocopying
- Materials

**(v) Items Not Eligible For Funding**

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
  - Promoting or serving a political party or organization,
  - Lobbying of a political party, or for a political cause.
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see [www.richmond.ca](http://www.richmond.ca))
- Travel costs outside the Lower Mainland
- Other.

**(vi) Grant Limitations**

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

## 5. Application Assessment Criteria

**(i) Key Assessment Criteria**

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought, and
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

**(ii) Assessment Considerations**

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large.
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

**(iii) Less Favourably Considered Applications**

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

**(iv) Financial Statements**

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
  - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
  - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
  - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget.
- Grant proposal budget

**(v) User Pay Principle**

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

**(vi) Multi-Year Funding Criteria**

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

## 6. The Grant Review Process

### (i) The Grant Review Process

There is one intake period per year. Please see the City website for dates ([www.richmond.ca](http://www.richmond.ca)). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use

### (ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website ([www.richmond.ca](http://www.richmond.ca)).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

### (iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website ([www.richmond.ca](http://www.richmond.ca)) for dates.

### (iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

### (v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are lead by staff in the respective divisions:
  - Health, Social and Safety (Community Social Development)
  - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

### (vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.



## 7. Awarding of Grants

### (i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting. .
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

### (ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

### (iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

### (iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

### (v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

## 8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at [www.richmond.ca](http://www.richmond.ca) or contact the Community Services Department at 604-276-4000.



**City Grant Policy**

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
  - Health, Social and Safety (Community Social Services)
  - Arts and Culture (Arts, Culture and Heritage)
  - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.