



**City of Richmond**

**Report to Committee**

**To:** Finance Committee

**Date:** October 5, 2009

**From:** Jerry Chong  
Director, Finance

**File:**

**Re:** 2009 2<sup>nd</sup> Quarter Financial Information

**Staff Recommendation**

That the report on Financial Information for the 2<sup>nd</sup> quarter ended June 30, 2009 be received for information.

Jerry Chong  
Director, Finance  
(4064)

FOR ORIGINATING DEPARTMENT USE ONLY					
ROUTED TO:	CONCURRENCE		CONCURRENCE OF GENERAL MANAGER		
Major Projects.....	Y	<input checked="" type="checkbox"/>	N		
Information Technology .....	Y	<input checked="" type="checkbox"/>	N		
Engineering .....	Y	<input checked="" type="checkbox"/>	N		
R.C.M.P. ....	Y	<input checked="" type="checkbox"/>	N		
Recreation & Culture.....	Y	<input checked="" type="checkbox"/>	N		
Building Approvals .....	Y	<input checked="" type="checkbox"/>	N		
Development Applications.....	Y	<input checked="" type="checkbox"/>	N		
<b>REVIEWED BY TAG</b>	YES	<input checked="" type="checkbox"/>	NO	<b>REVIEWED BY CAO</b>	YES
			<input type="checkbox"/>		<input checked="" type="checkbox"/>
					<input type="checkbox"/>

## Staff Report

### Origin

The following financial updates have been provided for the 2<sup>nd</sup> quarter ended June 30, 2009:

- Statement of Net Revenues/Expenditures (actual vs. budget)
- Net Expenditure by Service Type – **Appendix 1**
- Revenue Updates – **Appendix 2**
- Active Capital Project Summary – **Appendix 3**
- Investment Portfolio – **Appendix 4**
- Key Indicator Trends – **Appendix 5**
- Key Indicators – **Appendix 6**
- Employees by Employment Status – **Appendix 7**
- Contract Awards – **Appendix 8**

### Analysis

The 2<sup>nd</sup> quarter financial results are in a favourable position despite the current economic conditions. Although the City's revenues such as the building permit revenues, development application fees etc. are adversely affected by the economic downturn, the City has managed to contain its costs to mitigate the effects. The City has continued to maintain its strong financial position at the end of the 2<sup>nd</sup> quarter, with its prudent fiscal management as reflected in the uncommitted statutory reserves \$161 M (2008, \$ 137 M) and cash and investment balances \$567 M (2008, \$545 M).

The 2<sup>nd</sup> quarter financial results show year-to-date net revenues of \$6.5M compared to a break-even budget. This is primarily due to the fact that the budget is spread evenly throughout the year, whereas the actual expenditures and revenues reflect the seasonal nature of business. Favourable variances have occurred in such areas as Engineering & Public Works \$2.5M, RCMP \$1.9M, Parks, Recreation & Cultural Services \$1.8M, Business & Financial Services \$1.2M and Fire Rescue \$0.6M. More detailed explanations for these variances are given in the following pages.

**Statement of (net revenues)/expenditures for  
2<sup>nd</sup> Quarter ended June 30, 2009  
(in 000s)**

	Budget Year to Date June 30, 2009	Actuals Year to Date June 30, 2009	Variance	% Spent	Annual Budget Dec 31, 2009	Projected Actuals to Dec 31, 2009	Variance
Engineering & Public Works	12,474	9,987	2,487	80%	25,155	25,155	-
RCMP	16,216	14,340	1,876	88%	32,702	31,702	1,000
Parks Rec & Culture	13,484	11,655	1,829	86%	27,192	27,192	-
Business & Financial Services	1,316	119	1,197	9%	2,653	2,653	-
Fire Rescue	13,395	12,818	577	96%	27,012	26,512	500
Corporate Services	6,992	6,599	393	94%	14,100	14,100	-
Corporate Administration	1,285	1,201	84	93%	2,592	2,592	-
Law & Community Safety	1,565	1,485	81	95%	3,157	3,157	-
ROBO & Major Projects	661	645	16	98%	1,332	1,332	-
Library	3,511	3,544	(33)	101%	7,081	7,081	-
Planning & Development Services	2,617	2,941	(324)	112%	5,276	5,776	(500)
Fiscal & Transfer to Reserves	(73,517)	(71,838)	(1,679)	98%	(148,252)	(148,252)	-
	\$ -	\$ (6,505)	6,505		\$ -	\$ (1,000)	1,000

The following are the explanations for net expenditure variances at the departmental level:

- Engineering & Public Works show a favourable variance largely due to seasonal expenditure pattern. The majority of expenditures in storm drainage, facilities maintenance, snow removal, flood control, etc. are incurred in the third and fourth quarters.
- The favourable variance in RCMP is due partly to annual adjustment in billings from the RCMP, timing of expenses and a combination of vacancies within the RCMP and seniority mix in recruits.
- Parks, Recreation & Cultural Services variance is due to seasonal maintenance expenditures historically higher in the third and fourth quarters.
- Business & Financial Services has a significant favourable variance due to the fact that the majority of business licenses are renewed during the first and second quarters hence revenues will exceed expenditures for these quarters.
- Fire Rescue has a favourable variance due to the timing of ECOMM contract expenses for CAD and RMS systems.
- Corporate Services favourable variance is due to training and development, and recruitment budgets which have not been fully utilized as of second quarter.
- Corporate Administration is on budget for year to date revenue and expenditure.
- The favourable variance in Law and Community Safety is mainly due to the timing of contract expenses and receipt of the JEPP grant.

- Library has a unfavourable variance due to lower book fine revenues than expected.
- The unfavourable variance in Planning & Development is largely due to the drop in the projected revenue in Development Applications and Building Approvals. This was matched by a drop in expenditures, made possible by not filling vacant positions or maternity leave absences. It should be noted that development activity in the beginning of the 4<sup>th</sup> quarter has picked up significantly with an increase in the number of new Development Applications.
- The favourable variance in Fiscal is due to the timing of expenditures.

**Utilities (in 000s)**

	<b>Budget Year to Date June 30, 2009</b>	<b>Actuals Year to Date June 30, 2009</b>	<b>Annual Budget Dec 31, 2009</b>	<b>Projected Actuals Dec 31, 2009</b>
<b>Water</b>				
<b>Revenue</b>	18,472	16,798	37,250	37,050
<b>Expenses</b>	(18,472)	(16,087)	(37,250)	(36,750)
<b>Net Revenues/(Expenditures)</b>	-	711	-	300

- Water Utility has surplus of \$0.7M due to the timing of seasonal work within Public Works. The Water Utility budget is expected to be in a \$0.3M surplus position as of Dec 31, 2009 due to vacancies and favourable variance in public works maintenance and demand programs .

	<b>Budget Year to Date June 30, 2009</b>	<b>Actuals Year to Date June 30, 2009</b>	<b>Annual Budget Dec 31, 2009</b>	<b>Projected Actuals Dec 31, 2009</b>
<b>Sanitary Sewer</b>				
<b>Revenue</b>	15,734	12,544	31,730	31,230
<b>Expenses</b>	(15,734)	(13,381)	(31,730)	(31,730)
<b>Net Revenues/(Expenditures)</b>	-	(837)	-	(500)

- Sanitary Sewer Utility has \$0.8M deficit due primarily to metered revenue coming under budget. A deficit position of \$0.5M is forecasted for year end primarily due to metered revenues coming under budget plus the seasonal demand and maintenance operation expenditure budget being fully utilized by year end.

	<b>Budget Year to Date June 30, 2009</b>	<b>Actuals Year to Date June 30, 2009</b>	<b>Annual Budget Dec 31, 2009</b>	<b>Projected Actuals Dec 31, 2009</b>
<b>Sanitation &amp; Recycling</b>				
<b>Revenue</b>	4,354	4,497	8,779	8,979
<b>Expenses</b>	(4,354)	(3,865)	(8,779)	(8,279)
<b>Net Revenues/(Expenditures)</b>	-	632	-	700

- Sanitation & Recycling Utility has \$0.6M surplus as of June 30, 2009 due to timing of processing and garbage disposal expenditures. A surplus position of \$0.7M is projected for year end due to vacancies and utility rates trending higher than budget.

#### Net Expenditure by Service Type (Details see Appendix 1)

This graph presents the comparison between budget and actual net expenditures for each type of service.

#### Revenue Updates (Details see Appendix 2)

- 317 building permits were issued in the 2<sup>nd</sup> quarter, which is 12.7% lower than the 363 permits issued during the same quarter of last year; building permit revenue has declined by 77.7% from \$2.3M to \$0.5M during the same period. The decline in building permit revenue is attributed to building permits being issued during 2009 for lower construction value projects. Although the revenues are down in building approvals, expenditures are also down due to reduction in staffing levels.
- 32 development applications were issued in the 2<sup>nd</sup> quarter, which is 20% lower than the 40 issued during the same quarter of last year. Corresponding revenues are also lower.
- 513 new business licenses were issued in the 2<sup>nd</sup> quarter of 2009 compared to 545 issued for the same quarter last year.
- Parking fine revenue is 4.1% lower than the 2<sup>nd</sup> quarter of last year. While meter revenue has increased substantially, there is a decrease in enforcement revenue because the loss of on-street zones to construction and a potential decrease in tickets being paid due to the downturn in economy.
- Gaming revenue has declined by 12.1% from \$2.8M to \$2.5M compared to the 2<sup>nd</sup> quarter of last year. Gaming revenue for the remainder of 2009 is not expected to exceed the budget.
- DCC contributions received for the 2<sup>nd</sup> quarter are 71.1% lower than the same quarter of last year due to current economic conditions and the impact on the construction and housing market.

#### Status of Capital Program Project Summary (Details see Appendix 3)

A summary of the City's major capital programs is provided in Appendix 3, which shows the total budgeted and the actual costs of the projects incurred at June 30, 2009. The actual capital expenditures are at approximately 57% of the overall capital budget.

#### Investment Portfolio (Details see Appendix 4)

The City's investment portfolio at June 30, 2009 was \$567M. The City's average return on investment for the 2<sup>nd</sup> quarter was 2.91%, a decrease of 0.97% from the corresponding

quarter of 2008. The current market environment and cash flow projections have influenced the terms and types of investments which is reflected in the return.

Due to the series of interest rate cuts announced by the Bank of Canada, the City's return on investment has decreased from the previous quarter. Despite the lower yields, the principal of our investment has not been affected due to the strict guidelines imposed by our Investment Policy (3702). The Policy requires the City to carry a diversified investment mix with strong credit quality and it also requires the City's investment activities to be managed in a manner that seeks to preserve capital along with the objective of realizing a reasonable rate of return.

#### Key Indicator Trends (Details see Appendix 5)

This appendix shows the general quarterly trend of key indicators for the years 2008 and 2009.

#### Key Indicators (Details see Appendix 6)

This appendix provides information with regard to various financial and market indicators for the year 2008 as compared to 2009.

#### Employees by Employment Status (Details see Appendix 7)

This appendix shows the breakdown of city employees by pay groups and employee status.

#### Contract Awards (Details see Appendix 8)

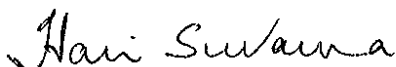
This report provides information with regard to the formal contracts awarded by the City during the 2<sup>nd</sup> quarter.

#### **Financial Impact**

None.

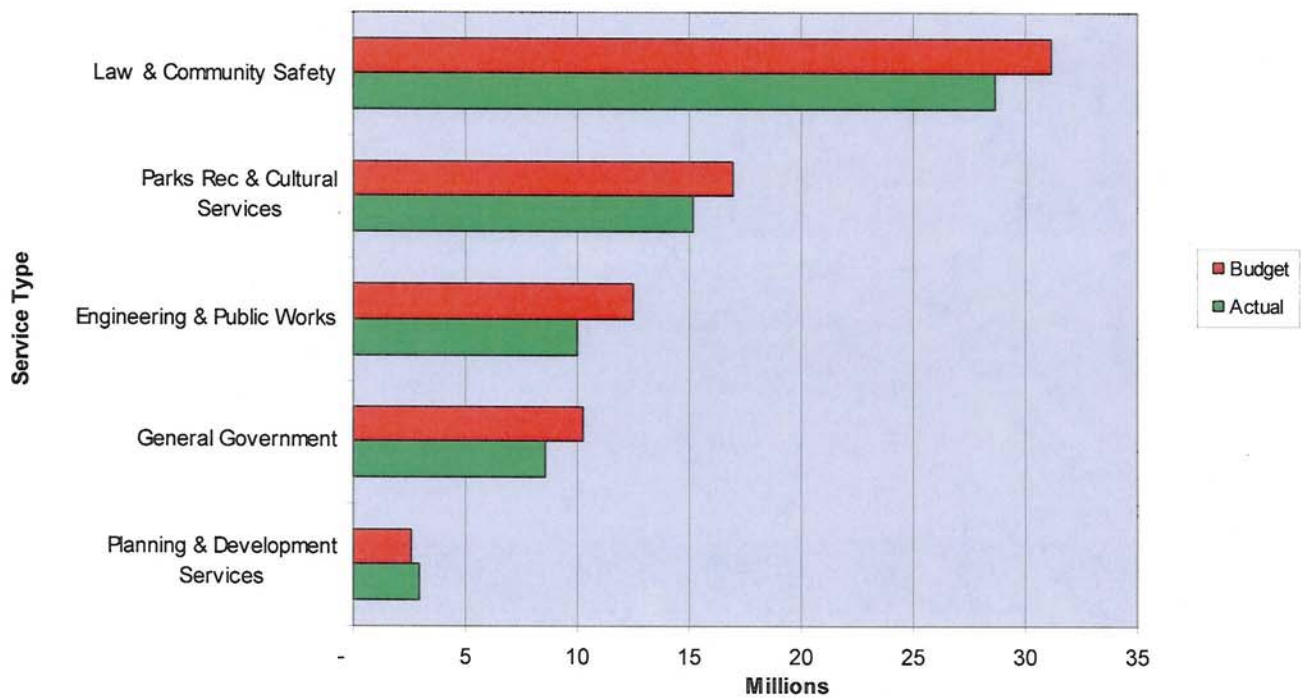
#### **Conclusion**

The 2<sup>nd</sup> quarter financial results are favourable in comparison to the budget despite the current economic conditions, which have had a negative impact on the City's revenues from building permits and development applications. Favourable variances are due to seasonality, timing and vacancies in such areas as RCMP, Fire Rescue, Business & Financial Services, Parks Recreation & Culture, and Engineering & Public Works. Therefore, there is no financial impact at this time and Staff will monitor results and update the Committee next after the 3<sup>rd</sup> quarter financial information becomes available.



Hari Suvarna  
Manager, Budgets and Accounting  
(4365)

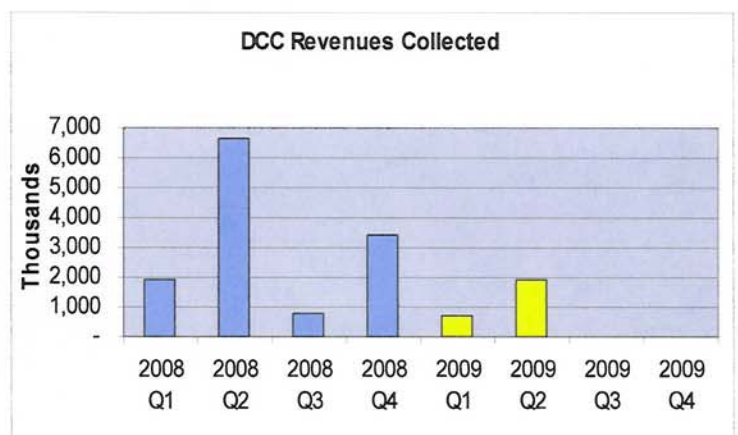
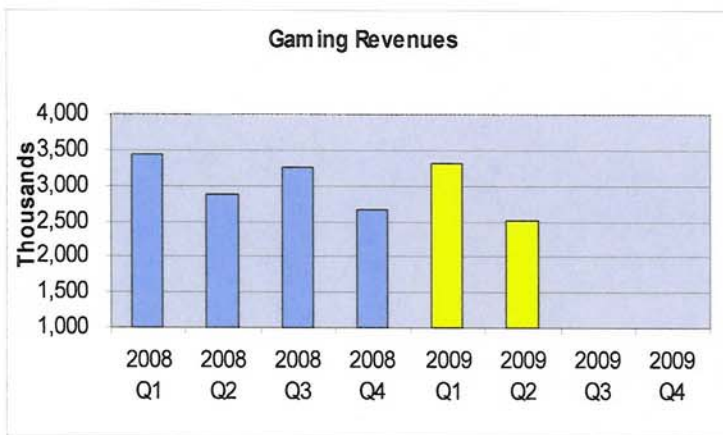
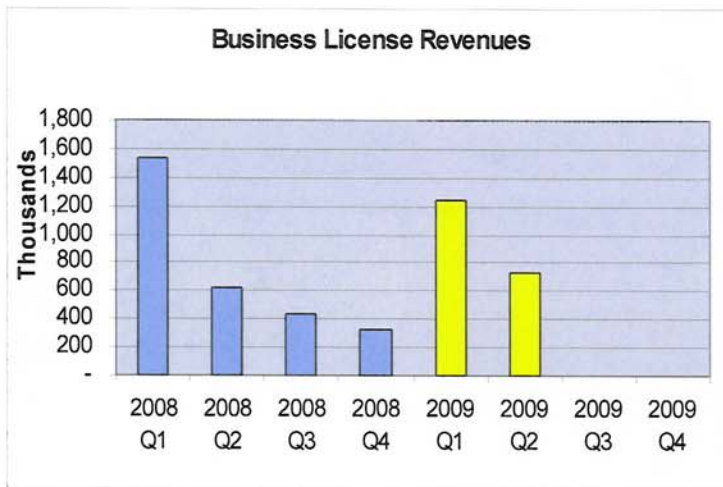
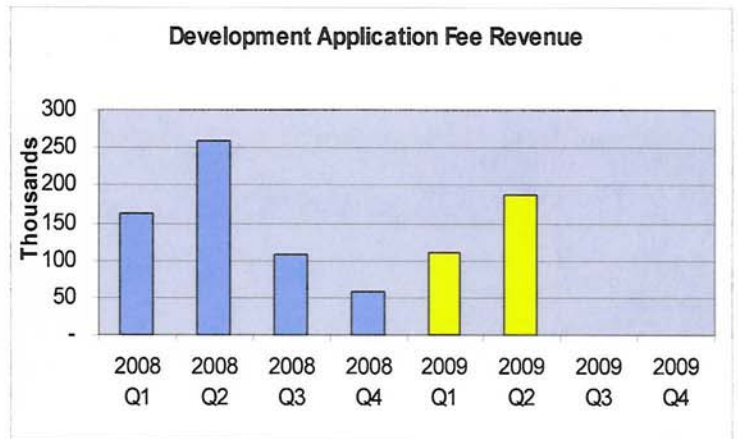
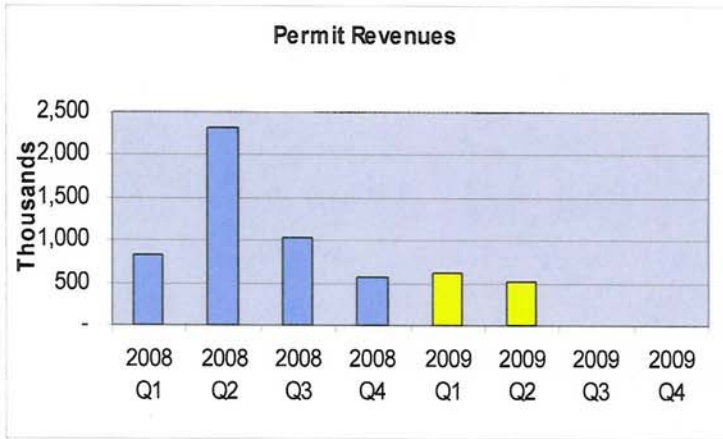
## Net Expenditure by Service Type



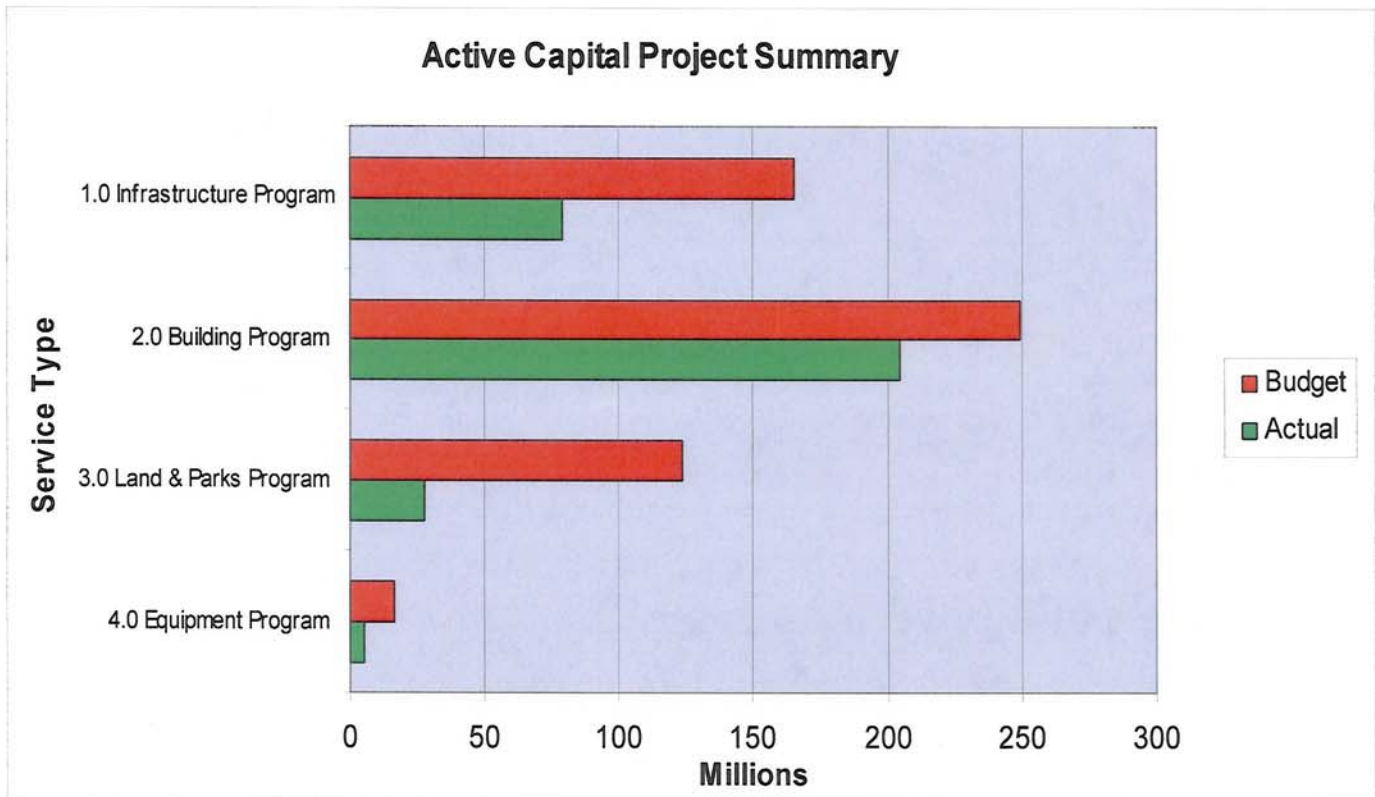
**Statement of Net Expenditure**

Service Type	Department	Actual YTD	Budget YTD	Budget Variance
Law & Community Safety	Fire Rescue	12,817,906	13,395,091	577,186
	Law & Community Safety	1,484,535	1,565,427	80,892
	RCMP	14,340,093	16,216,459	1,876,366
Parks Rec & Cultural Services	Library	3,543,962	3,511,450	(32,512)
	Parks Rec & Culture	11,655,452	13,484,103	1,828,650
Engineering & Public Works	Engineering & Public Works	9,986,824	12,473,878	2,487,054
General Government	General Government	8,563,714	10,253,925	1,690,211
Planning & Development Services	Planning & Development Services	2,940,544	2,616,516	(324,028)
Fiscal		(71,838,123)	(73,516,849)	(1,678,726)
<b>Total</b>		<b>(6,505,093)</b>	<b>-</b>	<b>6,505,093</b>

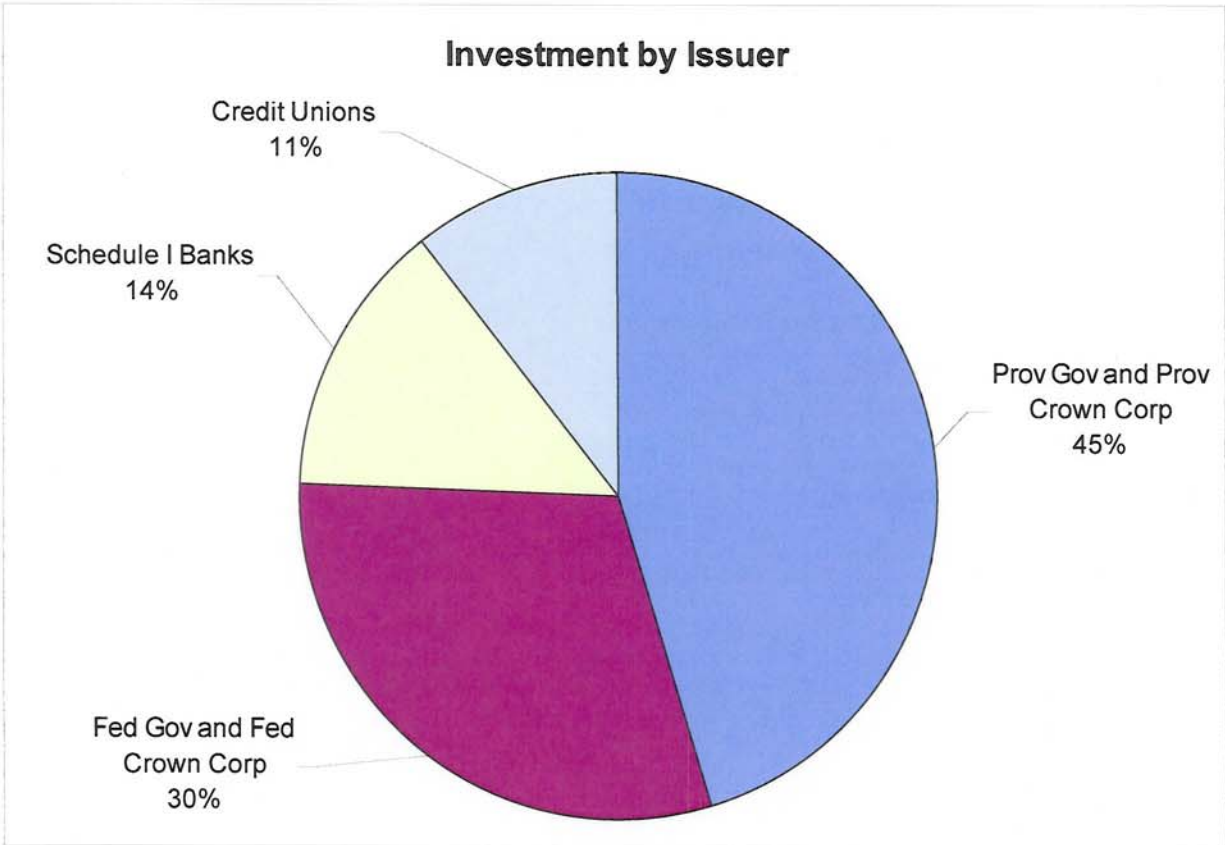
### Revenue Updates







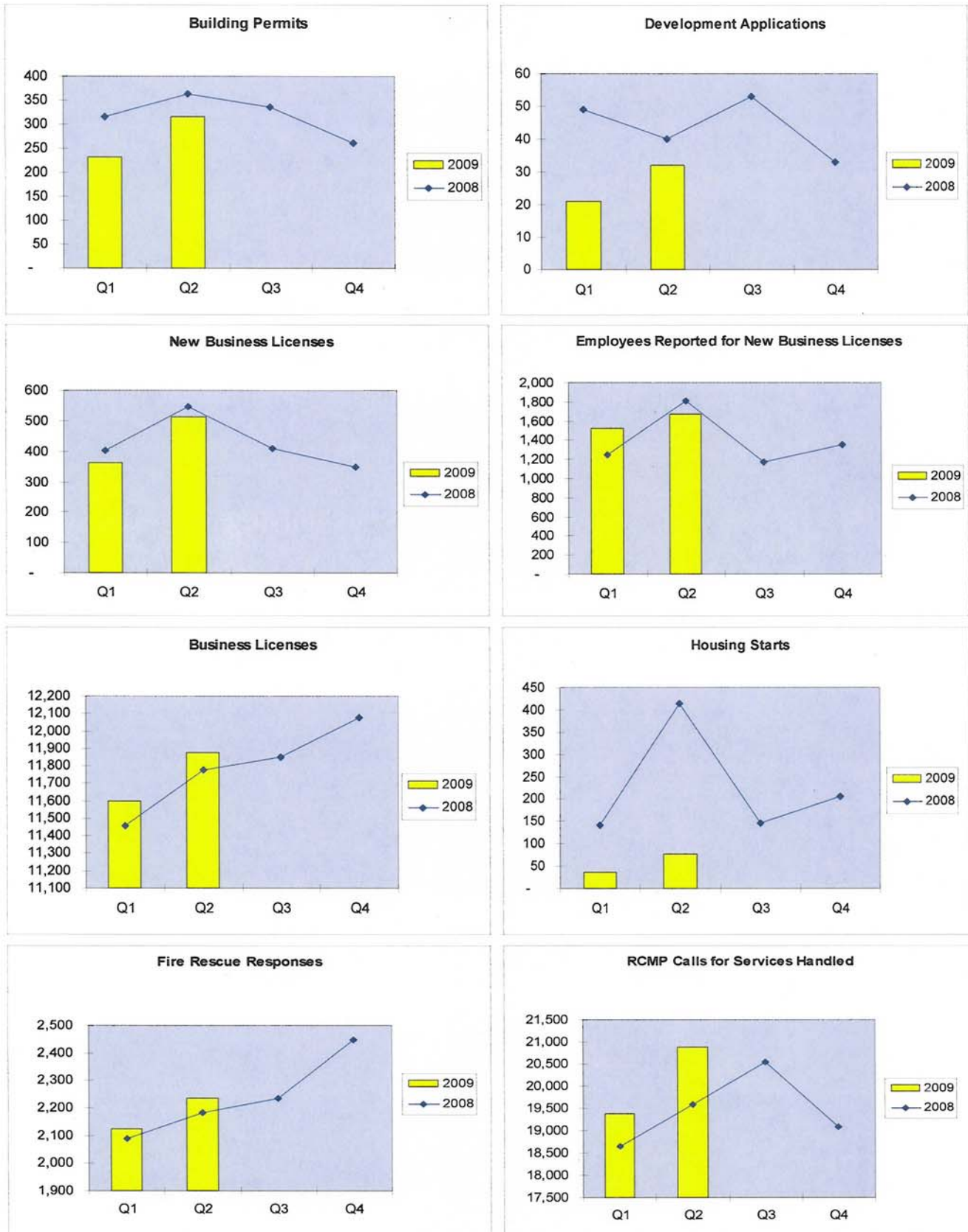
<b>Statement of Active Capital Project Expenditures</b>			
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
<b>1.0 Infrastructure Program</b>	165,608,001	79,169,181	86,438,820
<b>2.0 Building Program</b>	249,387,806	204,739,947	44,647,859
<b>3.0 Land &amp; Parks Program</b>	123,868,309	27,454,616	96,413,694
<b>4.0 Equipment Program</b>	16,325,832	5,519,558	10,806,274
<b>Grand Total</b>	<b>555,189,949</b>	<b>316,883,301</b>	<b>238,306,647</b>



### Investment Portfolio Summary...Continued

Investment	Value	% of Portfolio			
<b>Prov Gov and Prov Crown Corp</b>					
Prov of BC	\$ 30,810,653	5.43%			
MFA BC	\$ 10,001,020	1.76%			
Prov of Ontario	\$ 87,660,006	15.45%			
Prov of Quebec	\$ 53,202,920	9.38%			
Hydro Quebec	\$ 16,830,846	2.97%			
Province of PEI	\$ 2,430,371	0.43%			
Alta Cap Fin Authority	\$ 55,606,460	9.80%			
<b>Total Prov Gov and Prov Crown Corp.</b>	<b>\$ 256,542,275</b>	<b>45.22%</b>			
<b>Fed Gov and Fed Crown Corp</b>					
Government of Canada	\$ 30,006,905	5.29%			
Canadian Wheat Board	\$ 10,526,050	1.86%			
CMHC	\$ 131,497,261	23.18%			
<b>Total Fed Gov and Fed Crown Corp</b>	<b>\$ 172,030,217</b>	<b>30.32%</b>			
<b>Schedule 1 Banks</b>					
Royal Bank of Canada	\$ 16,790,164	2.96%			
Scotia Bank	\$ 6,289,164	1.11%			
National Bank of Canada	\$ 6,275,208	1.11%			
TD Financial	\$ 15,840,667	2.79%			
CIBC	\$ 16,666,604	2.94%			
BMO Financial	\$ 10,519,443	1.85%			
First Bank	\$ 6,264,988	1.10%			
<b>Total Schedule 1 Banks</b>	<b>\$ 78,646,239</b>	<b>13.86%</b>			
<b>Credit Unions</b>					
G&F Financial	\$ 25,160,274	4.43%			
Vancity Savings Credit Union	\$ 15,003,452	2.64%			
Coast Capital Savings	\$ 20,000,000	3.52%			
<b>Total Credit Unions</b>	<b>\$ 60,163,726</b>	<b>10.60%</b>			
<b>TOTAL INVESTMENTS</b>	<b>\$ 567,382,457</b>	<b>100.00%</b>			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Funds held in trust for Richmond Community Associations</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">(1,180,172)</td> </tr> </table>			Funds held in trust for Richmond Community Associations	\$	(1,180,172)
Funds held in trust for Richmond Community Associations	\$	(1,180,172)			

### Key Indicators Trends





## City of Richmond

## Key Indicators - June 30 2009

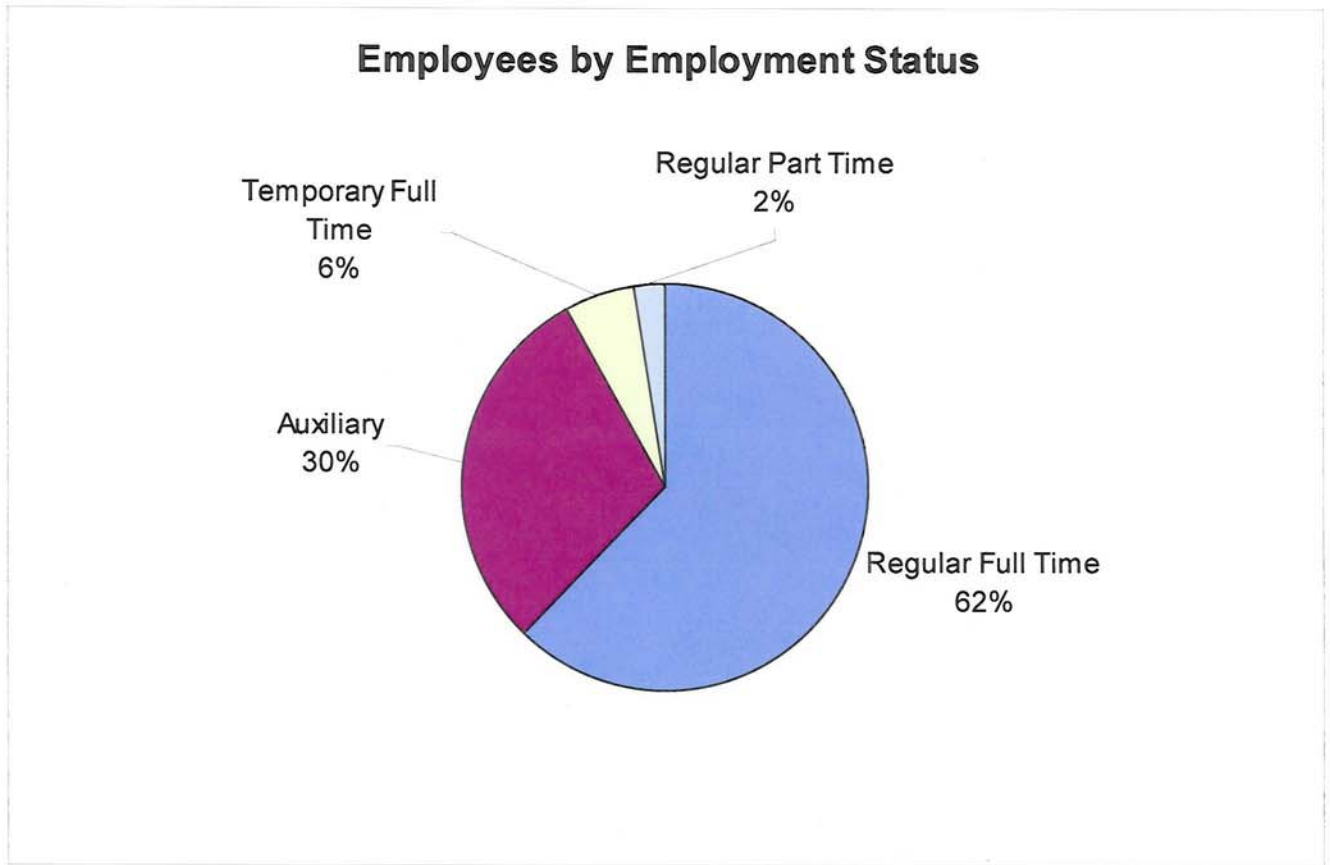
Population	Dec-08	Dec-07
<b>Richmond Population Estimate Year End*</b>	190,357	188,000

\*Note: These population estimates include an estimate of the Census undercount. Amounts rounded to the nearest thousand.

	Q2 2009 Apr-Jun 2009	Q2 2008 Apr-Jun 2008	% Change	Year to Date Jan - Jun 2009	Year to Date Jan-June 2008	Year to date % change
<b>Building Permits</b>						
Number of Building Permits Issued	317	363	(12.7%)	549	679	(19.1%)
Permit Revenue (Building, Plumbing, Gas, Demo etc)	515,230	2,311,653	(77.7%)	1,136,849	3,143,004	(63.8%)
Value of Building Construction for Permits Issued	\$31,973,317	225,815,341	(85.8%)	\$58,842,258	285,097,668	(79.4%)
<b>Development Applications</b>						
Development Applications Received	32	40	(20.0%)	53	89	(40.4%)
Development Applications Revenue	\$187,165	259,047	(27.7%)	297,494	420,107	(29.2%)
<b>Business Licenses</b>						
Number of New Business Licenses Issued	513	545	(5.9%)	876	947	(7.5%)
Number of Employees Reported - New Licenses	1,672	1,808	(7.5%)	3,193	3,053	4.6%
Total Valid Licenses to date	11,877	11,777	0.8%	11,877	11,777	0.8%
Revenue Received for Current Year Licenses	\$725,214	626,826	15.7%	1,972,530	2,158,793	(8.6%)
Revenue Received for Next Year (Deferred)	\$135,965	120,528	12.8%	198,696	174,816	13.7%
Total License Revenue	\$861,179	747,354	15.2%	2,171,226	2,333,609	(7.0%)
<i>Year to date valid licenses and revenue include current year licenses issued in the prior year.</i>						
<b>Other Revenues</b>						
Parking Revenue	\$332,457	346,792	(4.1%)	639,554	668,511	(4.3%)
Gaming Revenue	\$2,519,602	2,866,925	(12.1%)	5,830,722	6,317,057	(7.7%)
Traffic Fine Revenue	\$2,396,882	2,203,831	8.8%	2,396,882	2,203,831	8.8%
<b>Development Cost Charges Income</b>						
Total DCC Fees Received	1,912,090	6,608,599	(71.1%)	2,596,680	8,502,465	(69.5%)
Roads, Water, Sewer DCC's Received	1,393,267	4,054,708	(65.6%)	1,908,791	4,982,600	(61.7%)
Parks DCC's Received	518,823	2,553,892	(79.7%)	687,889	3,519,865	(80.5%)
<b>Uncommitted Reserves</b>						
DCC Reserves to date*	\$14,102,741	\$19,115,957	(26.2%)	\$14,102,741	\$19,115,957	(26.2%)
Capital Funding Reserves to date	\$12,342,593	\$63,534,617	(80.6%)	\$12,342,593	\$63,534,617	(80.6%)
Other Reserves to date	\$148,789,495	\$75,121,131	98.1%	\$148,789,495	\$75,121,131	98.1%
Total Uncommitted Reserves	\$175,234,829	\$157,771,705	11.1%	\$175,234,829	\$157,771,705	11.1%
<b>Investments</b>						
Total Investments	\$567,382,457	\$545,491,783	4.0%	\$567,382,457	\$545,491,783	4.0%
<b>Interest Earned on Investments</b>						
Average City Rate of Return on Investments	2.91%	3.88%	(0.97%)	3.18%	3.88%	(0.70%)

Sources: All data is from City of Richmond records except as noted

	Q2 2009 Apr-Jun 2009	Q2 2008 Apr-Jun 2008	% Change	Year to Date Jan - Jun 2009	Year to Date Jan-June 2008	Year to date % change
<b>Taxes to date</b>						
Taxes Collected	\$108,857,504	102,110,194	6.6%	115,622,883	108,753,210	6.3%
City Portion of Taxes Collected	\$53,340,177	50,033,995	6.6%	56,655,213	53,289,073	6.3%
Unpaid Taxes - Delinquent & Arrears - YTD	\$3,215,940	3,372,983	(4.7%)	3,215,940	3,372,983	(4.7%)
No. of Participants on Installment Plan	5,275	5,103	3.4%	5,275	5,103	3.4%
Installment Plan Monthly Payments	1,594,525	1,562,166	2.1%	1,594,525	1,562,166	2.1%
Interest Rate Paid to IP Participants	0.50%	3.25%	(84.6%)	0.50%	3.25%	(84.6%)
<b>Payroll</b>						
Gross City Payroll (City and Library)	\$21,832,265	20,247,689	7.8%	46,556,196	42,983,312	8.3%
Number of City Employees (City and Library)	1,895	1,863	1.7%	1,895	1,863	1.7%
<b>Fire Rescue Responses</b>						
	2,236	2,182	2.5%	4,360	4,270	2.1%
<b>RCMP - Calls for Service Handled</b>						
	20,868	19,587	6.5%	40,237	38,240	5.2%
<b>Affordable Housing</b>						
Affordable Rental Housing* YTD	70	40	75.0%	70	40	75.0%
Market Rental Units** YTD	158	132	19.7%	158	132	19.7%
Unallocated Funds in Reserves	791,763	314,836	151.5%	791,763	314,836	151.5%
Unspent Funds Allocated to Capital Projects to date	9,431,477	9,238,315	2.1%	9,431,477	9,238,315	2.1%
<b>Market Indicators</b>						
<b>Housing Starts</b>						
Number of Housing Starts (number of units)	77	414	(81.4%)	113	556	(79.7%)
Number of Demolitions	48	135	(64.4%)	83	261	(68.2%)
Net Housing Units Added	29	279	(89.6%)	30	295	(89.8%)
<b>Median Residential Selling Prices - Richmond</b>						
Single Family Detached	667,498	732,633	(8.9%)	656,666	717,983	(8.5%)
Townhouse	426,333	469,150	(9.1%)	413,633	460,725	(10.2%)
Apartment	296,167	316,050	(6.3%)	283,667	321,428	(11.7%)
Number of Sales (all housing types)	1,510	1,233	22.5%	2,145	2,309	(7.1%)
<i>Source: Real Estate Board of Greater Vancouver</i>						
<b>Retail Sales - Greater Vancouver Region</b>						
Regional Quarterly Retail Sales (in \$ millions)	6,150	6,626	(7.2%)	11,425	13,181	(13.3%)
<i>Source: Statistics Canada (Data not available for Richmond)</i>						
<b>Unemployment Rate-Greater Vancouver</b>						
Regional Unemployment Rate (3 month moving average)	7.2%	4.3%	2.9%	6.3%	4.3%	2.0%
<i>Source: Statistics Canada &amp; BC Stats (Data not available for Richmond)</i>						
<b>Economic Development</b>						
Total sq. ft space available (Office) YTD	492,654	435,472	13.1%	492,654	435,472	13.1%
Vacancy rate - Office (in %) YTD	12.12%	10.71%	13.2%	12.12%	10.71%	13.2%
Total sq. ft space available (Industrial) YTD	714,824	1,245,098	(42.6%)	714,824	1,245,098	(42.6%)
Vacancy rate - Industrial (in %) YTD	2.01%	3.61%	(1.6%)	2.01%	3.61%	(1.6%)



**Contract Awards**  
**APRIL 1, 2009 – JUNE 30, 2009**

9	Contract Name	Award	Amount	Department
1	3706F Research & Analysis of Economic Development Data	0726522 B.C. Ltd	\$ 33,150.00	Economic Development
2	3705F Transportation Planning Position	ISL Engineering & Land Services	\$ 60,073.00	Transportation
3	3703F Supply and Delivery (120) - # 4-Lamp at Richmond Ice Centre	Pacific Energy Solutions	\$ 42,183.00	PW – Engineering
4	3702F Supply and Delivery of (92) - # 4- Lamp @ # 11 6-Lamps@ Minoru Ice Arena	Pacific Energy Solutions	\$ 37,103.33	PW – Engineering
5	3701F Supply & Delivery of 2 - CP3152 Submersible Pumps	ITT Flygt	\$ 31,891.55	PW – Engineering
6	3700F Hansen Annual Maintenance & Support	Hansen	\$ 110,387.82	Information Technology
7	3699F Motor Control Center (Cambie West)	Guillevin International	\$ 68,235.00	PW – Engineering
8	3595F Supply & Delivery of one (1) 2009 Ford Escape 4x4	Richport Ford	\$ 28,443.00	Fire-Rescue
9	3594F Duct Work to Room 2010	Georgia Mechanical	\$ 30,000.00	Major Projects
10	3593F Annual Software License Renewal	VFA Inc. (US)	\$ 27,912.89	PW – Facilities
11	3592F Watermain Renewal & Off-Site Upgrades	Progressive Contracting (Brighthouse) Ltd	\$ 74,983.00	PW – Engineering
12	3590F Oval Lobby Floor Concrete Treatment & Epoxy Topcoat	Futuristic Designs Inc.	\$ 100,000.00	Major Projects
13	3589F Grant Services	Richmond Chamber of Commerce	\$ 45,000.00	Economic Development
14	3588F Consulting services - Late Comer Agreements	The Radian Solutions Group	\$ 25,000.00	PW – Engineering
15	3585F Detailed Design Services for Oval Dike Works	Phillips Farevaag Smallemberg	\$ 49,885.00	Major Projects
16	3584F Consulting Services - Richmond Airport Noise Citizens Task Force	Direct Approach Consulting Inc.	\$ 20,000.00	Transportation
17	3582F Microsoft Software Assurance	SoftChoice Corporation	\$ 77,545.46	Information Technology
18	3580F Consulting Services - Fire Hall No. 7 Building Envelope Upgrades	Levelton Consultants	\$ 29,022.00	PW – Facilities
19	3578Q Supply & Delivery of Network Equipment Phase II	Seven Group	\$ 249,809.94	Information Technology
20	3577F Transplant & Removal of 24x Trees on No. 3 Road	Maple Leaf Tree Movers Ltd.	\$ 41,013.79	Major Projects
21	3576F Supply, Form & Fabricate Three (3) 32" Pump Tubes & Nipples	Brenco Industries	\$ 32,700.00	PW – Engineering
22	3575F Supply, Form & Fabricate Four (4) 32" Pump Tubes & Nipples	Brenco Industries	\$ 43,600.00	PW – Engineering
23	3574F Supply and Install - Doors – Oval	PDF Construction	\$ 37,387.00	Major Projects



24	3573F Supply & Install a 24'-0" x 46'-0" Concrete Float	IMFS - International Marine Floatation Systems Inc.	\$ 61,360.00	PW - Parks
25	3572Q Supply and Delivery of Asphalt	Various	\$ 250,000.00 estimate	PW - Roads
26	3571F Budget Analysis & Detailed Site Drawings - Ozone	Fireworks Marketing Group Inc.	\$ 25,000.00	Richmond Olympic Business Office
27	3570F Flood Restoration at Library Cultural Centre	Pro-Claim Restoration	\$ 45,000.00	PW - Facilities
28	3569F Electrical Services for Event Kiosks on No. 3 Road Between Alderbridge Way & Lansdowne Road	BC Hydro	\$ 44,536.00	Major Projects
29	3568F Class Maintenance & Support	Active Network	\$ 76,200.00	Information Technology
30	3566Q External Painting Projects 2009	Westcan Painting and Decorating Ltd.	\$ 85,276.19	PW - Facilities
31	3565F Visual Identity & Graphics Standards Manual	Fleming Creative Group	\$ 50,000.00	Richmond Olympic Business Office
32	3562P Peoplesoft Financials/ HCM/ Hansen Interfaces Services	L.Parker	\$ 70,000.00	Information Technology
33	3561P WebFocus Reporting and Integration Services	OA Solutions	\$ 80,090.00	Information Technology
34	3559F Demolition of Building Exterior Archway	D Litchfield Demolition	\$ 26,520.00	PW - Engineering
35	3557P Peoplesoft HCM Assignments	Larkin IT Consulting	\$ 49,500.00	Information Technology
36	3555Q Supply & Installation to Resurface South Arm Park Tennis Courts	Tomko Sports	\$ 46,774.80	PW - Parks
37	3554Q Supply & Installation of New (Carpet) Flooring at Gateway Theatre	Tec Floor Coverings Ltd	\$ 79,347.65	PW - Facilities
38	3553Q Supply and Install of two (2) Dehumidification Units @ Minoru Arenas	Airon Heating and Air Conditioning Ltd.	\$ 38,587.50	PW - Facilities
39	3547F REDMS (DM) Users Licence Renewal	Open Text	\$ 139,516.07	Information Technology
40	3546Q On Call Glazing	Extreme Glass Ltd.	\$ 25,000.00	PW - Facilities
41	3535Q On Call Arena Refrigeration	Cimco Refrigeration	\$ 80,000.00	PW - Facilities
42	3513P 2009 Watermain Replacement Program - Phase 2	Wedler Engineering	\$ 29,245.00	PW - Engineering
43	3512P 2009 Watermain Replacement Program - Phase I	AMEC Americas Ltd.	\$ 59,170.68	PW - Engineering
44	3499Q Self Contained Breathing Apparatuses and Supplies	Part A - Acklands-Grainger Part B - Levitt-Safety	\$ 24,138.09 \$ 12,840.00	Fire/Rescue
45	3486P 2009 Laneway Upgrade Design	HY Engineering Ltd.	\$ 35,573.25	PW - Engineering
46	3472Q Supply and Delivery of Electrical Kiosk - Eckersley A Sanitary Pump Station	Northwest Tech-Con Systems	\$ 39,888.00	PW - Engineering
47	3471Q Supply and Delivery of Pump Station Shell, Internal Piping, Valves and Ladders - Eckersley A Pump Station	Barski Industries (1985) Ltd.	\$ 39,000.00	PW - Engineering

48	3461Q Supply and Delivery of Diesel Powered Generators	Finning Power Systems	\$ 86,712.64	PW - Electrical
49	3458P O-Zone: Food and Beverage Services Management Consultant	John Temple and Associates	\$ 62,202.00	Customer Service
50	3440Q On Call Roofing	Marine Roofing	\$ 80,000.00 Estimate	Barski Industries (1985) Ltd.
51	3439Q On Call Electrical	Can Tec Electrical	\$ 50,000.00 Estimate	PW - Facilities