



To: Finance Committee

Date: October 25 , 2007

From: Jerry Chong  
Director, Finance


File:

Re: 2007 2nd Quarter Financial Information

**Staff Recommendation**

That the report on Financial Information for the 2nd quarter ended June 30th, 2007 be received for information.

Jerry Chong  
Director, Finance  
(4064)

<b>FOR ORIGINATING DEPARTMENT USE ONLY</b>		
<b>CONCURRENCE OF GENERAL MANAGER</b>		
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<b>REVIEWED BY CAO</b>	YES  <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

## Staff Report

### Origin

The following financial updates have been provided for the second quarter ending June 30<sup>th</sup> 2007.

- Statement of net (revenues)/expenditures (actual vs. budget)
- Revenues and Expenditures (2007 vs. 2006)
- Revenue Updates
- Status of capital program (project summary)
- Contract awards
- Investment portfolio performance
- Key indicators

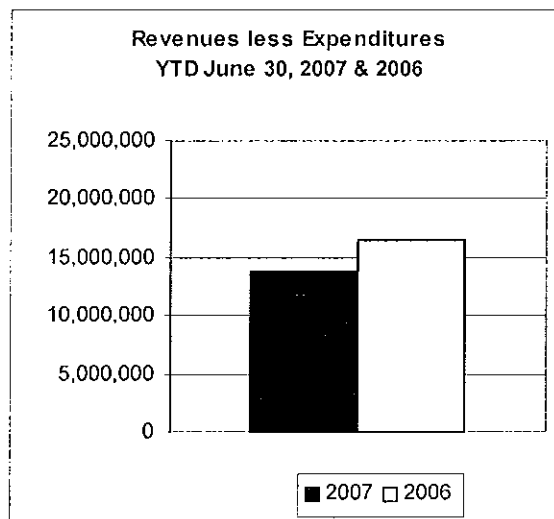
### Analysis

#### Statement of net (revenues)/expenditures

The second quarter ending June 30<sup>th</sup> 2007, shows a favourable variance in the year-to-date net revenues of \$13.8 million compared to a break even budget. This is primarily due to the fact that the budget is spread evenly through the year, whereas the actual numbers reflect the seasonal nature of business. For example, bulk of the expenditures in such areas as Parks, Recreation and Culture, Public Works, Library etc. will be incurred through the summer months of July, August and September. Similarly the salary increases as a result of CUPE contract settlement will take place in the third quarter although they are reflected in the budget. Therefore, we expect most of the functional areas will fully spend their budgeted expenditures by the end of the fiscal year.

The projection for the year end is a surplus of \$3.7 million. This is mainly due to lower than budgeted RCMP expenditures and higher revenues in Planning and Development Services.

The net revenues at the end of second quarter of 2007 is lower than the corresponding period of 2006 shown in the graph below. This is due to timing of revenues and expenditures booked.



Following are the explanations of variances at the departmental level.

**City of Richmond**  
**Statement of Net (Revenues)/Expenditures**

	Net Actuals Year to Date June 30, 2007	Net Budget Year to Date June 30, 2007	Variance	Estimated Year End Surplus/ (Deficit)
Law & Community Safety	\$ 827,906	1,050,593	\$ 222,687	
RCMP	12,265,810	14,843,984	2,578,174	1,500,000
Fire Rescue	10,618,786	11,913,916	1,295,130	
Parks Rec & Culture	10,371,813	12,474,376	2,102,563	
Library	3,621,225	3,292,068	(329,157)	
Engineering & Public Works	7,663,050	10,112,380	2,449,330	
Utilities	(289,059)	0	289,059	
Business & Financial Services	(170,275)	858,188	1,028,463	300,000
Planning & Development Services	(408)	1,936,899	1,937,307	1,600,000
Corporate Administration	1,047,149	1,072,998	25,849	
Corporate Services	5,538,933	5,922,766	383,833	
Fiscal	(76,497,656)	(74,291,864)	2,205,792	300,000
Transfer to Reserves	11,204,600	10,813,696	(390,904)	
	<b>\$ (13,798,126)</b>	<b>0</b>	<b>\$ 13,798,126</b>	<b>\$ 3,700,000</b>

The favourable variance in RCMP is due to lower than budgeted expenditures. This is largely because of the vacancies within the RCMP complement. The complement is currently 181.92 versus the budgeted number of positions of 206. This variance will probably continue through to the end of the fiscal year resulting in an estimated surplus of \$1.5 million at the year end.

Fire & Rescue is currently in a favourable position compared to the budget as actual salary costs are lower than the budget. The fire department projects that the budget will be fully utilized by year end.

Bulk of the expenditures in Parks, Recreation and Culture will be incurred in the third quarter, due to seasonal demand with staffing and maintenance programs. The year end projection is that the budget will be fully spent.

Library revenues are low as grant funding does not get collected until the 3<sup>rd</sup> and 4<sup>th</sup> quarter. Expenditures are slightly under budget due to staff vacancies.

Engineering and Public Works currently show a favourable variance. Roads' surplus position will be eliminated as they expect to fully expend their budget as maintenance projects are underway.

The Utility budgets are in a surplus position due to the demand and timing of maintenance programs.

The surplus in Business and Financial Services is largely due to higher than budgeted business license revenues (\$600,000 over budget). Expenditure budgets are expected to be fully utilized by year end.

Planning and Development Services is in a surplus position mainly due to building permits revenues exceeding year to date budgets (\$900,000 higher than budget).

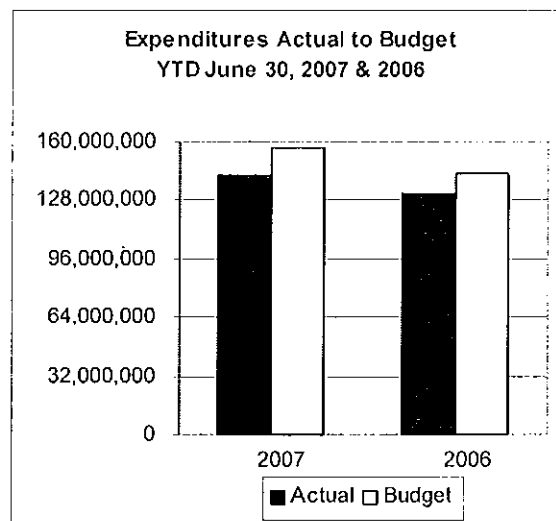
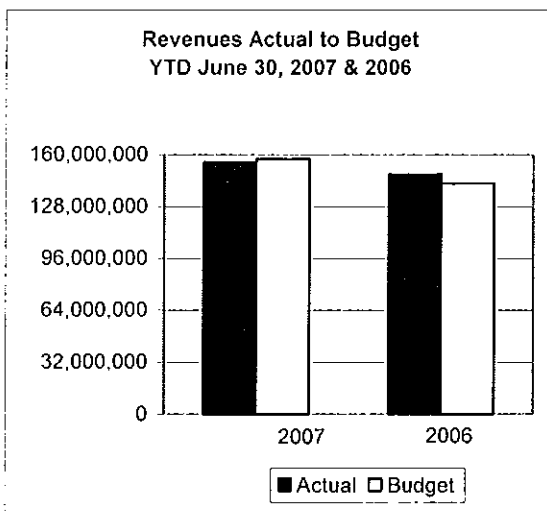
Corporate Administration budgets are on track

Corporate Services are slightly favourable to the budget. However, the budget will be fully spent at the year end.

The favourable variance in "Fiscal" is largely due to higher than budgeted revenues. Gaming revenues in the first two quarters are higher than the budget. However, these revenues tend to fluctuate throughout the year. On the expenditure side, various liabilities will be accrued at year end.

Transfer to Reserve - on budget

### Revenues and Expenditures (2007 vs. 2006)

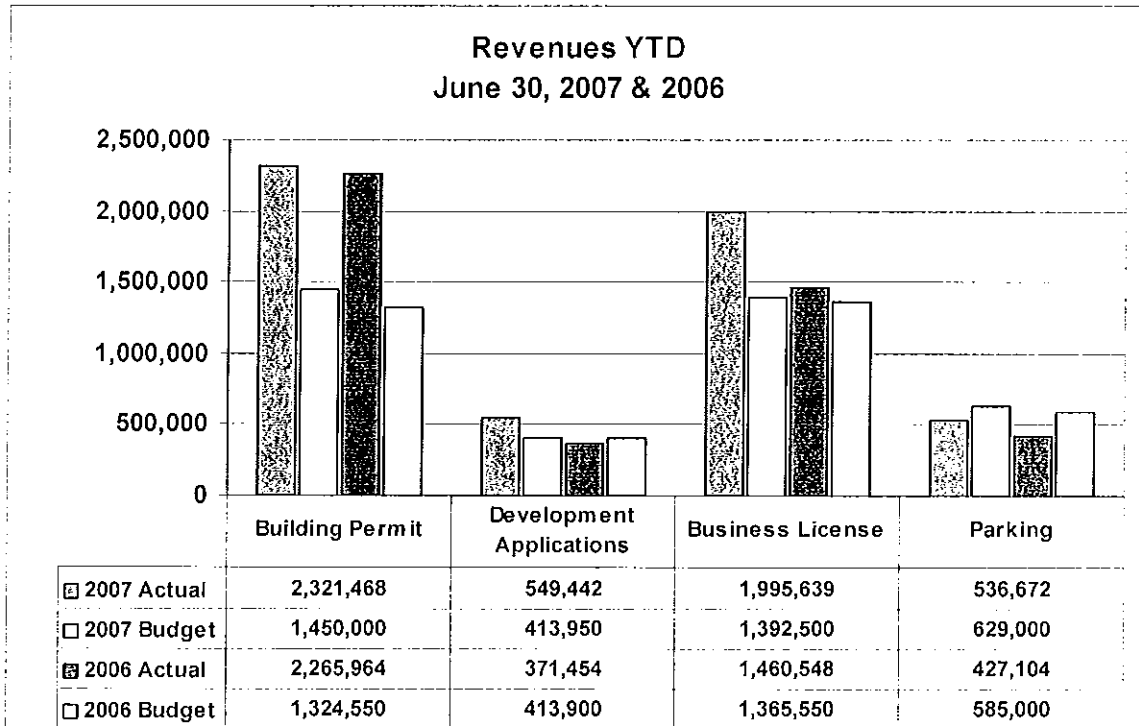


Total year-to-date revenues for the quarter ended 30<sup>th</sup> June 2007 is \$155.3 million compared to the budget of \$157.2 million. The variance is largely due to timing of revenues being accrued or collected. We fully expect to realize budgeted revenues at the year end.

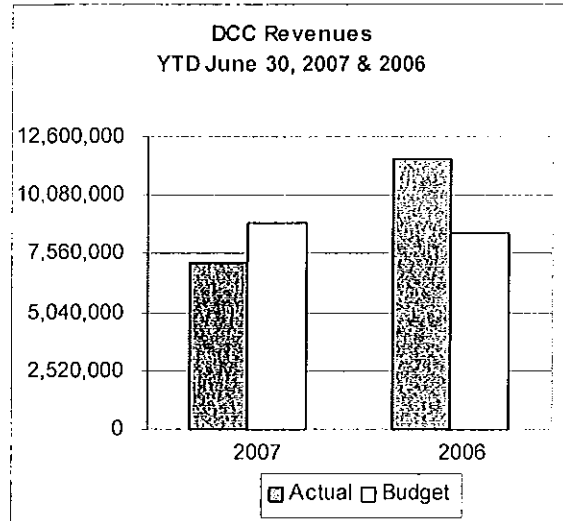
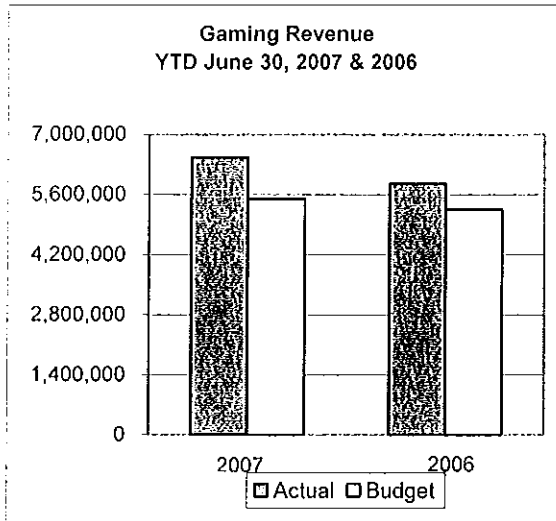
However, revenues are higher than the corresponding period of 2006 of \$147.9 million. This is due to increase in such revenues as building permits fees, business license fees, development application fees gaming revenue etc. as shown in revenue update section below.

Total year-to-date expenditures for the quarter ended June 30<sup>th</sup> 2007 is \$141.5 million compared to the budget of \$157.2 million. This favourable variance is largely due to seasonal nature of the business. Bulk of the expenditures in areas like Parks, Recreation and Culture, Public Works etc. will be spent through the summer months of July, August and September. The expenditures in the corresponding period in 2006 are \$127.4 million against the budget of \$142 million.

### Revenue Updates (Details see Appendix 2)



- Building permit activity remains high with the continued growth in the construction and real estate industry.
- Development Applications revenues are higher than the budget. This can be attributed to a sharp increase in applications submitted in the period from April to June.
- Business License revenues show a favourable variance of \$600,000. This can be attributed to timing of the license applications. Generally, bulk of the applications are processed in the first month of the year.
- Parking revenues fluctuate throughout the year due to seasonal events. Early payment ticket rate was increased by \$5 effective April 01, 2007. Since violators have 28 days in which to pay the early payment amount, we do not realize the revenue until the following month. We will start to see the effects of increased revenue flow in the second half of the year. With the introduction of the new adjudicating system effective April 01, 2007, parking revenues are expected to increase.



- Gaming revenues received as of June 30, 2007 are higher than budgeted. However, gaming revenues fluctuate throughout the year.
- Lower than budgeted DCC contributions were received in the first half of 2007. However indication from the planning department is that contributions are expected to increase in the third and fourth quarters corresponding to the increase in building permits.

### **Capital Program (Details see Appendix 2)**

A summary of the City's major capital projects are provided in Appendix 2 which shows the total budgeted cost of the projects, the costs incurred up to June 30, 2007, the percentage of completion at June 30, 2007, estimated date of completion, estimated final project cost, the variance between budget and estimated final cost, and a determination by the respective Project Manager as to whether the project is on schedule.

### **Contract Awards (Details see Appendix 3)**

This report is to provide Committee members information with regard to the formal contracts awarded by the City for the 2<sup>nd</sup> quarter of 2007.

### **Investment Portfolio (Details see Appendix 4)**

The City's investment portfolio at June 30, 2007 is \$393.1 million. The City's average return on investment for the 2<sup>nd</sup> quarter was 4.45%, an increase of 0.3% over the previous quarter. The current strategy deployed by the City is to have sufficient cash available to meet funding for operations and major projects within the next 5 years including the Olympic Oval, land purchases and other capital projects.

**Key Indicator Statistics (Details see Appendix 5)**

This report is to provide Committee members information with regard to the general statistics for the City for the year to date 2007 as compared to 2006.

**Financial Impact**

There is no financial impact to the City at this time.

**Conclusion**

There are no major issues to report in the City's 2007 – 2<sup>nd</sup> quarter financial results.



Hari Suvarna  
Manager, Budgets and Accounting  
(4365)

## Appendix 1

## City of Richmond Revenues

	YTD June 30, 2007 Actual	YTD June 30, 2007 Budget	Actual - Budget Variance	YTD June 30, 2006 Actual	YTD June 30, 2006 Budget	Actual- Budget Variance
Building Permit Revenue	2,321,468	1,450,000	871,468	2,265,964	1,324,550	941,414
Development Applications Revenues	549,442	413,950	135,492	371,454	413,900	(42,446)
Business License Revenues	1,995,639	1,392,500	603,139	1,460,548	1,365,550	94,998
Roads, Water, Sewer DCC's	3,798,604	4,867,884	(1,069,280)	4,025,260	3,973,293	51,967
Parks DCC's	3,369,482	4,012,117	(642,635)	7,630,773	4,526,707	3,104,066
Total DCC Fees Received	7,168,086	8,880,000	(1,711,914)	11,656,033	8,500,000	3,156,033
Gaming Revenues	6,470,556	5,500,000	970,556	5,846,586	5,250,000	596,586
Parking Revenues	536,672	629,000	(92,328)	427,104	585,000	(157,896)



## Appendix 2

## City of Richmond Capital Project Summary

	Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
<b>A. Infrastructure Program</b>								
<b>Roads</b>								
1	North Loop Rd - Land Acq (05-06)	15,000,000	10,517,569	70%	15,000,000		03/12/2007	Y
2	RAV/Canada Line No. 3 Rd (06-07)	9,095,000	30,000	1%	9,095,000		03/12/2009	Y
3	River Rd Realignment (05-07)	7,000,000	4,337,543	45%	7,000,000		03/10/2008	Y
4	Westmnt Nelson/McMillan(04-06)	6,525,000	2,398,992	50%	5,900,000	625,000	31/12/2007	Y
5	Canada Line-Brig Bus Mall (2007)	6,000,000	0	0%	6,000,000		01/01/2011	Y
6	Undrgrnd Hyd/Telus Westmin (2003)	1,902,000	1,465,257	95%	1,500,000	402,000	30/09/2007	Y
7	Computerized Traf Signal (03-06)	1,395,039	912,726	67%	1,259,345	135,694	30/06/2008	Y
8	Undergrounding Hydr/Tel (2004)	1,148,000	45,314	5%	1,148,000		03/12/2008	N
9	Browngate Road Ext (2004)	800,000	377,133	98%	800,000		03/12/2007	Y
10	Undergrounding Hydr/Tel (2005)	750,000	0	0%	750,000		03/12/2011	N
11	Bicycle Lane Program (2005)	721,760	764	5%	721,760		03/05/2008	N
12	No. 3 Rd. U/G Producing (2006) *	689,530	777,686	100%	777,686	-88,156	31/12/2009	2008 grant
13	Land Acquis Infrastructure (2005)	634,000	17,570	5%	634,000		03/12/2008	Y
14	Parking Lot Rehab (2004)	500,000	278,920	58%	500,000		03/09/2007	N
15	Traffic Signal Install (2007)	356,500	7,800	0%	356,500		03/09/2008	Y
16	Bicycle Lane Program (2006)	292,500	14,625	5%	292,500		03/05/2008	N
17	Traffic Signal Install (2005)	254,529	171,857	68%	254,529		03/12/2007	Y
18	Traffic Signal Install (2006)	250,000	129,541	52%	250,000		03/12/2007	Y
19	No. 4 Rd/Westminster E (2005)	212,000	34,746	16%	325,000	-113,000	Not Avail	On Hold
20	Blundell/Steveston Inter(2003)	200,000	40,433	20%	200,000		03/06/2008	N
21	No 3 Walkway:Stvstn- Dyke (2005)	200,000	140,614	95%	150,000	50,000	31/07/2007	Y
22	Arterial Rd Crosswalk (2006)	172,000	206,757	99%	206,757	-34,757	30/09/2007	Grant
23	Gard City Bike:Capstan-Camb (2005)	164,250	112,973	90%	155,000	9,250	31/07/2007	Grant
24	Misc Intersection Improve (2006)	138,000	11,000	10%	138,000		03/12/2007	Y
25	Neighbrhd Traff Safety (2005)	114,000	30,064	40%	114,000		03/12/2007	Grant
26	Neighbourhood Traff Safety (2006)	100,000	15,461	5%	100,000		03/06/2008	Y
27	Neighbourhood Traff Safety (2007)	100,000	14,343	5%	100,000		03/12/2008	Y
28	Misc Intersection Improve (2007)	100,000	11,000	5%	100,000		03/12/2008	Y
29	Neighbourhood Traff Safety (2004)	75,400	38,929	85%	75,400		03/09/2007	Grant
30	Transit Plan Infra Imp (2004)	50,000	37,536	95%	50,000		03/12/2007	Grant
31	Transit Plan Infra Imp (2005)	50,000	36,408	95%	50,000		03/12/2007	Y
32	Transit Plan Infra Imp (2006)	50,000	34,489	95%	50,000		03/12/2007	Y
33	Transit Plan Infra Imp (2007)	50,000	5,500	3%	50,000		03/12/2008	Y
34	Arterial Road Crosswalk (2007)	43,500	43,427	95%	43,500		03/12/2007	Y
<b>Drainage</b>								
1	Horseshoe Slough Drain Up (04-06)	3,357,000	3,195,208	95%	3,357,000		03/07/2008	Y
2	Gilbert N Drainage Area (2007)	2,489,637	100,000	5%	2,489,637		03/07/2008	Y
3	Drain P/S Rehab Francis (03/07)	1,656,000	358,458	25%	1,656,000		03/10/2007	Y

	Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
4	Dyke Erosion Prot: #7-#8 Rd (2007)	1,371,000	1,350,403	100%	1,350,403	20,597	31/05/2007	Y
5	No. 7 Rd S Drainage Area (2007)	1,000,000	37,500	5%	1,000,000		03/10/2008	Y
6	Aztec Drainage Upgrade (2006)	900,000	45,588	5%	900,000		03/10/2008	N
7	Lucas Rd Drainage Upgrade (2006)	600,000	30,000	5%	600,000		03/10/2008	Y
8	No. 5/Steveson Culvert (2006)	400,000	374,155	95%	400,000		03/10/2007	Y
9	Dyke Upgrades (2007)	250,000	10,000	0%	250,000		03/10/2008	N
10	Shell Rd Canal Benching (2005)	200,000	0	5%	200,000		03/10/2008	N
11	East Rich/Westminster (2006)	180,000	162,470	90%	180,000		03/12/2007	Y
12	Drainage Pmp Stat Upgrades (2006)	180,000	124,653	75%	180,000		03/12/2007	Y
13	Drainage Assess Prog (2004)	162,250	130,441	80%	162,250		03/12/2007	N
14	Drainage Assessment Prog(2005)	162,250	98,747	61%	162,250		03/12/2007	N
15	Drainage Assessment Prog (2006)	162,250	0	0%	162,250		03/12/2008	N
16	Steveson Drainage Area (2007)	150,000	7,500	0%	150,000		03/12/2007	Y
17	Peace Arch Drainage Area 2007	125,440	10,746	5%	125,440		03/12/2007	Y
18	Drainage PStn Gen Instal (2005)	75,000	17,501	60%	75,000		03/12/2007	Y

#### Watermain Replacement

1	Lulu West Waterworks (2007)	4,178,745	965,487	20%	4,178,745		03/10/2008	Y
2	Wtrmn Westmnstr-Cooney/3Rd (2005)	3,456,500	1,990,143	95%	2,100,000	1,356,500	31/07/2007	Y
3	Water Metering Program (2007)	2,000,000	617,789	40%	2,000,000		03/12/2007	Y
4	AC Replacement Maddock (05-06)	1,535,061	853,786	55%	1,535,061		03/07/2008	Y
5	Comstock AC Replacement (2006)	1,131,500	873,514	100%	900,000	231,500	31/05/2007	Y
6	Lulu North Waterworks (2007)	1,056,000	50,000	5%	1,056,000		03/10/2008	Y
7	Broadmoor AC Replacement (2006)	812,000	638,805	100%	700,000	112,000	31/08/2007	Y
8	Sea Island Waterworks (2007)	785,580	0	0%	785,580		03/07/2008	N
9	Minor Cap Waterworks (2005)	753,722	532,814	70%	753,722		03/12/2008	N
10	More Subdivision Wtrmn (2005)	708,050	672,023	95%	708,050		03/12/2007	Y
11	No.3 Rd-Granville/Westmns (2005)	698,700	0	0%	698,700		03/12/2010	N
12	Bridgeport/Viking Phs 2 (2004)	626,418	587,023	95%	626,418		03/10/2008	N
13	More Subdivision Wtrmn (2004)	583,781	536,551	95%	583,781		03/12/2007	Y
14	Wtrmn Westmnstr-GCity/4Rd (2005)	560,000	0	0%	560,000		0Not Avail	N
15	No. 2 Rd:Steveson-Monteith (2006)	550,000	407,384	100%	450,000	100,000	30/06/2007	Y
16	River Rd Wtrm Realignment (2006)	500,000	423,067	95%	500,000		03/09/2007	Y
17	Lulu East Waterworks (2007)	452,950	20,000	5%	452,950		03/12/2007	Y
18	Minor Cap Waterworks (2004)	400,000	388,770	96%	400,000		03/06/2007	Y
19	Minor Capital Waterworks (2007)	400,000	122,226	31%	400,000		03/12/2010	Y
20	Sea Island PRV (2006)	250,000	0	0%	250,000		03/07/2008	N
21	Minor Capital Waterworks (2006)	100,000	43,857	50%	100,000		03/06/2008	Y
22	Seismic Upgrades Wtrwrk (2005)	50,000	31,753	65%	50,000		03/12/2007	Y

#### Sanitary Sewer

1	Ackroyd Pump Stn Replcmt (2006)	1,400,000	177,517	5%	1,400,000		03/12/2007	Y
2	Broadmoor SanitarySewer (2007)	1,136,000	56,800	5%	1,136,000		03/07/2008	Y
3	Broadmoor SanitarySewer (2005)	1,000,000	513,162	80%	1,000,000		03/12/2007	N
4	Lansdowne Forcemain Twin (2003)	955,050	884,170	100%	955,050		03/07/2007	Y

	Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
5	Sani Pump Stn - Cook/Buswell (2005)	930,000	893,979	95%	930,000		03/09/2007	Y
6	Pump Stn Rehab Bennett (2007)	700,000	0	0%	700,000		03/10/2008	Y
7	Elmbridge Sani Stn (2006)	600,000	0	0%	600,000		03/11/2009	N
8	City Centre/Fraser Swr (2006)	551,000	288,164	60%	551,000		03/11/2007	Y
9	Bridgeport Study Sani Swr (2006)	549,000	152,101	30%	549,000		03/11/2007	Y
10	Steveston SSA Rehab (2007)	400,000	20,000	0%	400,000		03/11/2008	Y
11	City Centre Sani Land Acq (2007)	300,000	33,000	5%	300,000		03/11/2007	Y
12	Arcadia Pump Stn Rehab (2005)	250,000	184,798	75%	250,000		03/11/2007	Y
13	Steveston/Shellmont/TNova (2007)	180,000	9,000	15%	180,000		01/01/2011	Y
14	City Ctr/Fraser Sani Swr (2004)	131,000	73,257	60%	131,000		03/11/2007	Y
15	Pump Station Assessment (2007)	100,000	5,000	0%	100,000		03/11/2008	Y

**Minor Public Works**

1	PW Traffic Minor Capital (2004)	611,174	610,353	100%	610,353	821	03/06/2007	Grant
2	Public Works Minor Cap (2007)	400,000	70,320	20%	400,000		03/10/2008	Y
3	PW Minor Cap Traffic (2006)	365,000	354,937	95%	365,000		03/11/2007	Grant
4	PW Minor Cap Traffic (2005)	306,846	270,790	94%	306,846		03/11/2007	Grant
5	PW Minor Cap Traffic (2007)	250,000	5,408	5%	250,000		03/06/2008	Y
6	Public Works Minor Cap (2006)	200,000	206,014	100%	206,014	-6,014	03/03/2007	Y
7	Wheel Chair Ramp Upgrade(2005)	50,000	26,945	54%	50,000		03/11/2007	Y

**LASP/NIC**

1	NIC No. 1 Rd Lane Const (05-06)	1,200,000	164,484	30%	1,200,000		03/11/2007	Y
2	LASP (2007)	750,000	37,500	0%	750,000		03/11/2008	Y
3	LASP (2006)	552,600	27,630	0%	552,600		03/11/2007	Y
4	LASP Regent & 2nd Ave (2007)	155,000	7,750	0%	155,000		03/11/2007	Y
5	Regent St LASP (2006)	42,400	2,120	0%	42,400		03/11/2007	Y

**Infrastructure Advanced Design**

1	Infra Advanced Design (2007)	840,504	131,888	20%	840,504		03/11/2008	Y
2	Infra Advanced Design (2005)	546,821	544,612	98%	546,821		03/11/2007	Y
3	Infra Advanced Design (2006)	505,181	329,952	70%	505,181		03/10/2008	Y
4	Advance Design Major Proj (2006)	500,000	304,492	50%	500,000		03/11/2008	Y

**Building Program****Minor Buildings**

1	Building Impr Minor Cap (2007)	1,115,000	377,719	35%	1,115,000		03/11/2009	Y
2	Energy Mngmt Upgrades (2007)	866,300	317,106	37%	866,300		01/01/2011	Y
3	Power Smart Projects (2004)	673,000	401,673	59%	673,000		03/11/2007	Grant
4	Building Impr Minor Cap (2006)	420,000	440,887	100%	440,887	-20,887	03/11/2007	Y

**Major Buildings**

1	Oval Construction (05-08)	178,000,000	61,644,907	34%	178,000,000		03/08/2008	Y
2	Future Grants/Donations - Oval (2007)	3,830,000	0	0%	3,830,000		03/08/2008	Y
3	CSB Replacmnt Bridgeport (05-07)	7,400,000	373,305	5%	7,400,000		03/11/2009	Y
4	Britannia (1990 - 2007) (phase 2)	6,529,240	4,710,296	20%	6,529,240		03/11/2008	Y

Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
5CSB Replacement Hamilton (05-06)	4,332,353	3,870,747	100%	4,332,353		030/11/2006	Grant
6FireHall #6 SeismicUpgrd (06-07)	4,000,601	262,360	20%	4,000,601		031/12/2008	Y
7Comm Safety Bldg Sea Islnd (2003)	3,975,429	4,512,100	100%	3,975,429		030/11/2006	N
8Brighthouse Library Renov (2004)	3,054,926	2,912,831	95%	3,050,000	4,926	31/03/2007	Grant
9Garden City Park Bldg (2006)	550,000	384,135	70%	550,000		031/03/2008	Y
10Watermania Energy Upgr (2007)	701,380	226,718	50%	650,000	51,380	31/12/2007	Y
11Facilities/City Hall Reorg (2007)	371,877	370,543	95%	371,877		031/07/2007	Y
12Civic Bldg Infra Adv Dsgn (2005)	331,000	313,861	95%	331,000		031/12/2007	Y
13Civic Bldg Infr Adv Dsign (2007)	310,000	248,658	75%	310,000		031/12/2008	Y
14Fire Rescue Upgrades (2007)	150,000	32,507	22%	150,000		031/12/2007	Y
15Civic Bldg Infr Adv Dsign (2006)	107,000	59,013	55%	107,000		031/12/2008	Y
16Rmd Tennis Club Relocate (2004)	100,000	0	0%	100,000		0Not Avail	N
17Oval Paddling Centre (2007)	100,000	100,000	100%	100,000		001/01/2011	Y
18FireHall #2 SeismicUpgrd (06-07)	57,381	62,103	100%	57,381		031/03/2007	Under Review

**Land & Parks Program****Affordable Housing**

1Affordable Housing Stat (2004)	1,500,000	59,189	2%	1,500,000		031/12/2007	Y
2Affordable Housing Proj (2005)	1,500,000	1,597	0%	1,500,000		031/12/2007	Y
3Affordable Housing (2007)	1,300,000	0	0%	1,300,000		031/12/2007	Y
4Affordable Housing (2006)	1,000,000	0	0%	1,000,000		031/12/2007	Y

**Strategic Land Acquisition**

1Strategic Land Acq (2007)	13,600,000	0	0%	13,600,000		031/12/2008	Y
2DFO/GardenCity Land Acq (2005)	5,000,000	40,699	10%	5,000,000		031/12/2009	Y
3Strategic Land Acq (2005)	3,501,651	1,543,264	44%	3,500,000	1,651	31/12/2007	Y
4Land Acquisition:Strat(2003)	3,164,127	2,633,328	82%	3,164,127		031/12/2007	Y
5Strategic Land Acq (2006)	1,000,000	78,521	8%	1,000,000		031/12/2007	Y

**Minor Parks Capital**

1Parks General Dev (2007)	900,000	117,663	2%	900,000		001/01/2008	Y
2Unsafe Playgrnd Eqp Rep (2007)	200,000	9,500	5%	200,000		001/01/2008	Y
3Tree Planting Program (2005)	142,600	18,856	20%	142,600		031/12/2007	Y
4Tree Planting Program (2004)	101,000	99,238	100%	101,000		031/07/2007	Y
5Unsafe Playgrnd Eqp Rep (2006)	100,000	90,539	90%	100,000		031/12/2007	Y

**Child Care Program**

1Child Care Program (2005)	50,000	24,735	100%	24,735	25,265	31/12/2007	Y
2Child Care Projects (2006)	50,000	42,050	100%	42,050	7,950	31/12/2007	Y
3Child Care Projects (2007)	45,000	0	0%	45,000		031/12/2008	Y

**Major Parks**

1McLennan N Comm Pk Dev (04-07)	3,002,216	1,620,940	54%	3,002,216		031/10/2007	Y
2City Centre Middle Arm Park (2007)	3,137,697	105,203	5%	3,137,697		031/12/2009	Y
3Terra Nova NWQ Park (04-06)	2,000,000	1,025,074	50%	2,000,000		030/04/2008	Y

	Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
4	Terra Nova Grant (2005)	2,000,000	0	0%	2,000,000	0	31/12/2008	Y
5	McLennan (South) (1998-2006)	922,500	562,797	65%	877,500	45,000	31/10/2008	Y
6	Steveston Park WaterPlay (06-07)	838,730	718,832	86%	838,730	0	31/10/2007	Y
7	Steveston Park Redev (2005)	520,097	509,420	98%	520,097	0	31/10/2007	Y
8	Hugh Boyd Master Plan (2007)	400,000	19,000	0%	400,000	0	31/12/2007	Y
9	Waterfront Improve Proj (2004)	312,303	236,014	36%	287,697	24,606	31/12/2007	Y
10	Neighbourhood Parks (2007)	292,430	34,821	0%	292,430	0	31/12/2007	Y
11	Trails (2005)	250,000	111,006	44%	250,000	0	31/12/2007	Y
12	Auto Lighting/Irrigation (2006)	250,000	27,500	5%	250,000	0	30/06/2008	N
13	Park Advance Design (2007)	250,000	98,559	39%	250,000	0	31/12/2007	Y
14	Special Sports Reserve (2007)	250,000	250,000	100%	250,000	0	30/06/2007	Y
15	Trails (2007)	250,000	11,250	0%	250,000	0	31/12/2008	Y
16	McLennan S City Wide Park (2005)	235,200	10,000	4%	235,200	0	31/12/2008	Y
17	Neighbourhood Parks (2006)	200,000	187,550	93%	200,000	0	31/07/2007	Y
18	Natural Areas (2007)	200,000	9,500	0%	200,000	0	31/12/2007	Y
19	Reloc of Stev Tram #1220(2006)	127,500	24,891	2%	127,500	0	30/06/2007	N
20	Parks Upgrade Program (2003)	100,000	39,510	40%	100,000	0	31/12/2007	N
21	Minoru Lake Drain Upgrade (2005)	100,000	65,492	64%	100,000	0	31/10/2007	Y
22	Park Advance Design (2005)	100,000	64,711	65%	100,000	0	31/12/2007	Y
23	Middle Arm Trail #2-Oval (2007)	50,000	2,375	0%	50,000	0	31/12/2007	Y
24	Skate Spot City Centre (2004)	25,000	1,250	5%	25,000	0	31/12/2007	N
<b>Parkland Acquisition</b>								
1	Parkland Acquisition (2005)	7,800,000	2,144,456	27%	7,800,000	0	31/12/2007	Y
2	Parkland Acquisition (2003)	6,800,000	1,574,264	22%	6,800,000	0	31/12/2007	Y
3	Parkland Acquisition (2007)	6,000,000	0	0%	6,000,000	0	31/12/2008	Y
4	Parkland Acquisition (2004)	4,500,000	1,512,976	34%	4,500,000	0	31/12/2007	Y
5	Parkland Acquisition (2006)	2,650,000	468	0%	2,650,000	0	31/12/2008	Y
<b>Public Art Program</b>								
1	Richmond Oval Public Art (05-07)	1,856,250	311,918	17%	1,856,250	0	31/12/2008	Y
2	Public Art (2007)	412,500	0	0%	412,500	0	31/12/2009	Y
3	Public Art (2006)	250,000	0	0%	250,000	0	31/12/2009	Y
4	Onni Group Elmbridge Public Art	180,273	83,445	50%	180,273	0	30/06/2008	Y
5	East Rmd Gathering Place (2005)	175,000	174,802	100%	175,000	0	30/06/2007	N
6	Toyu Lansdowne Public Art Proj	109,500	66,415	60%	109,500	0	30/06/2008	Y
7	Ocean Walk Art Project (2005)	62,500	34,460	60%	62,500	0	31/12/2007	Y
8	Rize Alliance Public Art (2006)	62,182	0	0%	62,182	0	TBA	Y
9	Gateway Theatre Wall Art (2005)	53,000	55,455	100%	55,455	-2,455	31/03/2007	Y
10	Hamilton Public Art (2003)	43,500	40,230	95%	43,500	0	30/09/2007	N
11	Sea Island Public Art (2003)	43,500	33,858	85%	43,500	0	30/09/2007	N
12	Public Art Program (2003)	40,500	0	0%	40,500	0	31/12/2007	Y
13	Paulik Gardens Public Art (2005)	30,000	15,000	40%	30,000	0	31/12/2007	Y
14	Ash Street Public Art	26,500	25,223	100%	26,500	0	31/03/2007	Y
15	Heather Street Public Art	3,000	1,668	100%	3,000	0	31/03/2007	Y

	Project Name	Total Project Budget	Project Exp as at June 30, 2007	% Compl at June 30, 2007	Est'd Final Project Cost	Variance Budget to Est'd Final Costs	Est'd Compl'n Date	On Time (Y) or (N)
<b>Equipment Program</b>								
<b>Computer/Software/Tech</b>								
1	Reg/POS/Internet Pay (06-07)	1,050,000	10,309	5%	1,050,000		031/12/2008	Y
2	PeopleSoft Fin Upgrade (2007)	500,000	51,829	10%	500,000		031/12/2009	Y
3	Fibre Optic Cable Inst (2005)	400,000	127,495	35%	400,000		030/06/2008	Y
4	PeopleSoft 2005/06 Upgrade	400,000	387,368	95%	400,000		031/12/2007	Y
5	Fire Rescue Mngmnt System (2004)	361,671	1,700	1%	361,671		031/12/2008	Y
6	Customer Service (2003)	300,000	235,028	83%	300,000		030/09/2007	N
7	Emerg Public Notification (2006)	300,000	0	0%	300,000		031/07/2008	N
8	Fibre Optic Cabling (2006)	255,000	0	0%	255,000		031/12/2008	Y
9	GIS (2002)	230,000	138,686	70%	230,000		031/12/2007	N
10	Fuelling Station (2007)	225,000	15,998	5%	225,000		001/08/2007	Y
11	Integrated Library System (2005)	182,000	182,017	100%	182,017	-17	31/03/2007	Y
12	IVR Replacement (2006)	150,000	0	10%	150,000		031/12/2008	Y
13	Wireless Network (2007)	150,000	0	0%	150,000		031/12/2009	Y
14	Equipmnt Upgrades (2007)	150,000	6,264	5%	150,000		031/12/2008	Y
15	Lib/Cultural Tel Upgrade (2005)	70,100	56,293	90%	70,100		031/12/2007	Y
16	Bylaw Dispute Adj System (2007)	42,500	1,492	80%	35,000	7,500	19/07/2007	Y
<b>PW Vehicle Replacement</b>								
1	PW Vehicle Rsrv Pur (2004)	1,779,820	474,184	72%	1,779,820		031/03/2008	N
2	PW Vehicle Rsrv Purch (2007)	1,670,000	171,935	13%	1,670,000		030/06/2008	Y
3	PW Vehicle Rsrv Pur (2006)	1,466,000	435,284	57%	1,466,000		031/03/2008	N
4	PW Vehicles (2003)	1,180,243	953,376	94%	1,180,243		031/12/2007	N
5	PW Vehicle Rsrv Purch (2005)	1,127,298	789,021	68%	1,127,298		031/03/2008	N
<b>Fire Equipment Replacement</b>								
1	Fire Vehicle Rsrv Purch (2007)	1,097,700	0	0%	1,097,700		030/06/2008	Y
2	Fire Vehicle Rsrv Purch (2005)	901,000	822,060	88%	901,000		031/12/2007	Y

## Appendix 3

**City of Richmond Contract Awards  
April 1, 2007 – June 30, 2007**

	<i>Contract Name</i>	<i>Award</i>	<i>Amount</i>	<i>Department</i>
1	2785F – Richmond Speed Skating Oval – Exterior Electrical Package – TP #11b	Bayhill Contracting	\$105,385.00	Corporate Programs & Major Projects
2	2894Q – Supply and Delivery of Re-Manufactured Domestic Transmission	Premier Auto Transmissions	\$66,099.00	Fleet Operations & PW
3	T.2906 – Oval Trade Package – Specialty Doors (Item #1)	Shanahan's Building Specialities Ltd.	\$97,482.00	Corporate Programs & Major Projects
4	T.2906 – Oval Trade Package – Toilet Partitions (Item #2)	Shanahan's Building Specialities Ltd.	\$251,785.00	Corporate Programs & Major Projects
5	T.2906 – Oval Trade Package – Foot Grilles, 12931 Bicycle Racks (Item #5)	CP Distributors	\$27,443.00	Corporate Programs & Major Projects
6	2956Q – Exterior Facility Re-Painting 2007	New Life Painting & Decorating	\$126,600.00	Facilities Maintenance and Control/PW
7	2961P – 2007 Drainage Upgrade Program	UMA Engineering Ltd.	\$324,325.00	Engineering Design and Construction – PW
8	2975Q – Supply and Delivery of Janitorial Services to various buildings at the Works Yard	Master Care	\$52,128.00	Facilities Planning and Maintenance - PW
9	2979P – Sanitary Sewer Models for Shellmont, Steveston and Terra Nova	Earth Tech.	\$99,582.00	Engineering Design and Construction - PW
10	T.2988 – Residential Solid Waste & Recycling Collection Services	Sierra	\$3,351,951.27	Parks and Public Works - PW
11	3004Q – Supply and Delivery of Pressure-Seal Form Documents	DATA Group of Companies	\$14,617.03	Business and Financial Services Division
12	3005Q – Supply and Delivery of 2 Sun T2000 Servers	Seven Group/Lease	\$39,679.95	Information Technology Dept.
13	3008P – 2008 Watermain Replacement Design Program – Lulu West	McElhanney Consulting Ltd.	\$68,310.00	Engineering Design and Construction -- PW
14	3018P - Auditing Services - Proposal	KPMG	\$57,500.00	Purchasing & Risk
15	3021Q – Storage Network Equipment	Seven Group	\$126,727.20	Information Technology
16	3022Q – Supply and Delivery of Letterhead, Envelopes, Business Card Shells & Imprinting	Grand & Toy	\$40,905.00	Business and Financial Services Division
17	3028Q – Supply and Delivery of 2 Single Axle Dump Trucks	CoVan International	\$259,052.16	Fleet Operations – PW

	<i>Contract Name</i>	<i>Award</i>	<i>Amount</i>	<i>Department</i>
18	3029P – 2008 Watermain Replacement Program – Lulu North	RF Binnie and Associates	\$26,356.00	Engineering Design and Construction - PW
19	3030F – Meter and PRV Station Equipment for the Canada Line (Richmond's Costs)	Corix Water Systems	\$53,530.00	Water Department – PW
20	3031Q – South Dyke Upgrade, No. 7 Road to 900m East	Progressive Contracting Ltd.	\$801,415.09	Engineering Design and Construction – PW
21	3032Q – Supply and Delivery of Asphaltic Concrete	Columbia Bitulithic	\$334,464.00	Stores - PW
22	3033Q – Supply and Loading of Sand and Gravel	Various as required.	\$1,053,631.00	Stores - PW
23	3034Q – Supply and Delivery of Ready Mixed Cement	Lafarge North America	\$885,500.00 (Yearly estimate)	Stores – PW
24	3038Q – Supply and Delivery of 2 Triplex Ride-On Reel Mowers	Greenline Golf & Turf	\$59,222.55	Fleet Operations - PW
25	3041p – 2008 Watermain Replacement Program – Lulu east	Delcan Corporation	\$9,973.00	Engineering Design and Construction – PW
26	3043Q – Supply and Install Picnic Shelter @ Thompson School Park	Habitat Systems Inc.	\$62,667.33	Parks, Recreation and Culture
27	3045F – Phase 6 – Facilities Reassessments	VFA Canada	\$37,380.00	Facilities Planning and Control – PW
28	3046F – Richmond Oval Art Pedestrian Bridge and Waterworks	Janet Echelman Inc.	\$60,000.00	Recreation and Culture Services
29	3049P – Russ Baker Way HOV/HPV/Transit Line	R.F Binnie and Associates	\$47,157.00	Transportation Planning Department
30	3052Q – Supply and Installation of Roof – Richmond Kinsmen Pavilion	Lam Metal Contracting	\$55,621.00	Facilities Maintenance – PW
31	3053Q – Supply and Installation of Roof – Richmond No. 7 Firehall	Broadway Roofing Company	\$124,800.00	Facilities Maintenance – PW
32	3054Q – Supply and Installation – HVAC at Steveston Community Centre	Airon Heating	\$74,850.00	Facilities Maintenance – PW
33	3057Q – Supply and Installation of Roof – East Richmond Community Hall	Broadway Roofing	\$84,900.00	Facilities Maintenance – PW
34	3067Q – Supply and Install carpet at City Works Yard	Island Carpet	\$52,475.89	Facilities Management – PW
35	3071F – Supply and Install Carpet Tile Flooring at No. 1 FireHall	Island Carpet	\$44,666.22	Facilities Management – PW
36	3078F – Design, Supply & Installation of "Wildwood" Landscape Features for Garden City Community Park Play Environment	Coastal Ceder Creating – Single Source	\$65,600.00	Parks Division – PW



## Appendix 4

## City of Richmond Investments

<u>Issuer Diversification</u>	<u>Percentage</u>	<u>Value</u>
<b>Provincial Governments and Provincial Crown Corporations</b>		
Prov of Manitoba	4.82%	18,958,359
Prov of BC	8.42%	33,086,166
BC MFA	1.78%	7,000,000
Prov of Ontario	10.76%	42,303,692
Prov of Quebec	4.58%	18,000,000
Hydro Quebec	1.48%	5,833,700
Prov of Newfoundland	1.15%	4,517,799
Prov of New Brunswick	2.30%	9,052,992
<b>Total</b>	<b>35.29%</b>	<b>138,752,708</b>
<b>Federal Government and Federal Crown Corporations</b>		
Government of Canada	7.15%	28,124,619
Farm Credit Corporation	7.42%	29,177,720
CMHC	13.25%	52,092,428
<b>Total</b>	<b>27.83%</b>	<b>109,394,767</b>
Royal Bank of Canada	3.46%	13,611,268
Scotia Bank	4.09%	16,096,640
National Bank of Canada	2.34%	9,186,998
TD Bank	2.86%	11,251,979
CIBC	2.45%	9,644,932
BMO Financial	3.30%	12,955,826
Canadian Western Bank	2.54%	10,000,000
First Bank	0.57%	2,240,327
<b>Total</b>	<b>21.61%</b>	<b>84,987,970</b>
G&F Financial	6.36%	25,000,000
Vancity Savings Credit Union	6.36%	25,000,000
Coast Capital	2.54%	10,000,000
<b>Total</b>	<b>15.26%</b>	<b>60,000,000</b>
	<b>100.00%</b>	<b>393,135,445</b>

## Appendix 4 (continued)

**Terms to Maturity**

Time	Value	percentage
0 to 6 months	213,120,420	54.22%
6 months to 1 year	1,144,887	0.29%
1 to 2 years	53,479,240	13.60%
2 to 3 years	41,201,974	10.48%
3 to 4 years	15,171,224	3.86%
4 to 5 years	27,687,200	7.04%
5 to 6 years	20,210,500	5.14%
6 to 7 years	19,120,000	4.86%
7 to 8 years	2,000,000	0.51%
8 to 9 years	0	0.00%
9 to 10 years	0	0.00%
10 to 15 years	0	0.00%
15 to 20 years	0	0.00%
20 to 25 years	0	0.00%
25 to 30 years	0	0.00%
<b>Total</b>	<b>393,135,445</b>	<b>100.00%</b>

## Appendix 5 Key Indicators

 <b style="font-size: 1.2em; margin-left: 10px;">City of Richmond</b> <b style="font-size: 1.2em; margin-left: 10px;">Key Indicators - June 30, 2007</b>
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Population	Dec-06	Dec-05
<b>Richmond Population Estimate Year End*</b>	185,000	182,000

*\*Note: These population estimates include an estimate of the Census undercount. Amounts rounded to the nearest thousand.*

	Q2 2007	Q2 2006	% Change	Year to Date Jan - Jun 2007	Fiscal 2006
<b>Development Applications</b>					
Development Applications Received	135	76	77.63%	221	300
Development Applications Revenue	\$285,020	\$110,143	158.77%	\$549,442	\$861,827
<b>Building Permits</b>					
Number of Building Permits Issued	486	526	-7.60%	889	1,875
Value of Building Construction for Permits Issued	\$250,673,893	\$176,720,380	41.85%	\$321,725,005	\$662,616,115
Building Permit Revenue	\$1,930,714	\$1,424,385	35.55%	\$2,321,469	\$4,466,885
<b>Business Licences</b>					
Number of New Business Licences Issued	523	435	20.23%	936	1,427
Number of Employees Reported - New Licences	1,548	1,411	9.71%	2,972	4,832
Total Valid Licences to Date	12,720	12,280	3.58%	12,720	11,987
Revenue Received for Current Year Licences	\$540,237	\$587,753	-8.08%	\$1,995,639	\$2,680,622
Revenue Received for Next Year (Deferred)	\$102,687	\$99,242	3.47%	\$156,711	\$1,267,044
Total Licence Revenue	\$642,924	\$686,995	-6.42%	\$2,142,606	\$3,947,666
<i>Year to date valid licences and revenue include current year licences issued in the prior year.</i>					
<b>Housing Starts</b>					
Number of Housing Starts (number of units)	649	1,059	-38.72%	844	2,379
Number of Demolitions	91	92	-1.09%	142	261
Net Housing Units Added	558	967	-42.30%	702	2,118
<b>Unemployment Rate - Greater Vancouver</b>					
Regional Unemployment Rate (3-month moving avg.)	4.0%	4.2%	-4.76%	4.0%	4.4%
<i>Source: Statistics Canada &amp; BC Stats (Data not available for Richmond)</i>					
<b>Fire Rescue Responses</b>					
	2,314	2,200	5.18%	4,556	9,717
<i>Fire stats represent all calls, including public service calls</i>					
<b>RCMP - Calls for Service Handled</b>					
	20,832	18,414	13.13%	37,447	77,842
<b>Median Residential Selling Prices - Richmond</b>					
Single Family Detached	\$650,650	\$597,000	8.99%	\$650,650	\$595,300
Townhouse	\$422,000	\$378,800	11.40%	\$826,950	\$379,900
Apartment	\$281,467	\$270,750	3.96%	\$549,717	\$270,000
Number of Sales (all housing types)	1,676	1,653	1.39%	2,804	5,019
<i>Source: Real Estate Board of Greater Vancouver</i>					
<b>Retail Sales - Greater Vancouver Region</b>					
Regional Quarterly Retail Sales (in \$ millions)	\$6.665	\$6.252	6.60%	\$13,093	\$24.393
<i>Source: Statistics Canada (Data not available for Richmond)</i>					

Sources: All data is from City of Richmond records except as noted

<b>Financial Indicators</b>	Q2 2007	Q2 2006	% Change	Year to Date Jan - Jun 2007	Fiscal 2006
<b>Investments</b>					
Total Investments	\$393,135,445	\$421,734,686	-6.78%	\$393,135,445	\$394,229,535
<b>Interest Earned on Investments</b>					
Average City Rate of Return on Investments	4.45%	4.14%	7.49%	4.45%	4.34%
<b>Reserves</b>					
DCC Reserves*	\$15,254,181	\$16,108,280	-5.30%	\$15,254,181	\$27,143,409
Capital Funding Reserves*	-\$9,215,652	\$35,026,479	-126.31%	-\$9,215,652	\$38,754,601
Other Reserves*	\$75,037,991	\$73,180,067	2.54%	\$75,037,991	\$79,052,870
<b>Taxes</b>					
Taxes Collected	\$87,423,664	\$86,714,764	0.82%	\$93,882,510	\$274,444,480
Unpaid Taxes - Delinquent & Arrears	\$2,997,043	\$1,950,829	53.63%	\$2,997,043	\$942,175
No. of Participants on Installment Plan	5,049	4,949	2.02%	10,120	5,112
Installment Plan Monthly Payments	\$0	\$0		\$4,555,437	\$14,531,434
Interest Rate Paid to IP Participants	4.00%	3.75%	6.67%	4.00%	3.63%
<b>Development Cost Charges Income</b>					
Total DCC Fees Received	\$5,045,549	\$7,039,229	-28.32%	\$7,168,085	\$21,114,555
Roads, Water, Sewer DCC's Received	\$2,792,573	\$2,336,468	19.52%	\$3,798,604	\$8,795,924
Parks DCC's Received	\$2,252,976	\$4,702,761	-52.09%	\$3,369,481	\$12,318,631
<b>Other Revenues</b>					
Parking Revenue	\$326,772	\$217,873	49.98%	\$532,328	\$897,773
Casino Revenue	\$2,801,057	\$2,719,324	3.01%	\$6,470,556	\$12,156,385
<b>Payroll</b>					
Gross City Payroll (City and Library)	\$18,610,838	\$18,053,868	3.09%	\$43,527,723	\$76,744,397
Number of City Employees (City and Library)	1,781	1,781	0.00%	1,789	1,789
Regular Full Time	1,056	1,030	2.52%	1,090	1,072
Temporary Full Time	162	173	-6.36%	92	89
Regular Part Time	47	56	-16.07%	58	61
Auxiliary	516	522	-1.15%	549	567

Sources: All data is from City of Richmond records except as noted