



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** October 13, 2021
From: Cecilia Achiam **File:** 12-8060-01/2021-Vol
 General Manager, Community Safety 01
Re: **Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – September 2021**

Staff Recommendation

That the staff report titled “Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – September 2021”, dated October 13, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
 General Manager, Community Safety
 (604-276-4122)

| REPORT CONCURRENCE | |
|-----------------------------------|-------------------------------------|
| ROUTED To: | CONCURRENCE |
| Finance | <input checked="" type="checkbox"/> |
| SENIOR STAFF REPORT REVIEW | INITIALS: |
| APPROVED BY CAO | |

Staff Report

Origin

This monthly report for the Parking Enforcement and Animal Services department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Services and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.1 Enhance safety services and strategies to meet community needs.

Analysis

Dog Licencing and Patrols

In September there were 96 dogs licenced. This figure represents 93 new dog licence applications and three dog licence renewal applications. The total number of dogs, licenced year to date is 7,501. Community Bylaw staff continue to collect outstanding renewal licencing fees and have reduced the amount of unpaid renewal licences from 960 to 166. The annual dog licencing campaign will continue until October 2021, with additional fines being levied against the remaining dog owners who have not renewed their 2021 dog licences.

During the month of September 2021, there was a reduction in on-foot patrols by BC SPCA Officers due to staffing changes and the on-boarding of two new Officers. BC SPCA Officers, conducted a total of 23 on-foot patrols of 15 parks, schools and dykes located within the City. BC SPCA Officers conducted patrols of Cook Elementary daily, between the hours of 12pm to 8pm, to address an abundance of off-leash dogs witnessed by a BC SPCA Officer and occurring during the above-specified hours, which resulted in seven tickets being issued under the Animal Control Bylaw No. 7932 for failure to leash a dog.

In September, there was a decrease in wildlife calls as fledgling season came to a close and a decrease in barking dog complaints, which can be attributed to the cooler weather conditions and windows being closed and less dogs left outside.

Additionally, BC SPCA Officers conduct both education and enforcement, which includes licence checks, muzzling requirements and general animal services and dog licencing violations, while continuing to foster a strong relationship within the community

Figure 1 below highlights the top five patrolled parks and/or schools followed by Figure 2, which represents, BC SPCA Officer public engagement while conducting enforcement and education within City parks for the month of September. Figure 3 represents the 168 calls for service that the BC SPCA Officers attended for the month of September.

Figure 1: Parks Patrolled by BC SPCA

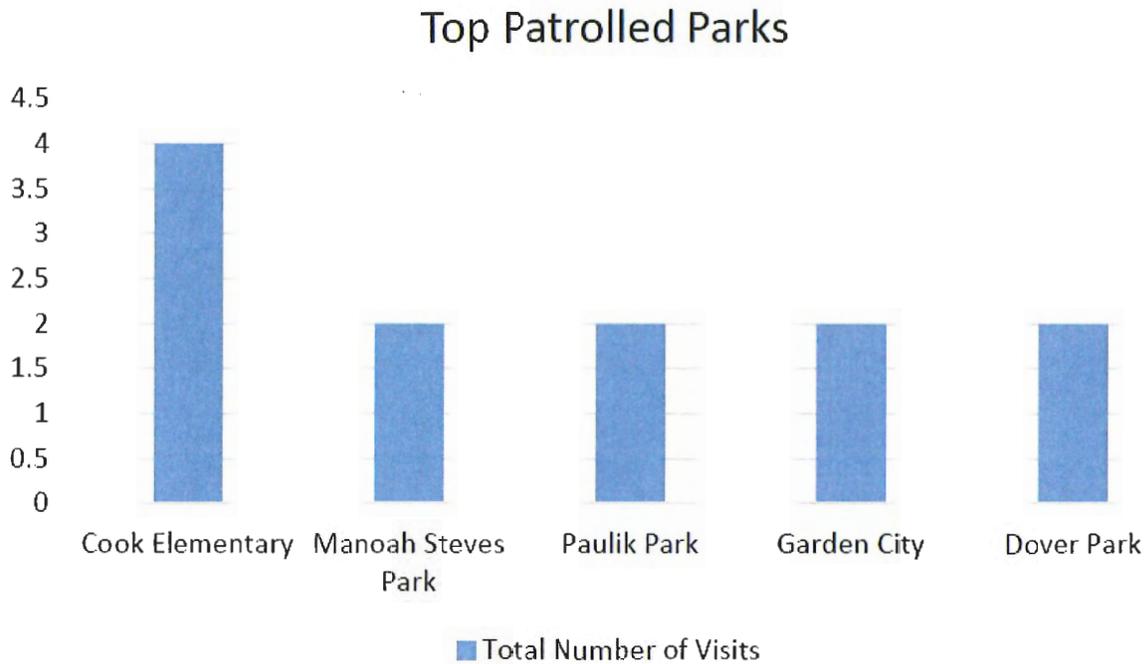


Figure 2: Education and Enforcement by BC SPCA

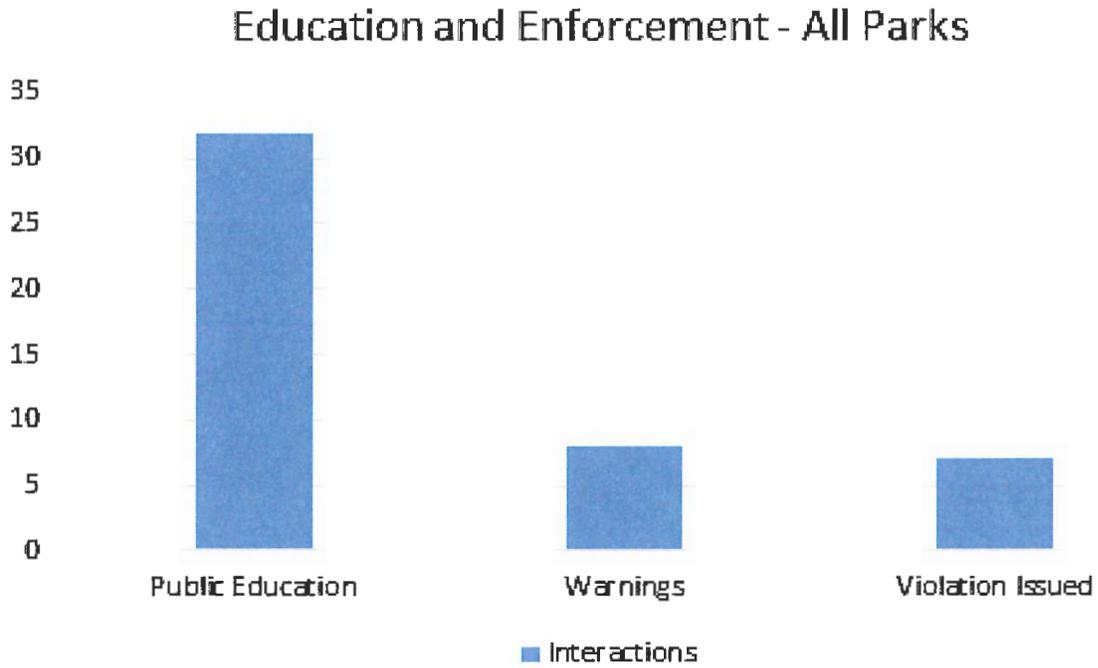
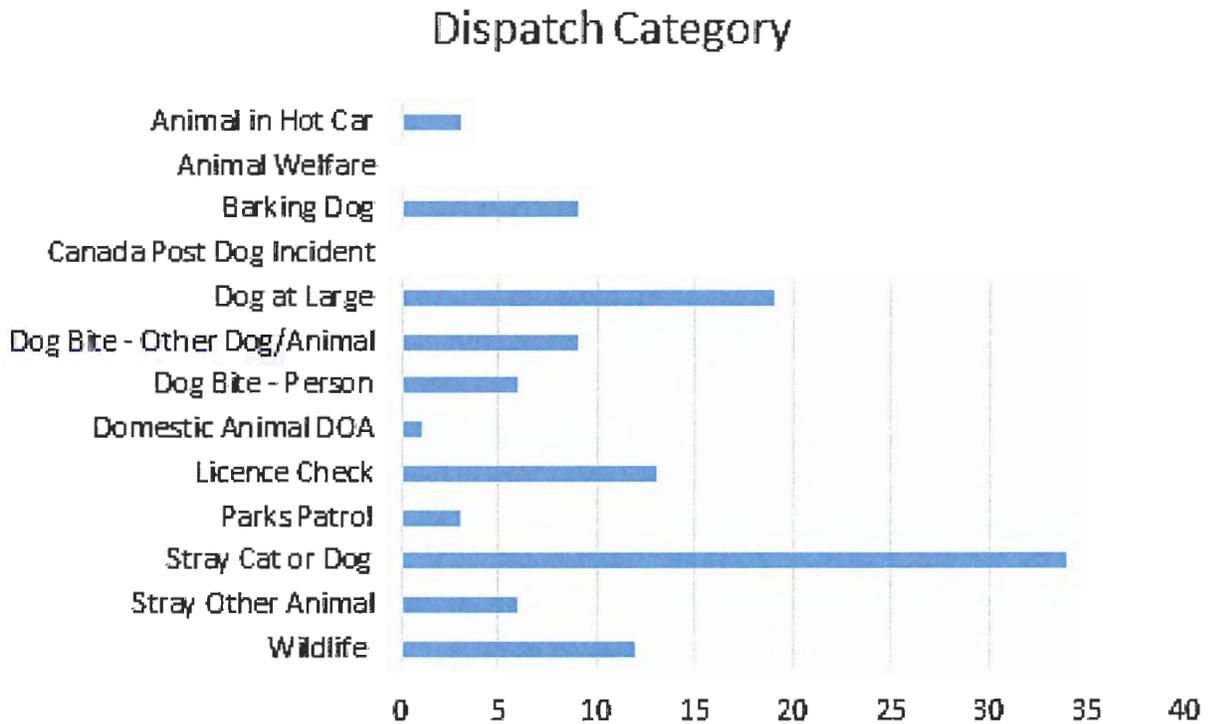


Figure 3: Dispatch Calls for Service – Animals



Parking Enforcement

For the month of September 2021, Parking Officers attended 264 calls for service for parking and/or stopping related offences. Out of the 264 calls, 72 were attributed to requests for enforcement of the Traffic Bylaw No. 5870 (Traffic Bylaw) as it pertains to either the 72-hour or 3-hour requirement within the Bylaw and 51 were attributed to Officers conducting assigned school patrols for the month of September. The school patrol rosters are assigned monthly to the Parking Officers, based on both public and school staff complaints regarding road safety concerns for students attending classes. During the month of September 2021, 80 tickets were issued under the Traffic Bylaw for various parking and/or stopping offences during assigned school patrols.

Parking Officers proactively patrol City owned off-street parking lots for compliance of pay parking and City roadways for stopping and parking offences. Management of files by Parking Officers is priority based with all safety and obstruction requests receiving top priority.

Figure 4 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 5.

Figure 4: Parking Violations Issuance Comparison

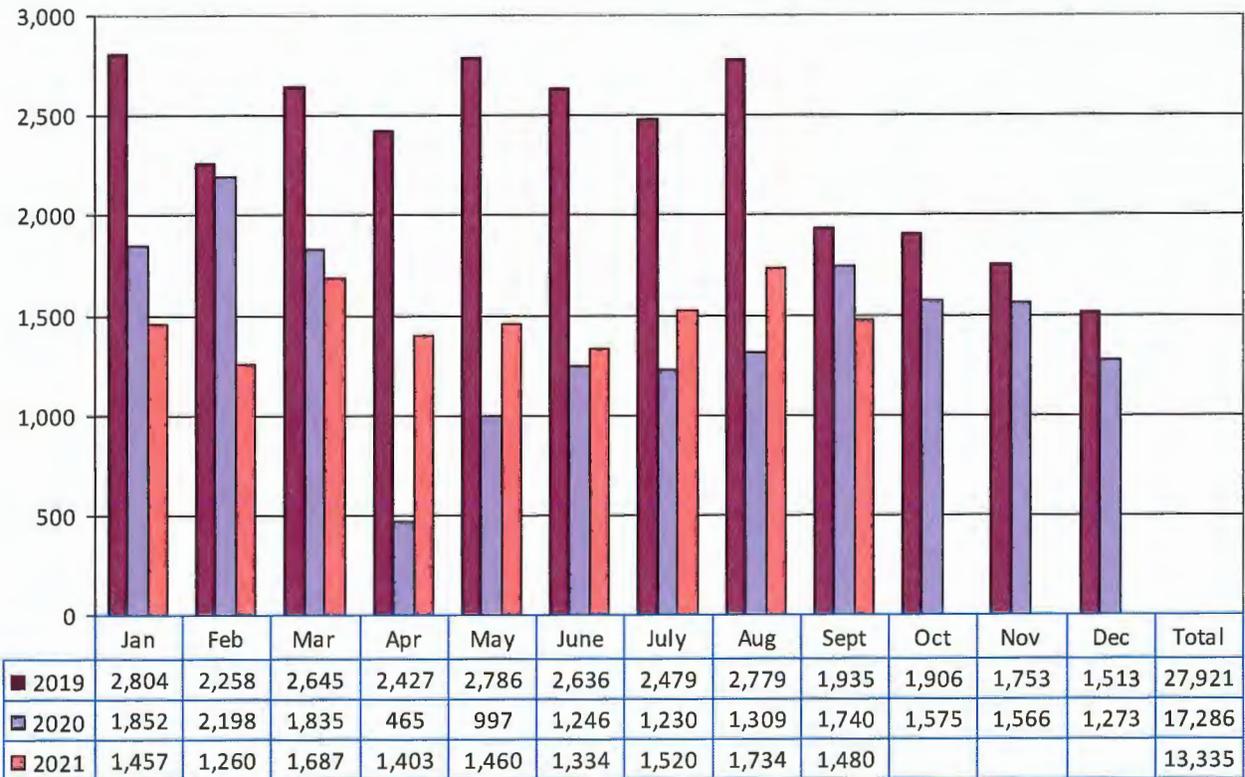
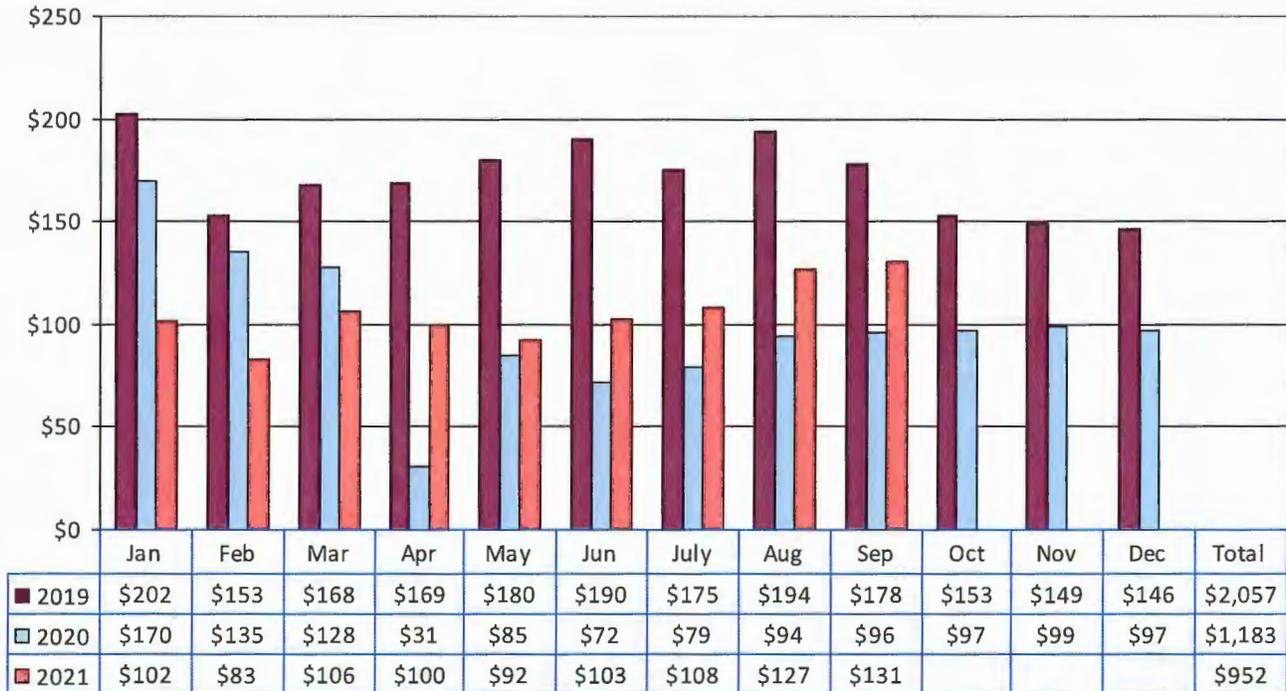


Figure 5: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 1 exhibits the number of parking violations issued together with the number of animal services violations issued.

Table 1: Violations Issued

| Ticket Issuance | September | YTD |
|-----------------------------|--------------|---------------|
| Parking & Stopping Offences | 1,480 | 13,335 |
| Animal Services Offences | 99 | 635 |
| Totals | 1,579 | 13,970 |

The increase in ticket revenue for the month of September (shown in figure 5) can be attributed to fines issued by Parking Officers for parking and/or stopping violations occurring at the Richmond Night Market. The Richmond Night Market officially ended its season and closed to the public on September 26, 2021 with a total of 508 tickets being issued for various stopping and parking offences.

Animal Services ticket revenue continues to reflect an increase during the month of September. This is attributed to the annual dog licence-canvassing program, which ensures non-compliant dog owners purchase renewal licences. Increases in revenue can also be attributed to increased uniform presence and enforcement of City bylaws by BC SPCA Officers as they relate to animal control and licencing issues.

Bylaw Adjudication

The next adjudication is scheduled for November 17, 2021.

Revenue and Expenses

The Community Bylaw Parking and Animal Services department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal services fines, false alarm disturbances and newspaper box permits. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the programs within Community Bylaws Parking and Animal Services.

Table 2: Parking and Animal Services Revenue by Source

| Program Revenue | Budget Sep 2021 | Actual Sep 2021 | YTD Budget Sep 2021 | YTD Actual Sep 2021 |
|--------------------------------|--------------------|--------------------|------------------------|------------------------|
| Contract Revenue ¹ | 5,093 | 5,000 | 46,455 | 45,000 |
| Filming Revenue | 0 | 970 | 0 | 13,302 |
| False Alarm | 4,533 | 0 | 40,800 | 5,875 |
| Dog Licences | 11,342 | 8,465 | 174,524 | 207,964 |
| Newspaper Box Permits | 2,533 | 0 | 31,438 | 8,648 |
| Animal Services Fines | 475 | 6,150 | 7,311 | 42,075 |
| Parking Revenue ² | 173,530 | 130,898 | 1,582,724 | 951,791 |
| Receivable Income ³ | 8,489 | 1,987 | 77,424 | 12,007 |
| Total Revenue | 205,995 | 153,470 | 1,960,676 | 1,286,662 |

¹ City Towing Contract with Rusty's towing

² Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

³ Receivable Income consists of Night Market Recoveries

Table 3: Parking & Animal Services Revenue and Expenses

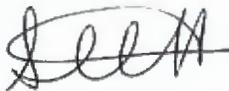
| | | YTD Budget Sep 2021 | YTD Actual Sep 2021 |
|-----------------------------------|------------------------------|------------------------|------------------------|
| Parking⁴ | Revenue | 1,778,842 | 1,036,623 |
| | Expenses | 1,227,533 | 922,965 |
| | Net Revenue (Expense) | 551,309 | 113,658 |
| Animal Control⁵ | Revenue | 181,834 | 250,039 |
| | Expenses | 756,506 | 628,528 |
| | Net Revenue (Expense) | (574,672) | (378,489) |

Financial Impact

None.

Conclusion

The Parking Enforcement and Animal Services department administers a wide range of bylaws related to parking, animal services, public parks and school grounds. This report provides a summary of monthly enforcement and educational activity, including revenue and expenses. Ticketing revenue continues to fluctuate, primarily due to the impact of the COVID-19 Pandemic, which is managed and partially offset by a decrease in costs in all areas of the department.



Susan Lloyd
 Program Manager, Administration, Parking
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 (604-247-4467)

⁴ Includes all revenue from Table 2, excluding dog licences and animal services fines

⁵ Includes dog licences and animal services fines from Table 2