



# City of Richmond

## Report to Committee

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**To:** Community Safety Committee **Date:** June 16, 2025  
**From:** Mark Corrado **File:** 12-8375-02/2025-Vol  
Director, Community Bylaws & Licencing 01  
**Re:** Community Bylaws Monthly Activity Report – May 2025

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### Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – May 2025”, dated June 16, 2025, from the Director, Community Bylaws & Licencing, be received for information.

Mark Corrado  
Director, Community Bylaws & Licencing  
(604-204-8673)

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Finance Department	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>	<b>APPROVED BY CAO</b>

## Staff Report

### Origin

This monthly report highlights activities, information, and statistics related to calls for service from the Property Use, Parking Enforcement, and Animal Protection units of Community Bylaws.

This report supports Council's Strategic Plan 2022-2026 Focus Area # 3 A Safe and Prepared Community:

*3.2 Leverage strategic partnerships and community-based approaches for comprehensive safety services.*

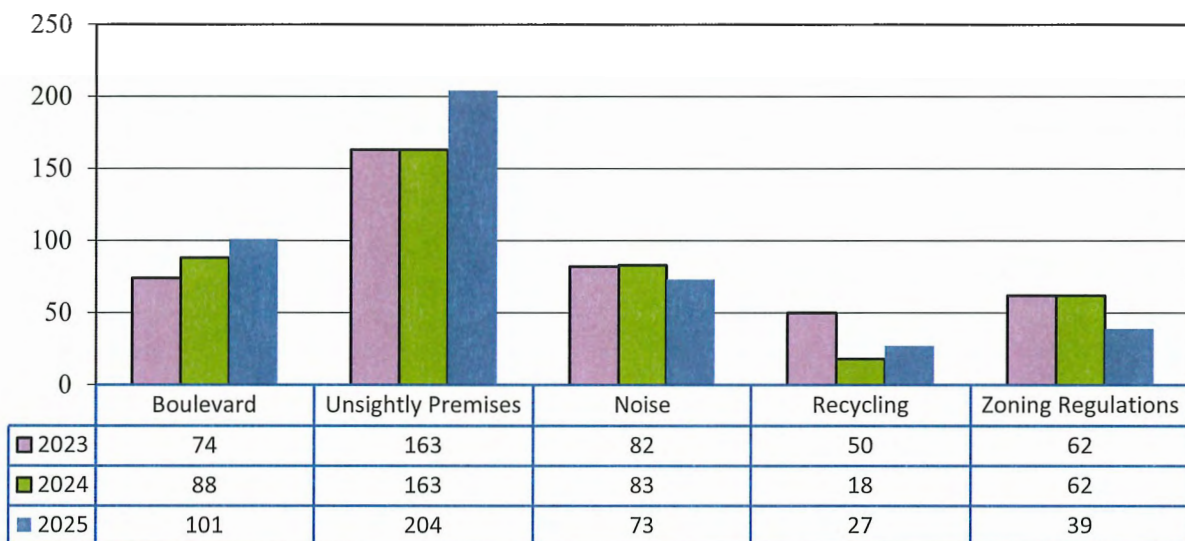
*3.4 Ensure civic infrastructure, assets and resources are effectively maintained and continue to meet the needs of the community as it grows.*

### Analysis

#### Property Use Calls for Service

In May 2025, a total of 200 calls for service were opened for investigation which represented a 53.8 percent increase (130) from the same period last year. Depending on the nature of the investigation, staff often liaise with multiple departments and other government agencies to conduct a review of a given complaint. Among 24 potential calls for service categories, Figure 1 highlights the most common calls for service received by Property Use officers to follow up on and investigate. Staff will continue to monitor this variance to determine whether a significant trend is emerging.

Figure 1: Property Use Calls For Service - May Year-To-Date Comparison

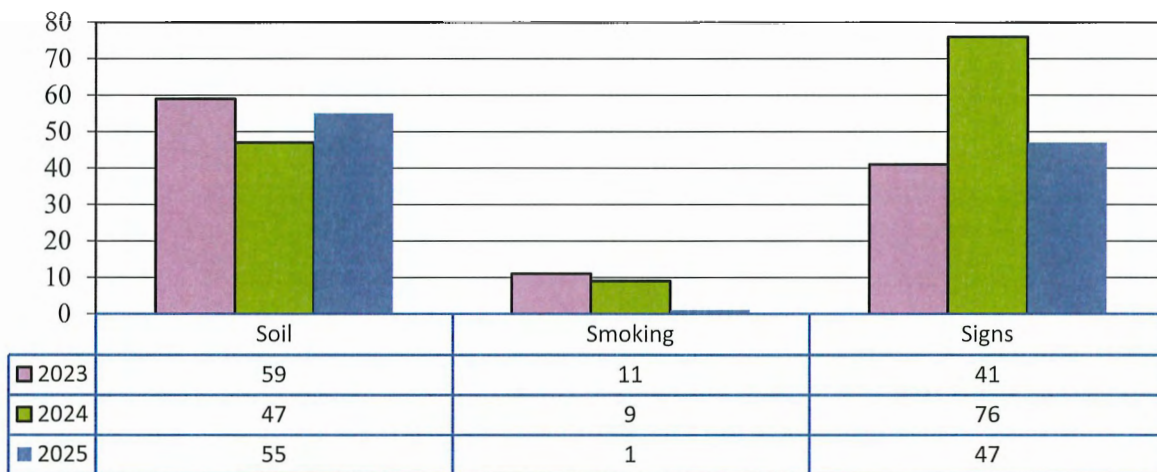


In May, there were 98 service calls related to unsightly premises. Of those, 59 were primarily due to long grass and sidewalk obstructions caused by overgrown trees and hedges. This type of complaint is typical during this time of year, as vegetation growth increases with warmer weather. Staff collaborate with property owners to establish timelines and expectations for cleanup to ensure compliance. In most cases, voluntary compliance is achieved. When this is not the case, bylaw staff coordinate with public works for remedial action and bill the property owner accordingly.

#### Other Community Bylaws Calls for Service

Figure 2 shows a three-year breakdown of other calls for service that are closely related to Property Use matters.

Figure 2: Property Use Calls For Service - May Year-To-Date Comparison



#### Soil Activity

Staff are responsible for responding to public complaints and issues of non-compliance related to unauthorized filling; monitoring permitted soil deposits and removal sites; and inspecting properties that are undergoing remediation to come into compliance with applicable City bylaws. Staff conducted 35 site inspections for the month of May. When ongoing unpermitted soil deposition is found, staff frequently issue a Stop Work and/or Removal Order, which is frequently accompanied by ticket issuance and escalating enforcement action.

Stop Work and/or Removal Orders were issued to the following properties:

- 6271 No. 5 Road
- 8451 No. 5 Road
- 10771 River Drive
- 14651 Westminster Highway

The following properties are now in compliance:

- 9531 Sidaway Road
- 11760 Blundell Road
- 14680 Burrows Road
- 17171 Fedoruk Road

There are approximately 39 soil deposit proposals under various stages of the application process and staff continue to monitor 20 approved sites. Staff are currently addressing approximately 33 properties that are considered non-compliant.

#### Bylaw Prosecutions

No new bylaw charges were sworn in the month of May.

#### Parking Enforcement

In May, parking enforcement officers issued 3,370 tickets representing a 65.7 percent increase from last year (2,034). Staff also responded to 524 calls for service, representing a 14.4 percent increase from the calls received during the same period last year (458). The majority of these calls (298) were for safety and obstruction issues, such as vehicles parked in no-stopping zones, near fire hydrants, or obstructing roadways and driveways. The next largest increase was in calls related to 72-hour violations (116) which rose 43.2 percent from last year (81). These calls are typically from concerned residents reporting unfamiliar vehicles in the neighbourhoods. Officers follow up to ensure there are no immediate safety concerns and verify bylaw compliance.

Monthly parking enforcement revenue is highlighted in Figure 3. Figure 4 highlights the monthly parking violation issuance.

Figure 3: Parking Enforcement Revenue Comparison (000's)

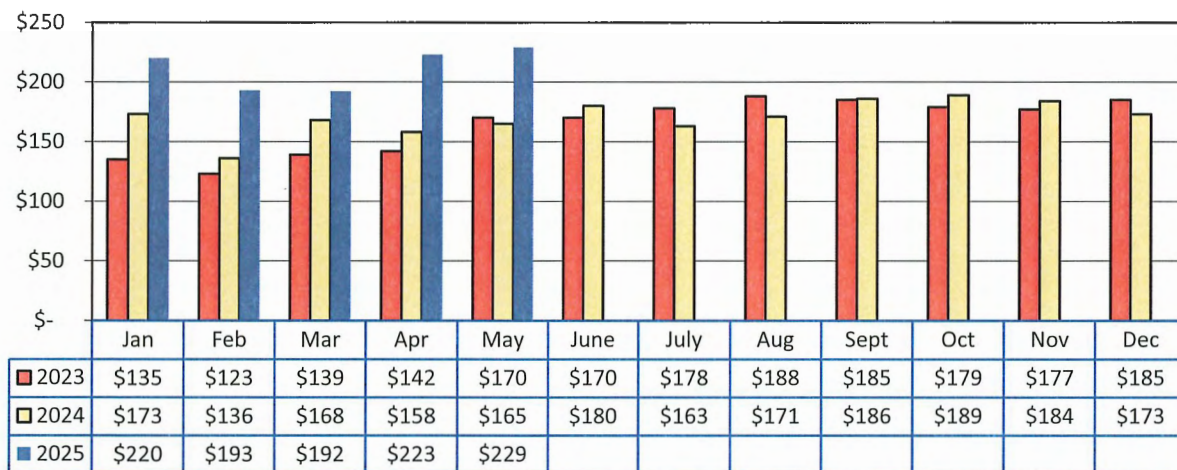
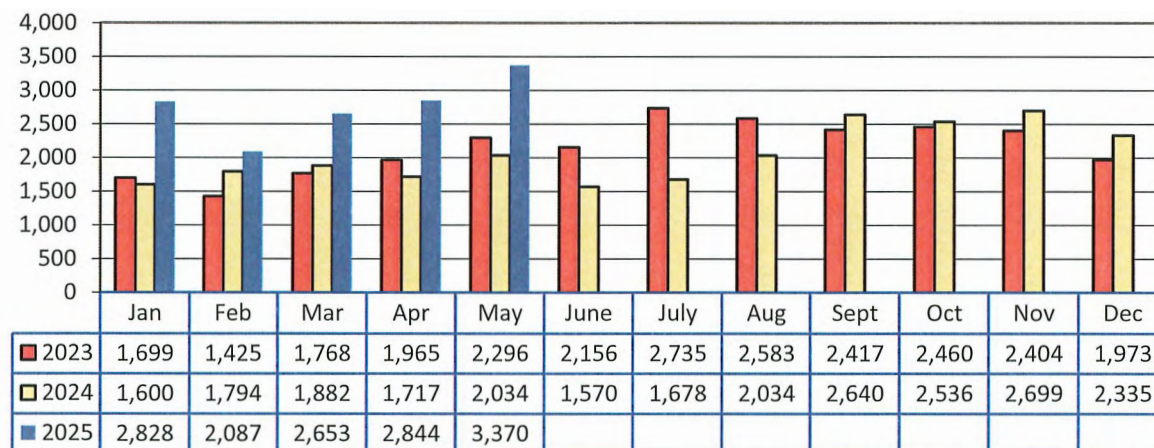


Figure 4: Parking Violation Issuance Comparison



### Animal Protection and Dog Licencing

As of June 3, 2025, approximately 6,158 dog licences have been issued. This figure represents 82.1 percent of the 7,500 licences on file from last year. Dog licenses are valid for the calendar year, regardless of the purchase date. Staff are now focusing on canvassing efforts to follow up with accounts that have not renewed or provided updates on their account status.

In May, BC SPCA Officers responded to 77 calls for service related to animal control and dog licencing violations. Officers conducted 156 park patrols across 50 different parks, dikes, and school grounds. The top five patrolled parks in May were Garry Point Park, Steveston Community Centre, Gilbert Beach, McNair Secondary School, and No. 3 Road Bark Park. Of the total patrols, 132 were proactive while the remaining were responses to public complaints. In addition to enforcement, these patrols fulfill an important educational role by promoting public awareness and encouraging voluntary compliance.

### Ticketing

Table 1 presents non-parking-related Bylaw ticket issuance for May, sorted accordingly. Year-to-date, all issued tickets have been Bylaw Violation Notices (BVNs), with no Municipal Ticket Information (MTIs) issued.



Table 1: Community Bylaw Offences

<b>Ticket Issuance (BVN's &amp; MTL's)</b>	<b>May</b>	<b>YTD</b>
Animal/Dog Licencing Offences	26	84
Unsanitary Premises Offences	25	44
Soil Deposit and Removal Offences	7	49
Building Regulation Offences	6	37
Sign Offences	2	21
Noise Offences	2	3
Watercourse Protection Offences	1	2
Demolition Waste and Recyclable Materials Offences	0	2
Parks Offences	0	0
Solid Waste and Recycling Offences	0	0
Watering Offences	0	0
<b>Totals</b>	<b>69</b>	<b>242</b>

Bylaw Adjudication

No adjudication hearings were held during the month of May. The next hearing is scheduled for June 18, 2025.

Revenue and Expenses

Revenue in the Property Use section is primarily derived from permits, tickets and court fines related to bylaw prosecutions. Soil permit applications and volume fees follow a seasonal trend and tend to increase in Q2 and Q3. Revenue collected in "Other Bylaw Fines" is primarily attributed to infractions such as unsightly premises and building-related violations. These results are shown in Table 2.

Parking enforcement generates a significant portion of its revenue from meters, permits and fines. Table 3 identifies the individual revenue sources within parking enforcement. Table 4 highlights the funds collected from dog licencing and fines. The overall increase in licencing revenue can be attributed to proactive work done by staff in previous years to ensure accuracy in dog licencing accounts and to conduct canvassing efforts for compliance. Table 5 outlines the net revenue and expenses for property use, parking enforcement and animal protection services.

Table 2: Property Use Revenue by Source

<b>Program Revenue</b>	<b>Budget May 2025</b>	<b>Actual May 2025</b>	<b>YTD Budget May 2025</b>	<b>YTD Actual May 2025</b>
Soil Permit Application and Volume Fees	\$12,968	\$2,786	\$64,442	\$20,862
Other Bylaw Fines	\$46,468	\$9,538	\$155,832	\$67,997
<b>Total Revenue</b>	<b>\$59,436</b>	<b>\$12,324</b>	<b>\$220,274</b>	<b>\$88,859</b>

Table 3: Parking Revenue by Source

Program Revenue	Budget May 2025	Actual May 2025	YTD Budget May 2025	YTD Actual May 2025
Contract Revenue <sup>1</sup>	\$5,000	\$5,000	\$25,000	\$25,000
Filming Revenue	\$0	\$1,165	\$0	\$1,901
Parking Revenue <sup>2</sup>	\$179,600	\$229,200	\$898,000	\$1,057,012
Receivable Income <sup>3</sup>	\$5,000	\$4,931	\$5,000	\$4,931
<b>Total Revenue</b>	<b>\$189,600</b>	<b>\$240,296</b>	<b>\$928,000</b>	<b>\$1,088,844</b>

Table 4: Animal Protection Services Revenue by Source

Program Revenue	Budget May 2025	Actual May 2025	YTD Budget May 2025	YTD Actual May 2025
Dog Licences	\$8,500	\$10,745	\$230,500	\$240,520
Fines	\$820	\$1,125	\$2,520	\$4,925
<b>Total Revenue</b>	<b>\$9,320</b>	<b>\$11,870</b>	<b>\$233,020</b>	<b>\$245,445</b>

Table 5: Property Use, Parking and Animal Protection Services Revenue and Expenses

		YTD Budget May 2025	YTD Actual May 2025
<b>Property Use</b>	Revenue	\$220,274	\$88,859
	Expenses	\$783,981	\$512,587
	<b>Net Revenue (Expense)</b>	<b>(\$563,707)</b>	<b>(\$423,728)</b>
<b>Parking</b>	Revenue	\$928,000	\$1,088,844
	Expenses	\$849,834	\$811,197
	<b>Net Revenue (Expense)</b>	<b>\$78,166</b>	<b>\$277,647</b>
<b>Animal Protection</b>	Revenue	\$233,020	\$245,445
	Expenses	\$617,333	\$589,314
	<b>Net Revenue (Expense)</b>	<b>(\$384,313)</b>	<b>(\$343,869)</b>

## Financial Impact

None.

<sup>1</sup> City Towing Contract with Rusty's Towing

<sup>2</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>3</sup> Receivable Income consists of Night Market Recoveries

## **Conclusion**

Staff and contracted service providers administer and enforce 41 unique bylaws, covering a diverse range of regulated community activities and service use, notably land use, noise, soil deposit/removal, short-term rentals, parking permits and enforcement, unsightly premises, and animal protection services. This report provides a summary of departmental activities in May.



Mark Corrado  
Director, Community Bylaws and Licencing  
(604-204-8673)