



To: Community Safety Committee **Date:** March 12, 2021
From: Cecilia Achiam **File:** 12-8060-01/2021-Vol
 General Manager, Community Safety 01
Re: **Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – February 2021**

Staff Recommendation

That the staff report titled “Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – February 2021”, dated March 12, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
SENIOR STAFF REPORT REVIEW	INITIALS: CT
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Parking Enforcement and Animal Services department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Services and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.1 Enhance safety services and strategies to meet community needs.

Analysis

Dog Licencing and Patrols

In February the total number of dogs licenced was 3,342 dogs. This figure represents 138 new dog licence applications and 3,204 dog licence renewal applications. The total number of dogs licenced year to date is 5,735.

February 2021 was the first month that animal services were fully provided for by the BC SPCA. BC SPCA Officers conducted 57 on-foot patrols of 32 parks and dykes located within the City. Figure 1 below highlights the top five patrolled parks followed by Figure 2, which represents BC SPCA Officer public engagement while conducting enforcement and education within the parks for the month of February. Figure 3 below represents the 109 calls for service that BC SPCA Officers attended for the month of February, with the category "dog at large" receiving the highest number of calls for service. Community Bylaws, together with the BC SPCA, are addressing public awareness of keeping your dog in a safe, enclosed space or within your home, by posting BC SPCA website literature on the City's social media, beginning in March 2021. BC SPCA Officers conduct both education and enforcement which includes licence checks, muzzling requirements, and general animal services and dog licencing violations, while continuing to foster a strong relationship within the community.

Figure 1: Parks Patrolled by BC SPCA

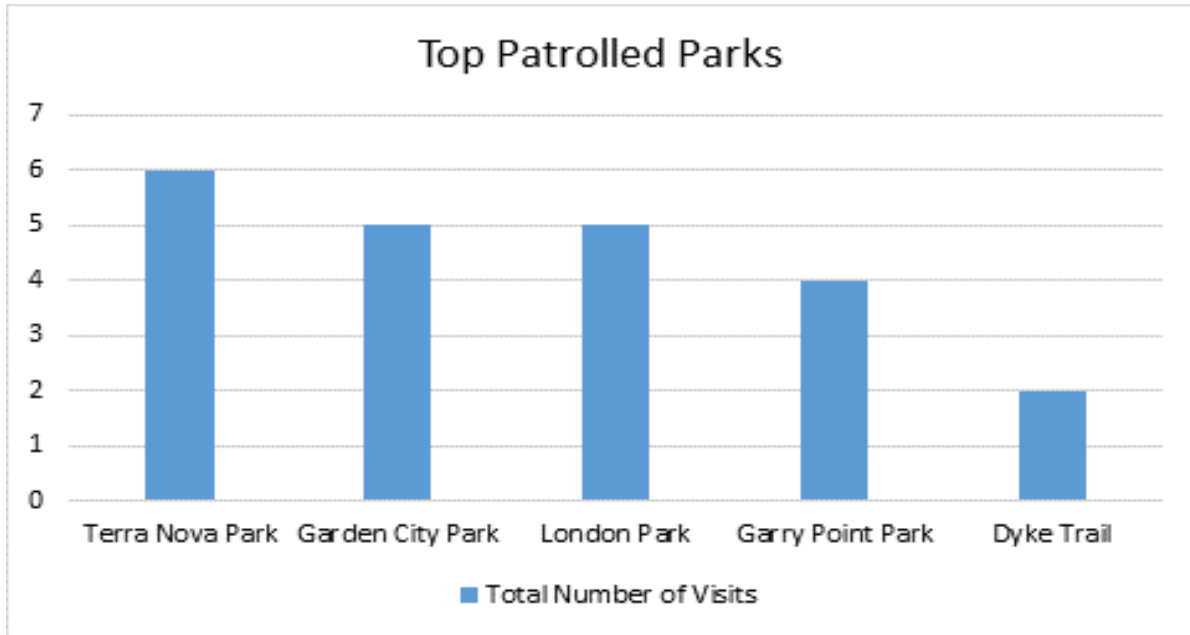


Figure 2: Education and Enforcement by BC SPCA

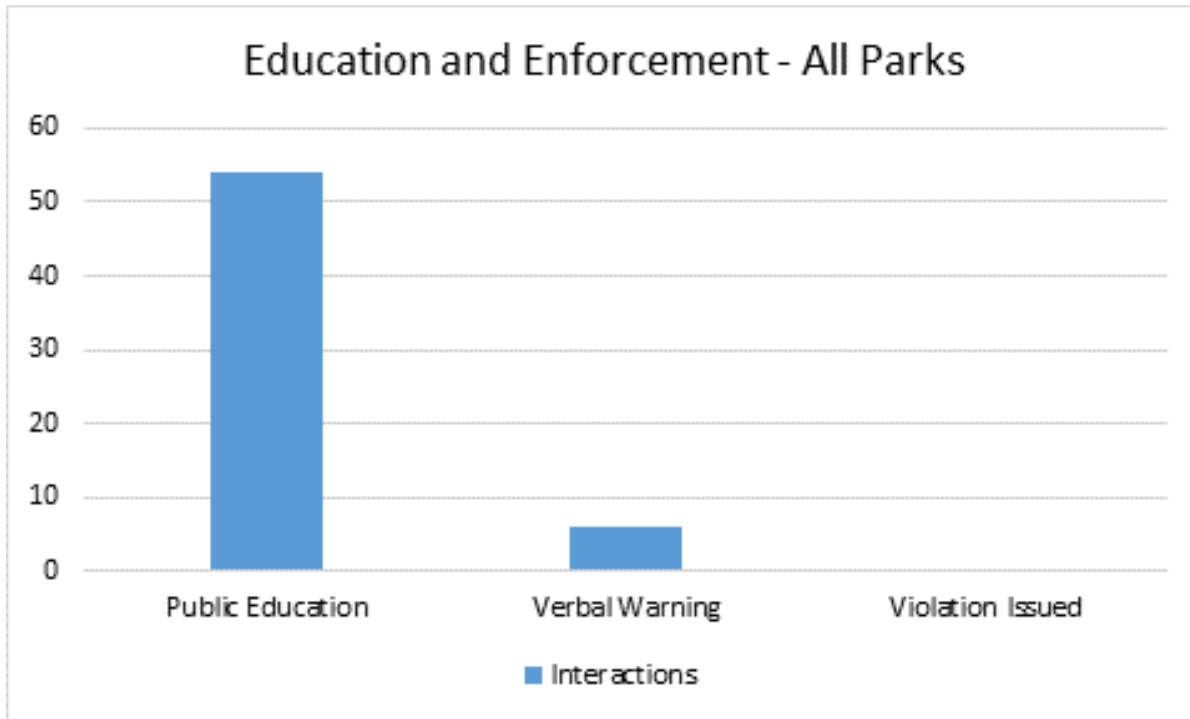
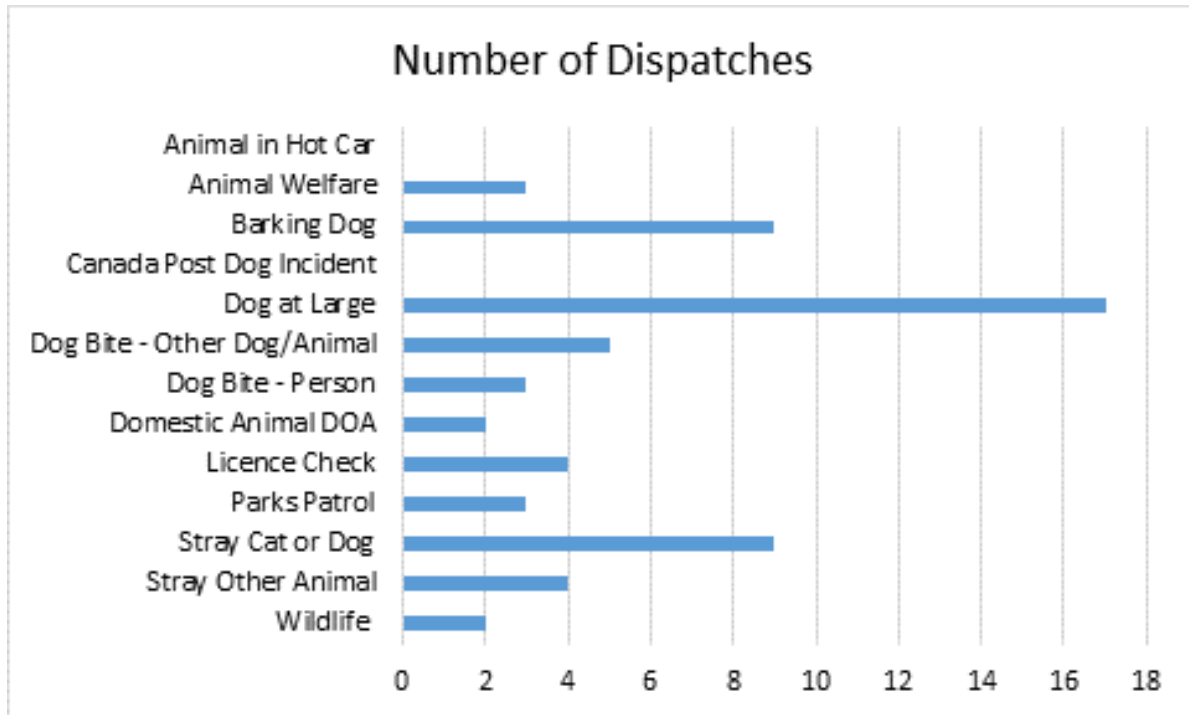


Figure 3: Dispatch Calls for Service - Animals



Parking Enforcement

For the month of February 2021, Parking Officers continue to monitor assigned files while proactively patrolling City owned off-street parking lots for compliance of pay parking and City roadways for stopping and parking offences. Parking Officers also conduct monthly, rotational school patrols which are prioritized based on both public and school staff concerns.

Parking Officers attended 198 calls for service, out of which 192 were for parking and/or stopping related offences and six calls for service were attributed to COVID-19 social distancing and unauthorized use of a City sports field. Due to the snowfall received in mid-February, Parking Officers attended 38 businesses within the City’s downtown core, handing out snow and ice pamphlets to remind owners and/or tenants of their obligation under the Traffic Bylaw No. 5870 Section 6.1, to clear all snow and ice from the sidewalk adjacent to their property by 10:00 a.m. Management of files by Parking Officers is priority based, with all safety and obstruction requests receiving top priority.

Figure 4 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 5.

Figure 4: Parking Violations Issuance Comparison

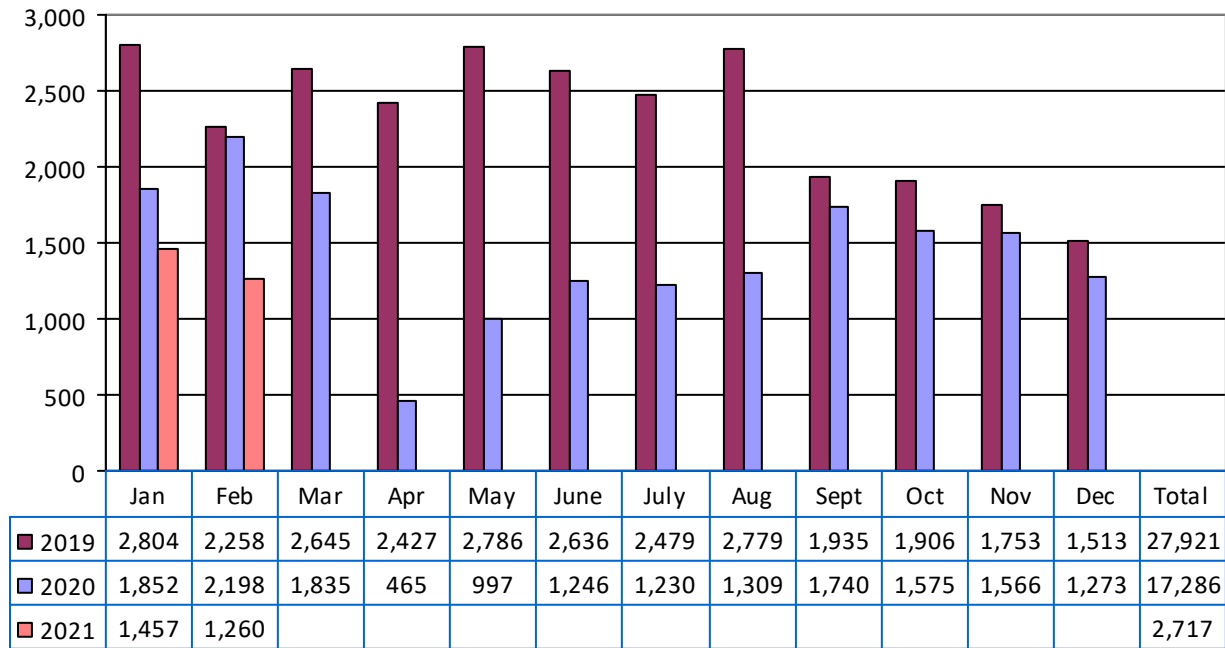
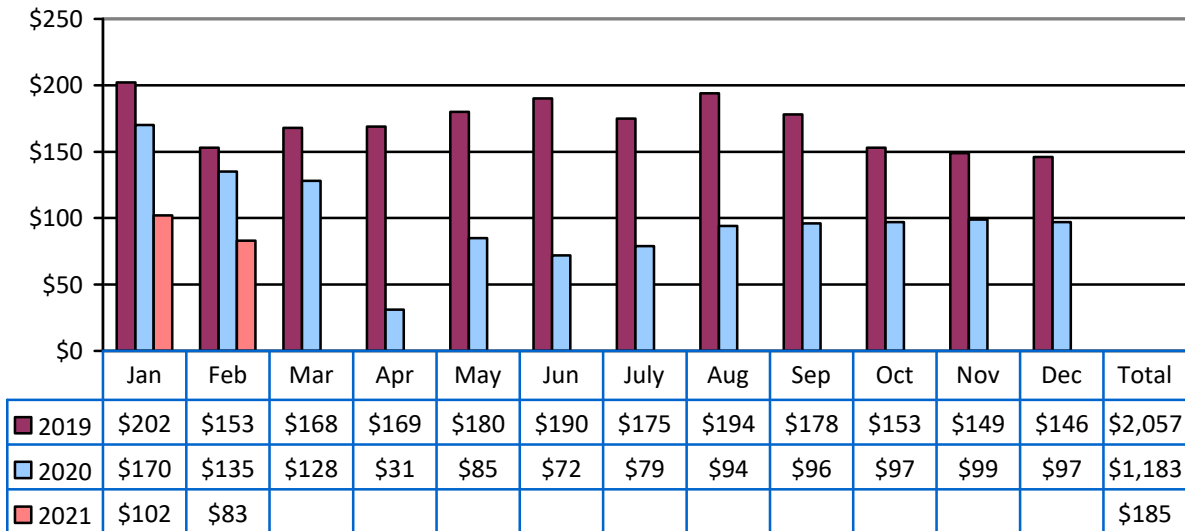


Figure 5: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 1 exhibits the number of parking violations issued together with the number of animal services violations issued.

Table 1: Violations Issued

Ticket Issuance (BVN's & MTI's)	February	YTD
Parking & Stopping Offences	1260	2717
Animal Services Offences	10	17
Totals	1270	2734

Ticketing issuance continues to be lower than in previous years not only due to the redeployment of resources to support education and enforcement of the public health orders but an increasing amount of individuals working from home due to the risk of spreading COVID-19, which has resulted in less traffic violations being issued.

Bylaw Adjudication

The adjudication session was held on February 25, 2021 and consisted of two violations in contravention of Traffic Bylaw No. 5870, one violation in contravention of the Dog Licencing Regulation Bylaw No. 7138 and one violation under the Business Licence Bylaw No. 7360. All violations were upheld and were ruled in favour of the City by the adjudicator. The next adjudication hearing is scheduled for May 27, 2021.

Revenue and Expenses

The Community Bylaw Parking and Animal Services department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal services fines, false alarm disturbances, and newspaper box permits. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the programs within Community Bylaws Parking and Animal Services.

Table 2: Parking and Animal Services Revenue by Source

Program Revenue	Budget Feb 2021	Actual Feb 2021	YTD Budget Feb 2021	YTD Actual Feb 2021
Contract Revenue ¹	5,000	5,000	10,000	10,000
Filming Revenue	0	0	0	408
False Alarm	4,625	2,625	9,250	5,250
Dog Licences	20,292	52,058	40,584	103,132
Newspaper Box Permits	2,983	1,190	5,966	4,503
Animal Services Fines	850	1,900	1,700	5,325
Parking Revenue ²	169,217	82,736	338,433	184,597
Receivable Income ³	8,500	0	17,000	(1,165)
Total Revenue	211,467	145,509	422,933	312,050

Table 3: Parking & Animal Services Revenue and Expenses

		YTD Budget Feb 2021	YTD Actual Feb 2021
Parking⁴	Revenue	380,650	203,593
	Expenses	245,928	168,464
	Net Revenue (Expense)	134,722	35,129
Animal Services⁵	Revenue	42,283	108,457
	Expenses	47,483	30,448
	Net Revenue (Expense)	(5,200)	78,009

¹ City Towing Contract with Rusty's towing

² Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

³ Receivable Income consists of the COVID-19 reimbursement claim with Emergency Management British Columbia (EMBC) and Night Market Recoveries for 2019 (which was reconciled in March 2020)

⁴ Includes all revenue from Table 2, excluding dog licences and animal services fines

⁵ Includes dog licences and animal services fines from Table 2

Financial Impact

None.

Conclusion

Parking and Animal Services administers a wide range of bylaws related to parking, animal services, public parks and school grounds. This report provides a summary of monthly enforcement and educational activity, including revenue and expenses. Due primarily to the impact of the COVID-19 Pandemic, ticketing revenue continues to decrease. However, the decrease in revenue was managed and partially offset by a decrease in costs in all areas of the department.

A handwritten signature in black ink, appearing to read 'Susan Lloyd', is positioned above the typed name.

Susan Lloyd
Program Manager, Administration, Parking
Enforcement and Animal Services
(604-247-4467)