



# City of Richmond

## Report to Committee

**To:** Community Safety Committee **Date:** February 12, 2021  
**From:** Cecilia Achiam **File:** 12-8060-01/2021-Vol  
 General Manager, Community Safety 01  
**Re:** **Community Bylaws Parking Enforcement and Animal Control Monthly Activity Report – January 2021**

### Staff Recommendation

That the staff report titled “Community Bylaws Parking Enforcement and Animal Control Monthly Activity Report – January 2021”, dated February 12, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
 General Manager, Community Safety  
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
<b>SENIOR STAFF REPORT REVIEW</b>	INITIALS: 
<b>APPROVED BY CAO</b> 	

## Staff Report

### Origin

This monthly report for the Parking Enforcement and Animal Control department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Control and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance and protect the safety and well-being of Richmond.*

*1.1 Enhance safety services and strategies to meet community needs.*

### Analysis

#### Dog Licencing and Patrols

The start of the annual dog licencing program began in December 2020, with a total of 2,393 licenced dogs. The total number of dogs licenced in January is 1,708 dogs. This figure represents 195 new dog licence applications and 1,513 dog licence renewal applications. The total number of dogs licenced year to date is 4,101.

Regional Animal Protection Society (RAPS) Officers conduct patrols of the dikes, parks and school grounds within the City. The following locations were patrolled during the month of January 2021. There were no bylaw violations notices issued.

- Hamilton Elementary
- Kingswood Neighbourhood School
- Park
- Burkeville Park
- Woodward's Landing
- London Park
- South Dyke Trail
- Burnett Secondary
- Manoah Steves Park
- McDonald Beach
- Burnett Secondary
- Garry Point Park
- Blundell Elementary
- Diefenbaker Elementary
- Garden City Community Park
- Middle Arm Waterfront Park
- Dolphin Neighbourhood Park
- Richmond Olympic Oval
- Dyke Trail Dog Park No. 3 Road
- Richmond Nature Park
- West Dyke Trail
- McDonald Beach

Parking

For the month of January 2021, Parking Officers continue to monitor assigned files while proactively patrolling City owned off-street parking lots for compliance of pay parking and City roadways for stopping and parking offences. Parking Officers attended 161 Calls for Service for parking and/or stopping related offences and nine Calls for Service attributed to COVID-19 social distancing and unauthorized use of a City sports field. Management of files by Parking Officers is priority-based, with all safety and obstruction requests receiving top priority.

Figure 1 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 2.

Figure 1: Parking Violations Issuance Comparison

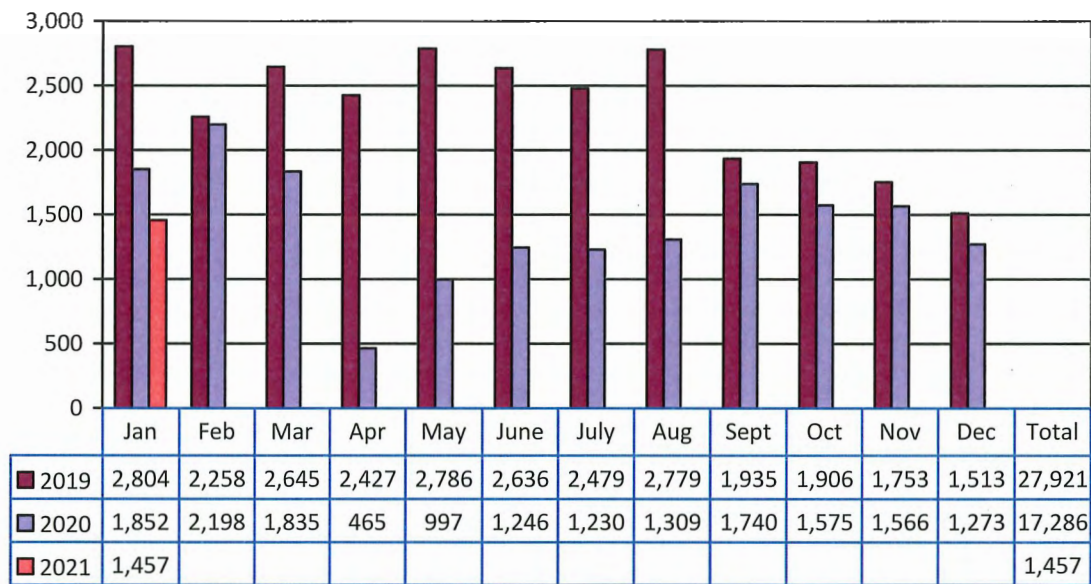
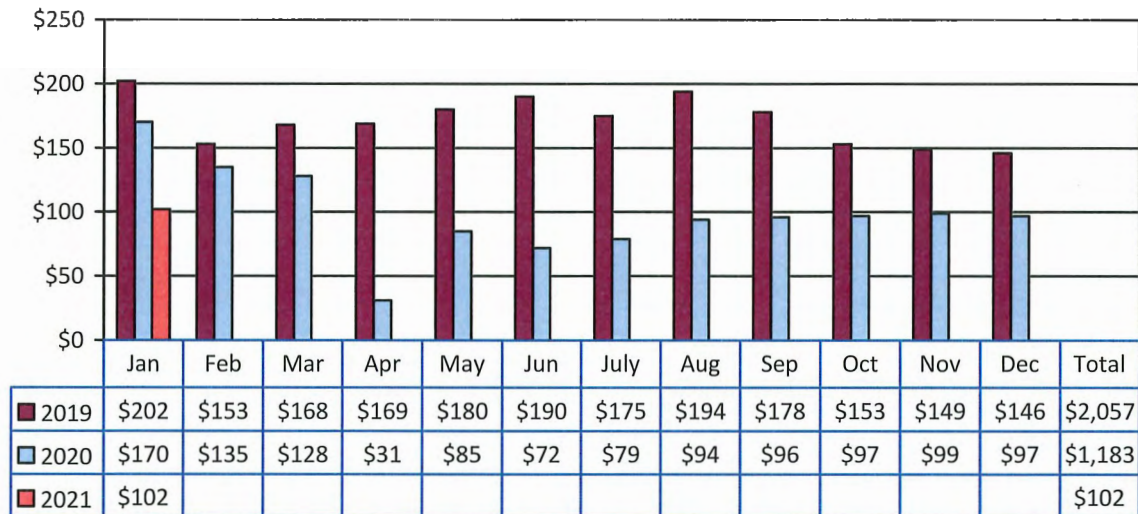


Figure 2: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 2 exhibits the number of parking violations issued together with the number of animal control violations issued.

Table 2: Violations Issued

Ticket Issuance (BVN's)	January	YTD
Parking & Stopping Offences	1,457	1,457
Animal Control Offences	7	7
<b>Totals</b>	<b>1,464</b>	<b>1,464</b>

Ticketing issuance continues to be lower than projected due to not only the redeployment of resources to support education and enforcement of the public health orders but an increasing amount of individuals working from home and not travelling to their place of business due to the risk of spreading COVID-19.

Bylaw Adjudication

The next Adjudication is scheduled for February 25, 2021.

Revenue and Expenses

The Community Bylaws department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal control, false alarm disturbances, and other permits. Table 1 outlines individual revenue types while Table 2 highlights revenue and expenses for the programs within Community Bylaws.

Table 1: Parking and Animal Control Revenue by Source

Program Revenue	Budget Jan 2021	Actual Jan 2021
Contract Revenue <sup>1</sup>	5,000	5,000
Filming Revenue	0	408
False Alarm	4,625	2,625
Dog Licences	20,292	51,074
Newspaper Box Permits	2,983	3,313
Animal Control Fines	850	3,425
Parking Revenue <sup>2</sup>	169,217	101,861
Receivable Income <sup>3</sup>	8,500	(1,165)
<b>Total Revenue</b>	<b>211,467</b>	<b>166,541</b>

Table 2: Parking & Animal Control Revenue and Expenses

		YTD Budget Jan 2021	YTD Actual Jan 2021
<b>Parking</b>	Revenue	190,325	112,042
	Expenses	122,964	76,711
	<b>Net Revenue (Expense)</b>	<b>67,361</b>	<b>35,331</b>
<b>Animal Control</b>	Revenue	21,142	54,499
	Expenses	23,742	15,874
	<b>Net Revenue (Expense)</b>	<b>(2,600)</b>	<b>38,625</b>

**Financial Impact**

None.

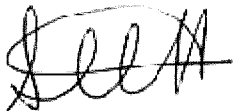
<sup>1</sup> City Towing Contract with Rusty's towing

<sup>2</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>3</sup> Receivable Income consists of Night Market Recoveries for 2019 (which was reconciled in March 2020)

**Conclusion**

Parking and Animal Control administers a wide range of bylaws related to parking, animal control and public parks and school grounds. This report provides a summary of monthly enforcement activity, including revenue and expenses. Due primarily to the impact of the COVID-19 Pandemic, ticketing revenue continues to decrease. However, the decrease in revenue was managed and partially offset by a decrease in costs in all areas of the department.



Susan Lloyd  
Program Manager, Administration, Parking  
Enforcement and Animal Control  
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