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**To:** General Purposes Committee **Date:** May 25, 2015  
**From:** Amarjeet S. Rattan **File:** 03-1087-34-01/2015-  
Director, Intergovernmental Relations & Protocol Vol 01  
**Re:** **Canada 150 Community Infrastructure Fund Submission**

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### Staff Recommendation

1. That the following projects be approved for submission to Western Economic Diversification for total funding consideration of up to \$4,181,210 under the Canada 150 Community Infrastructure Fund:

Projects Requesting Over \$250,000 each




- a. South Arm Fitness Centre Upgrade
- b. Phoenix Net Loft Restoration Upgrade, Steveston Waterfront
- c. LED Lighting Energy Efficient Upgrade, Richmond Olympic Oval
- d. #1220 Steveston Interurban Tram Car Restoration
- e. Cambie Community Centre Upgrade
- f. Britannia Heritage Shipyards Seine Net Loft Deck Upgrade
- g. Gateway Theatre Upgrade

Projects Requesting Under \$250,000 each

- a. Track Zone Synthetic Floor Improvements, Richmond Olympic Oval
- b. Minoru Grandstands
- c. Steveston Community Centre
- d. Steveston Community Pool
- e. Richmond Public Library Digital Services Launchpad
- f. Railway Greenway Upgrade
- g. Garrett Wellness Centre
- h. Accessibility, Richmond Olympic Oval
- i. Event Lighting and Sound Upgrades, Richmond Olympic Oval

2. That the City of Richmond provide letters of support to the following community project submissions initiated from community organizations:
  - a. ANAF Maples Residence
  - b. Steveston Town Square- Steveston Historical Society Japanese Garden
3. That the Chief Administrative Officer and the General Manager of Engineering and Public Works, be authorized to enter into funding agreements with the Government of Canada for the above mentioned projects which are approved for funding.

Amarjeet S. Rattan  
Director, Intergovernmental Relations and Protocol Unit  
(604-247-4686)

REPORT CONCURRENCE		
<b>ROUTED TO:</b> Arts, Culture and Heritage Services Engineering Finance Parks Services Recreation and Sport Services Richmond Olympic Oval	<b>CONCURRENCE</b> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<b>CONCURRENCE OF GENERAL MANAGER</b>  <hr/>
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b>  <hr/>

## Staff Report

### Origin

On May 19, 2015, The Honourable Michelle Rempel, Minister of State (Western Economic Diversification), announced an intake of applications for Western Canada for \$46 million for the Canada 150 Community Infrastructure Fund. The deadline for applications is June 17, 2015.

Based on the funding criteria, staff have identified up to sixteen projects for submission and are requesting Council's approval to submit applications to Western Economic Diversification for their consideration. Due to the timing of the Canada 150 Community Infrastructure Fund application process, some of the projects identified may be scheduled to be reviewed by Council in the 2016 Capital Program. The process for Council review for individual projects will still proceed as scheduled in 2016.

City submissions to Western Economic Diversification will also be shared with Richmond's MPs, MLAs and other key Federal Government staff. Letters of support from elected officials and stakeholder groups will be requested.

### Findings of Fact

The Canada 150 Community Infrastructure Program is part of Canada 150 Celebrates, the Government of Canada's celebration of our country's 150<sup>th</sup> anniversary. Through this program, the Government of Canada will invest in projects that celebrate shared heritage, create jobs, and improve the quality of life for Canadians. The objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia). Strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Community infrastructure upgrades that can be funded includes: community centres (including legions), cultural centres and museums, parks, recreational trails such as fitness trails, bike paths and other types of trails, libraries, recreational facilities including local arenas, gymnasias, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts or other types of recreational facilities, tourism facilities, docks, cenotaphs and other existing community infrastructure for public benefit. New construction is not eligible.

In Western Canada, preference will be given to projects that meet the following criteria:

- Projects that will rehabilitate existing cultural and community facilities that will leave a meaningful lasting legacy resulting from Canada 150;
- Projects where the funding from sources other than the Canada 150 Community Infrastructure Program is confirmed or intended. Funding will only be considered confirmed or intended if written proof is provided; and,

- The applicant has strongly demonstrated an ability/capacity to complete the project by the spring of 2018.

### Analysis

Richmond has numerous upgrade projects currently in the planning stages. The application guide funding criteria for the Canada 150 Community Infrastructure Program is included for reference (Attachment 1).

According to Government of Canada guidelines, the City of Richmond must be the applicant for all submissions where the City owns the land. If there is proof of a long term lease with a community partner, then the City can have a co applicant for the funding.

Through staff consultation across City departments, the following projects have been identified for submission:

Project Requests Over \$250,000	Estimated Eligible Project Cost	Additional Partner Funding	Canada 150 Request
South Arm Fitness Centre Upgrade*	\$1,893,000	\$600,000 South Arm Community Association	\$500,000
Phoenix Net Loft Restoration Upgrade, Steveston Waterfront*	\$1,500,000		\$500,000
LED Lighting Energy Efficient Upgrade Richmond Olympic Oval	\$500,000	\$250,000 Richmond Olympic Oval	\$250,000
#1220 Steveston Interurban Tram Car Restoration*	\$675,420		\$337,710
Cambie Community Centre Upgrade*	\$875,000		\$437,000
Britannia Heritage Shipyards Seine Net Loft Deck Upgrade*	\$815,000		\$407,500
Gateway Theatre Upgrade*	\$725,000		\$365,500
<b>Totals</b>			<b>\$2,797,710</b>

Project Requests Under \$250,000	Estimated Eligible Project Cost	Additional Partner Funding	Canada 150 Request
Track Zone Synthetic Floor Improvements Richmond Olympic Oval	\$292,000	\$146,000 Richmond Olympic Oval	\$146,000
Minoru Grandstands*	\$380,000		\$190,000
Steveston Community Centre*	\$610,000		\$305,000
Steveston Community Pool*	\$255,000		\$127,500
Richmond Public Library Digital Services Launchpad*	\$180,000	\$45,000 Richmond Public Library	\$90,000
Railway Greenway Trail Upgrade*	\$150,000		\$75,000

<b>Project Requests Under \$250,000</b>	<b>Estimated Eligible Project Cost</b>	<b>Additional Partner Funding</b>	<b>Canada 150 Request</b>
Garrett Wellness Centre*	\$525,000		\$262,500
Accessibility Upgrade	\$100,000	\$50,000	\$50,000
Richmond Olympic Oval		Richmond Olympic Oval	
Event Lighting & Sound Upgrades, Richmond Olympic Oval	\$275,000	\$137,500	\$137,500
<b>Totals</b>			<b>\$1,383,500</b>
<b>Grand Total</b>			<b><u>\$4,181,210</u></b>

Project descriptions are included for reference (Attachment 2). Some of the projects are scheduled to be considered by Council for approval in 2016 capital budget process and are indicated with an asterisk (\*) above. As with all senior government funding programs, while the City will be making a number of project submissions, there is no guarantee that they will be approved for full or partial funding. Approval of funding does not legally bind Council to approve future projects that are to be considered by Council in 2016.

The maximum federal contribution to any project would be 50% of capital costs. Should the submissions be successful, the City would be required to enter into funding agreements with the Government of Canada. The agreements are standard form agreements provided by the Federal Government and include an indemnity and release in favour of the Federal Government.

Staff will further assess these proposed submissions and continue to clarify criteria with Federal government staff, prior to the application deadline of June 17, 2015. Some of the above projects may meet the criteria to support the 2017 celebration and create a legacy for Canada 150 more effectively than others. A copy of the detailed application form is included for information (Attachment 3).

**Letters of Support for Community Applications:**


We understand that there will be submissions for this funding program from community groups affiliated with the City and that the City may be asked for letters of support for those projects. Staff have been approached by ANAF Maples Residence and Steveston Town Square- Steveston Historical Society regarding the Japanese Garden to date. As the City of Richmond owns the land, the Steveston Town Square project may be a co application as the project progresses. Staff is requesting permission for the City to provide letters of support for these and other eligible projects from community organizations.

**Financial Impact**

Richmond will be requesting up to \$4,181,210 of Federal Government funding from the Canada 150 Community Infrastructure Fund through Western Economic Diversification. The fund may grant up to 50 per cent of total eligible costs to a maximum of \$500,000 per project.

## Conclusion

Staff recommend that the projects identified in this report be submitted to Western Economic Diversification, Canada 150 Community Infrastructure Program. The submissions are for sixteen projects for up to \$4,181,210, with proposed cost sharing by the Federal Government of up to \$500,000 or 50 per cent of the total eligible project costs.



Denise Tambellini  
Manager, Intergovernmental Relations & Protocol Unit  
(604-276-4349)

- Att: 1: Canada 150 Community Infrastructure Funding Guidelines  
2: Project Descriptions  
3: Canada 150 Community Infrastructure Program Application Form

## Canada 150 Community Infrastructure Funding Guidelines

### 1.1 Canada 150 Celebrates

The 150<sup>th</sup> anniversary of Confederation in 2017 is a truly special occasion for Canadians to connect with our past, celebrate our achievements and build future legacies. It is an opportunity to reflect on and deepen our sense of what it means to be Canadian, as well as to inspire a new era of optimism and pride across the country.

The overarching theme to celebrating the 150th anniversary of Confederation (Canada 150) is **“Strong. Proud. Free”**. The Canada 150 vision is to Give Back to Canada, including through lasting legacies that extend beyond 2017; Honour the Exceptional; and Celebrate and Bring Canadians Together. The vision will be achieved by making strategic investments in activities that align with these aspirations.

### 1.2 The Canada 150 Community Infrastructure Program

Canada 150 is a key milestone in the life of this country, and provides Canadians with an opportunity to celebrate Canada’s history, heritage and future by reinvesting in community infrastructure across the country, similar to the important infrastructure investments made as part of our nation’s centennial celebrations in 1967 which can still be seen in communities today.

Under the theme **“Giving Back to Canada”**, the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that will rehabilitate existing community facilities across Canada, and ensure a lasting legacy resulting from Canada 150.

Canadians have a deep and enduring pride in their communities. In recognition of this, the Canada 150 Community Infrastructure Program aims to leave a lasting legacy to Canadians as part of the celebration of Canada’s 150th anniversary by investing in community infrastructure. The Canada 150 Community Infrastructure Program will support projects that celebrate our shared heritage, create jobs and improve the quality of life of Canadians from coast to coast to coast.

## 2. Eligibility

### 2.1 Eligible Projects – Mandatory Criteria

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of the type of community infrastructure that can be supported include:

- Community centres (including legions);
- Cultural centres and museums;
- Parks, recreational trails such as fitness trails, bike paths and other types of trails;
- Libraries;
- Recreational facilities including local arenas, gymnasiums, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts or other types of recreational facilities;

- Tourism facilities;
- Docks;
- Cenotaphs; and,
- Other existing community infrastructure for public benefit.

Eligible projects must meet the following criteria:

- The amount of funding being requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000.
- The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project;
- Be for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit;
- Be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- Be for facilities located in Western Canada (British Columbia, Alberta, Saskatchewan, Manitoba); and,
- Be materially complete by **March 31, 2018**.
  - A project is considered to be materially complete when a substantial part of the improvement is ready for use or is being used for the purposes intended; costs for activities such as parking, paving, landscaping, exterior/interior finishes are potentially excluded from the definition of substantial completion.
- Submit a fully complete application form by **June 17, 2015**

### 2.2 Eligible Applicants – Mandatory Criteria

Eligible applicants include:

- A local or regional government established under provincial or territorial statute;
- A public sector body that is wholly owned by an eligible applicants listed above;
- A not-for-profit entity;
- A provincial or territorial entity that provides municipal-type services to communities, as defined by provincial or territorial statute (including school boards); and,
- A First Nation government, including a Band or Tribal Council or its agent (including wholly-owned corporation) on the condition that the First Nation has indicated support for the project and for the legally-designated representative to seek funding through a formal Band or Tribal Council resolution, or other documentation from Self-governing First Nations.

In addition, eligible applicants must:

- Directly own the infrastructure assets, facility or land which are being renovated or have a long-term lease in place (with permission from the owner to undertake renovations); and,
  - If you have a long-term lease in place please attach to your application proof that you have permission from the owner to undertake renovations.
- Be Incorporated.

### 2.3 Ineligible Projects

Examples of ineligible projects:

- Facilities primarily for use by professional sports teams;
- Facilities that are to be used primarily for commercial activities, that have private membership or are for-profit facilities in general;



- Construction of new infrastructure; and,
- Significant expansion of existing infrastructure beyond 30%.

### 2.4 Examples of Strong Canada 150 Community Infrastructure Program Projects

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of strong projects could include (but are not limited to):

- The addition of a spray/splash park, playground, picnic shelter, etc. to an existing park;
- Renovations to an existing recreational facility (e.g., upgrades to the floors (ice surfaces, pool surfaces and court surfaces), locker rooms, benches); and,
- Renovations to an existing cultural centre (e.g., entrance way, seating, stage and acoustic improvements).

## 3. Funding

### 3.1 Funding Available

The Canada 150 Community Infrastructure Program will invest \$150 million across Canada in community infrastructure, with \$46.2 million allocated across Western Canada (British Columbia, Alberta, Saskatchewan, and Manitoba).

The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project. There is no minimum contribution threshold (i.e., applicants can seek a contribution from the Canada 150 Community Infrastructure Program for a smaller, specific component of a project with large total project costs).

Eligible applicants can apply for funding under the Canada 150 Community Infrastructure Program up to a maximum of \$500,000. Any funding request for a contribution over \$500,000 will be considered ineligible.

In Western Canada, Western Economic Diversification will seek to notionally allocate funding evenly between two groups of projects:

- Those seeking \$0 to \$250,000 in funding from the Canada 150 Community Infrastructure Program; and
- Those seeking \$250,000 to \$500,000 in funding from the Canada 150 Community Infrastructure Program.

## Project Descriptions

### Projects Requesting Over \$250,000

#### 1. South Arm Fitness Centre Upgrade

In conjunction with South Arm Community Association, this project will repurpose the entire second floor fitness area at South Arm Community Centre. The cardio and strength training areas will be increased from the current 3070 ft<sup>2</sup> to an “open concept” 7835 ft<sup>2</sup>. This will be accomplished through extensive renovations to two of the four the existing courts and change-rooms, plus relocating the office, and removal of the glass partitions and non-supporting walls. The community has indicated that accessibility and safety are concerns due to overcrowding at South Arm. These renovations will address these concerns, increase participation numbers and improve the overall fitness experience of our patrons. This increased attendance will, in turn, increase revenue to help subsidize Older Adults, Youth, family, outreach and community events offered throughout the year.

**Estimated Cost of Proposed Improvement: \$1.8 million**

**Proposed Completion Date: Fall 2017**

#### 2. Phoenix Net Loft Restoration Upgrade, Steveston Waterfront

Situated on the Steveston Waterfront, the Phoenix Cannery building is located parallel to the recently renovated Seine Net Loft at the Britannia Shipyard National Historic Site. The building condition requires immediate piling replacement and stabilization, the building is not currently accessible due to hazardous conditions. The work will include interior stabilization and exterior renovations to the building and surrounding dock and pier to make the building once again publicly accessible for potential programmed use on the Steveston Waterfront.

**Estimated Cost of Proposed Improvement: \$1.5million**

**Proposed Completion Date: Summer 2017**

#### 3. LED Lighting Energy Efficient Upgrade Richmond Olympic Oval

The Activity Level at Richmond Olympic Oval is home to a multitude of sports including; speed skating, figure skating, hockey, basketball, volleyball, table tennis, soccer, baseball, indoor rock climbing, fitness classes & sport camps. In addition, the Oval plays host to local, provincial, national and international sporting competition and championships. Operating 364 days per year, and with approx. 200000 sq. ft. of floor space to service these sports and other events, a transition to LED lighting would have significant impact to long-term utility, maintenance and replacement cost savings. In addition to this indoor floor space, the Oval’s support rooms and outdoor lighting would benefit the same from a transition to LED.

**Estimated Cost of Proposed Improvement: \$500,000**

**Proposed Completion Date: Fall 2017**

#### 4. #1220 Steveston Interurban Tram Car Restoration

The tram underwent extensive mould remediation before it was moved into its present location. This process consisted of removing mould from the car, trucks and accompanying materials and parts. A high level inventory of the tram materials and parts has been completed. The tram car and trucks have been photographed to ensure before restoration images have been captured. These photographs will also be used to establish restoration methods in comparison to other known restoration processes. A restoration plan has been prepared.

The work to complete the restoration includes: a structural assessment, the roof, interior electrical, interior and exterior finishes (painting, wood working, sourcing and building of replacement parts etc.) and undercarriage work (cleaning of brake mechanisms, replacement of parts, assessment of

airlines and tanks etc.). This work will involve some volunteer labour but also requires highly skilled trades to work on tram including mechanics, electricians, carpenters, upholsters and conservators.

**Estimated Cost of Proposed Improvement: \$675,420**

**Proposed Completion Date: Spring 2017**

**5. Cambie Community Centre Upgrade**

Project includes upgraded lighting and branch wiring, replacing HVAC systems, upgrading communication equipment, wall finishes and the addition of a sliding wall and storage for the daycare.

**Estimated Cost of Proposed Improvement: \$875,000**

**Proposed Completion Date: Spring Fall 2016**

**6. Britannia Heritage Shipyards Seine Net Loft Deck Upgrade**

In conjunction with the Britannia Heritage Shipyard Heritage Society, this project will upgrade the deck of the Seine Net Loft to accommodate foot traffic and improve access to the waterfront. In 2013/2014 the Seine Net Loft at Britannia was substantially restored and has now become a popular new amenity for bookings, events and artefact displays. However, the exterior decking surrounding the building over the water is in immediate need of replacement as planks, boards and beams are failing and hazardous conditions exist. The improvements will facilitate indoor and outdoor programming, events and maritime programming at the Britannia Shipyards National Historic Site.

**Estimated Cost of Proposed Improvement: \$572,000**

**Proposed Completion Date: Summer 2016**

**7. Gateway Theatre Upgrade**

Project includes upgrading exterior doors, replacing the stage lift, replacing fire alarms, plumbing upgrade and replacing the generator.

**Estimated Cost of Proposed Improvement: \$725,000**

**Proposed Completion Date: Fall 2016**

**Projects Requesting Under \$250,000**

**1. Track Zone Synthetic Floor Improvements Richmond Olympic Oval**

The Track Zone at Richmond Olympic Oval is one of the most utilized and versatile activity spaces in the venue. At approximately 50,000 square feet, it is home to a multitude of activities and programs for dozens of community sport organizations. Activities include volleyball, basketball, futsal (indoor soccer), badminton, baseball, pickle ball, floor hockey, handball, and track and field. The Track Zone also hosts over 50 large-scale community and sport hosting events each year. It is estimated that over 200,000 people utilized this space in 2014.

When the synthetic floor was installed at the conclusion of the 2010 Olympic Games, the portion of the floor over the Oval's 400-metre long track was not glued down. The 'floating' floor would allow for relatively easy access to the refrigerated slab in the event a speedskating event returned to the Oval. Hosting such an event in the foreseeable future is unlikely. By gluing the synthetic floor to the concrete slab and securing the slab's expansion joint, a significant performance improvement will be realized for the Track Zone's multipurpose floor for many years to come. This improvement will not prevent any future transition back to a speed skating ice oval.

**Estimated Cost of Proposed Improvement: \$252,000**

**Proposed Completion Date: Summer 2016**

**2. Minoru Grandstands**

Project includes replacing the roof, wall finishes, replacing plumbing, upgrading lighting and wiring, upgrading flooring, electrical and replacing exterior windows.

**Estimated Cost of Proposed Improvement: \$380,000**

**Proposed Completion Date: Spring 2017**

**3. Steveston Community Centre**

Project includes replacement of the flooring.

**Estimated Cost of Proposed Improvement: \$610,000**

**Proposed Completion Date: Fall 2016**

**4. Steveston Community Pool**

Project includes replacement of flooring, replacing the roof, repairing walls and ceilings and a new HVAC exhaust ventilation system.

**Estimated Cost of Proposed Improvement: \$255,000**

**Proposed Completion Date: Winter 2017**

**5. Richmond Public Library Digital Services Launchpad**

This project will provide free access for Richmond residents to new and innovative digital library services by converting a temporary proof-of-concept space into a permanent service area called The Launchpad will be an open area that provides residents of all ages with the hands-on opportunity to learn, create, collaborate and discover while using the most up-to-date technology and equipment. Some examples of the activities and technologies that will be available are 3D printing; computer coding; workstations for the creation and self-publishing of text, graphics, video, audio and music creations; robotics; scanners and laminators and 3D modeling software. Sixteen specialized workstations will be provided—eight of which will be designed specifically for children. The Launchpad will also provide facilities to hold small group presentations and instructional workshops in these areas of technology so that users can not only learn how they work, but can also take the important next step of utilizing them for their home, business and school projects. The library will be inviting local community experts, hobbyists and volunteers to lead and conduct these workshops in order to deepen and expand the knowledge and skills in digital literacy for the community at large.

In creating this space Richmond Public Library would be following the lead of a number of other libraries such as Toronto, Edmonton and Vancouver where similar collaborative spaces have proven to be highly popular. Partners for this project include the Richmond Public Library Board, The Friends of the Richmond Public Library and various community groups and schools interested in technology.

The Library is prepared to commit to providing 25% of the funding of the project and is seeking City Council to provide the remaining 25% or \$45,000.

**Estimated Cost of Proposed Improvement: \$180,000**

**Proposed Completion Date: Fall 2016**

**6. Railway Greenway Upgrade**

This project will extend the Railway Greenway to enable a continuous off-street/protected cross-island trail. The upgrade comprises the completion of the two existing gaps:

- (1) Westminster Hwy-River Rd: construction of a 4 m paved off-street within the McCallan Road right-of-way including provision for improving the access to the Middle Arm Dyke Trail; and
- (2) Garry Street-Moncton Street: construction of a two-way protected on-street cycling facility on Railway Avenue.

The existing greenway is approximately 5.0 km in length and the combined length of the two gaps is 0.8 km, which represents an expansion of 16 per cent of the existing length and thus is within the eligibility criterion of a maximum of 30 per cent expansion of existing infrastructure.

**Estimated Cost of Proposed Improvement: \$150,000**

**Proposed Completion Date: Spring 2017**

**7. Garrett Wellness Centre**

Project includes exterior repairs, upgrading mechanical systems, upgrading electrical and lighting, replacing exterior doors, interior walls and ceiling finishes.

**Estimated Cost of Proposed Improvement: \$525,000**

**Proposed Completion Date: Spring 2017**

**8. Accessibility - Richmond Olympic Oval**

Recent changes to programming space at the Richmond Olympic Oval have highlighted a need to further service the needs of guests and athletes in wheelchairs and/or with a physical disability.

Changes to doorways include auto door openers, magnetic door locks, card readers and/or similar, but would all be required to tie into the Oval's fire, life & safety system in the event of an alarmed event.

**Estimated Cost of Proposed Improvement: \$100,000**

**Proposed Completion Date: Summer 2016**

**9. Event Lighting & Sound Upgrades - Richmond Olympic Oval**

The Activity Level at the Richmond Olympic Oval is host to multiple sport and non-sporting event each year. Enhancing the lighting and sound capabilities to service various event footprints would provide an increased ability to attract events, and provide an overall improved event experience.

Highlights within a lighting and sound upgrade would include; lighting & sound truss at the North Rink as well as two court zones, and light dampening along the north plaza windows.

**Estimated Cost of Proposed Improvement: \$275,000**

**Proposed Completion Date: Winter 2016**



Western Economic  
Diversification Canada

Diversification de l'économie  
de l'Ouest Canada



**Canada 150 Community Infrastructure Program Application Form**



It is strongly recommended that you refer to the Canada 150 Community Infrastructure Program Applicant Guide and Instructions for Western Canada at <http://www.wd-deo.gc.ca/eng/18871.asp> before beginning your application. The Guide contains information and valuable instructions that will assist you in completing this application form. If you have any questions, please call 1-888-338-WEST (9378).

Enter the required information in the space provided. An asterisk (\*) indicates a mandatory field.

When your form is complete and you are ready to submit the application for consideration, please print a copy for your records.

ORGANIZATION INFORMATION			
1. Full legal name of your organization:		*	
2. Operating name if different than legal name:			
3. Mailing address (including suite, unit, apt #):		*	
4. Mailing address line 2:			
5. City:	*	6. Province/Territory:	*
		7. Country:	*
8. Postal Code:	*	9. Telephone:	*
		10. Facsimile:	
11. Email address:	*	12. Website:	
13. Organization type (select best fit): *			
<input type="checkbox"/> Not-For-Profit Association/Organization/Society <input type="checkbox"/> Post-Secondary Institute <input type="checkbox"/> Co-operative <input type="checkbox"/> Corporation		<input type="checkbox"/> Government, Other Body <input type="checkbox"/> Government, Municipal (Local/Regional) <input type="checkbox"/> First Nation Band <input type="checkbox"/> First Nation Business	
14. Business number or GST number:		*	
15. If alternate number is used, indicate the type:			
16. Provide a brief summary of your organization and mandate. (Maximum of 500 characters including spaces) *			
17. Corporate Status *		<input type="checkbox"/> For-profit <input type="checkbox"/> Not-for-profit	
18. Indicate your incorporation status: *		18a. <input type="checkbox"/> Incorporated federally <input type="checkbox"/> Incorporated provincially	
		18b. In the province of: _____	
		18c. Provide the date of incorporation: _____	

PROJECT CONTACT PERSON(S)			
This is the main person(s) in your organization who will be contacted for any follow-up to this application. Please ensure that either the Primary or Secondary Contact listed below is available for follow-up from June – August 2015.			
<b>Primary Contact</b>			
19. Salutation:	*	20. First name:	*
		21. Last name:	*
22. Title:	*		*
23. Email address:	*	24. Telephone:	*
		25. Cell:	
<b>Secondary Contact</b>			
26. Salutation:	*	27. First name:	*
		28. Last name:	*
29. Title:	*		*
30. Email address:	*	31. Telephone:	*
		32. Cell:	

PROJECT INFORMATION					
33. Project title: (Maximum of 90 characters including spaces)					
34. <input type="checkbox"/> Project address is the same as Mailing address.					
35. Project address (Including suite, unit, apt #):					
36. Project address line 2:					
37. City:		38. Province/Territory:		39. Postal Code:	
	*		*		*
40. Short Project Description. Provide a short summary of the rehabilitation, renovation, repair or expansion work being planned. (Maximum of 500 characters including spaces) *					
41. Detailed Project Description. Clearly outline the objective of this project, provide explicit details of the rehabilitation, renovation, repair or expansion work being planned, and identify any project risks and mitigation strategies. (Maximum of 4000 characters including spaces) *					
42. Provide the rationale for the project. Clearly outline the importance of this project to your respective community and how this project will benefit the community. (Maximum of 4000 characters including spaces) *					

<p>43. Describe the specific activities/costs Canada 150 Community Infrastructure Program funding would support and the impact Canada 150 Community Infrastructure Program funding would have on this project. (Maximum of 2500 characters including spaces) *</p>	
Empty space for question 43	
<p>44a. Community Infrastructure Type:*</p>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Library</li> <li><input type="checkbox"/> Swimming Pool</li> <li><input type="checkbox"/> Park, fitness trail or bike path</li> <li><input type="checkbox"/> Community Centre/Hall</li> <li><input type="checkbox"/> Sports Field</li> <li><input type="checkbox"/> Arena</li> <li><input type="checkbox"/> Gymnasium</li> <li><input type="checkbox"/> Tennis, basketball, volleyball or other sport specific court</li> <li><input type="checkbox"/> Legion</li> <li><input type="checkbox"/> Cenotaph</li> <li><input type="checkbox"/> Dock</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Cultural Centre and Museum</li> <li><input type="checkbox"/> Theatre/Arts Centre</li> <li><input type="checkbox"/> Tourism Facility</li> <li><input type="checkbox"/> Curling Rink</li> <li><input type="checkbox"/> Church</li> <li><input type="checkbox"/> Campground</li> <li><input type="checkbox"/> Playground</li> <li><input type="checkbox"/> Waterpark/spray park</li> <li><input type="checkbox"/> Multi-purpose Facility</li> <li><input type="checkbox"/> Other (Specify below)</li> </ul>
<p>44b. If Other community infrastructure facility, specify type: (Maximum of 100 characters including spaces)</p>	*
<p>45. Does your organization own the community infrastructure which you are planning to rehabilitate (or you have a long-term lease in place)? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>46. Is the facility non-commercial in nature and open for use to the public and not limited to a private membership? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>47. Does the project involve the rehabilitation, improvement, or expansion, of existing community infrastructure assets? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>48a. Does the project involve expansion (new construction) to the existing community infrastructure asset? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>48b. If yes, identify the percentage (%) increase to the square footage of the existing community infrastructure asset. *</p>	%
<p>49a. Can the project be completed by the Fall of 2017? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>49b. If yes, explain how you intend to have the project complete by the Fall of 2017. (Maximum of 1000 characters including spaces) *</p>	
Empty space for question 49b	
<p>50a. Does the project have demonstrated linkages to the celebration of Canada's 150? *</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>50b. If yes, explain how your project will contribute to the celebration of Canada's 150. (Maximum of 1000 characters including spaces) *</p>	
Empty space for question 50b	



51a. Does your project have activities that will benefit Francophones? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
51b. If yes, describe how the project activities will benefit Francophones. (Maximum of 1500 characters including spaces) *	

PROJECT TIMELINES			
52. Proposed Project Funding Start Date: *		53. Is this date flexible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
54. Proposed project funding end date *			
55. List key activities that occur between the Proposed Project Funding Start Date and the Proposed Project Funding End Date. Key activities are milestones that can be tracked to ensure the project is proceeding as planned.			
Key Activities *		Completion Date *	
56. Comments on Key Activities. (Maximum of 500 characters including spaces).			

PROJECT FUNDING						
57. Project funder *	Source *	Status *	2015-2016	2016-2017	2017-2018	Total *
Applicant organization	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
Western Economic Diversification Canada	<input checked="" type="checkbox"/> Gov't, Federal	<input checked="" type="checkbox"/> Requested	\$0	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
<b>Total Project Funding Required: *</b>			\$	\$	\$	\$
58. Comments on Project Funding. Provide further explanation of the confirmed and intended sources of project funding. (Maximum of 500 characters including spaces)						
<b>Note:</b> <ul style="list-style-type: none"> <li>Financial Statements: It is mandatory that you attach your most recent Financial Statements to your application. See Question 64.</li> <li>Confirmed Funding: For funding that is confirmed, it is mandatory that you attach proof such as a letter of confirmation from the other Project Funders, board motion approving commitment of funding, signed agreements, and financial/bank statements. See Question 65.</li> <li>Intended Funding: For funding that is intended, it is mandatory that you attach a Letter of Intent from your other Project Funder(s). The Letter of Intent must be signed by a member of the organization with legal signing power/authority to commit funding. See Question 65.</li> </ul>						

59. Please list the various costs you will incur in the implementation of the proposed project (only include costs incurred after the Proposed Project Funding Start Date). Be sure to list costs and not activities.

Project Costs (All costs will be validated) *	Amount *
Costs for rehabilitation, repair and expansion of fixed capital assets.	\$
Professional Fees	\$
Public communications (include \$200 for Federal signage requirements)	\$
Incremental salaries	\$
Other project costs	\$
<b>Total Project Costs</b> (Must equal total project funding required) *	\$
60a. Will a competitive process be used to select a contractor or for purchases over \$50,000? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
60b. Please explain. (Maximum of 500 characters including spaces) *	

**GOVERNANCE AND MANAGEMENT**

61. Describe the governance of the organization. (Maximum of 2000 characters including spaces) \*

62. Describe the qualifications and related experience of the key individuals that will be responsible for managing and implementing the project. (Maximum of 2000 characters including spaces) \*

63a. In addition to the funding partners, are there any other organizations who are involved with this project? * <input type="checkbox"/> Yes <input type="checkbox"/> No											
63b. If yes, provide the organization's name, nature of their involvement and attach a letter of support (Question 66) (if applicable). *	<table border="1"> <thead> <tr> <th>Organization Name</th> <th>Nature of Involvement</th> </tr> </thead> <tbody> <tr> <td></td> <td><input type="checkbox"/> Operational <input type="checkbox"/> Endorsement</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Operational <input type="checkbox"/> Endorsement</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Operational <input type="checkbox"/> Endorsement</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Operational <input type="checkbox"/> Endorsement</td> </tr> </tbody> </table>	Organization Name	Nature of Involvement		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement
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	<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement										

ATTACHMENTS	
64. Current Financial Statements *	
65. Confirmation of other (non-Canada 150) sources of funding * (mandatory if 'confirmed' or 'intended' funding is selected in Question 57).	
66. Attach additional files that may support the assessment of your application, such as a project plan, letters of support, regulatory approvals and resolutions to proceed with the project.	

**AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS**

The application form must be submitted by a member of your organization with signing power/authority to enter into a legal agreement. This person may be different than the Primary Contact person.

On behalf of the Applicant Organization, I hereby acknowledge and agree that:

- This application does not constitute a commitment from Western Economic Diversification Canada (WD) for financial assistance.
- I have read the Canada 150 Community Infrastructure Program Applicant Guide and Instructions including the mandatory eligibility criteria located at <http://www.wed-geo.gc.ca/eng/18871.asp>.
- Project costs incurred by the Applicant Organization in the absence of a signed funding agreement with WD are incurred at the sole risk of the Applicant Organization and that any such costs may not be considered eligible for WD assistance.
- Any person who has been lobbying on behalf of the Applicant Organization to obtain a contribution as a result of this application is registered pursuant to the *Lobbying Act* and was registered pursuant to that Act at the time the lobbying occurred.
- The Applicant Organization has not, nor has any other person, corporation or organization, directly or indirectly paid or agreed to pay any person to solicit a contribution arising as a result of this application for a commission, contingency fee or any other consideration dependent on the execution of an Agreement or the payment of any contribution arising as a result of this application.
- The information provided by the applicant on this application and in all supporting documentation is collected under the authority of the *Western Economic Diversification Act*. This information will be treated in accordance with that Act and with the *Access to Information Act* and the *Privacy Act*. These laws govern, protect and limit the collection, use and disclosure of personal and confidential information by Federal government departments and agencies. Information provided to WD is secured from unauthorized disclosure and use. WD acknowledges an individual's rights to privacy of their information, and personal information provided on this application is described in the *Personal Information Bank* entitled "*Grants and Contributions (G&C) Programs*", number *WED-PPA-055*.

For further information about WD's information holdings and your rights under the *Access to Information Act* and *Privacy Act*, consult the Government of Canada's Info Source publication at [www.infosource.gc.ca](http://www.infosource.gc.ca).

I authorize WD, its officials, employees, agents and contractors to make enquiries of such persons, firms, corporations, federal, provincial and municipal government departments/ agencies, and non-profit, economic development or other organizations as may be appropriate, and to collect and share information with them, as WD deems necessary in order to assess this application, to administer and monitor the implementation of the subject project, and to evaluate the results of the project and related Program.

67a.  I have read and agree with the applicant acknowledgements \*

67b. Name: *	68. Title: *
69. Date:	