



# City of Richmond

## Report to Committee

**To:** Community Safety Committee **Date:** April 16, 2021  
**From:** Cecilia Achiam **File:** 12-8060-01/2021-Vol  
 General Manager, Community Safety 01  
**Re:** **Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – March 2021**

### Staff Recommendation

That the staff report titled “Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – March 2021”, dated April 16, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
 General Manager, Community Safety  
 (604-276-4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance	<input checked="" type="checkbox"/>
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> <i>MA</i>
<b>APPROVED BY CAO</b> 	

## Staff Report

### Origin

This monthly report for the Parking Enforcement and Animal Services department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Services and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance and protect the safety and well-being of Richmond.*

*1.1 Enhance safety services and strategies to meet community needs.*

### Analysis

#### Dog Licencing and Patrols

In March the total number of dogs licenced was 737 dogs. This figure represents 120 new dog licence applications and 617 dog licence renewal applications. The total number of dogs licenced year to date is 6,472. There is approximately 900 unpaid renewal licences for dog accounts within the City. Community Bylaws has begun their yearly canvassing program which includes follow-up and collection on the unpaid renewal licences, which were due and payable by February 28, 2021.

BC SPCA Officers conducted 128 on-foot patrols of 32 parks and dykes located within the City. Figure 1 below highlights the top five patrolled parks followed by Figure 2, which represents BC SPCA Officer public engagement while conducting enforcement and education within the parks for the month of March. Figure 3 below represents the 159 calls for service that the BC SPCA Officers attended for the month of March. The highest individual category for number of calls for service was 21 for injured wildlife, with the majority related to bird-vehicle collision. Additionally, the BC SPCA Officers conduct both education and enforcement which includes licence checks, muzzling requirements and general animal services and dog licencing violations, while continuing to foster a strong relationship within the community.

Figure 1: Parks Patrolled by BC SPCA

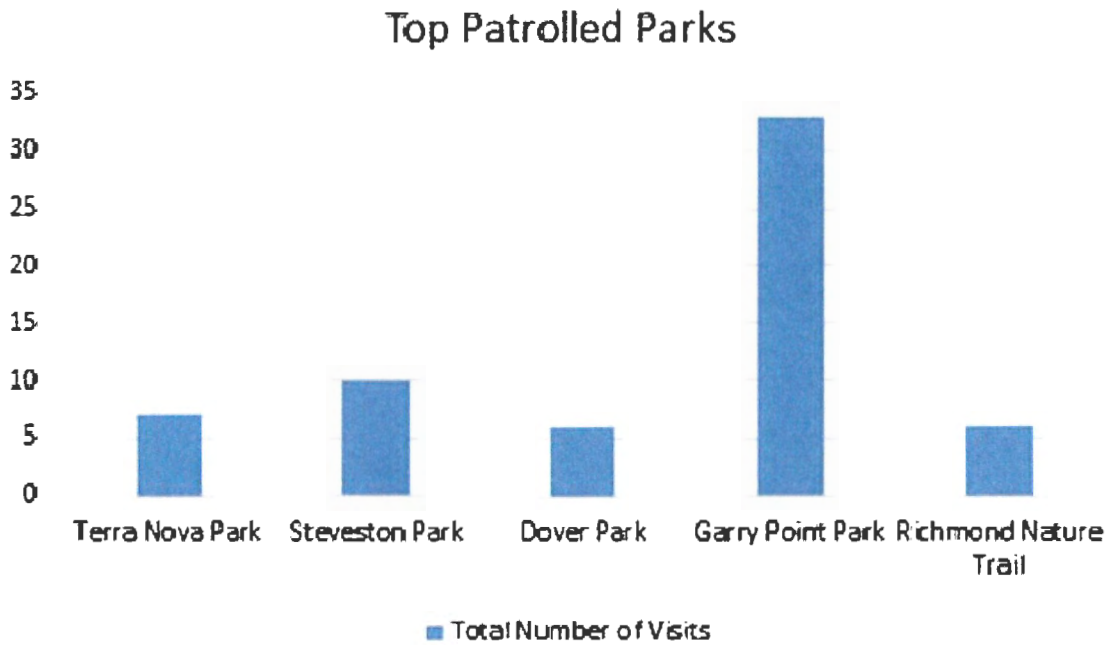


Figure 2: Education and Enforcement by BC SPCA

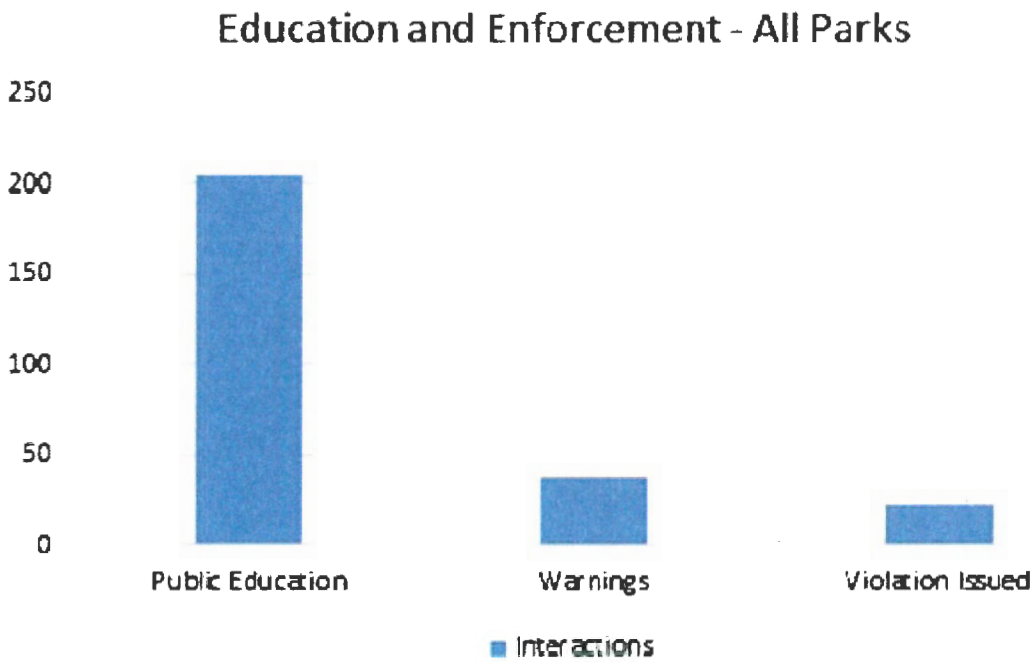
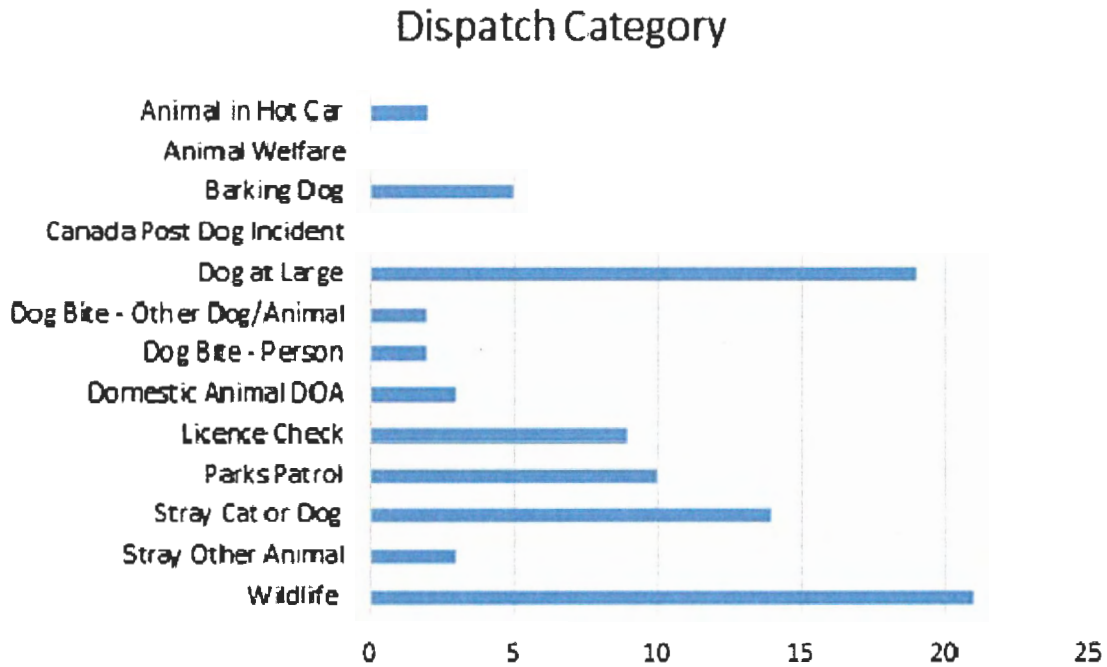


Figure 3: Dispatch Calls for Service - Animals



Parking Enforcement

For the month of March 2021, Parking Officers continue to monitor assigned files while proactively patrolling City owned off-street parking lots for compliance of pay parking and City roadways for stopping and parking offences. Parking Officers also conduct monthly, rotational school patrols, which are prioritized based on both public and school staff concerns.

Parking Officers attended 202 calls for service, out of which 196 were for parking and/or stopping related offences and six calls for service were attributed to COVID-19 social distancing and unauthorized use of a City sports field. Management of files by Parking Officers is priority based, with all safety and obstruction requests receiving top priority.

Figure 4 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 5.

Figure 4: Parking Violations Issuance Comparison

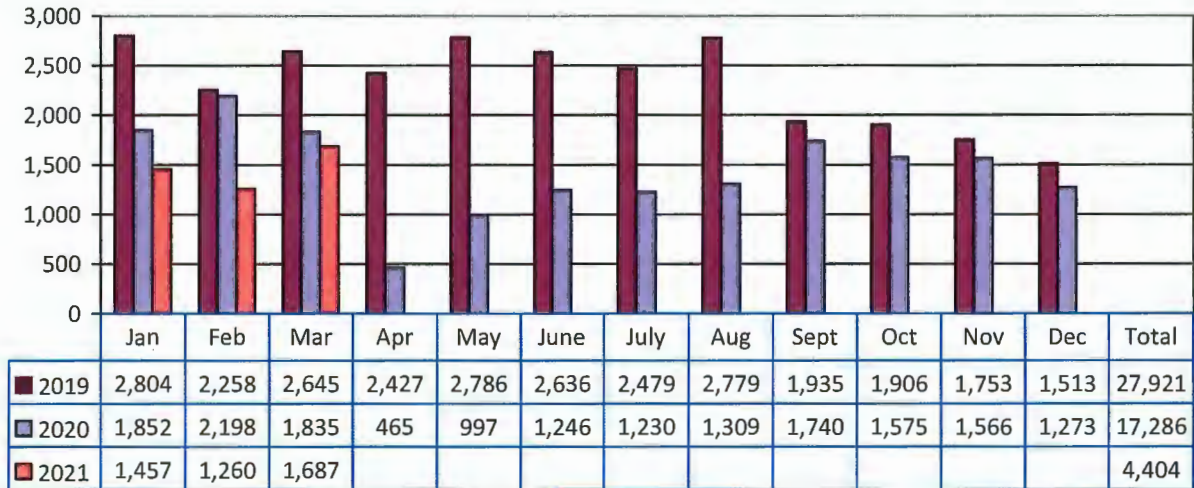
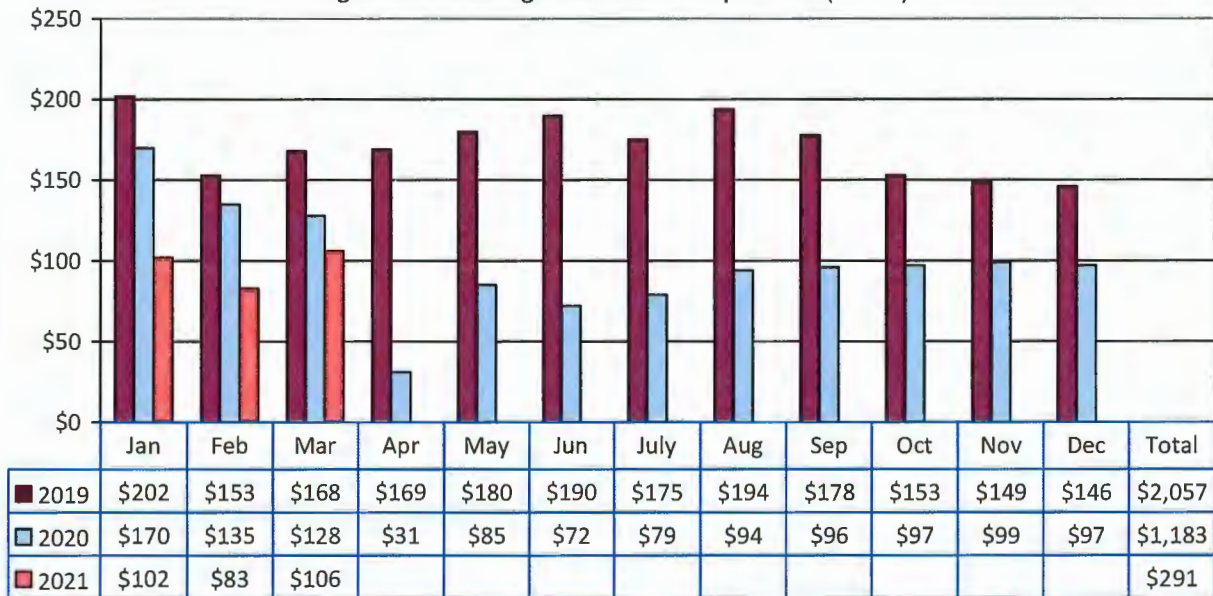


Figure 5: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 1 exhibits the number of parking violations issued together with the number of animal services violations issued.

Table 1: Violations Issued

Ticket Issuance	March	YTD
Parking & Stopping Offences	1,687	4,404
Animal Services Offences	35	52
<b>Totals</b>	<b>1,722</b>	<b>4,456</b>

Ticketing issuance has risen slightly since last month due in part to improved weather conditions and an increase in vehicular traffic on the roadways. Revenue continues to be lower than in previous years not only due to the redeployment of resources to support education and enforcement of the public health orders but an increasing amount of individuals working from home due to the risk of spreading COVID-19, which has resulted in less traffic violations being issued.

Bylaw Adjudication

The next adjudication hearing is scheduled for May 27, 2021.

Revenue and Expenses

The Community Bylaw Parking and Animal Services department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal services fines, false alarm disturbances, and newspaper box permits. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the programs within Community Bylaws Parking and Animal Services.

Community Bylaws continues to see a decline in the purchase of newspaper box permits, particularly within the last five years, which is reflected in the revenue shown below in Table 2. At the height of the program in 2015, we had 432 vendors with generated revenue of approximately \$44,000.00. In March, the Georgia Straight closed their permit accounts, which leaves eight active vendors with newspaper box permits within the City.

Community Bylaws is currently conducting an audit of all newspaper boxes located throughout the city to ensure that they are associated with the remaining eight vendors. Any costs associated with the removal of newspaper boxes will be borne by the vendors as outlined in the Newspaper Distribution Regulation Bylaw No. 7954 Section 2.4.

Table 2: Parking and Animal Services Revenue by Source

Program Revenue	Budget Mar 2021	Actual Mar 2021	YTD Budget Mar 2021	YTD Actual Mar 2021
Contract Revenue <sup>1</sup>	6,412	5,000	18,147	15,000
Filming Revenue	0	2,912	0	3,321
False Alarm	4,533	625	13,600	5,875
Dog Licences	22,878	37,481	112,416	140,612
Newspaper Box Permits	4,714	0	12,953	4,503
Animal Services Fines	958	1,200	4,709	6,525
Parking Revenue <sup>2</sup>	218,450	106,208	618,259	290,850
Receivable Income <sup>3</sup>	10,688	0	30,244	0
<b>Total Revenue</b>	<b>268,633</b>	<b>153,426</b>	<b>810,328</b>	<b>466,686</b>

Table 3: Parking & Animal Services Revenue and Expenses

		YTD Budget Mar 2021	YTD Actual Mar 2021
<b>Parking<sup>4</sup></b>	Revenue	693,203	319,549
	Expenses	448,782	272,510
	<b>Net Revenue (Expense)</b>	<b>244,421</b>	<b>47,039</b>
<b>Animal Services<sup>5</sup></b>	Revenue	117,125	147,137
	Expenses <sup>6</sup>	251,995	52,674
	<b>Net Revenue (Expense)</b>	<b>(134,870)</b>	<b>94,463</b>

<sup>1</sup> City Towing Contract with Rusty's towing

<sup>2</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>3</sup> COVID-19 reimbursement claim with Emergency Management British Columbia (EMBC) was reconciled which cleared the deficit

<sup>4</sup> Includes all revenue from Table 2, excluding dog licences and animal services fines

<sup>5</sup> Includes dog licences and animal services fines from Table 2

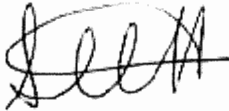
<sup>6</sup> Effective February 1, 2021, SPCA contract is now managed through Parking and Animal Services

**Financial Impact**

None.

**Conclusion**

Parking and Animal Services administers a wide range of bylaws related to parking, animal services, public parks and school grounds. This report provides a summary of monthly enforcement and educational activity, including revenue and expenses. Due primarily to the impact of the COVID-19 Pandemic, ticketing revenue continues to decrease. However, the decrease in revenue was managed and partially offset by a decrease in costs in all areas of the department.



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Enforcement and Animal Services  
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