



Council/Board Liaison Committee Public Minutes

**Wednesday, January 19, 2011
9:00 a.m.**

School District Administration Offices 4th Floor Conference Room

Present: Trustee Debbie Tablotney, Chair
Trustee Donna Sargent
Councilor Linda Barnes

Also Present: C. Day, Trustee, SD 38
M. Pamer, Superintendent of Schools, SD 38
M. De Mello, Secretary Treasurer, SD 38
E. Thorleifson, Manager of Facilities, SD 38
D. Semple, General Manager, Parks and Recreation, City of Richmond
M. Redpath, Senior Manager, Parks Development, City of Richmond**
V. Jacques, Acting Director, Recreation and Cultural Services, City of Richmond
J. Gray, Operations Support Officer, RCMP, City of Richmond
E. Ayers, Manager of Community Recreation, City of Richmond
K. Littlewood, Executive Assistant, SD 38

Regrets: Councilor G. Halsey-Brandt
Trustee L. McPhail

** Joined the meeting in progress

Call to Order: The Chair called the meeting to order at 9:04 am.

1. ADOPTION OF AGENDA

Move item 4.2 up on the agenda
Add item 4.5 Olympic Books

It was moved and seconded

That the agenda for the meeting of Wednesday, January 19, 2011 be approved as amended.

2. MINUTES

It was moved and seconded

That the minutes of the meeting of the Council/Board Liaison Committee held on Wednesday, November 17, 2010 be adopted as circulated.

4.2 Moved to this point on the agenda

4.2 Touchstone Family Association Performance Outcome and Restorative Justice Evaluation Report 2009-2010

- Inspector Janis Gray provided background on the RCMP's involvement with Touchstone Family Association.
- There was discussion on the referral process and direct referrals from the school district to the restorative justice program, something the RCMP is supportive of.
- Inspector Gray outlined the services of the program as well as the stakeholder groups who benefit from the program.
- There was an explanation on the restorative justice procedures and the possible financial impact to the community if this program was not in place.
- Councilor Barnes spoke to the unanimous vote by Council to fully fund this program.
- There was discussion on volunteer mentors and the School District was asked to publicize this request by the City.
- It was noted that re-offender counts are very low which indicates program intervention and support are working.

ACTION: Touchstone Family Association and Inspector Janis Gray to be invited to the Education Committee meeting.

ACTION: A request for volunteer mentors for Touchstone Family Association and Restorative Justice Program to be forwarded to the Communication Committee for distribution.

- There was discussion on the referral process.

ACTION: Inspector Gray to outline the referral process and forward to the Council Board Liaison Committee.

ACTION: Touchstone Family Association Performance Outcome and Restorative Justice Evaluation Report 2009-2010, request for volunteer mentors and the referral process to be added to MLA meeting agenda.

Constable Gray departed the meeting 9:22 am
Mike Redpath joined the meeting 9:25 am

3. STANDING ITEMS

3.1 Joint School District / City Management Committee

- Mr. Semple advised the group has not met recently but will do so soon.
- There was discussion on budget processes at the City and the school district.

ACTION: Timeline for school district budget to be added to next Council Board Liaison meeting agenda.

3.2 PROGRAMS

- Mr. Jacques advised on the recent January 3rd meeting and noted sustainability initiatives, Strong Start Centres and Neighbourhoods of Learning have been topics for joint discussion.
- Councilors had questions on youth and funding cut ramifications and were advised a report will be put forward in the Spring. The Board will be updated in February on the cuts from last year.
- The Committee was advised that Larry Antrim will take over the liaison roles from Rob Inrig.

ACTION: Update on last year's funding cuts to be added to next Council Board Liaison agenda.

3.3 School Planning and Construction Schedule

- Mr. Thorleifson provided an update on school planning and construction. Phase 1 of Brighthouse Elementary opens in April, 2011.
- The City provided photos of the modular units that will be used in the District beginning in September.
- Trustees had questions on the placement of the modular unit on the General Currie site. Further discussion to take place in-camera.
- The facing of the units, the environmental impact and the quality of the buildings was discussed.
- Trustees thanked the City for their help on this project. Mr. Thorleifson noted the school district has been working with the City's building department since May on this project. Progress is being made and the modular unit will be in place in September with the cost being funded by the Ministry.
- Questions on timely project completion were raised.

- There was discussion on the modular unit at Hamilton and the specialized foundation needed there.
- Councilors had questions on using modular units versus building additions and were advised it is less expensive square footage-wise to build onto a building.
- There was discussion on mobile portable units and it was noted that the modular units are permanent facilities but are relocateable and meet all aspects of the building codes in place.
- Trustees had questions on a contingency plan if the modular units are not completed on time. Mr. Thorleifson explained a strategy would be implemented if necessary as there is sufficient time to plan.

4. BUSINESS ARISING & NEW BUSINESS

4.1 Full-Day Kindergarten – Play for Children 0-6 Years

- Mr. Thorleifson asked for deferral to the next meeting for this report.
- There was discussion on the limited play area for this age group, and the need for an integrated plan to improve the situation.
- Mr. Semple indicated Parks and Rec will review all playgrounds and a plan will be developed. The costs associated with this type of work were noted. Integrating resources of the City and the District are important.

4.2 Moved up on the agenda

4.3 Hamilton Community Centre Operating Agreement Revision Update

- Mr. Thorleifson provided background to the Hamilton site layout and Ms. Ayers provided reasons for the operating agreement which included redesign of the parking area, design of the community centre, partnership of gym space and library space, addition of two multipurpose spaces, more storage space for the school, and handicap accessible washroom.
- The community centre will have a separate security system but will share lobby space with the school. The ratio of shared costs will change from 89/11% to 79/21%.
- The City will have its own information meters and a more accurate picture of utilities will be implemented. As well, the City will do its own maintenance and cleaning.

- The operating agreement is not a new document. The City's legal team and the school principal are reviewing the agreement.
- The City thanked the school district staff at the site for their cooperation during the construction phase of the project.
- Trustees had questions on security and it was noted the central reception area will assist with this. The school office is also situated well to monitor concerns. There was consideration given to signage regarding ID tags.
- Trustees thanked the City staff for their work and asked to see a draft of the operating agreement as well as a presentation on the project.
- It was noted a soft opening of the building is being targeted for mid-late April with a grand opening in May.

4.4 Richmond Sport for Life Strategy 2010-2015-Follow Up

- In follow up to the previous Council Board Liaison Committee meeting, a draft letter from the City to the Ministry of Education supporting universal Physical Education programs was presented.
- The differences between physical activity and physical education were noted in the report.
- Trustees had comments on the feasibility of implementation, possible funding implications for the school district and the Ministry's funding model.

ACTION: a copy of the draft letter to be sent to the February 7 meeting of the Board for review and comment.

- Mr. Semple advised the committee on the Sport for Life Program where the Oval is considering opportunities for schools to use the facility.

ACTION: Mr. Semple to report on opportunities for schools to use the Oval at the next Council Board Liaison Committee meeting.

- Councilors had questions on City Wellness for staff, the facility at City Hall, access for school district staff use, community centre programs and opportunities for joint use.

ACTION: the City to review possible wellness opportunities throughout the City and at the Oval to offer the school district and to bring back a report to the next Council Board Liaison Committee meeting.

- An explanation of the relationship between the City and the Oval was provided.

4.5 Olympic Books

- Mr. Jacques noted the City has published an Olympic Games Experience book that Mr. Ted Townsend will present on February 12 at Winter Fest. The intent is to donate copies of the book for each school library in the District.
- A formal presentation will be made to the Board following the February 12 launch. The City to contact Gail Hackenbruch, Donna Sargent and Victor Tang with details.
- Mr. Jacques indicated Trustees will receive invitations for the event.
- Copies of the book will be sold at the Public Library.

5. NEXT MEETING

- The next meeting is scheduled for Thursday, March 10, 9:30 am

6. ADJOURNMENT

- The meeting adjourned at 10:35 am