



City of Richmond

Report to Committee

To: Community Safety Committee

Date: June 12, 2008

From: John Irving
Director, Building Approvals

File: 12-8060-01/2008-Vol 01

Re: **Appointment of Bylaw Enforcement Officers
Gordon Jaggs and Kirsten Lewis.**

Staff Recommendation

1. THAT Council appoint Gordon Jaggs as a Bylaw Enforcement Officer in accordance with Section 36 of the Police Act, and confirm that such appointment is for the term of his employment as Tree Preservation Coordinator with the City of Richmond.
2. That Council appoint Kirsten Lewis as a Bylaw Enforcement Officer in accordance with Section 36 of the Police Act, and confirm that such appointment is for the term of her employment as Tree Preservation Official with the City of Richmond.

John Irving
Director, Building Approvals
(604.276.4140)

FOR ORIGINATING DIVISION USE ONLY			
ROUTED TO:		CONCURRENCE	
City Clerk.....		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
Law..... <i>D</i>		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
REVIEWED BY TAG		YES	NO
		<input checked="" type="checkbox"/> <i>DW</i>	<input type="checkbox"/>
		REVIEWED BY CAO	
		YES	NO
		<input checked="" type="checkbox"/> <i>GD</i>	<input type="checkbox"/>

Staff Report

Origin

Gordon Jaggs started his employment with the City of Richmond as a Tree Preservation Coordinator in the Tree Bylaw Section on April 7, 2008 on a regular full-time basis.

Kirsten Lewis started her employment with the City of Richmond as a Tree Preservation Official on March 31, 2008 on a regular full-time basis.

Analysis

It would be appropriate during their investigations to provide these two employees of the City's Tree Bylaw Section with

- the ability to request personal information such as names and addresses;
- the ability to maintain continuity of the investigation and integrity of any evidence gathered;
- the ability to serve Court documents; and
- the ability to issue, as permitted, Municipal Ticket Information forms for infractions.

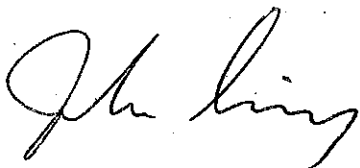
Under provisions of the Offence Act, for the purposes of the issuance of a violation ticket and / or service of summons in respect of an alleged offence under a bylaw of a Municipality, a Peace Officer includes Bylaw Enforcement Officers as appointed under the Police Act.

Financial Impact

None.

Conclusion

It is recommended that Gordon Jaggs and Kirsten Lewis be appointed as Bylaw Enforcement Officers, in accordance with Section 36 of the Police Act, for the purposes of the service of a summons and, as permitted, the issuance of tickets under the authority of applicable Municipal Bylaws.



John Irving
Director, Building Approvals
(604.276.4140)

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The City Of Richmond
Oath / Solemn Affirmation
Police Act Section 36

(Bylaw Enforcement Officer)

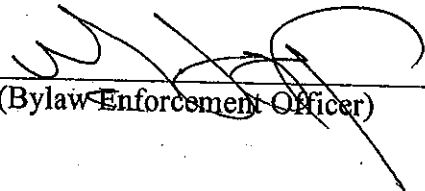
I, Gordon Jaggs, do swear/solemnly affirm that:

1. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Queen of Canada, Her Heirs and Successors.
2. I will, faithfully, honestly and impartially perform my duties as Bylaw Enforcement Officer.

Sworn by the above-named
Gordon Jaggs

before me, at Richmond, this 19th
day of June, A.D. 2008.

A Commissioner for taking
Affidavits for British Columbia



(Bylaw Enforcement Officer)

